



Civic-Recreational-Industrial Authority

Regular Meeting Agenda
January 9, 2019
9:00 a.m.

Chairman Larry Hartmann
Vice Chairman John Karns
Board Member Sean Lee
Board Member Ronald Whittemore

Location: City Council Chamber, 15651 East Stafford Street, City of Industry, California

Addressing the Authority:

- ▶ **Agenda Items:** Members of the public may address the Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called and prior to the individual being heard by the Authority.
- ▶ **Public Comments (Non-Agenda Items):** Anyone wishing to address the Authority on an item not on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the Authority from taking action on a specific item unless it appears on the posted Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called by the City Clerk and prior to the individual being heard by the Authority.

Americans with Disabilities Act:

- ▶ In compliance with the ADA, if you need special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 333-2211. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

Agendas and other writings:

- ▶ In compliance with SB 343, staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Thursday 8:00 a.m. to 5:00 p.m., Friday 8:00 a.m. to 4:00 p.m. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.

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1. Call to Order
 2. Flag Salute
 3. Roll Call
 4. Public Comments

5. **EXPO CENTER MATTERS**

5.1 Update on the Expo Center

RECOMMENDED ACTION: Receive and file.

5.2 Consideration of the Register of Demands submitted by the Industry Hills Expo Center for December 2018

RECOMMENDED ACTION: Receive and file.

6. **BOARD MATTERS**

6.1 Consideration of the Register of Demands submitted by the Finance Department for January 9, 2019

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

6.2 Consideration of the minutes of the December 12, 2018

RECOMMENDED ACTION: Approve as submitted.

6.3 Presentation and discussion regarding the Civic-Recreational-Industrial Authority's Financial Report for November 30, 2018

RECOMMENDED ACTION: Receive and file the report.

7. Adjournment. Next regular meeting: Wednesday, February 13, 2019, at 9:00 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.1

December 2018

Printed Newsletters:

4,681

Cell Phone Texting:

<https://www.eztexting.com>

4,977

Electronic Emails:

<https://www.ymlp.com>

4,701

Twitter - Expo:

<https://twitter.com/expoindustry>

1,071

Twitter - Racing:

<https://twitter.com/industryracing>

1,730

Facebook - Expo:

2,604

<https://facebook.com/industryexpocenter>

Facebook - Racing:

<https://facebook.com/IndustryRacing>

5,275

Instagram IHEC:

<https://www.instagram.com/industryexpocenter/>

5,195

Instagram Speedway at the Grand:

<https://www.instagram.com/speedwayatthegrand/>

2,179

DECEMBER 2018 - BANQUET NON-AVAILABILITY SHEET

| Date Called | Client Name | Date Requested | Pavilion | Avalon Room | Guests | Type of Event | How they heard | Contact |
|-------------|------------------|-------------------|----------|-------------|--------|----------------------|----------------|---------|
| 12/03/18 | Mica Martinez | November 30, 2019 | 1 | | 300 | Wedding Reception | Attended | Phone |
| 12/03/18 | Abel Ley | August 24, 2019 | 1 | | 200 | Wedding Reception | Referral | Phone |
| 12/05/18 | Michell | October 26, 2019 | 1 | | 450 | Wedding Reception | Attended | Phone |
| 12/10/18 | Alicia | September 7, 2019 | 1 | | 250 | Quinceanera | Attended | Phone |
| 12/10/18 | Maricela Estrada | June 15, 2019 | 1B | 1S | 175 | Quinceanera | Referral | Phone |
| 12/14/18 | Jennifer Coria | May 25, 2019 | 1B | 1S | 150+ | Graduation Party | Referral | Phone |
| 12/14/18 | Mayra | March 23, 2019 | | 1 | 130 | Private Event | Attended | Phone |
| 12/17/18 | Karina | January 26, 2019 | 1 | | 250 | Baptism | Attended | Phone |
| 12/19/18 | Judy Escoto | June 1, 2019 | 1 | | 300 | Sweet Sixteen | Attended | Phone |
| 12/19/18 | Cynthia Martinez | February 23, 2019 | | 1 | 120 | Quinceanera | Referral | Phone |
| 12/21/18 | Alejandra | May 16, 2019 | | 1 | 100 | First Communion | Referral | Phone |
| 12/24/18 | Monique | June 22, 2019 | 1 | | 200 | Birthday Celebration | Attended | Phone |
| 12/27/18 | Araceli Chavez | July 13, 2019 | | 1 | 130 | Quinceanera | Referral | Phone |
| 12/30/18 | Mireya Gallego | December 7, 2019 | 1 | | 350 | Wedding Reception | Attended | Phone |
| | | | | | | | | |
| | | | 10 | 6 | | | | |

