



City of Industry Development Plan Application (Long Form)

15625 Mayor Dave Way • City of Industry • CA • 91744

Phone: (626) 333-2211 • Fax: (626) 961-6795

www.cityofindustry.org

Project Location: _____ Assessor's Parcel Number _____
Street *Zip*

Project Contact Person: _____ Phone Number: _____ Email Address: _____

Address: _____
Street *City* *Zip*

Applicant: Property Owner Tenant Architect Engineer Builder Other _____

Name(As Shown on Secretary of State): _____ Phone Number: _____

Address: _____
Street *City* *Zip*

Property Owner Information:

Name: _____ Phone Number: _____

Address: _____
Street *City* *Zip*

Responsible Party Information (As Shown on Secretary of State):

Name: _____ Phone Number: _____

Address: _____
Street *City* *Zip*

Project Description (describe in detail): _____

Justification and Required Findings (17.36.070 C. 1-4): Provide a detailed typed justification of each of the following:

1. The site is suitable for development in accordance with the development plan;

2. The total development is arranged so as to avoid traffic congestion, ensure the public health, safety and general welfare or prevent adverse effects upon neighboring properties;

3. The development is in general accord with all elements of title 17; and



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4. The development is consistent with the provisions of the general plan or any applicable redevelopment plan;

Any of the following items may be required based upon further review of the development application: Check all that are provided at this time.
(Keep in mind that additional studies not listed may be required by City staff.)

<input type="checkbox"/> Air Quality Study	<input type="checkbox"/> Arborist Report	<input type="checkbox"/> Archeological Survey	<input type="checkbox"/> Biological Assessment
<input type="checkbox"/> Cost/Benefit Economic Analysis	<input type="checkbox"/> Cultural Resources Report	<input type="checkbox"/> Geology/Geological Report	<input type="checkbox"/> Greenhouse Gas Emissions Report
<input type="checkbox"/> Historic Resources Study	<input type="checkbox"/> Human Health Risk Assessment	<input type="checkbox"/> Land Use Consistency Analysis	<input type="checkbox"/> Hydrology Study
<input type="checkbox"/> Noise Study	<input type="checkbox"/> Parking Study	<input type="checkbox"/> Pedestrian Safety Study	<input type="checkbox"/> Phase I and Phase II Reports
<input type="checkbox"/> Photometrics/Lighting Study	<input type="checkbox"/> Preliminary Geotechnical Report	<input type="checkbox"/> Sewer Study	<input type="checkbox"/> Shade/Shadow Analysis
<input type="checkbox"/> Soils Report	<input type="checkbox"/> Storm Water Quality Management Plan	<input type="checkbox"/> Traffic Study (Level of Service – LOS)	<input type="checkbox"/> Water Supply Assessment

Other(s) Not Listed: _____

Project Valuation: _____

Additional Project Information (Existing and Proposed) Include on Plans		
Zoning:	General Plan:	Gross Project Acreage:
Number of Existing Buildings:	Total Square Footage of Existing Building(s):	Existing Use/Proposed Use:
Total New Building Square Footage:	New Floor Area Ratio (FAR):	New Lot Coverage Ratio:
Number of Floors & Building Height:	Mezzanine (Square-Footage):	Office to Industrial Use Ratio (1/3 maximum):
Landscape area (Square-footage):	Landscaping Lot Coverage:	Number of New Truck Loading Docks:
Setback:	Number of Parking Spaces:	Number of Bicycle Racks:
Number of ADA Parking Spaces:	Number of Compact Parking Spaces:	Number of Standard Parking Spaces:

Applicant Name: _____	Applicant Signature: _____
Date: _____	



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Development Plan Application

Check List

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Development Plan Review Checklist (Incomplete Applications will NOT be accepted)

I. Submittals:

A. First Submittal

This first submittal will be reviewed internally by City staff and responsible agencies.

