



## City of Industry Development Plan Application (Long Form)

15625 Mayor Dave Way • City of Industry • CA • 91744

Phone: (626) 333-2211 • Fax: (626) 961-6795

[www.cityofindustry.org](http://www.cityofindustry.org)

Project Location: \_\_\_\_\_ Assessor's Parcel Number \_\_\_\_\_  
*Street Zip*

Project Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City Zip*

Applicant: ☐ Property Owner ☐ Tenant ☐ Architect ☐ Engineer ☐ Builder ☐ Other \_\_\_\_\_

Name(As Shown on Secretary of State): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City Zip*

Property Owner Information:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City Zip*

Responsible Party Information (As Shown on Secretary of State):

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City Zip*

Project Description (describe in detail): \_\_\_\_\_

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Justification and Required Findings (17.36.070 C. 1-4): Provide a detailed typed justification of each of the following:

1. The site is suitable for development in accordance with the development plan;

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2. The total development is arranged so as to avoid traffic congestion, ensure the public health, safety and general welfare or prevent adverse effects upon neighboring properties;

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3. The development is in general accord with all elements of title 17; and

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4. The development is consistent with the provisions of the general plan or any applicable redevelopment plan;

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Any of the following items may be required based upon further review of the development application: Check all that are provided at this time.  
(Keep in mind that additional studies not listed may be required by City staff.)

<input type="checkbox"/> Air Quality Study	<input type="checkbox"/> Arborist Report	<input type="checkbox"/> Archeological Survey	<input type="checkbox"/> Biological Assessment
<input type="checkbox"/> Cost/Benefit Economic Analysis	<input type="checkbox"/> Cultural Resources Report	<input type="checkbox"/> Geology/Geological Report	<input type="checkbox"/> Greenhouse Gas Emissions Report
<input type="checkbox"/> Historic Resources Study	<input type="checkbox"/> Human Health Risk Assessment	<input type="checkbox"/> Land Use Consistency Analysis	<input type="checkbox"/> Hydrology Study
<input type="checkbox"/> Noise Study	<input type="checkbox"/> Parking Study	<input type="checkbox"/> Pedestrian Safety Study	<input type="checkbox"/> Phase I and Phase II Reports
<input type="checkbox"/> Photometrics/Lighting Study	<input type="checkbox"/> Preliminary Geotechnical Report	<input type="checkbox"/> Sewer Study	<input type="checkbox"/> Shade/Shadow Analysis
<input type="checkbox"/> Soils Report	<input type="checkbox"/> Storm Water Quality Management Plan	<input type="checkbox"/> Traffic Study (Level of Service – LOS)	<input type="checkbox"/> Water Supply Assessment

Other(s) Not Listed: \_\_\_\_\_

Project Valuation: \_\_\_\_\_

### Additional Project Information (Existing and Proposed) Include on Plans

Zoning:	General Plan:	Gross Project Acreage:
Number of Existing Buildings:	Total Square Footage of Existing Building(s):	Existing Use/Proposed Use:
Total New Building Square Footage:	New Floor Area Ratio (FAR):	New Lot Coverage Ratio:
Number of Floors & Building Height:	Mezzanine (Square-Footage):	Office to Industrial Use Ratio (1/3 maximum):
Landscape area (Square-footage):	Landscaping Lot Coverage:	Number of New Truck Loading Docks:
Setback:	Number of Parking Spaces:	Number of Bicycle Racks:
Number of ADA Parking Spaces:	Number of Compact Parking Spaces:	Number of Standard Parking Spaces:

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## Development Plan Application

### Check List

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#### Development Plan Review Checklist (Incomplete Applications will NOT be accepted)

##### I. Submittals:

###### A. First Submittal

This first submittal will be reviewed internally by City staff and responsible agencies.