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.2

Industry Hills Expo Center - Check Register
DECEMBER

| CHECK # | DATE | PAYEE | AMOUNT | DETAILS |
|---------|------------|--|-----------|------------------------------------|
| 13628 | 12/04/2018 | ALARMCO | 700.00 | PROGRESSIVE PMT-FIRE SERV.INSTALL |
| 13629 | 12/04/2018 | CNC EQUESTRIAN MANAGEMENT | 10,000.00 | MONTHLY MNGMT FEE-DEC. |
| 13630 | 12/04/2018 | EL MONTE ICE CO. | 175.00 | SUPPLIES EXP.ARENA |
| 13631 | 12/04/2018 | FRONTIER COMMUNICATIONS | 288.98 | HIGH SPEED INTERNET SERVICE |
| 13632 | 12/04/2018 | HARBOR DISTRIBUTING,LLC | 1,036.70 | ALCOHOL INVENTORY |
| 13633 | 12/04/2018 | KIKI'S INDUSTRIAL JANITORIAL SERVICE | 5,150.00 | RR & TRASH ATT./MTHLY FAC.CLEANING |
| 13634 | 12/04/2018 | OFFICE DEPOT | 143.67 | OFFICE SUPPLIES |
| 13635 | 12/04/2018 | SOUTHERN WINE & SPIRITS | 764.57 | ALCOHOL INVENTORY |
| 13636 | 12/04/2018 | VOID CHECK | 0.00 | PRINTER FEED ERROR |
| 13637 | 12/04/2018 | YOUNG'S MARKET CO. | 520.64 | ALCOHOL INVENTORY |
| 13638 | 12/04/2018 | CNC EQUESTRIAN MANAGEMENT | 34,493.22 | PAYROLL EXP-DECEMBER |
| 13639 | 12/04/2018 | KIKI'S INDUSTRIAL JANITORIAL SERVICE | 700.00 | RR & TRASH ATT.-ARENA EVENTS |
| 13640 | 12/05/2018 | PCR CASH | 20,000.00 | REPLENISH ATM TERM.-DEC EVENTS |
| 13641 | 12/05/2018 | VY-120118 SAN NICOLAS OBISPO | 5,730.00 | PARKING REBATE |
| 13642 | 12/05/2018 | MARCELA MONTES DE OCA | 225.00 | SUPPLIES EXP. |
| 13643 | 12/07/2018 | VOID CHECK | 0.00 | DATA ENTRY ERROR |
| 13644 | 12/07/2018 | AR-120118R NERIA MOTTA | 300.00 | SEC.DEPOSIT REFUND |
| 13645 | 12/07/2018 | PAV-111818 JON ARCA | 600.00 | SEC.DEPOSIT REFUND |
| 13646 | 12/07/2018 | PAV-111718 CLAUDIA LANDEROS | 600.00 | SEC.DEPOSIT REFUND |
| 13647 | 12/07/2018 | AR-111718 CLAUDIA JIMENEZ | 300.00 | SEC.DEPOSIT REFUND |
| 13648 | 12/07/2018 | PAV-120318 MARISA NUNEZ | 600.00 | SEC.DEPOSIT REFUND |
| 13649 | 12/07/2018 | PAV-120118 ALERT INSULATION | 600.00 | SEC.DEPOSIT REFUND |
| 13650 | 12/10/2018 | PAV-120918 SOUTHERN CALIFORNIA EVENTS | 600.00 | SEC.DEPOSIT REFUND |
| 13651 | 12/10/2018 | PAV-120818 ROBERT HERRERA | 600.00 | SEC.DEPOSIT REFUND |
| 13652 | 12/10/2018 | AR-120918 VINCENT PEREZ | 300.00 | SEC.DEPOSIT REFUND |
| 13653 | 12/10/2018 | AR-120818 SALLY MARTINEZ | 300.00 | SEC.DEPOSIT REFUND |
| 13654 | 12/10/2018 | ANHEUSER BUSCH SALES OF AMERICA | 643.25 | ALCOHOL INVENTORY |
| 13655 | 12/10/2018 | California Dept. of Tax and Fee Admin. | 469.50 | SALES TAX PENALY-MISSED PMT. |
| 13656 | 12/10/2018 | CAPITAL PROTECTION INC. | 9,321.62 | EVENT SECURITY SERVICES |
| 13657 | 12/10/2018 | CINTAS | 632.52 | MATS, MOPS AND UNIFORMS |
| 13658 | 12/10/2018 | INDUSTRIAL PIPE & STEEL, LLC | 306.33 | SUPPLIES EXP.-ARENA |
| 13659 | 12/10/2018 | JAM GOLF CARS | 1,413.11 | GOLF CART MAINT./REPAIR |
| 13660 | 12/10/2018 | JANUS PEST MANAGEMENT, INC. | 844.00 | PEST CONTROL |

**Industry Hills Expo Center - Check Register
DECEMBER**

| CHECK # | DATE | PAYEE | AMOUNT | DETAILS |
|---------|------------|--------------------------------------|-----------|-----------------------------------|
| 13661 | 12/10/2018 | KIKI'S INDUSTRIAL JANITORIAL SERVICE | 2,950.00 | RR/TRASH ATT.-ARENA EVENTS |
| 13662 | 12/10/2018 | SATSUMA LANDSCAPE | 37,251.20 | FACILITY MAINTENANCE-MONTHLY |
| 13663 | 12/10/2018 | VOID CHECK | 0.00 | DATA ENTRY ERROR |
| 13664 | 12/10/2018 | STAPLES Business Advantage | 131.37 | OFFICE SUPPLIES |
| 13665 | 12/10/2018 | SOUTHERN WINE & SPIRITS | 685.01 | ALCOHOL INVENTORY |
| 13666 | 12/17/2018 | MA-120818 RED BOXING | 1,106.00 | PARKING REBATE |
| 13667 | 12/17/2018 | AT&T | 497.61 | MONTHLY WIRELESS PH.CHARGES |
| 13668 | 12/17/2018 | CANTRELL'S FEED | 298.50 | SUPPLIES EXP.-ARENA |
| 13669 | 12/17/2018 | CINTAS | 592.11 | MATS, MOPS AND UNIFORMS |
| 13670 | 12/17/2018 | CITY OF INDUSTRY | 6,350.25 | ROLL-OFF & DUMP FEES-NOV |
| 13671 | 12/17/2018 | CNC EQUESTRIAN MANAGEMENT | 10,654.27 | PR W/E 11/25, 12/02 & 12/09/18 |
| 13672 | 12/17/2018 | COASTAL CARBONIC | 130.65 | CARBO CHARGER-PATIO CAFÉ |
| 13673 | 12/17/2018 | CULLIGAN WATER CONDITIONING | 79.11 | WATER FILTER SERVICE-ARENA |
| 13674 | 12/17/2018 | JANUS PEST MANAGEMENT, INC. | 90.00 | PEST CONTROL |
| 13675 | 12/17/2018 | MRC SMART TECHNOLOGY SOLUTIONS | 1,488.40 | COLOR COPIES EXP-QUARTERLY CHG. |
| 13676 | 12/17/2018 | OFFICE DEPOT | 254.26 | OFFICE SUPPLIES |
| 13677 | 12/17/2018 | PITNEY BOWES GLOBAL FINANCE | 138.82 | POSTAGE METER-LEASE & TAX |
| 13678 | 12/17/2018 | ROGERS,CLEM & CO. | 2,200.00 | ACCT'G/CONSULTING FEES-NOV. |
| 13679 | 12/17/2018 | SPARKLETTS | 1,101.92 | ALCOHOL INVENTORY |
| 13680 | 12/17/2018 | SUPREMA CO. | 350.00 | ALCOHOL INVENTORY-MIXERS |
| 13681 | 12/17/2018 | SYSCO | 1,376.50 | CONCESSION INVENTORY |
| 13682 | 12/17/2018 | YOUNG'S MARKET CO. | 1,501.64 | ALCOHOL INVENTORY |
| 13683 | 12/17/2018 | YOUNG'S MARKET CO. | 54.00 | ALCOHOL INVENTORY |
| 13684 | 12/17/2018 | PCR CASH | 2,654.25 | REPLENISH PETTY CASH-NOV REC. |
| 13685 | 12/19/2018 | PCR CASH | 10,000.00 | REPLENISH ATM TERM-ARENA EVENTS |
| 13686 | 12/19/2018 | CAPITAL PROTECTION INC. | 176.00 | EVENT SECURITY SERVICES |
| 13687 | 12/19/2018 | CINTAS | 571.62 | MATS, MOPS AND UNIFORMS |
| 13688 | 12/19/2018 | FRONTIER COMMUNICATIONS | 511.79 | MONTHLY PHONE SERVICE-OFFICE |
| 13689 | 12/19/2018 | HARBOR DISTRIBUTING,LLC | 2,283.00 | ALCOHOL INVENTORY |
| 13690 | 12/19/2018 | JANUS PEST MANAGEMENT, INC. | 1,647.00 | PEST CONTROL |
| 13691 | 12/19/2018 | KIKI'S INDUSTRIAL JANITORIAL SERVICE | 1,175.00 | RR/TRASH ATT.-ARENA & PAV. EVENTS |
| 13692 | 12/19/2018 | P & R PAPER SUPPLY COMPANY | 370.88 | PAPER& CLEANING SUPPLIES EXP. |
| 13693 | 12/19/2018 | THE BIG NORWEGIAN | 4,238.95 | VEHICLE MAINT/REPAIRS-DODGE |

