



Civic-Recreational-Industrial Authority

Regular Meeting Agenda
April 8, 2015
9:00 a.m.

Chairman Howard Lim
Vice Chairman Dean Marshall
Board Member David Carmany
Board Member Ron Cipriani
Board Member Dave Youpa

Location: City Council Chamber, 15651 East Stafford Street, City of Industry, California

Addressing the Authority:

- ▶ **Agenda Items:** *Members of the public may address the Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called and prior to the individual being heard by the Authority.*
- ▶ **Public Comments (Non-Agenda Items):** *Anyone wishing to address the Authority on an item not on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the Authority from taking action on a specific item unless it appears on the posted Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called by the City Clerk and prior to the individual being heard by the Authority.*

Americans with Disabilities Act:

- ▶ *In compliance with the ADA, if you need special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 333-2211. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

Agendas and other writings:

- ▶ *In compliance with SB 343, staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Friday 9:00 a.m. to 5:00 p.m. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.*

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1. Call to Order
 2. Flag Salute
 3. Roll Call
 4. Public Comments

5. **EXPO CENTER MATTERS**

5.1 Status Report on Expo Center.

5.2 Consideration of Register of Demands submitted by the Industry Hills Expo Center.

RECOMMENDED ACTION: Receive and file.

5.3 Consideration to authorize the Expo Center to enter into License Agreements for use of the Grand Arena pursuant to the terms and conditions as set forth in the report submitted by the EQ Consultant.

RECOMMENDED ACTION: Authorize the Expo Center to enter into license agreements for use of the Grand Arena pursuant to the terms and conditions as set forth in the report submitted by the EQ Consultant.

6. **BOARD MATTERS**

6.1 Consideration of the minutes of the February 11, 2015 regular meeting.

RECOMMENDED ACTION: Approve as submitted.

6.2 Consideration of Register of Demands submitted by the Finance Department.

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

6.3 Consideration of Civic-Recreational-Industrial Authority Financial Report for February 2015.

RECOMMENDED ACTION: Receive and file report.

6.4 Consideration of a proposed fee schedule for the various rental facilities located at the Industry Hills Expo Center.

RECOMMENDED ACTION: Review and provide direction to staff.

7. Adjournment. Next regular meeting: Wednesday, May 13, 2015 at 9:00 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.1

April 2015 Calendar of Events



Date	Location	Name of Event	Description
4	Avalon Room	Ross 50th Anniversary Party	Private Party
5	Avalon Room	Alvarez Anniversary Dinner	Private Party
11	GRAND ARENA	AMERICAN SOUL RODEO	ADMISSION & PARKING
11	Pavilion	Ocegueda 15 Anos Celebration	Private Party
11	Avalon Room	Ramirez 21st Birthday Party	Private Party
16-19	GRAND ARENA	ANGELES CANYON DOG CLUB - DOG SHOW	PARKING CHARGE
18	Pavilion	Pelayo 15 Anos Celebration	Private Party
18	Avalon Room	Perea Bridal Shower	Private Party
19	Pavilion	Harvardsquare Meeting	Business Meeting
22	Avalon Room	La Puente Valley ROP - Teacher's Meeting	Meeting
24-26	GRAND ARENA	LYNDA TJARKS AGILITY PRODUCTIONS - Dog Agility Trials	PARKING CHARGE
24	Gazebo & Pavilion	Marquez Wedding Ceremony & Reception	Private Party
25	Gazebo & Pavilion	Looney Wedding Ceremony & Reception	Private Party
25	Avalon Room	Dixon 30th Birthday Party	Private Party
25-26	VINEYARD	GATEWAY CITIES - DOG SHOW	PARKING CHARGE

May 2015 Calendar of Events



Date	Location	Name of Event	Description
1-3	GRAND ARENA & BARNS	FERIA DEL CABALLO DE ESPANOL - Spanish Horse Show	EVENING PERFORMANCE - ADMISSION
2	Gazebo & Pavilion	Gonzalez 15 Anos Ceremony & Celebration	Private Party
3	Pavilion	Kiwanis Annual Rib Fest 2015	Private Event
8	Pavilion	Law Enforcement Graduation - Industry Sheriff	Private Event
9	Avalon Room	Ramirez 15 Anos Celebration	Private Party
14	Pavilion	Glendora High School Band Banquet	Private Event
15	GRAND ARENA	WORKMAN HIGH SCHOOL GRADUATION 2015	Private Event
16	Pavilion	Espitia Wedding Reception	Private Party
16	Gazebo & Avalon Room	Brizuela Wedding Ceremony & Reception	Private Party
23	Pavilion	Juarez Wedding Reception	Private Party
24	Gazebo & Avalon Room	Rios Wedding Ceremony & Reception	Private Party
27	GRAND ARENA	INDUSTRY RACING - Speedway Motorcycle Racing	TICKETED ADMISSION & PARKING
30-31	GRAND ARENA	INTERNATIONAL TAEKWONDO FESTIVAL	TICKETED ADMISSION & PARKING
30	Pavilion	Olagude Wedding Reception	Private Party
30	Gazebo & Avalon Room	Raney Wedding Ceremony & Reception	Private Party

