
TRES HERMANOS CONSERVATION AUTHORITY
REGULAR BOARD OF DIRECTORS MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
MARCH 20, 2019
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1. CALL TO ORDER

The Regular Meeting of the Tres Hermanos Conservation Authority, Board of Directors, was called to order by Chair Cory Moss at 6:00 p.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

FLAG SALUTE

The flag salute was led by Board Member Steve Tye.

ROLL CALL

PRESENT: Cory Moss, Chair
 Carol Herrera, Vice Chair
 Catherine Marcucci, Board Member
 Ray Marquez, Board Member
 Peter Rogers, Board Member
 Newell Ruggles, Board Member
 Steve Tye, Board Member

STAFF PRESENT: Troy Helling, Executive Director; David DeBerry, General Counsel; Dan Fox, Deputy Executive Director; and Julie Robles, Authority Secretary.

2. PUBLIC COMMENTS

There were none.

3. CONSENT CALENDAR

3.1 CONSIDERATION OF THE MINUTES OF THE FEBRUARY 7, 2019 SPECIAL MEETING AND THE FEBRUARY 20, 2019 SPECIAL MEETING

3.2 CONSIDERATION TO APPROVE THE CHECK REGISTER FROM FEBRUARY 1, 2019 THROUGH FEBRUARY 28, 2019

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3.3 CONSIDERATION TO APPROVE THE TREASURER'S REPORT FOR THE MONTH OF FEBRUARY 2019, CHECK REGISTER FROM FEBRUARY 1, 2019 THROUGH FEBRUARY 28, 2019

MOTION BY VICE CHAIR HERRERA, AND SECOND BY BOARD MEMBER MARCUCCI TO APPROVE THE CONSENT CALENDAR WITH THE CHANGE OF THE WORD ENSURED TO ENSUED ON MEETING MINUTES OF FEBRUARY 7, 2019, ITEM 6.2. MOTION CARRIED 7-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	MARCUCCI, MARQUEZ, ROGERS, RUGGLES, TYE, V/C HERRERA, C/MOSS
NOES:	BOARD MEMBERS:	NONE
ABSENT	BOARD MEMBERS:	NONE
ABSTAIN	BOARD MEMBERS:	NONE

4. OLD BUSINESS

4.1 UPDATE DISCUSSION REGARDING INSURANCE.

Assistant City Manager Bing Hyun gave an update. We are very close to securing a five million dollar Liability Insurance Policy. Executive Director Troy Helling said the next step is to run it by the City Council and bring it back to the next Tres Hermanos Conservation Authority (THCA) meeting.

4.2 PROVIDE DIRECTION REGARDING PROCESS FOR RETAINING GENERAL COUNSEL SERVICES.

General Counsel, David DeBerry gave two options. One being an option for a full blown RFP in which he stated is a lot of work and may have conflict with any one of the three cities. Second option is for the three attorneys to narrow it down to six or eight names of well qualified attorneys.

The Authority agreed for the three attorneys to bring in three proposals to narrow it down for the Authority to then make a chose.

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Estimated cost being \$10k to \$12k a year, requiring 35 to 40 hours.

5. NEW BUSINESS

5.1 APPOINT AN INDEPENDENT AUDIT FIRM FOR FISCAL YEAR 2018-2019.

City Manager Troy Helling provided a staff report. Per the amended and restated Tres Hermanos Conservation Authority Joint Powers Agreement, under Section 3.8 under Treasurer Section, the Board shall annually appoint a Certified Public Accountant to perform an independent audit. The city of Chino Hills recommended using Lance, Soll, & Lunghard, LLP since they are familiar with this firm and have been using them since 2015 for audits in Chino Hills. Our direction to the Board is to appoint Lance, Soll, & Lunghard, LLP to do this independent audit.

MOTION BY BOARD MEMBER ROGERS, AND SECOND BY BOARD MEMBER MARCUCCI TO APPOINT LANCE, SOLL & LUNGHARD, LLP AS THE INDEPENDENT AUDIT FIRM FOR FISCAL YEAR 2018-19. MOTION CARRIED 7-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	MARCUCCI, MARQUEZ, ROGERS, RUGGLES, TYE, V/C HERRERA, C/MOSS
NOES:	BOARD MEMBERS:	NONE
ABSENT	BOARD MEMBERS:	NONE
ABSTAIN	BOARD MEMBERS:	NONE

5.2 CONSIDERATION TO ADOPT RESOLUTION NO. THCA 2019-03 ESTABLISHING A STATEMENT OF INVESTMENT POLICY FOR THE 2018-2019 FISCAL YEAR.

City Manager Troy Helling provided a staff report. Per the amended and restated Tres Hermanos Conservation Authority Joint Powers Agreement, Section 3.8 under Treasurer Section - this will be annually adopted by the Board of Directors. There does need to be a correction on the Resolution with Chair Cory Moss for signature instead of myself, Executive Director, Troy Helling, and add Authority Secretary, Julie Gutierrez-Robles to the last page of the resolution.

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MOTION BY BOARD MEMBER TYE, AND SECOND BY BOARD MEMBER MARCUCCI TO ADOPT RESOLUTION NO. THCA 2019-03 ESTABLISHING A STATEMENT OF INVESTMENT POLICY FOR THE 2018-2019 FISCAL YEAR AS AMENDED. MOTION CARRIED 7-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	MARCUCCI, MARQUEZ, ROGERS, RUGGLES, TYE, V/C HERRERA, C/MOSS
NOES:	BOARD MEMBERS:	NONE
ABSENT	BOARD MEMBERS:	NONE
ABSTAIN	BOARD MEMBERS:	NONE

5.3 CONSIDERATION TO ADOPT RESOLUTION NO. THCA 2019-04 AUTHORIZING THE INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUNDS.

There does need to be a correction on the Resolution with Chair Cory Moss for signature instead of myself, Executive Director, Troy Helling, and add Authority Secretary, Julie Gutierrez-Robles to the last page of the resolution.

MOTION BY VICE CHAIR HERRERA, AND SECOND BY BOARD MEMBER RUGGLES TO ADOPT RESOLUTION NO. THCA 2019-04 AUTHORIZING THE INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUNDS AS AMENDED. MOTION CARRIED 7-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	MARCUCCI, MARQUEZ, ROGERS, RUGGLES, TYE, V/C HERRERA, C/MOSS
NOES:	BOARD MEMBERS:	NONE
ABSENT	BOARD MEMBERS:	NONE
ABSTAIN	BOARD MEMBERS:	NONE

6. AUTHORITY DIRECTOR COMMENTS:

There was none.

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7. CLOSED SESSION

Authority Secretary Robles announced there was a need for Closed Session as follows:

- 7.1 Conference with Legal Counsel pursuant to Government Code Section 54956.9 - Existing Litigation.
San Gabriel Valley Water and Power, LLC v. City of Chino Hills, et al.
San Bernardino Superior Court Case No: CIVDS 1904434

There were no public comments on the Closed Session item.

Chair Moss recessed the meeting into Closed Session at 6:15 p.m.

RECONVENE CITY COUNCIL MEETING

Chair Moss reconvened the meeting at 6:35 a.m. All members of the Tres Hermanos Conservation Authority were present.

Chair Moss reported out of Closed Session.

With regard to Closed Session items 7.1, nothing to report out.

8. ADJOURNMENT

There being no further business, the Tres Hermanos Conservation Authority (THCA) Regular Board of Directors meeting adjourned at 6:35 p.m.



JULIE ROBLES
AUTHORITY SECRETARY



CORY MOSS
CHAIR