Industry Hills Expo Center - Check Register
DECEMBER

| CHECK # | DATE | PAYEE | AMOUNT | DETAILS |
|--------------|------------|--|-------------------|-------------------------|
| 13694 | 12/19/2018 | XEROX FINANCIAL SERVICES | 674.96 | MONTHLY LEASE PMT. |
| 13695 | 12/21/2018 | California Dept. of Tax and Fee Admin. | 5,445.00 | QRTLTY SALES TAX PMT. |
| 13696 | 12/21/2018 | MA-101318 IHCEC PRO RODEO | 2,570.00 | PARKING REBATE |
| 13697 | 12/26/2018 | AR-122118 HUMA NISAR | 300.00 | SEC.DEPOSIT REFUND |
| 13698 | 12/27/2018 | PAV-122118 LUZ ENRIQUE | 520.00 | SEC.DEPOSIT REFUND |
| 13699 | 12/27/2018 | AR-122218 HERMETAS ORGANIZATION | 225.00 | SEC.DEPOSIT REFUND |
| 13700 | 12/27/2018 | PAV-121518 FURNITURE OF AMERICA | 400.00 | SEC.DEPOSIT REFUND |
| 13701 | 12/27/2018 | AR-121318 GINA HERRERA | 300.00 | SEC.DEPOSIT REFUND |
| 13702 | 12/27/2018 | AR-121418 REGENCY GRAND | 300.00 | SEC.DEPOSIT REFUND |
| 13703 | 12/27/2018 | AR-121518 CHRISTINA MORENA | 300.00 | SEC.DEPOSIT REFUND |
| 13704 | 12/28/2018 | MA-121418 LYNDIA TJARKS SCVC | 1,905.00 | REFUND OVERPMT ON ACCT. |
| 13705 | 12/31/2018 | VOID CHECK | 0.00 | DATA ENTRY ERROR |
| 13706 | 12/31/2018 | AR-122818 REBECCA LOPEZ | 300.00 | SEC.DEPOSIT REFUND |
| 13707 | 12/31/2018 | AR-122918 CLAUDIA FLORES | 300.00 | SEC.DEPOSIT REFUND |
| 13708 | 12/31/2018 | PAV-122918 JONATHAN TORRES | 600.00 | SEC.DEPOSIT REFUND |
| TOTAL | | | 205,408.18 | |

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.1

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
AUTHORIZATION FOR PAYMENT OF BILLS
Board Meeting January 9, 2019

| <u>FUND</u> | <u>DESCRIPTION</u> | DISBURSEMENTS |
|-------------|---------------------------------------|---------------|
| 360 | INDUSTRY HILLS EXPO OPERATING ACCOUNT | 19,547.86 |

| <u>BANK</u> | <u>DESCRIPTION</u> | DISBURSEMENTS |
|-------------|----------------------|---------------|
| WFCK | WELLS FARGO CHECKING | 19,547.86 |

APPROVED PER CITY MANAGER

Civic-Recreational-Industrial Authority
Board Meeting
January 9, 2019

| Check | Date | | Payee Name | Check Amount |
|--|---------------|------------|--|--------------|
| CRIA.WF.CHK - CRIA Wells Fargo Checking | | | | |
| 10833 | 12/21/2018 | | SOCALGAS | \$66.43 |
| | Invoice | Date | Description | Amount |
| | 2019-00000829 | 12/06/2018 | 11/01-12/04/18 SVC - 16200 TEMPLE AVE APT 100-EXPO | \$19.25 |
| | 2019-00000830 | 12/06/2018 | 11/01-12/04/18 SVC - 16200 TEMPLE AVE APT 202-BUNK | \$47.18 |
| 10834 | 01/09/2019 | | CITY OF INDUSTRY | \$528.43 |
| | Invoice | Date | Description | Amount |
| | 2019-00000034 | 11/30/2018 | NOVEMBER 2018 FUEL COSTS | \$528.43 |
| 10835 | 01/09/2019 | | CITY OF INDUSTRY-REFUSE | \$450.00 |
| | Invoice | Date | Description | Amount |
| | 3448360 | 12/01/2018 | IH RODEO STORAGE BOXES | \$450.00 |
| 10836 | 01/09/2019 | | CRIA-EQUESTRIAN CENTER | \$13,000.00 |
| | Invoice | Date | Description | Amount |
| | NOV-18 | 01/02/2019 | REIMBURSEMENT FOR NOVEMBER 2018 OPERATING (| \$13,000.00 |
| 10837 | 01/09/2019 | | CRIA-PAYROLL ACCOUNT | \$3,000.00 |
| | Invoice | Date | Description | Amount |
| | DEC-18 | 12/18/2018 | REIMBURSE PAYROLL - DECEMBER 2018 | \$3,000.00 |
| 10838 | 01/09/2019 | | FRAZER, LLP | \$2,355.00 |
| | Invoice | Date | Description | Amount |
| | 158101 | 11/30/2018 | PROFESSIONAL SVC - NOVEMBER 2018 | \$2,355.00 |
| 10839 | 01/09/2019 | | L A COUNTY DEPT OF PUBLIC HEALTH | \$148.00 |
| | Invoice | Date | Description | Amount |