The following items are required with the application:

- ☐ Completed Property Owner Consent Form (Attached)
- ☐ Completed Application for Construction/Demolition Waste & Recycling Services (Attached)
- ☐ Completed Environmental Information Form (Attached)
- ☐ Completed Construction Waste Management Plan (Attached)
- ☐ One (1) check in the amount of \$10,000.00 (This is a fee deposit)
- ☐ Preliminary Title Report: A Title Report within the last three (3) months.
- ☐ Water Quality Management Plan (also known as LID Plan): Three (3) complete sets prepared by a registered Civil Engineer licensed by the State of California.
- ☐ Development Package: Three (3) full size plan sets to include:
  - Site Plan
  - Existing Structure/Demo Plan
  - Floor Plan
  - Elevations
  - Conceptual Grading
  - Conceptual Landscape Plans
  - one (1) USB Flash Drive/Digital Set with PDF files of plan sets
  - (1) digital colored photograph of the colors and materials board.
  - All plan sets shall be collated, folded and stapled as a complete set. (See Section 2)
- ☐ A letter from the Utilities stating they will serve the property.
- ☐ Existing structure Demo plan
- ☐ Fire Department Approval

###### B. Second Submittal:

The required items listed below shall incorporate all the comments from the first Planning review.

- ☐ Revised plan sets: Quantity to be determined by Project Planner.
- ☐ Colored plan sets: Set to include a detailed site plan, conceptual landscape plan, illustrative building elevations that show relation to landscaping and berming and what the building will look like once it is constructed on site and any necessary cross-sections. The set of colored plans should be rolled and not mounted on boards.



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- ☐ Deposit Reimbursement Agreement - An agreement will be required for all Projects submitted to the Planning Department. This will be arranged subsequent to all formal submittals. Payment fees along with the signed agreement will be required upfront for Staff to continue the entitlement process.
- ☐ Any additional information required pertinent to the project proposed.
- ☐ Public Hearing Information: Submit the items listed below (**If Applicable**).
  - A list of all property owners within the project's required mailing radius of 300 ft. The mailing list information shall be obtained from the latest Los Angeles County Equalized Assessment Rolls.
  - 1" x 2 ¼" Self-adhesive, typed address labels (two sets) listing the name, address and assessor's parcel number of all property owners within the project's mailing radius
  - A radius map clearly drawn in red ink on the Assessor's Parcel maps showing the subject site and all properties within 660 ft. of the exterior boundaries of the project site. The Assessor's pages shall be merged together on an 8 ½" x 11" format.
  - One labeled business size envelope (Size 10; 4 ⅛" x 9 ½") prepared for mailing for each name on the mailing list with the City's return address as shown below. (Must be First Class® postage Forever Stamps, they are non-denominational, which means that they can be used to mail First Class letters no matter what the postal rate).

#### C. Third Submittal:

After completing required reviews, the following required items must be submitted:

- ☐ A revised full-size set of colored plans.
- ☐ Provide a 3D-colored rendering of the completed building in relation to berming, landscape, parking lot, etc. The main image should be looking at the building from the public right-of-way.
- ☐ A revised digital colored photograph of the colors and materials board.
- ☐ Any additional information required pertinent to the project proposed.

#### II. Plans:

##### A. Plan Requirements

1. All full-size plans shall be drawn on uniform sheets of 24" x 36" or 30" x 42".
2. All site and landscape plans shall be drawn to an engineering scale of 1" = 20', 1" = 30', 1" = 40', or 1" = 50', with the scale clearly labeled (Grading plan scale shall not exceed 1" = 40').
3. All elevations shall be drawn to an architectural scale no smaller than 1/4" = 1' (a scale of 1/8" = 1' may be used for larger commercial or industrial buildings as determined by the Planning Division).
4. All submitted plans shall be collated, folded and stapled as a complete set.
5. All plans shall be clear, legible and accurately scaled.
6. All site plans shall contain a north arrow, vicinity map and a legend identifying any symbols.