The following items are required with the application:

- Completed Property Owner Consent Form (Attached)
- Completed Application for Construction/Demolition Waste & Recycling Services (Attached)
- Completed Environmental Information Form (Attached)
- Completed Construction Waste Management Plan (Attached)
- One (1) check in the amount of \$10,000.00 (This is a fee deposit)
- Preliminary Title Report: A Title Report within the last three (3) months.
- Water Quality Management Plan (also known as LID Plan): Three (3) complete sets prepared by a registered Civil Engineer licensed by the State of California.
- Development Package: Three (3) full size plan sets to include:
 - Site Plan
 - Existing Structure/Demo Plan
 - Floor Plan
 - Elevations
 - Conceptual Grading
 - Conceptual Landscape Plans
 - one (1) USB Flash Drive/Digital Set with PDF files of plan sets
 - (1) digital colored photograph of the colors and materials board.
 - All plan sets shall be collated, folded and stapled as a complete set. (See Section 2)
- A letter from the Utilities stating they will serve the property.
- Existing structure Demo plan
- Fire Department Approval

B. Second Submittal:

The required items listed below shall incorporate all the comments from the first Planning review.

- Revised plan sets: Quantity to be determined by Project Planner.
- Colored plan sets: Set to include a detailed site plan, conceptual landscape plan, illustrative building elevations that show relation to landscaping and berthing and what the building will look like once it is constructed on site and any necessary cross-sections. The set of colored plans should be rolled and not mounted on boards.



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- Deposit Reimbursement Agreement - An agreement will be required for all Projects submitted to the Planning Department. This will be arranged subsequent to all formal submittals. Payment fees along with the signed agreement will be required upfront for Staff to continue the entitlement process.
- Any additional information required pertinent to the project proposed.
- Public Hearing Information: Submit the items listed below (**If Applicable**).
 - A list of all property owners within the project's required mailing radius of 300 ft. The mailing list information shall be obtained from the latest Los Angeles County Equalized Assessment Rolls.
 - 1" x 2 $\frac{3}{4}$ " Self-adhesive, typed address labels (two sets) listing the name, address and assessor's parcel number of all property owners within the project's mailing radius
 - A radius map clearly drawn in red ink on the Assessor's Parcel maps showing the subject site and all properties within 660 ft. of the exterior boundaries of the project site. The Assessor's pages shall be merged together on an 8 $\frac{1}{2}$ " x 11" format.
 - One labeled business size envelope (Size 10; 4 $\frac{1}{8}$ " x 9 $\frac{1}{2}$ ") prepared for mailing for each name on the mailing list with the City's return address as shown below. (Must be First Class® postage Forever Stamps, they are non-denominational, which means that they can be used to mail First Class letters no matter what the postal rate).

C. Third Submittal:

After completing required reviews, the following required items must be submitted:

- A revised full-size set of colored plans.
- Provide a 3D-colored rendering of the completed building in relation to berthing, landscape, parking lot, etc. The main image should be looking at the building from the public right-of-way.
- A revised digital colored photograph of the colors and materials board.
- Any additional information required pertinent to the project proposed.

II. Plans:

A. Plan Requirements

1. All full-size plans shall be drawn on uniform sheets of 24" x 36" or 30" x 42".
2. All site and landscape plans shall be drawn to an engineering scale of 1" =20', 1"=30', 1"=40', or 1"=50', with the scale clearly labeled (Grading plan scale shall not exceed 1"=40').
3. All elevations shall be drawn to an architectural scale no smaller than 1/4" =1' (a scale of 1/8" =1' may be used for larger commercial or industrial buildings as determined by the Planning Division).
4. All submitted plans shall be collated, folded and stapled as a complete set.
5. All plans shall be clear, legible and accurately scaled.
6. All site plans shall contain a north arrow, vicinity map and a legend identifying any symbols.