June 2015 Calendar of Events



Date	Location	Name of Event	Description
3	GRAND ARENA	INDUSTRY RACING - Speedway Motorcycle Racing	TICKETED ADMISSION & PARKING
5	Avalon Room	Lepe 18th Birthday Party	Private Party
5-7	OUTDOOR RINGS	L.A. COUNTY SHERIFF DEPART/MOUNTED HORSE	Training Exercises/Closed Course
6	Gazebo & Pavilion	Arce Wedding Ceremony & Reception	Private Party
6	Avalon Room	Polanco Graduation Party	Private Party
10	GRAND ARENA	INDUSTRY RACING - Speedway Motorcycle Racing	TICKETED ADMISSION & PARKING
13	Pavilion	Saldivar 15 Anos Celebration	Private Party
13	Avalon Room	Barajas Baptism	Private Party
17	GRAND ARENA	INDUSTRY RACING - Speedway Motorcycle Racing	TICKETED ADMISSION & PARKING
19	Gazebo & Pavilion	Barrentos Wedding Ceremony & Reception	Private Party
20	Pavilion	Berumen Wedding Reception	Private Party
21	Gazebo & Avalon Room	Gonzalez Wedding Ceremony & Reception	Private Party
24	GRAND ARENA	INDUSTRY RACING - Speedway Motorcycle Racing	TICKETED ADMISSION & PARKING
26	Gazebo & Pavilion	Manzo Wedding Ceremony & Reception	Private Party
27	Pavilion	Martin Wedding Reception	Private Party
27	Gazebo & Avalon Room	Santoyo Wedding Ceremony & Reception	Private Party
28	Avalon Room	Lagaso Bridal Shower	Private Party

ALL EVENTS LISTED ABOVE ARE SCHEDULED BUT ARE SUBJECT TO CHANGE WITHOUT NOTICE

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.2

Industry Hills Expo Center - Check Register

MARCH 1ST-31ST, 2015

DATE	CHECK NUMBER	PAYEE	AMOUNT	DETAILS
03/03/15	7965	OFFICE DEPOT	597.29	OFFICE SUPPLIES
03/03/15	7966	SOUTHERN CALIFORNIA EDISON	10,396.56	MONTHLY UTILITY CHGS JAN/FEB
03/03/15	7967	AMA	2,000.00	AMA SANCTIONING FEES 2015 SEASON
03/03/15	7968	CAPITOL PROTECTION INC.	456.55	EVENT SECURITY SERVICES
03/03/15	7969	CLEAN SWEEP SUPPLY CO.	377.90	CLEANING SUPPLIES EXPENSE
03/03/15	7970	CNC EQUESTRIAN MANAGEMENT	34,099.22	PAYROLL-MARCH
03/03/15	7971	CNC EQUESTRIAN MANAGEMENT	5,000.00	MONTHLY MNGMT FEE-MARCH
03/03/15	7972	HOME DEPOT	109.23	PROPERTY MANAGEMENT
03/03/15	7973	PCR CASH	2,500.00	REPLENISH ATM MACHINES-BANQUETS
03/10/15	7974	AR-022815 MARIA CASTELLANOS	300.00	SECURITY DEPOSIT REFUND
03/10/15	7975	ALL VALLEY HONEY & BEE	450.00	BEE HIVE ERADICATION-PAV LIGHT POLE
03/10/15	7976	ANHEUSER BUSCH SALES OF AMERICA	309.50	ALCOHOL INVENTORY
03/10/15	7977	C.G. SMITH	325.39	SUPPLIES EXPENSE-ALUMINUM WATER TANK
03/10/15	7978	CINTAS	395.18	MATS, MOPS AND UNIFORMS
03/10/15	7979	CLEAN SWEEP SUPPLY CO.	136.90	CLEANING SUPPLIES EXPENSE
03/10/15	7980	KIKI'S INDUSTRIAL JANITORIAL SERVICE	1,350.00	RR & TRASH ATT. MA-0301 AND MA-030715
03/10/15	7981	OFFICE DEPOT	626.43	OFFICE SUPPLIES
03/10/15	7982	SIMPLEX GRINNELL	72.38	2 SERVICE CALL CHARGES
03/10/15	7983	SPARKLETT'S	759.61	ALCOHOL INVENTORY
03/10/15	7984	SYSCO	1,723.16	CONCESSION INVENTORY
03/10/15	7985	TERMINIX-INLAND COMMERCIAL	660.00	PEST CONTROL
03/10/15	7986	VERIZON	290.00	MONTHLY FIOS CHARGES
03/10/15	7987	WEST COVINA YOUTH PONY BASEBALL	300.00	ADVERTISING
03/12/15	7988	PCR CASH	2,500.00	REPLENISH ATM MACHINES-BANQUETS
03/16/15	7989	PCR CASH	2,313.84	REPLENISH PETTY CASH-FEB RECEIPTS
03/16/15	7990	BROWN & BROWN OF CALIFORNIA INC.	1,100.00	TULIP INSURANCE-DECEMBER BANQUET EVENTS
03/16/15	7991	CAPITOL PROTECTION INC.	2,769.00	EVENT SECURITY SERVICES
03/16/15	7992	CINTAS	395.18	MATS, MOPS AND UNIFORMS
03/16/15	7993	VOID CHECK	0.00	DATA ENTRY ERROR
03/16/15	7994	CULLIGAN WATER CONDITIONING	75.85	WATER FILTER SERVICE-FEB.
03/16/15	7995	OFFICE DEPOT	112.33	OFFICE SUPPLIES
03/16/15	7996	SOUTHERN WINE & SPIRITS	2,132.08	ALCOHOL INVENTORY
03/16/15	7997	SYSCO	411.96	CONCESSION INVENTORY