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7. A one-sheet index map shall be provided when a plan cannot contain the entire project on one sheet.
8. Clearly label all building/structure setbacks.
9. Existing versus proposed improvements shall be clearly identified. Existing features/improvements shall be shown by solid lines. Future improvements should be shown by long dashes.
10. Truck turning radius shall be made visible on plans.
11. Include and correctly dimension all perimeter and interior property lines and indicate which lines will be removed or created and by what instrument.
12. Depict the location and dimensions of all existing and proposed easements and all property to be dedicated to the City for street or other purposes.
13. Dimension all existing and proposed buildings on the site and depict the footprint and square footage of all structures to be demolished or removed.
14. Include and dimension all existing and proposed landscape and building setbacks.
15. Show and fully dimension all landscape areas, loading zones, drop-off areas, trash enclosures, and the location of all existing and proposed utility meters and services including transformers.
16. Show the height, location, and construction type of all existing and proposed fences or walls.
17. Fully dimension the proposed disabled access routes of travel, pedestrian walkways, parking lot, drive aisles, and parking stalls.
18. Dimension and label all abutting streets and alleyways (from street/alley centerline to curb, centerline to property line, and curb to property line) as well as the location of all driveways, streets and alleys intersecting into abutting streets.

**B. Conceptual Grading Plan: (show all of the following)**

1. Proposed grading – structures, curbs, walls (height), gutters, pavement, drainage structures, swales, mounding, slopes, open space, and trails. The plan shall include: distances, spot elevations, gradients, contours, details, cross-sections, flow arrows, etc.
2. Existing grading – same as for proposed grading, except shall be screened as a background for the proposed grading information.
3. Structures – footprints, pad and floor elevations, retaining walls, etc.
4. Cross-sections at all site boundaries. These shall be drawn to both an engineering horizontal and vertical scale showing existing and proposed grading, cut versus fill conditions, wall heights (including retaining walls), and elevation differences (maximum and minimum conditions) between off-site structures and those on-site. Sections shall extend through building pads and/or streets. Sections shall be drawn where the adjacent property is affected to the greatest extent.
5. Easements, property lines, right-of-way
6. Natural areas to be preserved (undisturbed – no grading)



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7. Parkway culverts where drainage is directed to streets.
8. Retaining walls – top and footing elevations
9. Streets – existing and proposed cross-sections, improvements, right-of-way, etc. Show centerline radii and gradient.
10. Existing and proposed sewer lines or septic system
11. Line of sight
12. The Civil Engineer's California registration seal with original signature

**C. Conceptual Landscape Plan: (show all of the following)**

1. All proposed and existing structures and improvements as shown on the detailed site plan; however, all dimensions shall be excluded.
2. Conceptual location of plants and a planting legend which identifies trees, shrubs, and ground cover areas or other softscape elements.
3. A statistical inventory of the plant size, species, and quantity
4. Provide total landscape percentage for entire site and parking area.
5. Plazas, sidewalks, or other hardscape elements
6. Walls or fences and materials used.
7. Primary and secondary project entry points and their treatment, if applicable
8. Photographs of proposed plants when fully matured for reference.

**D. Elevations: (show all of the following)**

1. Illustrative elevations of all sides of all buildings and structures (including trash enclosures, walls, fences etc.)
2. Illustrative cross-sections and enlargements or architectural elements or details as needed.
3. All exterior building materials and architectural style(s) clearly labeled on each sheet of elevations.
4. The height of walls, roof element, and the height of any architectural features
5. Provide a 3D rendered image of the completed building in relation to berming, landscape, parking lot, etc. The main image should be looking at the building from the public right-of-way.