Civic-Recreational-Industrial Authority
Board Meeting
January 9, 2019

| Check | Date | Payee Name | Check Amount |
|--|------------|--|--------------|
| CRIA.WF.CHK - CRIA Wells Fargo Checking | | | |
| AR0244345-18/19 | 11/15/2018 | MONITOR BACKFLOW DEVICES - EXPO CENTER FY 18 | \$148.00 |

| Checks | Status | Count | Transaction Amount |
|--------|--------|-------|--------------------|
| | Total | 7 | \$19,547.86 |

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.2

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 12, 2018
PAGE 1

The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Larry Hartmann at 9:00 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

FLAG SALUTE

The flag salute was led by Chairman Larry Hartmann.

ROLL CALL

PRESENT: Larry Hartmann, Chairman
John Karns, Vice Chairman
Sean Lee, Board Member - arrived at 9:04 a.m.
Ronald Whittemore, Board Member

ABSENT: David Carmany, Board Member

STAFF PRESENT: Troy Helling, City Manager; Julie Gutierrez-Robles, Assistant Secretary; James M. Casso, General Counsel; Cory C. Moss, Expo Facility Co-Manager; Elise Calvo, City Treasurer; and Lynn Thompson, Administrative Technician I.

PUBLIC COMMENTS

Chairman Hartmann apologized for not being available at last month's CRIA meeting.

STATUS REPORT ON EXPO CENTER

Expo Center Co-Manager Moss informed the Board Members of the activities occurring at the Expo Center.

MOTION BY VICE CHAIRMAN KARNs, AND SECOND BY BOARD MEMBER WHITTEMORE TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

| | | |
|----------|----------------|----------------------------------|
| AYES: | BOARD MEMBERS: | LEE, WHITTEMORE, KARNs, HARTMANN |
| NOES: | BOARD MEMBERS: | NONE |
| ABSENT: | BOARD MEMBERS: | CARMANY |
| ABSTAIN: | BOARD MEMBERS: | NONE |

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 12, 2018
PAGE 2

**CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE
INDUSTRY HILLS EXPO CENTER FOR OCTOBER 2018**

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER
WHITTEMORE TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY
THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, WHITTEMORE, KARNS, HARTMANN
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: CARMANY
ABSTAIN: BOARD MEMBERS: NONE

**CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE
INDUSTRY HILLS EXPO CENTER FOR NOVEMBER 2018**

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER
WHITTEMORE TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY
THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, WHITTEMORE, KARNS, HARTMANN
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: CARMANY
ABSTAIN: BOARD MEMBERS: NONE

**CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE
FINANCE DEPARTMENT FOR NOVEMBER 7, 2018**

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER
WHITTEMORE TO RATIFY THE REGISTER OF DEMANDS FOR NOVEMBER 7,
2018. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, WHITTEMORE, KARNS, HARTMANN
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: CARMANY
ABSTAIN: BOARD MEMBERS: NONE

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 12, 2018
PAGE 3

CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR DECEMBER 12, 2018

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER WHITTEMORE TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

| | | |
|----------|----------------|----------------------------------|
| AYES: | BOARD MEMBERS: | LEE, WHITTEMORE, KARNS, HARTMANN |
| NOES: | BOARD MEMBERS: | NONE |
| ABSENT: | BOARD MEMBERS: | CARMANY |
| ABSTAIN: | BOARD MEMBERS: | NONE |

CONSIDERATION OF THE MINUTES OF THE JUNE 13, 2018 REGULAR MEETING, JULY 11, 2018 SPECIAL MEETING, OCTOBER 10, 2018 REGULAR MEETING AND NOVEMBER 7, 2018 REGULAR MEETING

MOTION BY BOARD MEMBER WHITTEMORE, AND SECOND BY VICE CHAIRMAN KARNS TO APPROVE AS SUBMITTED. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

| | | |
|----------|----------------|----------------------------------|
| AYES: | BOARD MEMBERS: | LEE, WHITTEMORE, KARNS, HARTMANN |
| NOES: | BOARD MEMBERS: | NONE |
| ABSENT: | BOARD MEMBERS: | CARMANY |
| ABSTAIN: | BOARD MEMBERS: | NONE |

PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORTS FOR AUGUST 31, 2018, SEPTEMBER 30, 2018, AND OCTOBER 31, 2018

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER LEE TO RECEIVE AND FILE THE REPORTS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

| | | |
|----------|----------------|----------------------------------|
| AYES: | BOARD MEMBERS: | LEE, WHITTEMORE, KARNS, HARTMANN |
| NOES: | BOARD MEMBERS: | NONE |
| ABSENT: | BOARD MEMBERS: | CARMANY |
| ABSTAIN: | BOARD MEMBERS: | NONE |

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 12, 2018
PAGE 4

CONSIDERATION OF STATEMENT OF INVESTMENT POLICY

City Treasurer Calvo explained that the policy was identical to the City Council and other entities within the City, and made herself available to answer any questions that the Board Members may have had.

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER WHITTEMORE TO APPROVE AS SUBMITTED. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

| | | |
|----------|----------------|----------------------------------|
| AYES: | BOARD MEMBERS: | LEE, WHITTEMORE, KARNS, HARTMANN |
| NOES: | BOARD MEMBERS: | NONE |
| ABSENT: | BOARD MEMBERS: | CARMANY |
| ABSTAIN: | BOARD MEMBERS: | NONE |

Cory Moss gave an update on the construction being done at the new Expo Center gate and said she would keep the Authority updated with the progress.

ADJOURNMENT

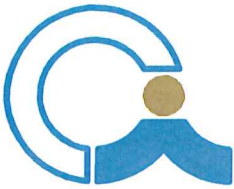
There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:22 a.m.