03/16/15	7998	YOUNG'S MARKET CO.	1,384.50	ALCOHOL INVENTORY
03/17/15	7999	PCR CASH	10,000.00	REPLENISH ATM MACHINES-ARENA EVENTS
03/17/15	8000	CNC EQUESTRIAN MANAGEMENT	17,021.01	PR 0216-022815
03/19/15	8001	PAV-031415 VERONICA TOPETE	600.00	SECURITY DEPOSIT REFUND
03/19/15	8002	PAV-030715 GEREY YAMAMOTO	500.00	SECURITY DEPOSIT REFUND
03/19/15	8003	ALL VALLEY HONEY & BEE	225.00	BEE HIVE ERADICATION-PAV LIGHT POLE
03/19/15	8004	ANHEUSER BUSCH SALES OF AMERICA	461.65	ALCOHOL INVENTORY
03/19/15	8005	dex MEDIA	159.00	FACILITY ADVERTISING
03/19/15	8006	F.GAVINA & SONS INC.	309.47	CONCESSION INVENTORY
03/19/15	8007	GINA GARCIA	85.00	MONTHLY CLEAN-RODEO HOUSE
03/19/15	8008	KIKI'S INDUSTRIAL JANITORIAL SERVICE	2,000.00	FACILITY CLEAN-MARCH
03/19/15	8009	OFFICE DEPOT	346.58	OFFICE SUPPLIES
03/19/15	8010	ORBIT PRINTING	2,193.95	QRILY NEWSLETTER & SPEEDWAY FLYERS
03/19/15	8011	PITNEY BOWES GLOBAL FINANCE	138.19	MONTHLY LEASE AND SALES TAX PMT
03/19/15	8012	ROGERS,CLEM & CO.	1,750.00	MONTHLY ACCT. AND CONSULTING FEES-FEB.
03/19/15	8013	SATSUMA LANDSCAPE	22,474.00	MONTHLY LANDSCAPE CHGS-FEB
03/19/15	8014	SOUTHERN WINE & SPIRITS	1,572.25	ALCOHOL INVENTORY
03/20/15	8015	BROWN & BROWN OF CALIFORNIA INC.	12,068.72	ANNUAL EQUINE LIABILITY INSURANCE
03/20/15	8016	BOARD OF EQUALIZATION	2,508.00	PREPAY SALES TAX-FEB
03/23/15	8017	AT&T	638.53	MONTHLY PHONE CHGS-FEB
03/23/15	8018	CAPITOL PROTECTION INC.	2,271.75	EVENT SECURITY SERVICES
03/23/15	8019	CITY OF INDUSTRY	3,044.00	3 YD FRT LOAD SERV, ROLLOFF, & DUMP FEES-FEB
03/23/15	8020	VOID CHECK	0.00	DATA ENTRY ERROR
03/23/15	8021	SYSCO	2,470.13	CONCESSION INVENTORY
03/23/15	8022	THE FLAG SHOP	663.33	REPLACE WORN AMERICAN FLAG-ARENA
03/23/15	8023	COASTAL CARBONIC	9.00	WEIGH TICKET FEE
03/23/15	8024	COASTAL CARBONIC	110.21	CARBO CHARGER-PATIO CAFÉ
03/25/15	8025	CNC EQUESTRIAN MANAGEMENT	11,914.19	PR 0301-031515
03/30/15	8026	PAV-032115 AZUCENA RETANA	450.00	SECURITY DEPOSIT REFUND
03/30/15	8027	AG-032115 IRIS HUANG	200.00	SECURITY DEPOSIT REFUND
03/30/15	8028	CNC EQUESTRIAN MANAGEMENT	1,424.55	REIMBURSE FOR SUPPLIES EXPENSE
03/30/15	8029	OFFICE DEPOT	371.48	OFFICE SUPPLIES
03/30/15	8030	SIGN DEPOT	137.51	NOISE LEVEL WARNING SIGN-ARENA

TOTAL

\$174,547.54

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.3



Memorandum

To: Kevin Radecki, Executive Director
Civic-Recreational-Industrial-Authority

From: Carol Perez, Operations Mgr.
Industry Hills Expo Center

Re: 2015 & 2016 License Agreements

Date: April 1, 2015

Below for CRIA Board consideration is for the Industry Hills Expo Center to enter into the following License Agreements:

Licensee Agreement #MA-010916: To enter into an agreement with Lynda Tjarks Agility Productions for the West Coast Cocker Spaniel Club, an all-breed dog agility trials for a 2-day event scheduled January 9-10, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$2,200 – the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event at our site for the last 12 years. The promoter is a prompt payee.

Licensee Agreement #MA-020516: To enter into an agreement with Lynda Tjarks Agility Productions for the Southern California Portuguese Water Dog Club, an all-breed dog agility trials for a 3-day event scheduled February 5-7, 2016. This event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300 – the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #MA-050116: To enter into an agreement with Lynda Tjarks Agility Productions for the Border Terrier Club of Southern California/Orange Coast Rhodesian Ridgeback Club, an all-breed dog agility trials for a 3-day event scheduled April 29-May 1, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300 - the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #MA-070816: To enter into an agreement with Lynda Tjarks Agility Productions for the Samoyed Club of Los Angeles, an all-breed dog agility trials for a 3-day event scheduled July 8-10, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300 - the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #MA-090216: To enter into an agreement with Lynda Tjarks Agility Productions for the Golden Retriever Club of Greater Los Angeles, an all-breed dog agility trials for a 4-day event scheduled September 2-5, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300 - the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #MA-091016: To enter into an agreement with Lynda Tjarks Agility Productions for the West Coast Cocker Spaniel Club, an all-breed dog agility trials for a 2-day event scheduled September 10-11, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$2,200 - the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #MA-120316: To enter into an agreement with Lynda Tjarks Agility Productions for the Keeshond Club of Southern California, an all-breed dog agility trials for a 2-day event scheduled for December 3-4, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$2,200 - the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #MA-121616: To enter into an agreement with Lynda Tjarks Agility Productions for the cocker Spaniel Club of Orange County/South Coast Vizsla Club, an all-breed dog agility trials for a 3-day event scheduled for December 16-18, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300 - the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #MA-122816: To enter into an agreement with Lynda Tjarks Agility Productions for the Keeshond Club of Southern California/Orange Coast Rhodesian Ridgeback Club, an all-breed dog agility trials for a 3-day event scheduled for December 28-30, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300 - the balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This is an annual event and the promoter is a prompt payee.