**E. Floor Plans: (show all of the following)**

1. Label use of each area (warehousing, manufacturing, office, showroom, etc.)
2. Dimensions of all walls.



# CITY OF INDUSTRY

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[www.cityofindustry.org](http://www.cityofindustry.org)  
[planning@cityofindustry.org](mailto:planning@cityofindustry.org)

## PROPERTY OWNER CONSENT AFFIDAVIT FOR DEVELOPMENT PLAN APPLICATION

**\*\*THIS FORM MUST BE NOTARIZED\*\***

**BUSINESS DESCRIPTION** \_\_\_\_\_

**BUSINESS LOCATION** \_\_\_\_\_

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES) SS  
CITY OF INDUSTRY )

DATE: \_\_\_\_\_

I/We, \_\_\_\_\_, \_\_\_\_\_, the **OWNER(s)** of the Real Property involved in this application, do hereby consent to the filing of this application. I/We do hereby appoint the following person(s) as my agent(s) to act on my behalf on the foregoing application:

**OWNER'S AGENT:** \_\_\_\_\_ Phone No. \_\_\_\_\_  
(e.g. Property Manager) (Printed Name of Agent)

**Address of Owner's Agent:** \_\_\_\_\_  
(Number) (Street) (City) (State) (Zip)

**OWNER:** \_\_\_\_\_ **OWNER:** \_\_\_\_\_  
(Signature) (Signature)

**Address:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
(Number) (Street) (Number) (Street)  
(City) (State) (Zip) (City) (State) (Zip)

**NOTE:** A NOTARIZED OWNER'S AFFIDAVIT IS REQUIRED AS PARTY OF ALL APPLICATIONS. IF OWNERSHIP IS HELD OTHER THAN BY AN INDIVIDUAL, PROOF, IN THE FORM OF A SPECIAL POWER OF ATTORNEY, AUTHORIZED CORPORATE RESOLUTION, PARTNERSHIP AGREEMENT OR OTHER ACCEPTABLE DOCUMENT(S) SHALL BE SUBMITTED TO THE CITY ALONG WITH THE NOTARIZED SIGNATURES OF THOSE OFFICERS AUTHORIZED TO SIGN ON BEHALF OF THE CORPORATION OR PARTNERSHIP. PLEASE NOTE THAT OUR APPLICATION MAY NOT BE DETERMINED TO BE COMPLETE UNLESS AND UNTIL OWNERSHIP CAN BE VERIFIED.

### FOR NOTARY USE ONLY

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to (or affirmed) before me this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

by \_\_\_\_\_ by \_\_\_\_\_  
(Printed Name of Owner As Signed Above) (Printed Name of Owner As Signed Above)

*proved to me on the basis of satisfactory evidence to be the person(s) who appeared to me.*

\_\_\_\_\_  
NOTARY PUBLIC **SEAL**



Account#: Deposit Amount:





# CITY OF INDUSTRY

## Construction Waste Management Plan (CWMP)

***This form must be completed for all 1) new construction projects 2) demolition projects, and 3) alterations/improvements to existing structures.***

Project Name: \_\_\_\_\_ Address: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

☐ Owner ☐ Property Mgr. ☐ Contractor ☐ Architect ☐ Other \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

1. Project Type: ☐ New Construction ☐ Demolition ☐ Addition/Alteration/Tenant Improvement

2. Building Area Square Footage: \_\_\_\_\_

3. Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

4. Brief Project Description: \_\_\_\_\_

### PROJECT CONTACT INFORMATION

**All debris generated on-site **MUST** be hauled by the City of Industry franchise hauler, **Valley Vista Services, Inc.** The only exception is single stream source-separated recyclable material(s), which must be hauled by a recycler with a valid City of Industry collectors permit.**

- Prior to receiving approval of a **Development Plan** by the City of Industry, the project contractor(s) **must** submit this construction waste management plan (CWMP).
- Prior to receiving a **Building Permit Final**, the contractor **must** demonstrate compliance with the City of Industry Integrated Waste Management Plan Ordinance (IMC Chapter 8.20) by providing documentation for all materials re-used and/or recycled on or off-site.