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7. A one-sheet index map shall be provided when a plan cannot contain the entire project on one sheet.
8. Clearly label all building/structure setbacks.
9. Existing versus proposed improvements shall be clearly identified. Existing features/improvements shall be shown by solid lines. Future improvements should be shown by long dashes.
10. Truck turning radius shall be made visible on plans.
11. Include and correctly dimension all perimeter and interior property lines and indicate which lines will be removed or created and by what instrument.
12. Depict the location and dimensions of all existing and proposed easements and all property to be dedicated to the City for street or other purposes.
13. Dimension all existing and proposed buildings on the site and depict the footprint and square footage of all structures to be demolished or removed.
14. Include and dimension all existing and proposed landscape and building setbacks.
15. Show and fully dimension all landscape areas, loading zones, drop-off areas, trash enclosures, and the location of all existing and proposed utility meters and services including transformers.
16. Show the height, location, and construction type of all existing and proposed fences or walls.
17. Fully dimension the proposed disabled access routes of travel, pedestrian walkways, parking lot, drive aisles, and parking stalls.
18. Dimension and label all abutting streets and alleyways (from street/alley centerline to curb, centerline to property line, and curb to property line) as well as the location of all driveways, streets and alleys intersecting into abutting streets.

B. Conceptual Grading Plan: (show all of the following)

1. Proposed grading – structures, curbs, walls (height), gutters, pavement, drainage structures, swales, mounding, slopes, open space, and trails. The plan shall include: distances, spot elevations, gradients, contours, details, cross-sections, flow arrows, etc.
2. Existing grading – same as for proposed grading, except shall be screened as a background for the proposed grading information.
3. Structures – footprints, pad and floor elevations, retaining walls, etc.
4. Cross-sections at all site boundaries. These shall be drawn to both an engineering horizontal and vertical scale showing existing and proposed grading, cut versus fill conditions, wall heights (including retaining walls), and elevation differences (maximum and minimum conditions) between off-site structures and those on-site. Sections shall extend through building pads and/or streets. Sections shall be drawn where the adjacent property is affected to the greatest extent.
5. Easements, property lines, right-of-way
6. Natural areas to be preserved (undisturbed – no grading)



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7. Parkway culverts where drainage is directed to streets.
8. Retaining walls – top and footing elevations
9. Streets – existing and proposed cross-sections, improvements, right-of-way, etc. Show centerline radii and gradient.
10. Existing and proposed sewer lines or septic system
11. Line of sight
12. The Civil Engineer's California registration seal with original signature

C. Conceptual Landscape Plan: (show all of the following)

1. All proposed and existing structures and improvements as shown on the detailed site plan; however, all dimensions shall be excluded.
2. Conceptual location of plants and a planting legend which identifies trees, shrubs, and ground cover areas or other softscape elements.
3. A statistical inventory of the plant size, species, and quantity
4. Provide total landscape percentage for entire site and parking area.
5. Plazas, sidewalks, or other hardscape elements
6. Walls or fences and materials used.
7. Primary and secondary project entry points and their treatment, if applicable
8. Photographs of proposed plants when fully matured for reference.

D. Elevations: (show all of the following)

1. Illustrative elevations of all sides of all buildings and structures (including trash enclosures, walls, fences etc.)
2. Illustrative cross-sections and enlargements or architectural elements or details as needed.
3. All exterior building materials and architectural style(s) clearly labeled on each sheet of elevations.
4. The height of walls, roof element, and the height of any architectural features
5. Provide a 3D rendered image of the completed building in relation to berthing, landscape, parking lot, etc. The main image should be looking at the building from the public right-of-way.