Licensee Agreement #VY-04-06-2015: To enter into an agreement with West Covina Pony Little League. For the use of the grass area for two-hours every Tuesday beginning April 14 through June 2, 2015. Due to the over impacted practice fields one team approached us to utilize the grass area. After researching rental rates, the fees are around the \$8 - \$12 per hour for an unlighted area. Expo Center will require the \$1,000,000 insurance policy to be in place. League team will be required to pay fees up front prior to use of field.

Licensee Agreement #MA-092615: To enter into an agreement with Acorn Engineering Company for their annual company picnic for 1,500 guests. This is a one-day event scheduled for September 26, 2015. Contract rental fees are \$1,100.00. Client has always been a prompt payee.

Licensee Agreement #MA-120415: To enter into an agreement with American Supercamp for an instructional motorcycle course. This event is scheduled for December 4-8, 2015. This is a four-day closed course event. The promoter pays all their fees up front. The base contract is for \$4,400. This promoter has had many events at our site over the years and pays timely.

Licensee Agreement #MA-041616: To enter into an agreement with IV League Flat Track for a two-day motorcycle races. The event is scheduled for April 16 – 17, 2016. The base contract is for \$2,200. This will be the promoter's first use of the venue and plans to utilize the Grand Arena on an annual basis. Promoter will be required to pay rental fees up front.

I recommend the approval of all the agreements before the CRIA board.

By: Carol J. Perez
Operations Manager


Signature

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.1

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
CITY OF INDUSTRY, CALIFORNIA
REGULAR MEETING MINUTES
FEBRUARY 11, 2015
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CALL TO ORDER

The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Howard Lim at 9:02 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

FLAG SALUTE

The flag salute was led by Chairman Lim.

ROLL CALL

PRESENT: Howard Lim, Chairman
Dean Marshall, Vice Chairman
David Carmany, Board Member
L. Ronald Cipriani, Board Member
Dave Youpa, Board Member

STAFF PRESENT: Gregory M. Murphy, Deputy General Counsel; Jodi L. Scrivens, Secretary; John Ballas, Engineer; and Carol Perez, Expo Center Manager.

PUBLIC COMMENTS

There were no public comments.

STATUS REPORT ON EXPO CENTER

Expo Center Manager Perez informed the Board Members of the activities occurring at the Expo Center.

CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY VICE CHAIRMAN MARSHALL TO RECEIVE AND FILE THE REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER. MOTION CARRIED 5-0.

CONSIDERATION TO AUTHORIZE THE EXPO CENTER TO ENTER INTO LICENSE AGREEMENTS FOR USE OF THE GRAND ARENA PURSUANT TO THE TERMS AND

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CONDITIONS AS SET FORTH IN THE REPORT SUBMITTED BY THE EQ CONSULTANT

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER YOUNG, TO AUTHORIZE THE EXPO CENTER TO ENTER INTO LICENSE AGREEMENTS FOR USE OF THE GRAND ARENA PURSUANT TO THE TERMS AND CONDITIONS AS SET FORTH IN THE REPORT SUBMITTED BY THE EQ CONSULTANT. MOTION CARRIED 5-0.

CONSIDERATION OF THE MINUTES OF THE DECEMBER 10, 2014 REGULAR MEETING

MOTION BY BOARD MEMBER YOUNG, AND SECOND BY VICE CHAIRMAN MARSHALL TO APPROVE THE MINUTES AS SUBMITTED. MOTION CARRIED 5-0.

CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER CIPRIANI TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 5-0.

CONSIDERATION OF CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY FINANCIAL REPORT FOR DECEMBER 2014

MOTION BY BOARD MEMBER YOUNG, AND SECOND BY VICE CHAIRMAN MARSHALL TO RECEIVE AND FILE REPORT. MOTION CARRIED 5-0.

CONSIDERATION OF ANNUAL AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2014

MOTION BY BOARD MEMBER CIPRIANI, AND SECOND BY BOARD MEMBER YOUNG TO APPROVE, RECEIVE AND FILE AS SUBMITTED. MOTION CARRIED 5-0.

CONSIDERATION OF INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS FOR THE FISCAL YEAR ENDED JUNE 30, 2014

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
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MOTION BY BOARD MEMBER YOUPA, AND SECOND BY VICE CHAIRMAN MARSHALL TO APPROVE, RECEIVE AND FILE AS SUBMITTED. MOTION CARRIED 5-0.

CONSIDERATION OF AUDITOR'S COMMUNICATIONS WITH THE BOARD OF DIRECTORS FOR THE FISCAL YEAR ENDED JUNE 30, 2014

MOTION BY BOARD MEMBER CIPRIANI, AND SECOND BY VICE CHAIRMAN MARSHALL TO APPROVE, RECEIVE AND FILE AS SUBMITTED. MOTION CARRIED 5-0.

ADJOURNMENT

There being no further business, the Civic-Recreational-Industrial Authority adjourned.

Howard Lim, Chairman

Cecelia Dunlap, Assistant Secretary

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.2

CIVIC-RECREATIONAL INDUSTRIAL AUTHORITY
AUTHORIZATION FOR PAYMENT OF BILLS
Board Meeting April 8, 2015

<u>FUND</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
360	INDUSTRY HILLS EXPO OPERATING ACCOUNT	135,359.01

<u>BANK</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
WFCK	WELLS FARGO CHECKING	135,359.01