**Contractor is required to divert a minimum of 65% of all solid waste generated by project activities.**

- ☐ Applicant requests that the franchise hauler, **Valley Vista Services**, process all or a portion of the project generated materials through **mixed waste construction and demolition debris processing**.
- ☐ Applicant chooses to conduct material **re-use** to meet all or part of the 65% diversion mandate.
- ☐ Applicant chooses to conduct certain off-site recycling practices by a City of Industry permitted collector.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
Date

For more information about the City of Industry constructions waste management program, please contact:  
MuniEnvironmental at 562-432-3700 or by Email, [info@MuniEnvironmental.com](mailto:info@MuniEnvironmental.com)

# Environmental Information Form

The Environmental Information Form is intended to provide the basic information necessary for the evaluation of your project to determine its potential environmental impacts. This review provides the basis for determining whether the project may have a significant impact on the environment, as required by state law, or more specifically, the California Environmental Quality Act (CEQA). After this information has been evaluated by the Planning Department, a determination will be made regarding the appropriate environmental documentation for your project, in accordance with the CEQA Guidelines.

If no significant environmental impacts are anticipated, or if impacts can be mitigated or avoided by a change or specific requirement in the project’s design or operation, a Negative Declaration or Mitigated Negative Declaration will be prepared. If potential significant environmental impacts are identified, an Environmental Impact Report must be prepared, which focuses on the areas of concern identified by the Initial Study.

The City of Industry, as Lead Agency, is required to comply with CEQA. In order to assist us in completing this required environmental review, please provide us with the information outlined below. Please note that upon review of the submitted information, City staff may request additional supporting documentation to assist in the environmental analysis of your project to ensure compliance with CEQA.

This Environmental Information Form works in concert with the other applications. Both need to be completed in order for your application to be accepted as complete. If you need assistance in completing the Environmental Information Form, or have questions regarding the environmental review procedures, please contact the Planning Department at (626) 333-2211.

## General Information

1. Name developer, agent, or project sponsor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street City Zip*

2. Project name: \_\_\_\_\_ Assessor’s Parcel Number: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Zip*

## Environmental Setting (Attach additional sheets and photos as necessary)

1. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical, or scenic aspects:

2. Provide photographs of the site and describe any existing structures onsite and the use of the structures:

3. Describe the surrounding properties (north, east, south, and west of the project site), including information on plants and animals and any cultural, historical, or scenic aspects. Indicate the type of land use (industrial, commercial, etc.), intensity of land use (warehousing, shops, department stores, etc.), and scale of development (height, frontage, setback, rear yard, etc.).:

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4. Provide photographs of the surrounding uses and adjoining properties.

**Project Description (attach additional sheets as necessary)**

1. List and describe any other permits and approvals required for project implementation, including those required by local, regional, state, and/or federal agencies:

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2. List any other development proposals associated with the project and its relationship to a larger project or series of projects, if any:

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3. Demolition proposed:      No: \_\_\_\_\_      Yes: \_\_\_\_\_      Square feet: \_\_\_\_\_

4. Tentative development schedule including start and completion dates, and phasing if proposed:

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5. If commercial or office, indicate the type, whether neighborhood, city or regionally oriented, square footage, anticipated hours of operation, estimated employees per shift and number of shifts, and location of loading facilities and anticipated hours of loading/delivery operations:

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6. If industrial, manufacturing or warehouse, indicate the type and major function, square footage, anticipated hours of operation, estimated employees per shift and number of shifts, and location of loading facilities and anticipated hours of loading/delivery operations:

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7. If institutional, indicate the type and major function, square footage, anticipated hours of operation, estimated employees per shift and number of shifts, location of loading facilities and anticipated hours of loading/delivery operations, and community benefits to be derived from project:

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8. If the project involves an exception, conditional use permit, or re-zoning application, state this and indicate clearly why the application is required:

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### Potential Environmental Impacts

If any of the following items are applicable to your project please discuss (use a separate sheet as necessary).

