



City of Industry Property and Housing Management Authority

Special Meeting Agenda
May 3, 2017
2:00 p.m.

Chairman Joseph Emmons
Board Member Saul Jauregui
Board Member Erin Schriever

Location: City Council Chamber, 15651 East Stafford Street, City of Industry, California

Addressing the Authority:

- ▶ **Agenda Items:** Members of the public may address the Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called and prior to the individual being heard by the Authority.
- ▶ **Public Comments (Agenda Items Only):** During public comments, if you wish to address the Authority during this Special Meeting, under Government Code Section 54954.3(a), you may only address the Authority concerning any item that has been described in the notice for the Special Meeting.

Americans with Disabilities Act:

- ▶ In compliance with the ADA, if you need special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 333-2211. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

Agendas and other writings:

- ▶ In compliance with SB 343, staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Friday 9:00 a.m. to 5:00 p.m. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.
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1. Call to Order
2. Flag Salute
3. Roll Call
4. Public Comments

5. **BOARD MATTERS**

- 5.1 Discussion regarding Board Member Schriever's request for additional staff and legal resources to work towards the implementation of the recent recommendations submitted by the City's ethics monitor.

RECOMMENDED ACTION: Discuss and provide direction to Staff.

- 5.2 Discussion and direction regarding a request to secure rental housing in the City of Industry.

RECOMMENDED ACTION: Discuss and provide direction to Staff.

6. Adjournment. Next regular meeting: Wednesday, June 7, 2017 at 2:00 p.m.

*CITY OF INDUSTRY PROPERTY AND HOUSING
MANAGEMENT AUTHORITY*

ITEM NO. 5.1



INDUSTRY PROPERTY AND HOUSING MANAGEMENT AUTHORITY

P.O. BOX 3366 • CITY OF INDUSTRY • CALIFORNIA 91744
(626) 333-2211 • Fax (626) 961-6795 • www.cityofindustry.org

MEMORANDUM

TO: Honorable Chair and Members of the Industry Property and Housing Management Authority.

FROM: Paul J. Philips, Executive Director *Paul J. Philips*

DATE: May 3, 2017

SUBJECT: Attached April 16, 2017 correspondence requesting additional staff and legal resources.

Please find attached April 16, 2017 correspondence from Board Member Schriever requesting that the Board of Directors work toward implementation of the recent recommendations submitted by the City's ethic monitor.

IT IS RECOMMENDED that the Board of Directors review the attached Board Member's letter/request, discuss the related issues, and direct staff accordingly.

April 16, 2017

To: Mr. Paul Philips, City Manager

From: City of Industry Housing Commission

Re: Attorney General Bill Lockyer's Recommendations

On April 12, 2017 the City of Industry's ethics monitor submitted a report to the City Council. Some of his recommendations related to the work of the COI's Housing Commission. Specifically, Mr. Lockyer suggested: cost controls on city housing expenditures, a formal application procedure, a continuing effort to shift housing stock to city ownership, and a policy making that assessing compatibility of housing expansion that balances environmental and legal exposure in an industrial city.

We would like to be responsive to Mr. Lockyer's suggestions and would like to work with him on drafting policy changes that accomplish our mutual goals.

We are asking for a dedicated staff resource and a dedicated legal resource to help us draft a response and recommended policy changes for ultimate consideration by the City of Industry City Council.

Thank you for your attention to this request.

Sincerely,



Erin Schriever

*CITY OF INDUSTRY PROPERTY AND HOUSING
MANAGEMENT AUTHORITY*

ITEM NO. 5.2



INDUSTRY PROPERTY AND HOUSING MANAGEMENT AUTHORITY

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MEMORANDUM

TO: Honorable Chair and Members of the Industry Property and Housing Management Authority.

FROM: Paul J. Philips, Executive Director *Paul J. Philips*

DATE: May 3, 2017

SUBJECT: Recent correspondence from Jaime Shen (attached) requesting approval for a residential agreement.

Please find attached the above referenced letter from Jaime Shen.

IT IS RECOMMENDED that the Board of Directors review Jaime Shen's request, and direct staff accordingly.

Mr. Paul Philips

City Manager

15625 East Stafford Street

City of Industry, CA 91744

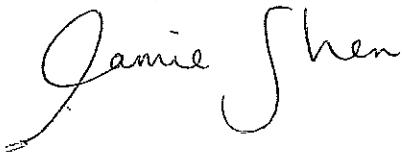
Dear Mr. Philips,

My name is Jamie Shen. I have a question. Do you have any homes available for a young couple starting their careers in Los Angeles County? I am 27 years old. My fiancé and I met while we were both attending Arizona State University. Recently we have both started new jobs. I am a full time social media specialist for leather goods manufacturer that has been in existence for over 150 years. My fiancé is a digital marketing strategist.

Like many of our contemporaries, we are not only trying to start our lives together and plan for our wedding, but we are dealing with the burden of student loans. After living in Phoenix, we were not prepared for the high cost of rental housing in Southern California. A home in the City of Industry would be a huge boost to our efforts to establish ourselves as a young married couple.

We promise to be good neighbors, pay our rent on time, and to treat our home with care and respect. Any consideration of this request would be greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Jamie Shen". The signature is written in black ink and is positioned below the word "Sincerely,".

Jamie Shen