Civic-Recreational Industrial Authority
Board Meeting
April 8, 2015

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
10406	04/08/2015		AIR-BREE, INC	\$3,200.00
	Invoice	Date	Description	Amount
	14087	02/25/2015	REPLACE A/C UNIT AT EXPO GUARD SHACK	\$3,200.00
10407	04/08/2015		BURKE, WILLIAMS & SORENSEN,	\$1,665.40
	Invoice	Date	Description	Amount
	186673	03/12/2015	LEGAL SVC - FEBRUARY 2015	\$1,665.40
10408	04/08/2015		CALICO BUILDING SERVICES, INC	\$150.00
	Invoice	Date	Description	Amount
	1006279	02/26/2015	MISC BUILDING REPAIR/MAINT SVCS	\$150.00
10409	04/08/2015		CITY OF INDUSTRY	\$598.51
	Invoice	Date	Description	Amount
	2015-00000006	02/28/2015	FEBRUARY 2015 FUEL COST	\$598.51
10410	04/08/2015		CNC ENGINEERING	\$9,440.10
	Invoice	Date	Description	Amount
	43135	03/12/2015	EXPO CENTER STANDARDS OF MAINT - MISC	\$3,926.77
	43136	03/12/2015	IH EXPO - RESURFACING PARKING LOTS &	\$627.52
	43216	03/26/2015	EXPO CENTER STANDARDS OF MAINT - MISC	\$2,672.26
	43217	03/26/2015	SEWER SYSTEM MAINTENANCE	\$440.17
	43218	03/26/2015	IH EXPO - RESURFACING PARKING LOTS &	\$1,773.38
10411	04/08/2015		CRIA-EQUESTRIAN CENTER	\$67,000.00
	Invoice	Date	Description	Amount
	APR-15	03/27/2015	OPERATING EXPENSE - APRIL 2015	\$67,000.00
10412	04/08/2015		CRIA-PAYROLL ACCOUNT	\$3,000.00
	Invoice	Date	Description	Amount
	MAR-15	03/27/2015	REIMBURSE PAYROLL - MARCH 2015	\$3,000.00

**Civic-Recreational Industrial Authority
Board Meeting
April 8, 2015**

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
10413	04/08/2015		FRAZER, LLP	\$2,750.00
	Invoice	Date	Description	Amount
	136081	02/28/2015	ACCT SVC - FEBRUARY 2015	\$2,750.00
10414	04/08/2015		GLENN'S REFRIGERATION	\$95.00
	Invoice	Date	Description	Amount
	15637	11/17/2014	REPAIR HEATING & A/C AT EXPO GUARD SHACK	\$95.00
10415	04/08/2015		SNOWDEN ELECTRIC COMPANY,	\$47,355.00
	Invoice	Date	Description	Amount
	15-0144	02/28/2015	TEMPORARY GENERATOR SVC AT EXPO	\$3,090.00
	15-0145	02/28/2015	RE-LAMP EXISTING 400-WATT LUMINAIRES	\$17,978.00
	15-0147	02/28/2015	REPAIR LIGHTING CONTROLLER UNIT	\$26,287.00
10416	04/08/2015		TERMINIX	\$105.00
	Invoice	Date	Description	Amount
	343070960	03/05/2015	SVC - EXPO CENTER	\$105.00

Checks	Status	Count	Transaction Amount
	Total	11	\$135,359.01

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.3

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

February 28, 2015

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

February 28, 2015

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
February 28, 2015

Expo Center Operations

During the month ended February 28, 2015, we held two events in the Pavilion and two events in the Avalon Room with contracts totaling \$20,082.

In the Grand Arena we held four events with contracts totaling \$17,899. These events were: Lynda Tjarks Agility Productions, California Junior Rodeo Association – Youth Rodeo, and California High School Rodeo Assn: District 8 – Youth Rodeo.

During the month ended February 28, 2015, we held one event in Industry Racing totaling \$24,928. The event was Gumball Rally – Motorcycle Speedway Practice.

At February 28, 2015, our financial statements reflect the following activity:

<u>Expo Center Operations</u>	Month Ended 2/28/2015	Year To Date 2/28/2015	Annual Budget 2014-2015	% of Annual Budget
Total revenues	\$ 63,106	\$ 750,388	\$ 1,328,300	56%
Expenses:				
Direct Expo Center expenses	62,518	557,690	979,500	57%
General and administrative expenses	92,156	804,299	1,155,500	70%
Total direct Expo Center expenses	154,674	1,361,989	2,135,000	64%
Net loss from operations	(91,568)	(611,601)	(806,700)	76%
Net loss	\$ (91,568)	\$ (611,601)	\$ (806,700)	76%

We have booked seventeen future banquet events with contracts totaling \$30,450 and four Grand Arena events with base contracts totaling \$7,400. The amounts do not include any estimates of alcohol and food sales. Event concession sales will vary depending on facilities utilized.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
February 28, 2015

The following is our summarized financial statements by department at February 28, 2015:

<u>Expo Center Operations</u>	Month Ended 2/28/2015	Month Ended 2/28/2015	Month Ended 2/28/2015 Grand Arena	Month Ended 2/28/2015 General and Admin.	Month Ended 2/28/2015 Totals
	Speedway	Facilities			
Total revenues	\$ 24,928	\$ 20,082	\$ 17,899	\$ 197	\$ 63,106
Expenses:					
Direct Expo Center expenses	19,588	17,568	25,362		62,518
General and administrative expenses				92,156	92,156
Total direct Expo Center expenses	<u>19,588</u>	<u>17,568</u>	<u>25,362</u>	<u>92,156</u>	<u>154,674</u>
Net income (loss) from operations	<u>5,340</u>	<u>2,514</u>	<u>(7,463)</u>	<u>(91,959)</u>	<u>(91,568)</u>
Net income (loss) for the month ended	<u>\$ 5,340</u>	<u>\$ 2,514</u>	<u>\$ (7,463)</u>	<u>\$ (91,959)</u>	<u>\$ (91,568)</u>

<u>Expo Center Operations</u>	Year To Date 2/28/2015	Year To Date 2/28/2015	Year To Date 2/28/2015 Grand Arena	Year To Date 2/28/2015 General and Admin.	Year to Date 2/28/2015 Totals
	Speedway	Facilities			
Total revenues	\$ 159,363	\$ 332,094	\$ 254,431	\$ 4,500	\$ 750,388
Expenses:					
Direct Expo Center expenses	118,080	194,044	245,566		557,690
General and administrative expenses				804,299	804,299
Total direct Expo Center expenses	<u>118,080</u>	<u>194,044</u>	<u>245,566</u>	<u>804,299</u>	<u>1,361,989</u>
Net income (loss) from operations	<u>41,283</u>	<u>138,050</u>	<u>8,865</u>	<u>(799,799)</u>	<u>(611,601)</u>
Net income (loss) year to date	<u>\$ 41,283</u>	<u>\$ 138,050</u>	<u>\$ 8,865</u>	<u>\$ (799,799)</u>	<u>\$ (611,601)</u>

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
February 28, 2015

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as “CRIA”) is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at February 28, 2015 amounted to \$9,471,613. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended February 28, 2015. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2015 annual audit.