E. Floor Plans: (show all of the following)

1. Label use of each area (warehousing, manufacturing, office, showroom, etc.)
2. Dimensions of all walls.



CITY OF INDUSTRY

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www.cityofindustry.org
planning@cityofindustry.org

**PROPERTY OWNER
CONSENT AFFIDAVIT FOR
DEVELOPMENT PLAN
APPLICATION**

****THIS FORM MUST BE NOTARIZED****

BUSINESS DESCRIPTION _____

BUSINESS LOCATION _____

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF INDUSTRY)

DATE:

I/We, _____, _____, the **OWNER(s)** of the Real Property involved in this application, do hereby consent to the filing of this application. I/We do hereby appoint the following person(s) as my agent(s) to act on my behalf on the foregoing application:

OWNER'S AGENT: _____ Phone No. _____
(e.g. Property Manager) (Printed Name of Agent)

Address of Owner's Agent: _____
(Number) (Street) (City) (State) (Zip)

OWNER: _____
(Signature) (Signature)

Address: _____
(Number) (Street)
(City) (State) (Zip) (Number) (Street)
(City) (State) (Zip)

NOTE: A NOTARIZED OWNER'S AFFIDAVIT IS REQUIRED AS PART OF ALL APPLICATIONS. IF OWNERSHIP IS HELD OTHER THAN BY AN INDIVIDUAL, PROOF, IN THE FORM OF A SPECIAL POWER OF ATTORNEY, AUTHORIZED CORPORATE RESOLUTION, PARTNERSHIP AGREEMENT OR OTHER ACCEPTABLE DOCUMENT(S) SHALL BE SUBMITTED TO THE CITY ALONG WITH THE NOTARIZED SIGNATURES OF THOSE OFFICERS AUTHORIZED TO SIGN ON BEHALF OF THE CORPORATION OR PARTNERSHIP. PLEASE NOTE THAT OUR APPLICATION MAY NOT BE DETERMINED TO BE COMPLETE UNLESS AND UNTIL OWNERSHIP CAN BE VERIFIED.

FOR NOTARY USE ONLY

STATE OF _____)

COUNTY OF _____)

Subscribed and sworn to (or affirmed) before me this _____ day of _____ 20 _____

by _____, by _____
(Printed Name of Owner As Signed Above) (Printed Name of Owner As Signed Above)

proved to me on the basis of satisfactory evidence to be the person(s) who appeared to me.

SEAL

NOTARY PUBLIC



CITY OF INDUSTRY
APPLICATION FOR CONSTRUCTION/DEMOLITION WASTE & RECYCLING SERVICES

Applications will not be accepted without this form **signed** by Valley Vista Visa Services and attached to the application. City of Industry Municipal Code requires every business to arrange for appropriate solid waste collection service with the City approved collector. The requirement applies to any permanent or temporary businesses operating in the City of Industry.

Valley Vista Services - (800) 442-6454
17445 RAILROAD STREET
CITY OF INDUSTRY, CA 91745

BUSINESS INFORMATION (please type or print clearly)

Business Name/DBA: _____ Phone: _____

CONTRACTOR/PROJECT INFORMATION

Project Start Date: _____ Project Completion Date: _____ Contact Person: _____

Lead Contractor: _____ Contact Phone Number: _____

Contractor Address (Billing): _____

Estimate Material Types for Collection: _____

Payment of a deposit based on a waste flow projection is required before receiving a signature on this application. The waste flow projection will be based on the actual waste generation (volume) estimated during the course of the project. No Deposit shall be returned if self-hauling or unauthorized haulers are used on Project.

All delinquent charges and penalties imposed are deemed to be civil debts owed to the City by the customer and property owner, and may be collected by any available means, including the filing of a civil action.

Payment for service is the joint obligation of the customer and the property owner (if separate from the customer). In the case of non-payment by the customer, the owner of the property may be held responsible for payment and no new service may be established and no property related permit, approval or entitlement may be issued by the City until all delinquent amounts are paid.

BILLING DISPUTE PROCEDURES - Any customer who has been billed for service and desires to contest the extent, degree or reasonableness of the charges billed, must file a written statement of such protest with the collector and the City Manager's office within 30 days of the mailing of the disputed bill. The City Manager will review the accounts of customers who dispute collection charges within 30 days after receiving a written request for review. If an error is found after such review, the City or collector will promptly correct the error and, if required and at the City's sole discretion, the City or collector will either credit the customer's account or give the customer a refund.