Larry Hartmann, Chairman

Julie Gutierrez-Robles
Assistant Secretary

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.3



CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

City of Industry

CRIA BOARD OF DIRECTORS

LARRY HARTMANN, CHAIRMAN
JOHN KARNS, VICE CHAIRMAN
DAVID CARMANY
RON WHITTEMORE
SEAN LEE

15625 EAST STAFFORD STREET
CITY OF INDUSTRY, CALIFORNIA 91744-3366

STAFF REPORT

TO: Chairman and Members of the Board of Directors
Civic-Recreational-Industrial Authority

FROM: Yamini Pathak, Director of Finance

STAFF: Consultant – Dean Yamagata, Frazer, LLP

DATE: January 9, 2019

SUBJECT: Civic-Recreational-Industrial Authority November 30, 2018 Financial Report

RECOMMENDATION

Receive and file.

EXECUTIVE SUMMARY

Expo Center:

For the month ended November 30, 2018, the Expo Center generated revenues of \$152,937 and incurred expenses of \$228,717. There were no transfers from the Capital Projects Fund.

For the year to date ended November 30, 2018, the Expo Center generated revenues of \$1,030,302 and incurred expenses of \$1,222,520. Year to date transfers received by the Expo Center amounted \$249,000. Year to date revenue and expenses are in line with the annual budgeted amounts.

Capital Projects Fund:

Total budgeted expenses for the year ending June 30, 2019 amount to \$591,985 which the Fund incurred \$151,728 of actual expenses for the five months ended November 30, 2018. Transfers to the Expo Center for the month and year to date ended November 30, 2018 amounted to \$0 and \$249,000, respectively.

DESCRIPTION OF REPORTS

The monthly financial statements, as shown in Exhibit A, are a comprehensive document reflecting the financial position and the result of operations of the Authority at November 30, 2018.

Fiscal Impact

There is no fiscal impact as result of this action.

EXHIBIT A

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

NOVEMBER 30, 2018

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

NOVEMBER 30, 2018

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
NOVEMBER 30, 2018

Expo Center Operations

During the month ended November 30, 2018, we held eight events in the Pavilion and eight events in the Avalon Room with contracts totaling \$76,644.

In the Grand Arena we held four events with contracts totaling \$75,274. These events were SGV Kennel Club, IEHJ, SGV FB & Cheer, and AM Summercamp.

At November 30, 2018 and 2017, our financial statements reflect the following activity:

| <u>Expo Center Operations</u> | <u>Month Ended</u> <u>11/30/2018</u> | <u>Year To Date</u> <u>11/30/2018</u> | <u>Annual Budget</u> <u>2018-2019</u> | <u>% of Annual</u> <u>Budget</u> | <u>Month Ended</u> <u>11/30/2017</u> | <u>Year To Date</u> <u>11/30/2017</u> |
|-------------------------------------|---|--|--|-------------------------------------|---|--|
| Total revenues | \$ 152,937 | \$ 1,030,302 | \$ 1,980,930 | 52% | \$ 134,406 | \$ 800,796 |
| Expenses: | | | | | | |
| Direct Expo Center expenses | 66,259 | 633,485 | 1,270,100 | 50% | 80,515 | 545,601 |
| General and administrative expenses | 162,458 | 589,035 | 1,184,975 | 50% | 112,890 | 536,510 |
| Total direct Expo Center expenses | <u>228,717</u> | <u>1,222,520</u> | <u>2,455,075</u> | 50% | <u>193,405</u> | <u>1,082,111</u> |
| Net loss from operations | <u>(75,780)</u> | <u>(192,218)</u> | <u>(474,145)</u> | 41% | <u>(58,999)</u> | <u>(281,315)</u> |
| Net loss | <u>\$ (75,780)</u> | <u>\$ (192,218)</u> | <u>\$ (474,145)</u> | 41% | <u>\$ (58,999)</u> | <u>\$ (281,315)</u> |

The following is our summarized financial statements by department at November 30, 2018 and 2017:

| <u>Expo Center Operations</u> | <u>Month Ended</u> <u>11/30/2018</u> | <u>Month Ended</u> <u>11/30/2018</u> | <u>Month Ended</u> <u>11/30/2018</u> | <u>Month Ended</u> <u>11/30/2018</u> | <u>Month Ended</u> <u>11/30/2018</u> |
|---------------------------------------|---|---|---|---|---|
| | <u>Speedway</u> | <u>Facilities</u> | <u>Grand</u> <u>Arena</u> | <u>General</u> <u>and Admin.</u> | <u>Totals</u> |
| Total revenues | \$ - | \$ 76,644 | \$ 75,274 | \$ 1,019 | \$ 152,937 |
| Expenses: | | | | | |
| Direct Expo Center expenses | 1,215 | 31,639 | 33,405 | - | 66,259 |
| General and administrative expenses | - | - | - | 162,458 | 162,458 |
| Total direct Expo Center expenses | <u>1,215</u> | <u>31,639</u> | <u>33,405</u> | <u>162,458</u> | <u>228,717</u> |
| Net (loss) income from operations | <u>(1,215)</u> | <u>45,005</u> | <u>41,869</u> | <u>(161,439)</u> | <u>(75,780)</u> |
| Net (loss) income for the month ended | <u>\$ (1,215)</u> | <u>\$ 45,005</u> | <u>\$ 41,869</u> | <u>\$ (161,439)</u> | <u>\$ (75,780)</u> |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
NOVEMBER 30, 2018

| <u>Expo Center Operations</u> | Month Ended 11/30/2017 | Month Ended 11/30/2017 | Month Ended 11/30/2017 | Month Ended 11/30/2017 | Month Ended 11/30/2017 |
|---------------------------------------|---------------------------|---------------------------|---------------------------|-------------------------------|---------------------------|
| | <u>Speedway</u> | <u>Facilities</u> | <u>Grand Arena</u> | <u>General and Admin.</u> | <u>Totals</u> |
| Total revenues | \$ - | \$ 64,703 | \$ 69,379 | \$ 324 | \$ 134,406 |
| Expenses: | | | | | |
| Direct Expo Center expenses | 2,954 | 34,112 | 43,449 | - | 80,515 |
| General and administrative expenses | - | - | - | 112,890 | 112,890 |
| Total direct Expo Center expenses | <u>2,954</u> | <u>34,112</u> | <u>43,449</u> | <u>112,890</u> | <u>193,405</u> |
| Net (loss) income from operations | <u>(2,954)</u> | <u>30,591</u> | <u>25,930</u> | <u>(112,566)</u> | <u>(58,999)</u> |
| Net (loss) income for the month ended | <u>\$ (2,954)</u> | <u>\$ 30,591</u> | <u>\$ 25,930</u> | <u>\$ (112,566)</u> | <u>\$ (58,999)</u> |