- |   | Yes | No |
|---|-----|----|
| 1. Change in existing features of any drainage ways or hills, or substantial alteration of any ground contours.   |     |    |
| 2. Change in scenic views or vistas from existing residential areas or public lands or roads.   |     |    |
| 3. Change in pattern, scale, or character of the general area of the project.   |     |    |
| 4. Result in significant amounts of solid waste or debris.  |     |    |
| 5. Change in or introduction of air emissions (e.g., dust, ash, smoke, fumes) or odors in the vicinity during grading and/or construction phases.             |     |    |
| 6. Change in surface water (e.g., channel, stream) or ground water quality or quantity.   |     |    |
| 7. Substantial alteration of existing drainage patterns that could lead to flooding on- or offsite.   |     |    |
| 8. Substantial change in noise or vibration levels in the project vicinity during grading and/or construction phases.   |     |    |
| 9. Substantial change in traffic patterns and circulation in the project vicinity.  |     |    |
| 10. Substantial change in topography of project site and/or vicinity.   |     |    |
| 11. Site located on filled land or on slopes of 10 percent or more.   |     |    |
| 12. Use or disposal of potentially hazardous materials, such as toxic substances, flammables, or explosives.  |     |    |
| 13. Substantial change in demand for public services and utilities and service systems (police, fire, water, wastewater, solid waste, electricity, gas, etc.) |     |    |
| 14. Substantial increase in fossil fuel consumption (electricity, oil, natural gas, etc.)   |     |    |

***What studies have been prepared for this site that might assist the City in reviewing the potential environmental impacts of the project? Some examples of such studies include environmental site assessment, soils and geology study, biological resources study, cultural resources study, hydrology study, etc. These studies may have been prepared for this project or some earlier development project. Supporting documentation or studies may answer questions and facilitate the processing of your application.***

#### **Certification**

I am the legal owner of the property that is the subject of this application or have been authorized by the owner to act on his/her behalf regarding this application. I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. I further acknowledge that any false statements or information presented herein may result in the revocation of any approval or permit granted on the basis of this information.

Name of preparer: \_\_\_\_\_ Preparer's signature: \_\_\_\_\_

Date: \_\_\_\_\_

## AQ/GHG Project Data Needs Project Design Information Request Form

Please fill out as much of the following information as possible.

General Information Required:

Final Project Description that includes:	
<ul style="list-style-type: none"> <li>Type of Development:</li> </ul>	
<ul style="list-style-type: none"> <li>Land-use Type and quantity (sq ft/du):</li> </ul>	
<ul style="list-style-type: none"> <li>Project Address:</li> </ul>	
<ul style="list-style-type: none"> <li>First Year of Operation: (i.e. if construction finishes in August 2017, first operational year is 2017).</li> </ul>	
<ul style="list-style-type: none"> <li>Population: (Number of residents and employees)</li> </ul>	
<ul style="list-style-type: none"> <li>Site Acreage:</li> </ul>	
Site Maps (as available)	
Is there a "Sustainability" plan or Energy Reduction Plan associated with the project?	
Is there a Traffic Demand Management plan associated with the project?	
Are project specific utility reports being prepared for wastewater, water, etc?	

For residential land uses:	
# of units with wood burning stoves	
# of units with wood burning fireplaces	
# of units with natural gas fireplaces	
If unknown we will assume 100% natural gas unless otherwise specified.	

The following information is requested if project specific analysis for energy, water, and waste consumption and generation is being conducted. This will keep the analysis consistent with the rest of the environmental document.

Utility Information:	
Energy Information	
Electric Company for the project area	
Electricity Use:	
KWhr/year Total Project	
KWhr/unit/year (where unit is 1,000 square feet or # of dwelling unit)	
Natural Gas Use:	

## AQ/GHG Project Data Needs Project Design Information Request Form

	KBTU/year Total Project	
	KBTU/unit/year	
	(where unit is 1,000 square feet or # of dwelling units)	
Water & Wastewater usage		
	Gallons/year total water consumption	
	Gallons/year indoor water consumption	
	Gallons/year outdoor water consumption	
	Does the project have septic?	
Solid Waste:		
	tons per year Total project	
	tons per year per land use type	
	Landfill that serves the project area	

Which of the following are incorporated into the project design (detail only those included in the design but not included in one of the plans to be submitted). Some of these measures are not applicable to all projects. If you do not have a feature incorporated into the project design, please indicate if you are willing to implement the feature incase additional reductions to impacts are needed. Additional measures may be added if these measures do not sufficiently reduce impacts.