OFFICE USE ONLY

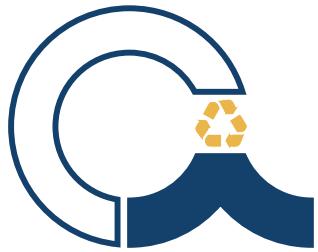
Recycling and solid waste collection services have been reviewed and/or arranged for by the above business.

Project Description: _____

Scope of Services/Comments: _____

Approved by: _____ Date: _____

Account #: Deposit Amount:



CITY OF INDUSTRY

Construction Waste Management Plan (CWMP)

This form must be completed for all 1) new construction projects 2) demolition projects, and 3) alterations/improvements to existing structures.

Project Name: _____ Address: _____

Applicant: _____ Phone: _____

Owner Property Mgr. Contractor Architect Other _____

Mailing Address: _____ City: _____ Zip: _____

1. Project Type: New Construction Demolition Addition/Alteration/Tenant Improvement

2. Building Area Square Footage: _____

3. Estimated Start Date: _____ Estimated Completion Date: _____

4. Brief Project Description: _____

PROJECT CONTACT INFORMATION

All debris generated on-site **MUST** be hauled by the City of Industry franchise hauler, **Valley Vista Services, Inc.** The only exception is single stream source-separated recyclable material(s), which must be hauled by a recycler with a valid City of Industry collectors permit.

- Prior to receiving approval of a **Development Plan** by the City of Industry, the project contractor(s) **must** submit this construction waste management plan (CWMP).
- Prior to receiving a **Building Permit Final**, the contractor **must** demonstrate compliance with the City of Industry Integrated Waste Management Plan Ordinance (IMC Chapter 8.20) by providing documentation for all materials re-used and/or recycled on or off-site.

Contractor is required to divert a minimum of 65% of all solid waste generated by project activities.

- Applicant requests that the franchise hauler, **Valley Vista Services**, process all or a portion of the project generated materials through **mixed waste construction and demolition debris processing**.
- Applicant chooses to conduct material **re-use** to meet all or part of the 65% diversion mandate.
- Applicant chooses to conduct certain off-site recycling practices by a City of Industry permitted collector.

Applicant Signature

E-Mail Address

Date

For more information about the City of Industry constructions waste management program, please contact:
MuniEnvironmental at 562-432-3700 or by Email, info@MuniEnvironmental.com

Environmental Information Form

The Environmental Information Form is intended to provide the basic information necessary for the evaluation of your project to determine its potential environmental impacts. This review provides the basis for determining whether the project may have a significant impact on the environment, as required by state law, or more specifically, the California Environmental Quality Act (CEQA). After this information has been evaluated by the Planning Department, a determination will be made regarding the appropriate environmental documentation for your project, in accordance with the CEQA Guidelines.

If no significant environmental impacts are anticipated, or if impacts can be mitigated or avoided by a change or specific requirement in the project's design or operation, a Negative Declaration or Mitigated Negative Declaration will be prepared. If potential significant environmental impacts are identified, an Environmental Impact Report must be prepared, which focuses on the areas of concern identified by the Initial Study.

The City of Industry, as Lead Agency, is required to comply with CEQA. In order to assist us in completing this required environmental review, please provide us with the information outlined below. Please note that upon review of the submitted information, City staff may request additional supporting documentation to assist in the environmental analysis of your project to ensure compliance with CEQA.

This Environmental Information Form works in concert with the other applications. Both need to be completed in order for your application to be accepted as complete. If you need assistance in completing the Environmental Information Form, or have questions regarding the environmental review procedures, please contact the Planning Department at (626) 333-2211.