| <u>Expo Center Operations</u> | Year To Date 11/30/2018 | Year To Date 11/30/2018 | Year To Date 11/30/2018 | Year To Date 11/30/2018 | Year to Date 11/30/2018 |
|-------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------|----------------------------|
| | <u>Speedway</u> | <u>Facilities</u> | <u>Grand Arena</u> | <u>General and Admin.</u> | <u>Totals</u> |
| Total revenues | \$ 121,744 | \$ 356,451 | \$ 545,009 | \$ 7,098 | \$ 1,030,302 |
| Expenses: | | | | | |
| Direct Expo Center expenses | 122,865 | 204,004 | 306,616 | - | 633,485 |
| General and administrative expenses | - | - | - | 589,035 | 589,035 |
| Total direct Expo Center expenses | <u>122,865</u> | <u>204,004</u> | <u>306,616</u> | <u>589,035</u> | <u>1,222,520</u> |
| Net (loss) income from operations | <u>(1,121)</u> | <u>152,447</u> | <u>238,393</u> | <u>(581,937)</u> | <u>(192,218)</u> |
| Net (loss) income year to date | <u>\$ (1,121)</u> | <u>\$ 152,447</u> | <u>\$ 238,393</u> | <u>\$ (581,937)</u> | <u>\$ (192,218)</u> |

| <u>Expo Center Operations</u> | Year To Date 11/30/2017 | Year To Date 11/30/2017 | Year To Date 11/30/2017 | Year To Date 11/30/2017 | Year to Date 11/30/2017 |
|-------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------|----------------------------|
| | <u>Speedway</u> | <u>Facilities</u> | <u>Grand Arena</u> | <u>General and Admin.</u> | <u>Totals</u> |
| Total revenues | \$ 104,259 | \$ 293,841 | \$ 397,697 | \$ 4,999 | \$ 800,796 |
| Expenses: | | | | | |
| Direct Expo Center expenses | 111,677 | 203,312 | 230,612 | - | 545,601 |
| General and administrative expenses | - | - | - | 536,510 | 536,510 |
| Total direct Expo Center expenses | <u>111,677</u> | <u>203,312</u> | <u>230,612</u> | <u>536,510</u> | <u>1,082,111</u> |
| Net (loss) income from operations | <u>(7,418)</u> | <u>90,529</u> | <u>167,085</u> | <u>(531,511)</u> | <u>(281,315)</u> |
| Net (loss) income year to date | <u>\$ (7,418)</u> | <u>\$ 90,529</u> | <u>\$ 167,085</u> | <u>\$ (531,511)</u> | <u>\$ (281,315)</u> |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
NOVEMBER 30, 2018

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at November 30, 2018 amounted to \$7,319,395. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended November 30, 2018. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2019 annual audit.

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At November 30, 2018, our financial statements reflect the following activity:

| <u>Capital Projects Fund</u> | <u>Month Ended</u> <u>11/30/2018</u> | <u>Year To Date</u> <u>11/30/2018</u> | <u>Annual Budget</u> <u>2018-2019</u> | <u>% of Annual</u> <u>Budget</u> |
|-------------------------------------|---|--|--|-------------------------------------|
| Total revenues | \$ - | \$ 1,126 | \$ 1,210 | 93% |
| Expenditures | | | | |
| General and administrative expenses | 37,223 | 151,728 | 591,985 | 26% |
| Total expenses | <u>37,223</u> | <u>151,728</u> | <u>591,985</u> | 26% |
| Net loss | <u>\$ (37,223)</u> | <u>\$ (150,602)</u> | <u>\$ (590,775)</u> | 25% |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

BALANCE SHEET
AS OF NOVEMBER 30, 2018

| | | | Capital Projects | | Expo Center |
|-------------------------------------|------------------------------------|----|------------------|----|-------------|
| ASSETS | | | | | |
| CURRENT ASSETS: | | | | | |
| | Cash and cash equivalents | \$ | 57,899 | \$ | 239,435 |
| | Investments | | 80,659 | | - |
| | Accounts receivable, net | | - | | 52,027 |
| | Prepaid insurance | | - | | 3,646 |
| | Inventories | | - | | 44,554 |
| | Deposits | | - | | 3,000 |
| | Total current assets | | 138,558 | | 342,662 |
| | CAPITAL ASSETS, net | | - | | 7,319,395 |
| | Total assets | \$ | 138,558 | \$ | 7,662,057 |
| LIABILITIES AND FUND BALANCE | | | | | |
| CURRENT LIABILITIES: | | | | | |
| | Accounts payable | | - | | 57,749 |
| | Sales tax payable | | - | | 4,664 |
| | Advance rental payments | | - | | 129,162 |
| | Security deposits | | - | | 63,900 |
| | Total current liabilities | | - | | 255,475 |
| FUND BALANCE: | | | | | |
| | Fund balance | | 138,558 | | 7,406,582 |
| | Total liabilities and fund balance | \$ | 138,558 | \$ | 7,662,057 |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