	Amount	Willing to Implement?
<b>Transportation Measures</b>		
Trip reduction program:		
	% employ eligibility	
	Voluntary or Required?	
Subsidized transit usage:		
	% employ eligibility	
	Daily amount:	
Employee Parking "Cash-out"		
	% employ eligibility	
Workplace Parking Charge		
	% employ eligibility	
	Daily amount:	
Implementation of school bus program		
	% families using program	
Telecommuting/Alternative work schedule:		
	% employee work 9/80	
	% employee work 4/40	
	% employee telecommute at least 1.5 days	
Employee Vanpool/Shuttle		

## AQ/GHG Project Data Needs

### Project Design Information Request Form

		Amount	Willing to Implement?
	% employee eligibility		
Provide Ride Sharing Program			
	% employee eligibility		
Market Commute Trip Reduction Option			
	% employee eligibility		
Provide BRT System			
	% Lines BRT		
Expand Transit Network			
	% increase Transit Coverage		
Increase Transit Frequency			
	Level of implementation < or Less than 50%?		
	% Reduction in Headways		
Limit Parking Supply			
	% reduction in spaces		
Unbundle Parking Costs			
	Monthly Parking Cost		
On-Street Market Pricing			
	% increase in Price		
<b>Energy Measures</b>			
Only Natural Gas Hearth			
No Hearth			
Electric Landscape equipment (% of equipment to be electric)			
Exceeds 2013 Title 24 improvement by what percentage?			
Install high efficiency lighting (reduce consumption by what %)?			
Onsite Renewable Energy			
	kWh Generated		
	% of Electricity Use Generated		
<b>Water Measures</b>			
Use of reclaimed water:			
	% indoor		
	% outdoor		
Use of grey water			
	% indoor		
	% outdoor		



## AQ/GHG Project Data Needs

### Project Design Information Request Form

		Amount	Willing to Implement?
Install low-flow bathroom faucet			
	(% reduction if known)		
Install low-flow kitchen faucet			
	(% reduction if known)		
Install low-flow toilet			
	(% reduction if known)		
Install low-flow shower			
	(% reduction if known)		
Turf reduction			
	acres		
	% reduction		
Use Water-efficient Irrigation System			
	(% reduction if known)		
Water Efficient Landscape			
	Maximum Applied Water Allowance (gal/yr)		
	Estimated total Water Use (gal/yr)		
<b>Waste Measures</b>			
Institute Recycling and Composting services			
	% Reduction in solid waste		

## AQ/GHG Project Data Needs Construction Information Request Form

Please provide as much of the information as possible. Provide additional files/pages as necessary.

The following information is required in order to perform the minimum CalEEMod emissions modeling:

1. Start Date/End Date of construction activity	
2. Amount of import & export of material	
3. Amount of demolition anticipated (building square footage)	

The following information will help us to better model the specific project (please use additional pages if necessary to include all equipment to be used):

Daily hours of Construction:			
Acres of disturbance per day:			
Schedule breakdown by phase:			
Demolition:			
	Date Start:		
	Date End:		
	Equipment to be used (type, number, hours per day, HP, load factor)	•	
	Amount (sq foot of building)		
	Distance to site to which material is exported		
	Capacity of haul trucks		
	Amount of material to be reused/recycled		
Site Preparation (vegetation removal):			
	Date Start:		
	Date End:		
	Equipment to be used (type, number, hours per day, HP, load factor)	•	
	Acreage:		
Grading:			
	Date Start:		
	Date End:		
	Equipment to be used (type, number, hours per day, HP, load factor)	•	
	Amount of soil import (cubic yards)		