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At February 28, 2015, our financial statements reflect the following activity:

<u>Capital Projects Fund</u>	<u>Month Ended</u> <u>2/28/2015</u>	<u>Year To Date</u> <u>2/28/2015</u>	<u>Annual Budget</u> <u>2014-2015</u>
Total revenues	\$ _____	\$ _____ 264	\$ _____ 410
Expenditures			
General and administrative expenses	_____ 60,346	_____ 328,952	_____ 235,800
Total expenses	_____ 60,346	_____ 328,952	_____ 235,800
Net loss	\$ _____ (60,346)	\$ _____ (328,688)	\$ _____ (235,390)

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

BALANCE SHEET
AS OF FEBRUARY 28, 2015

		Capital Projects	Expo Center
ASSETS			
CURRENT ASSETS:			
Cash and cash equivalents	\$	22,493	\$ 287,238
Investments		145,849	
Accounts receivable, net			37,222
Inventories			41,796
Deposits			3,000
Total current assets		168,342	369,256
CAPITAL ASSETS, net			9,471,613
Total assets	\$	168,342	\$ 9,840,869
LIABILITIES AND FUND EQUITY			
CURRENT LIABILITIES			
Accounts payable	\$		\$ 80,480
Sales tax payable			2,508
Advance rental payments			92,815
Security deposits			47,600
Total current liabilities			223,403
FUND EQUITY:			
Fund balance		168,342	9,617,466
Total liabilities and fund equity	\$	168,342	\$ 9,840,869

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

STATEMENT OF OPERATIONS
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2015

	CAPITAL PROJECTS				EXPO CENTER				
	MONTH ENDED	YEAR TO DATE	2014-2015 ANNUAL	% OF ANNUAL	MONTH ENDED	YEAR TO DATE	2014-2015 ANNUAL	% OF ANNUAL	
	2/28/2015	2/28/2015	BUDGET	BUDGET	2/28/2015	2/28/2015	BUDGET	BUDGET	
REVENUES:									
Expo center revenues	\$	\$	\$		\$ 63,106	\$ 750,388	\$ 1,328,300	56%	
Other revenues		264	410	64%					
Total revenues		264	410	64%	63,106	750,388	1,328,300	56%	
EXPENDITURES:									
General and administrative expenses	60,346	328,952	235,800	140%	92,156	804,299	1,155,500	70%	
Operating expenses					62,518	557,690	979,500	57%	
Total expenses	60,346	328,952	235,800	140%	154,674	1,361,989	2,135,000	64%	
EXCESS OF EXPENDITURES OVER REVENUES									
	(60,346)	(328,688)	(235,390)	140%	(91,568)	(611,601)	(806,700)	76%	
OTHER FINANCING SOURCES									
	108,097	433,570	235,800	184%	67,000	536,000	806,800	66%	
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/(EXCESS OF EXPENDITURES OVER REVENUES AND OTHER FINANCING SOURCES)									
	47,751	104,882	\$ 410		(24,568)	(75,601)	\$ 100		
Fund balance, beginning									
	120,591	63,460			9,642,034	9,693,067			
Fund balance, ending									
	\$ 168,342	\$ 168,342			\$ 9,617,466	\$ 9,617,466			

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER
STATEMENT OF CASH FLOWS
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2015

				AMOUNT
CASH FLOWS FROM OPERATING ACTIVITIES				
	Net loss before transfers and other credits			\$ (611,601)
	Adjustments to reconcile net loss to net cash used			
	in operating activities:			
	Change in operating assets and liabilities			
	Accounts receivable			22,246
	Inventories			(12,339)
	Accounts payable			(50,567)
	Sales tax payable			(1,773)
	Advance rental payments			(13,735)
	Security deposits			825
	Net cash used in operating activities			(666,944)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES				
	Other financing sources			536,000
NET CHANGE IN CASH				(130,944)
	Cash at July 1, 2014			418,182
	Cash at February 28, 2015			\$ 287,238