STATEMENT OF OPERATIONS
FOR THE MONTH AND YEAR TO DATE ENDED NOVEMBER 30, 2018

| | CAPITAL PROJECTS | | | | EXPO CENTER | | | | |
|--|------------------|--------------|------------------|-------------|--------------|--------------|------------------|-------------|--|
| | MONTH ENDED | YEAR TO DATE | 2018-2019 ANNUAL | % OF ANNUAL | MONTH ENDED | YEAR TO DATE | 2018-2019 ANNUAL | % OF ANNUAL | |
| | 11/30/2018 | 11/30/2018 | BUDGET | BUDGET | 11/30/2018 | 11/30/2018 | BUDGET | BUDGET | |
| REVENUES: | | | | | | | | | |
| Expo center revenues | \$ | \$ | \$ | | \$ | \$ | \$ | | |
| Other revenues | - | 1,126 | 1,210 | 93% | - | - | - | | |
| Total revenues | - | 1,126 | 1,210 | 93% | 152,937 | 1,030,302 | 1,980,930 | 52% | |
| EXPENDITURES: | | | | | | | | | |
| Operating expenses | - | - | - | | 66,259 | 633,485 | 1,270,100 | 50% | |
| General and administrative expenses | 37,223 | 151,728 | 591,985 | 26% | 162,458 | 589,035 | 1,184,975 | 50% | |
| Total expenses | 37,223 | 151,728 | 591,985 | 26% | 228,717 | 1,222,520 | 2,455,075 | 50% | |
| EXCESS OF EXPENDITURES OVER REVENUES | (37,223) | (150,602) | (590,775) | 25% | (75,780) | (192,218) | (474,145) | 41% | |
| OTHER FINANCING SOURCES, NET | 25,000 | 121,000 | 591,985 | 20% | - | 249,000 | 474,145 | 53% | |
| (EXCESS OF EXPENDITURES OVER REVENUES AND OTHER FINANCING SOURCES)/EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES | | | | | | | | | |
| | (12,223) | (29,602) | \$ 1,210 | | (75,780) | 56,782 | \$ - | | |
| Fund balance, beginning | 150,781 | 168,160 | | | 7,482,362 | 7,349,800 | | | |
| Fund balance, ending | \$ 138,558 | \$ 138,558 | | | \$ 7,406,582 | \$ 7,406,582 | | | |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER
STATEMENT OF CASH FLOWS
FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2018

| | | AMOUNT |
|---|--|-----------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| | Net loss before transfers and other credits | \$ (192,218) |
| | Adjustments to reconcile net loss to net cash used in operating activities: | |
| | Change in operating assets and liabilities | |
| | Accounts receivable, net | 54,226 |
| | Prepaid insurance | 6,076 |
| | Inventories | 17,724 |
| | Accounts payable | (80,240) |
| | Sales tax payable | (11,097) |
| | Advance rental payments | (49,136) |
| | Security deposits | (10,818) |
| | Net cash used in operating activities | (265,483) |
| CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES | | |
| | Other financing sources | 249,000 |
| | NET CHANGE IN CASH | (16,483) |
| | Cash at July 1, 2018 | 255,918 |
| | Cash at November 30, 2018 | \$ 239,435 |
| | | |
| | | |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 1
Page 1

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED NOVEMBER 30, 2018 AND 2017

| | MONTH ENDED 11/30/2018 | YEAR TO DATE 11/30/2018 | ANNUAL BUDGET 2018-2019 | % OF ANNUAL BUDGET | MONTH ENDED 11/30/2017 | YEAR TO DATE 11/30/2017 |
|---|---------------------------|----------------------------|-------------------------------|--------------------------|---------------------------|----------------------------|
| Expo Center Operations | | | | | | |
| Revenues | | | | | | |
| Facilities rentals | \$ 35,737 | \$ 167,069 | \$ 300,225 | 56% | \$ 28,962 | \$ 132,838 |
| Facilities rentals - bar sales | 31,817 | 147,201 | 284,470 | 52% | 28,508 | 125,854 |
| Facilities - security | 5,587 | 24,318 | 53,655 | 45% | 4,872 | 22,088 |
| Facilities - food | 2,103 | 9,586 | 20,845 | 46% | 1,261 | 7,461 |
| Facilities - insurance | 1,400 | 6,900 | 13,440 | 51% | 1,100 | 5,600 |
| Facilities - other | - | 1,377 | 595 | 231% | - | - |
| Grand Arena - special events rentals | 14,500 | 83,415 | 128,625 | 65% | 9,950 | 36,550 |
| Grand Arena - outdoor arena rentals | 1,400 | 2,400 | 3,990 | 60% | - | 1,500 |
| Grand Arena - show barn stall rentals | 3,612 | 21,975 | 46,410 | 47% | 4,340 | 24,023 |
| Grand Arena - shaving sales | 2,539 | 5,575 | 5,180 | 108% | 1,272 | 2,939 |
| Grand Arena - security | 2,028 | 48,607 | 63,410 | 77% | 1,713 | 24,726 |
| Grand Arena - trailer parking | 1,925 | 5,775 | 12,890 | 45% | 3,425 | 5,750 |
| Grand Arena - bar sales | - | 183,687 | 451,090 | 41% | 2,286 | 199,749 |
| Grand Arena - food | 20,852 | 63,467 | 104,165 | 61% | 23,760 | 40,324 |
| Grand Arena - other | 28,418 | 130,108 | 205,225 | 63% | 22,633 | 62,136 |
| Speedway - Merchandise | - | 2,877 | 9,585 | 30% | - | 4,424 |
| Speedway - Bar | - | 32,183 | 53,030 | 61% | - | 26,523 |
| Speedway - Prize Money | - | 11,343 | 39,140 | 29% | - | 11,976 |
| Speedway - General Admission | - | 39,010 | 69,495 | 56% | - | 31,252 |
| Speedway - Concessions | - | 25,352 | 42,465 | 60% | - | 20,356 |
| Speedway - Parking | - | 10,295 | 19,725 | 52% | - | 9,009 |
| Speedway - Other | - | 684 | 43,695 | 2% | - | 719 |
| G&A- Other | 1,019 | 7,098 | 9,580 | 74% | 324 | 4,999 |
| Total revenues | 152,937 | 1,030,302 | 1,980,930 | 52% | 134,406 | 800,796 |
| Expo expenses | | | | | | |
| Cost of sales | 9,874 | 94,181 | 163,490 | 58% | 8,334 | 70,123 |
| Bar supplies | 98 | 4,689 | 23,450 | 20% | 39 | 17,790 |
| Promotional banquet | 488 | 4,223 | 18,760 | 23% | 1,586 | 7,474 |
| Feed | 1,750 | 1,750 | - | 0% | - | - |
| Contract labor/wages | 28,208 | 262,698 | 593,775 | 44% | 43,984 | 244,974 |
| Furniture/fixtures & equipment | - | 7,166 | 8,650 | 83% | 556 | 556 |
| Facilities - insurance | 2,800 | 5,700 | - | 0% | 1,100 | 6,301 |
| Miscellaneous | - | 3,072 | 6,090 | 50% | 145 | 398 |
| Promotional | 759 | 11,293 | 46,200 | 24% | 3,296 | 19,977 |
| Property maintenance | 1,021 | 8,926 | 8,135 | 110% | 963 | (8,018) |
| Repairs and maintenance | 565 | 2,471 | 2,000 | 124% | - | 1,656 |
| Sales tax | - | (55) | 445 | -12% | - | - |
| Security - Grand Arena | 1,716 | 42,414 | 77,300 | 55% | 1,744 | 32,379 |
| Security - Facilities | 5,522 | 28,763 | 42,350 | 68% | 3,998 | 21,952 |
| Security - Speedway | - | 10,918 | 14,725 | 74% | - | 5,797 |
| Shavings | 1,405 | 2,588 | 5,390 | 48% | 1,928 | 4,073 |
| Supplies | 3,188 | 31,443 | 58,840 | 53% | 1,722 | 22,030 |
| Equipment rental | - | 1,018 | 3,485 | 29% | 2,997 | 3,074 |
| Special event concessions | 6,150 | 22,001 | 40,530 | 54% | 6,129 | 11,391 |
| Bad debt | 1,500 | 3,750 | - | 0% | 750 | 3,750 |
| Speedway- Concessions | - | 9,694 | 17,510 | 55% | - | 5,223 |
| Speedway- Merchandise | - | 1,055 | 8,705 | 12% | - | 1,397 |
| Speedway- Insurance | 1,215 | 10,028 | 14,900 | 67% | 1,244 | 6,220 |
| Speedway - Prize money | - | 29,367 | 52,365 | 56% | - | 24,560 |
| Speedway- Outside services/contract labor | - | 34,332 | 63,005 | 54% | - | 42,524 |
| Total Expo expenses | 66,259 | 633,485 | 1,270,100 | 50% | 80,515 | 545,601 |
| Operating income before direct | | | | | | |
| G & A and CRIA indirect expenses | 86,678 | 396,817 | 710,830 | 56% | 53,891 | 255,195 |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED NOVEMBER 30, 2018 AND 2017