## AQ/GHG Project Data Needs Construction Information Request Form

		Amount of soil export (cubic yards)	
		Distance to site from which soil is imported	
		Distance to site to which soil is exported	
		Capacity of haul trucks	
	Building Construction:		
		Date Start:	
		Date End:	
		Equipment to be used (type, number, hours per day, HP, load factor)	•
	Paving:		
		Date Start:	
		Date End:	
		Equipment to be used (type, number, hours per day, HP, load factor)	•
		Amount of project site (acres):	
	Architectural Coating:		
		Date Start:	
		Date End:	
		VOC content (g/L) interior:	
		VOC content (g/L) exterior:	

# AQ/GHG Project Data Needs

## Traffic Study Information Request Form

Please provide as much of the information as possible. Please provide additional files/pages as necessary.

The following information is required:

LOS determination for intersections  
 Intersection Volumes/direction breakdown (if LOS for intersections is D or worse)  
 Trip rate per land use type  
     Average daily  
     Or:    weekday  
             Saturday  
             Sunday

The following information will help us to better model the specific project:

Average Trip Length  
     Residential  
     Non-Residential  
 Roadway widths for all intersections  
     (If widths are given by roadway class, please provide class for each roadway)  
 Speed limits on roadways  
 # of Intersections per Square Mile

Were the following included in determining the Project Specific Trip Generation Rates?

<b><i>Transportation Measures</i></b>	
Trip reduction program:	
% employ eligibility	
Voluntary or Required?	
Subsidized transit usage:	
% employ eligibility	
Daily amount:	
Employee Parking "Cash-out"	
% employ eligibility	
Workplace Parking Charge	
% employ eligibility	
Daily amount:	
Implementation of school bus program	
% families using program	

## AQ/GHG Project Data Needs

### Traffic Study Information Request Form

Telecommuting/Alternative work schedule:	
% employee work 9/80	<input style="width: 100%;" type="text"/>
% employee work 4/40	<input style="width: 100%;" type="text"/>
% employee telecommute at least 1.5 days	<input style="width: 100%;" type="text"/>
Employee Vanpool/Shuttle	
% employee eligibility	<input style="width: 100%;" type="text"/>
Provide Ride Sharing Program	
% employee eligibility	<input style="width: 100%;" type="text"/>
Market Commute Trip Reduction Option	
% employee eligibility	<input style="width: 100%;" type="text"/>
Provide BRT System	
% Lines BRT	<input style="width: 100%;" type="text"/>
Expand Transit Network	
% increase Transit Coverage	<input style="width: 100%;" type="text"/>
Increase Transit Frequency	
Level of implementation < or Less than 50%?	<input style="width: 100%;" type="text"/>
% Reduction in Headways	<input style="width: 100%;" type="text"/>
Limit Parking Supply	
% reduction in spaces	<input style="width: 100%;" type="text"/>
Unbundle Parking Costs	
Monthly Parking Cost	<input style="width: 100%;" type="text"/>
On-Street Market Pricing	
% increase in Price	<input style="width: 100%;" type="text"/>

## AQ/GHG Project Data Needs Utility Information Request Form

The following information is requested if project specific analysis for energy, water, and waste consumption and generation is being conducted. This will keep the analysis consistent with the rest of the environmental document. Information can be attached or provided electronically as is most convenient.

### Energy Information

Electric Company for the project area

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Electricity Use:

KWhr/year Total Project

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KWhr/unit/year

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(where unit is 1,000 square feet or # of dwelling unit)

Natural Gas Use:

KBTU/year Total Project

---

KBTU/unit/year

---

(where unit is 1,000 square feet or # of dwelling units)

### Water & Wastewater usage

Gallons/year total water consumption

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Gallons/year indoor water consumption

---

Gallons/year outdoor water consumption

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Does the project have septic?

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### Solid Waste:

tons per year Total project

---

tons per year per land use type

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Landfill that serves the project area

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