General Information

1. Name developer, agent, or project sponsor: _____ Phone Number: _____

Address: _____
 Street _____ City _____ Zip _____

2. Project name: _____ Assessor's Parcel Number: _____

Address: _____
 Street _____ City _____ Zip _____

Environmental Setting (Attach additional sheets and photos as necessary)

1. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical, or scenic aspects:

2. Provide photographs of the site and describe any existing structures onsite and the use of the structures:

3. Describe the surrounding properties (north, east, south, and west of the project site), including information on plants and animals and any cultural, historical, or scenic aspects. Indicate the type of land use (industrial, commercial, etc.), intensity of land use (warehousing, shops, department stores, etc.), and scale of development (height, frontage, setback, rear yard, etc.):

4. Provide photographs of the surrounding uses and adjoining properties.

Project Description (attach additional sheets as necessary)

1. List and describe any other permits and approvals required for project implementation, including those required by local, regional, state, and/or federal agencies:

2. List any other development proposals associated with the project and its relationship to a larger project or series of projects, if any:

3. Demolition proposed: No: _____ Yes: _____ Square feet: _____

4. Tentative development schedule including start and completion dates, and phasing if proposed:

5. If commercial or office, indicate the type, whether neighborhood, city or regionally oriented, square footage, anticipated hours of operation, estimated employees per shift and number of shifts, and location of loading facilities and anticipated hours of loading/delivery operations:

6. If industrial, manufacturing or warehouse, indicate the type and major function, square footage, anticipated hours of operation, estimated employees per shift and number of shifts, and location of loading facilities and anticipated hours of loading/delivery operations:

7. If institutional, indicate the type and major function, square footage, anticipated hours of operation, estimated employees per shift and number of shifts, location of loading facilities and anticipated hours of loading/delivery operations, and community benefits to be derived from project:

8. If the project involves an exception, conditional use permit, or re-zoning application, state this and indicate clearly why the application is required:

Potential Environmental Impacts

If any of the following items are applicable to your project please discuss (use a separate sheet as necessary).

	Yes	No
1. Change in existing features of any drainage ways or hills, or substantial alteration of any ground contours.		
2. Change in scenic views or vistas from existing residential areas or public lands or roads.		
3. Change in pattern, scale, or character of the general area of the project.		
4. Result in significant amounts of solid waste or debris.		
5. Change in or introduction of air emissions (e.g., dust, ash, smoke, fumes) or odors in the vicinity during grading and/or construction phases.		
6. Change in surface water (e.g., channel, stream) or ground water quality or quantity.		
7. Substantial alteration of existing drainage patterns that could lead to flooding on- or offsite.		
8. Substantial change in noise or vibration levels in the project vicinity during grading and/or construction phases.		
9. Substantial change in traffic patterns and circulation in the project vicinity.		
10. Substantial change in topography of project site and/or vicinity.		
11. Site located on filled land or on slopes of 10 percent or more.		
12. Use or disposal of potentially hazardous materials, such as toxic substances, flammables, or explosives.		
13. Substantial change in demand for public services and utilities and service systems (police, fire, water, wastewater, solid waste, electricity, gas, etc.)		
14. Substantial increase in fossil fuel consumption (electricity, oil, natural gas, etc.)		

What studies have been prepared for this site that might assist the City in reviewing the potential environmental impacts of the project? Some examples of such studies include environmental site assessment, soils and geology study, biological resources study, cultural resources study, hydrology study, etc. These studies may have been prepared for this project or some earlier development project. Supporting documentation or studies may answer questions and facilitate the processing of your application.

Certification

I am the legal owner of the property that is the subject of this application or have been authorized by the owner to act on his/her behalf regarding this application. I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. I further acknowledge that any false statements or information presented herein may result in the revocation of any approval or permit granted on the basis of this information.

Name of preparer: _____ Preparer's signature: _____

Date: _____

AQ/GHG Project Data Needs

Project Design Information Request Form

Please fill out as much of the following information as possible.