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2015

	MONTH ENDED	YEAR TO DATE	ANNUAL	% OF
Expo Center Operations	2/28/2015	2/28/2015	BUDGET	ANNUAL
			2014-2015	BUDGET
Revenues				
Facilities rentals	\$ 6,938	\$ 152,537	\$ 213,900	71%
Facilities rentals - bar sales	10,648	143,148	245,800	58%
Facilities - security	1,511	23,727	46,800	51%
Facilities - food	37	1,284	1,200	107%
Facilities - insurance			8,500	0%
Facilities - other	948	11,398	9,400	121%
Grand Arena - special events rentals	4,050	57,773	75,400	77%
Grand Arena - outdoor arena rentals	400	3,200	3,100	103%
Grand Arena - show barn stall rentals	1,242	9,996	41,200	24%
Grand Arena - shaving sales	1,257	12,309	19,300	64%
Grand Arena - security		2,599	14,600	18%
Grand Arena - trailer parking	800	6,945	8,900	78%
Grand Arena - bar sales		53,742	148,500	36%
Grand Arena - food	7,360	53,362	108,500	49%
Grand Arena - feed sales		206	500	41%
Grand Arena - other	2,790	54,299	105,900	51%
Speedway - Merchandise	750	7,771	8,100	96%
Speedway - Bar	3,108	38,454	65,800	58%
Speedway - Prize Money	9,346	23,341	40,300	58%
Speedway - General Admission	3,270	35,560	69,900	51%
Speedway - Food	4,654	30,396	50,300	60%
Speedway - Parking	1,530	11,985	15,400	78%
Speedway - Other	2,270	11,856	18,500	64%
G&A- Other	197	4,500	8,500	53%
Total revenues	63,106	750,388	1,328,300	56%
Expo expenses				
Cost of sales	3,826	60,647	123,800	49%
Bar supplies	39	414	2,400	17%
Promotional banquet	817	5,569	12,300	45%
Feed		194	500	39%
Contract labor/wages	26,415	232,548	323,300	72%
Furniture/fixtures & equipment	292	16,933	3,700	458%
Miscellaneous		24,154	35,900	67%
Promotional	6,055	24,538	39,000	63%
Property maintenance	597	9,040	69,700	13%
Repairs and maintenance			100	0%
Security - Grand Arena		10,099	24,200	42%
Security - Facilities	2,233	23,766	45,900	52%
Security - Speedway	2,769	11,830	16,300	73%
Shavings	1,072	9,710	15,100	64%
Supplies	4,903	40,706	60,100	68%
Equipment rental	76	560	900	62%
Special event concessions	4,937	24,680	54,700	45%
Bad debt expense			17,300	0%
Speedway- Merchandise		1,355	8,700	16%
Speedway- Insurance	2,427	12,727	17,500	73%
Speedway - Prize money		24,455	39,600	62%
Speedway- Outside services	6,060	23,765	68,500	35%
Total Expo expenses	62,518	557,690	979,500	57%
Operating income before direct				
G & A and CRIA indirect expenses	588	192,698	348,800	55%

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2015

		MONTH ENDED	YEAR TO DATE	ANNUAL	% OF
	<u>Expo Center Operations</u>	<u>2/28/2015</u>	<u>2/28/2015</u>	<u>BUDGET</u>	<u>ANNUAL</u>
				<u>2014-2015</u>	<u>BUDGET</u>
Direct general and administrative expenses					
	Office supplies		3,003	14,300	21%
	Travel and meetings	484	3,894	5,300	73%
	Dues, subscriptions, books, etc.		475	400	119%
	Equipment rental/lease	356	2,283	800	285%
	Furniture/fixtures & equipment		1,429	3,200	45%
	Legal advertising/printing			300	0%
	Telephone	1,367	11,361	22,000	52%
	Postage	1,372	5,068	4,900	103%
	Miscellaneous	657	4,523	15,300	30%
	Professional services	11,562	87,544	128,100	68%
	Repairs and equipment	3,100	8,179	3,900	210%
	Vehicle expenses	1,744	28,310	33,900	84%
	Insurance and bonds			13,100	0%
	Supplies	5,089	27,230	36,500	75%
	Contract labor/administrative wages	31,775	280,676	407,400	69%
	Property maintenance	25,873	231,461	315,300	73%
	Utilities	8,777	108,863	150,800	72%
	Total direct general and administrative expenses	92,156	804,299	1,155,500	70%
	Expo Center operating loss	\$ (91,568)	\$ (611,601)	\$ (806,700)	76%

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 2

CAPITAL PROJECTS
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2015

		MONTH ENDED	YEAR TO DATE	ANNUAL	
REVENUES		2/28/2015	2/28/2015	BUDGET	% OF ANNUAL
				2014-2015	BUDGET
Other revenues	\$		\$ 264	\$ 410	64%
GENERAL AND ADMINISTRATIVE EXPENSES					
Salaries - board		2,726	21,805	37,000	59%
Payroll taxes		208	1,668	3,000	56%
Miscellaneous		16	368	500	74%
Legal		3,733	40,670	30,000	136%
Professional services			2,997	15,000	20%
Accounting		3,616	18,424	20,000	92%
Audit services			12,100	15,000	81%
Planning, Survey and Design		25,841	40,545		
Advertising and Printing			3,776		
General engineering		5,167	26,332	29,000	91%
Printing/photography				300	
Property maintenance		19,039	115,794	45,000	257%
Insurance and bonds			44,473	41,000	109%
Total general and administrative expenses		60,346	328,952	235,800	140%
EXCESS OF EXPENDITURES OVER					
REVENUES	\$	(60,346)	\$ (328,688)	\$ (235,390)	140%

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.4



Dale E. Duncan, CPA
George R. Applebaum, CPA
Scott M. Biehl, CPA
Andy R. Jones, CPA

1067 PARK VIEW DRIVE • COVINA, CA 91724-3748 • (626) 858-5100 • FAX (626) 332-7012

March 4, 2015

Kevin Radecki, City Manager
City of Industry
P.O. Box 3366
City of Industry, CA 91744-4491

Re: Industry Hills Expo Center

Dear Mr. Radecki:

Our firm has been working with Carol Perez in developing cost work sheets for the various types of events held at the Expo Center, along with a rate chart for Arena events held in the Grand Arena. Attached are two worksheets that include this information as was requested for use by the C.R.I.A Board of Directors.

Carol has spent significant time researching competing facilities in an attempt to determine rates that will not price the Expo Center out of its market, while generating the maximum profit possible. In pricing individual Arena events it can be especially difficult because in most cases no two are alike and have dissimilar requirements for their individual events. In addition to utilizing the Rate Sheet attached, Carol also uses her judgment in determining final charges for any given Arena event.

If you have any questions we would be happy to discuss them with you, individually, or at a C.R.I.A. meeting in the future. Please don't hesitate to contact us if you have questions or need additional information. Thank you in advance for your assistance in this matter.