| | | MONTH ENDED | YEAR TO DATE | ANNUAL | % OF | MONTH ENDED | YEAR TO DATE |
|--|--|-------------|--------------|--------------|--------|-------------|--------------|
| Expo Center Operations | | 11/30/2018 | 11/30/2018 | BUDGET | ANNUAL | 11/30/2017 | 11/30/2017 |
| | | | | 2018-2019 | BUDGET | | |
| Direct general and administrative expenses | | | | | | | |
| Office supplies | | - | 800 | 3,745 | 21% | 1,788 | 3,637 |
| Travel and meetings | | 247 | 578 | 2,265 | 26% | 135 | 135 |
| Dues, subscriptions, books, etc. | | 325 | 3,096 | 4,765 | 65% | - | 1,384 |
| Equipment rental/lease | | 2,844 | 7,289 | 6,570 | 111% | 482 | 2,696 |
| Employee training | | - | - | 1,000 | 0% | - | - |
| Furniture/fixtures & equipment | | - | 685 | 11,075 | 6% | 1,579 | 2,121 |
| Advertising/printing | | 234 | 234 | 100 | 0% | 76 | 76 |
| Telephone | | 1,262 | 7,613 | 17,585 | 43% | 1,824 | 7,020 |
| Postage | | 201 | 464 | 4,170 | 11% | 40 | 1,054 |
| Miscellaneous | | 2,516 | 12,507 | 14,965 | 84% | 1,545 | 10,806 |
| Professional services | | 68,485 | 153,348 | 253,980 | 60% | 29,404 | 115,631 |
| Repairs and equipment | | 360 | 10,403 | 28,035 | 37% | - | 4,396 |
| Vehicle expenses | | 9,196 | 27,919 | 40,055 | 70% | 1,996 | 15,440 |
| Insurance and bonds | | - | - | 12,095 | 0% | - | - |
| Supplies | | 3,338 | 15,828 | 47,695 | 33% | 2,761 | 22,586 |
| Contract labor/administrative wages | | 25,618 | 192,056 | 444,790 | 43% | 52,387 | 222,740 |
| Property maintenance | | 38,428 | 77,638 | 138,285 | 56% | 8,619 | 53,640 |
| Utilities | | 9,404 | 78,577 | 153,800 | 51% | 10,254 | 73,148 |
| Total direct general and administrative expenses | | 162,458 | 589,035 | 1,184,975 | 50% | 112,890 | 536,510 |
| EXCESS OF EXPENDITURES OVER REVENUES | | \$ (75,780) | \$ (192,218) | \$ (474,145) | 41% | \$ (58,999) | \$ (281,315) |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 2

CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE MONTH AND YEAR TO DATE ENDED NOVEMBER 30, 2018

| | MONTH ENDED 11/30/2018 | YEAR TO DATE 11/30/2018 | ANNUAL BUDGET 2018-2019 | % OF ANNUAL BUDGET |
|--|---------------------------|----------------------------|-------------------------------|-----------------------|
| REVENUES | | | | |
| Other revenues | \$ - | \$ 1,126 | \$ 1,210 | 93% |
| GENERAL AND ADMINISTRATIVE EXPENSES | | | | |
| Salaries - board | 2,836 | 12,762 | 34,760 | 37% |
| Payroll taxes | - | - | 925 | 0% |
| Miscellaneous | - | - | 500 | 0% |
| Travel and meeting | 107 | 107 | - | 0% |
| Medicare/disability | 41 | 185 | 500 | 37% |
| PARS - ARS | 107 | 479 | 1,300 | 37% |
| Legal | - | - | 5,000 | 0% |
| Professional services | 12,124 | 33,300 | 145,000 | 23% |
| Vehicle expenses | - | 1,627 | 6,000 | 27% |
| Advertising and Printing | - | - | 2,000 | 0% |
| General engineering | - | - | 30,000 | 0% |
| Property maintenance | 10,639 | 83,350 | 320,000 | 26% |
| Furniture, Equipment & Fixtures | 11,311 | 19,511 | - | 0% |
| Insurance and bonds | - | - | 45,000 | 0% |
| Utilities | 58 | 407 | 1,000 | 41% |
| Total general and administrative expenses | 37,223 | 151,728 | 591,985 | 26% |
| EXCESS OF EXPENDITURES OVER | | | | |
| REVENUES | \$ (37,223) | \$ (150,602) | \$ (590,775) | 25% |