General Information Required:

Final Project Description that includes:	
• Type of Development:	
• Land-use Type and quantity (sq ft/du):	
• Project Address:	
• First Year of Operation: (i.e. if construction finishes in August 2017, first operational year is 2017).	
• Population: (Number of residents and employees)	
• Site Acreage:	
Site Maps (as available)	
Is there a "Sustainability" plan or Energy Reduction Plan associated with the project?	
Is there a Traffic Demand Management plan associated with the project?	
Are project specific utility reports being prepared for wastewater, water, etc?	

For residential land uses:	
# of units with wood burning stoves	
# of units with wood burning fireplaces	
# of units with natural gas fireplaces	
If unknown we will assume 100% natural gas unless otherwise specified.	

The following information is requested if project specific analysis for energy, water, and waste consumption and generation is being conducted. This will keep the analysis consistent with the rest of the environmental document.

Utility Information:	
Energy Information	
Electric Company for the project area	
Electricity Use:	
KWhr/year Total Project	
KWhr/unit/year (where unit is 1,000 square feet or # of dwelling unit)	
Natural Gas Use:	

AQ/GHG Project Data Needs

Project Design Information Request Form

	KBTU/year Total Project	
	KBTU/unit/year	
	(where unit is 1,000 square feet or # of dwelling units)	
Water & Wastewater usage		
	Gallons/year total water consumption	
	Gallons/year indoor water consumption	
	Gallons/year outdoor water consumption	
	Does the project have septic?	
Solid Waste:		
	tons per year Total project	
	tons per year per land use type	
	Landfill that serves the project area	

Which of the following are incorporated into the project design (detail only those included in the design but not included in one of the plans to be submitted). Some of these measures are not applicable to all projects. If you do not have a feature incorporated into the project design, please indicate if you are willing to implement the feature incase additional reductions to impacts are needed. Additional measures may be added if these measures do not sufficiently reduce impacts.

	Amount	Willing to Implement?
<i>Transportation Measures</i>		
Trip reduction program:		
% employ eligibility		
Voluntary or Required?		
Subsidized transit usage:		
% employ eligibility		
Daily amount:		
Employee Parking "Cash-out"		
% employ eligibility		
Workplace Parking Charge		
% employ eligibility		
Daily amount:		
Implementation of school bus program		
% families using program		
Telecommuting/Alternative work schedule:		
% employee work 9/80		
% employee work 4/40		
% employee telecommute at least 1.5 days		
Employee Vanpool/Shuttle		

AQ/GHG Project Data Needs

Project Design Information Request Form

	Amount	Willing to Implement?
% employee eligibility		
Provide Ride Sharing Program		
% employee eligibility		
Market Commute Trip Reduction Option		
% employee eligibility		
Provide BRT System		
% Lines BRT		
Expand Transit Network		
% increase Transit Coverage		
Increase Transit Frequency		
Level of implementation < or Less than 50%?		
% Reduction in Headways		
Limit Parking Supply		
% reduction in spaces		
Unbundle Parking Costs		
Monthly Parking Cost		
On-Street Market Pricing		
% increase in Price		
<i>Energy Measures</i>		
Only Natural Gas Hearth		
No Hearth		
Electric Landscape equipment (% of equipment to be electric)		
Exceeds 2013 Title 24 improvement by what percentage?		
Install high efficiency lighting (reduce consumption by what %)?		
Onsite Renewable Energy		
kWh Generated		
% of Electricity Use Generated		
<i>Water Measures</i>		
Use of reclaimed water:		
% indoor		
% outdoor		
Use of grey water		
% indoor		
% outdoor		

AQ/GHG Project Data Needs
Project Design Information Request Form

	Amount	Willing to Implement?
Install low-flow bathroom faucet		
(% reduction if known)		
Install low-flow kitchen faucet		
(% reduction if known)		
Install low-flow toilet		
(% reduction if known)		
Install low-flow shower		
(% reduction if known)		
Turf reduction		
acres		
% reduction		
Use Water-efficient Irrigation System		
(% reduction if known)		
Water Efficient Landscape		
Maximum Applied Water Allowance (gal/yr)		
Estimated total Water Use (gal/yr)		
<i>Waste Measures</i>		
Institute Recycling and Composting services		
% Reduction in solid waste		

AQ/GHG Project Data Needs

Construction Information Request Form

Please provide as much of the information as possible. Provide additional files/pages as necessary.