Very truly yours,

ROGERS, CLEM & Company

Dale E. Duncan

DED/vg

Enclosures

cc: Carol Perez & Clem Cavillo
w/Enclosures

Industry Hills Expo Center

2015

Basic Daily Rate & Cost Summary

Location	Daily Rate	Cost		Janitorial Fee	Clean-Up Cost	Direct Cost
		Set-Up	Paper Products			
Avalon Room (a)	\$ 1,300.00	\$30.60	\$16.84	\$85.00	\$30.60	\$163.04
Pavilion (a)	\$ 4,600.00	\$137.70	\$30.62	\$170.00	\$137.70	\$476.02
Grand Arena - Normal(b)	\$ 1,100.00	\$397.80	\$112.90	\$170.00	\$397.80	\$1,078.50
Grand Arena - Rodeo Layout (b)	\$ 1,100.00	\$612.00			\$612.00	\$1,224.00

Calculated staff wage to average \$15.30 per hour - includes mark-up

(a) Rates are standard and include all charges. There are no ancillary charges for these events, unless customer requests something out of the ordinary. Expo Center sells beverages at these events and retains all profits. The Gazebo is an add-on if requested by the customer when renting the Avalon room. It is not a stand-alone rental item and is most popular April-September.

(b) The rates indicated are "basic" daily rates excluding any ancillary charges for event specific requests. See attached Rate Chart for detail of the various services and related rates. The Grand is typically rented for more than one day. The above charges are not per day, but are per event, whether one day or multiple days. Expo Center sells beverages and food product, if applicable, and retains all related profits. Parking rates are established by the Expo Center based on the type of event, expected attendance, and what Expo Center management believes that the attendees will be willing to pay, what is reasonable, and in an amount that maximizes the profit generated from this service.

General: Expo Center management has survey surrounding, similar event centers which are few in number. The rates established are competitive with the results of the survey and are designed to avoid a condition of over pricing and loss of business due to the established rates.

ARENA RENTAL		RATE
"The Grand" Arena - (Covered)	1,100.00	Per day - set-up day - is additional fee
Set-up day	-	After 12:00pm (insurance required)
Additional set-up or break-down	250.00	Per day (<i>insurance req</i>)
West Show Ring	200.00	Per day, when Grand is utilized
East Show Ring	200.00	Per day, when Grand is utilized
Warm Up Area adjacent to East & West Ring	-	No Fee when outside rings are rented
Lunge Ring - Dressage Arena	-	No Fee when Grand is utilized (warm-up area)
Grand Show Office w/internet & VIP Room	-	Included with Grand Arena Rental
Ticket Booth & Public Fencing Rental	-	Included with Grand Arena Rental
Rodeo Livestock Fencing, Chutes & Gates	900.00	One-time set-up fee
Removal of Stock Fencing/Cement Wall	150.00	One-time fee
Barn Paging System & plug into Arena PA System		Included in all arena rentals
West Show Ring with portable PA System	400.00	Per day, when Grand Arena not utilized
East Show Ring with portable PA System	400.00	Per day, when Grand Arena not utilized
Warm Up Area adjacent to East & West Ring	-	No fee when outside rings are rented
Lunge Ring with portable PA System	250.00	Per day, when Grand Arena not utilized
ILLUMINATION		RATE
Outside Show Rings	40.00	Per Hour
"The Grand" Arena	55.00	Per Hour
STABLING SERVICES		RATE
1 day horse show stall rate	20.00	Per stall, per day (1 night)
Special Show Stall rate - multiple show days	35.00	Per stall - per show
Early Arrival or Layover, to horse show	15.00	Per stall, per day
Delivered Bagged Shavings	10.00	per bag (<i>price subject to change</i>)-orders 1 wk
Bale of Alfalfa Hay	-	per bale (<i>market rate</i>)
OTHER SERVICES		RATE
Website Listing with photo & free Link	-	Included - provide Expo with info
Obstacles/Jump Rental	125.00	Per show
Golf Cart Rental	150.00	Per show - based on availability
Event Support Staff	40.00	Per hour, per laborer
Canopy Rentals for outdoor seating	200.00	Per show each canopy (15' x 30')
10x10 EZ Up Canopies	45.00	Each per show
Security officers (1 to every 150)	22.00	Each per hour, if required
Portable Announcer Stands - bleachers	-	Included with Grand Arena Rental
Trash Receptacles & Disposal	-	Included - provided that it is not excessive
Trash Bin Service - Roll off or low boy	400-600	Per pull - includes dump fees
Parking Lot Clean-up	200.00	Per day - if trash is excessive
(1) Extra daily restroom services	140.00	Per day
Quarterly Newsletter (print/electronic)	-	Provide logo/photo 90 days prior- (circ. 7,300+)
Extra arena grooming services - tractor work	15.00	Per run, with no water
Extra arena grooming services - tractor work	25.00	Per run, with water
Bleacher/Trash Receptacles Clean up	325.00	Between performances
Portable Trailer/Awards Trailer	100.00	Per day, based on availability
Vendor Space (<i>no food</i>)	35.00	Per Event - vendor release to be signed
RV space with electrical & water hookup	25.00	Per night - only 19 spaces available
Overnight RV/vehicle fee - (Dry Camp)	n/a	Per night, no electrical or water hookup
2-way radio rentals	12.00	Each per show - includes charging station
Shuttle Service from barns to upper level	140.00	Per day (8 hrs) free/150 overnight horses
NEW - LED Screen (line-in)	2,000.00	Per day, video operator (extra)
Banner Placement & Removal in Arena	20.00	Per banner - not to exceed 12'
Discounted banquet room rentals	varies	Depends on availability
Any additional audio/electrical/video	varies	Send list of requirements - for pricing
Advance Ticket Outlet Service	0.75	Per ticket, cash only

EXPO CENTER HANDLES ALL FOOD, ALCOHOL & PARKING SALES

**Rates may change due to the complexity and requirements of each event.
This facility is restricted to internal bedding sales only - pre-orders required.**