The following information is required in order to perform the minimum CalEEMod emissions modeling:

1. Start Date/End Date of construction activity	
2. Amount of import & export of material	
3. Amount of demolition anticipated (building square footage)	

The following information will help us to better model the specific project (please use additional pages if necessary to include all equipment to be used):

Daily hours of Construction:		
Acres of disturbance per day:		
Schedule breakdown by phase:		
	Demolition:	
	Date Start:	
	Date End:	
	Equipment to be used (type, number, hours per day, HP, load factor)	•
	Amount (sq foot of building)	
	Distance to site to which material is exported	
	Capacity of haul trucks	
	Amount of material to be reused/recycled	
Site Preparation (vegetation removal):		
	Date Start:	
	Date End:	
	Equipment to be used (type, number, hours per day, HP, load factor)	•
	Acreage:	
Grading:		
	Date Start:	
	Date End:	
	Equipment to be used (type, number, hours per day, HP, load factor)	•
	Amount of soil import (cubic yards)	

AQ/GHG Project Data Needs

Traffic Study Information Request Form

Please provide as much of the information as possible. Please provide additional files/pages as necessary.

The following information is required:

LOS determination for intersections

Intersection Volumes/direction breakdown (if LOS for intersections is D or worse)

Trip rate per land use type

Average daily

Or: weekday

Saturday

Sunday

The following information will help us to better model the specific project:

Average Trip Length

Residential

Non-Residential

Roadway widths for all intersections

(If widths are given by roadway class, please provide class for each roadway)

Speed limits on roadways

of Intersections per Square Mile

Were the following included in determining the Project Specific Trip Generation Rates?

<i>Transportation Measures</i>	
Trip reduction program:	
% employ eligibility	
Voluntary or Required?	
Subsidized transit usage:	
% employ eligibility	
Daily amount:	
Employee Parking "Cash-out"	
% employ eligibility	
Workplace Parking Charge	
% employ eligibility	
Daily amount:	
Implementation of school bus program	
% families using program	

AQ/GHG Project Data Needs

Traffic Study Information Request Form

Telecommuting/Alternative work schedule:	
% employee work 9/80	
% employee work 4/40	
% employee telecommute at least 1.5 days	
Employee Vanpool/Shuttle	
% employee eligibility	
Provide Ride Sharing Program	
% employee eligibility	
Market Commute Trip Reduction Option	
% employee eligibility	
Provide BRT System	
% Lines BRT	
Expand Transit Network	
% increase Transit Coverage	
Increase Transit Frequency	
Level of implementation < or Less than 50%?	
% Reduction in Headways	
Limit Parking Supply	
% reduction in spaces	
Unbundle Parking Costs	
Monthly Parking Cost	
On-Street Market Pricing	
% increase in Price	

AQ/GHG Project Data Needs

Utility Information Request Form

The following information is requested if project specific analysis for energy, water, and waste consumption and generation is being conducted. This will keep the analysis consistent with the rest of the environmental document. Information can be attached or provided electronically as is most convenient.

Energy Information

Electric Company for the project area

Electricity Use:

KWhr/year Total Project

KWhr/unit/year

(where unit is 1,000 square feet or # of dwelling unit)

Natural Gas Use:

KBTU/year Total Project

KBTU/unit/year

(where unit is 1,000 square feet or # of dwelling units)

Water & Wastewater usage

Gallons/year total water consumption

Gallons/year indoor water consumption

Gallons/year outdoor water consumption

Does the project have septic?

Solid Waste:

tons per year Total project

tons per year per land use type

Landfill that serves the project area
