



SUCCESSOR AGENCY TO THE INDUSTRY URBAN-DEVELOPMENT AGENCY

SPECIAL MEETING AGENDA JULY 25, 2019 9:00 A.M.

Chairman Cory C. Moss
Vice Chair Cathy Marcucci
Board Member Abraham Cruz
Board Member Mark D. Radecki
Board Member Newell Ruggles

Location: City Council Chamber, 15651 East Stafford Street, City of Industry, California

Addressing the Agency:

- **Agenda Items:** *Members of the public may address the Successor Agency on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Successor Agency is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the Secretary prior to the Agenda item being called and prior to the individual being heard by the Successor Agency.*
- **Public Comments (Agenda Items Only):** *During oral communications, if you wish to address the Agency Board during this Special Meeting, under Government Code Section 54954.3(a), you may only address the Agency Board concerning any item that has been described in the notice for the Special Meeting.*

Americans with Disabilities Act:

- *In compliance with the ADA, if you need special assistance to participate in any meeting (including assisted listening devices), please contact the Office of the Secretary to the Successor Agency (626) 333-2211. Notification of at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

Agendas and other writings:

In compliance with Government Code Section 54957.5(b), staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the Secretary of the Successor Agency during regular business hours, Monday through Thursday, 8:00 a.m. to 5:00 p.m., Friday, 8:00 a.m. to 4:00 p.m.

1. Call to Order
2. Flag Salute
3. Roll Call
4. Public Comments

5. **CONSENT ITEMS**

- 5.1 Consideration of the Register of Demands for July 11, 2019

RECOMMENDED ACTION: Ratify the Register of Demands for July 11, 2019.

- 5.2 Consideration of the Register of Demands for July 25, 2019

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate City Officials to pay the bills.

- 5.3 Consideration of the minutes of June 27, 2019 special meeting

RECOMMENDED ACTION: Approve as submitted.

- 5.4 Consideration of the Statement of Investment Policy

RECOMMENDED ACTION: Approve as submitted.

6. **CLOSED SESSION**

- 6.1 Conference with real property negotiators pursuant to Government Code Section 54956.8

Property:	17647 Gale Avenue, City of Industry
Agency Negotiators:	Troy Helling, Executive Director Bianca Sparks Rojas, Assistant Agency Counsel
Negotiating Party:	PT Enterprises, LLC
Under Negotiation:	Price & Terms of payment

7. Adjournment. Next regular Successor Agency meeting will be on Thursday, August 22, 2019 at 8:30 a.m.

SUCCESSOR AGENCY

ITEM NO. 5.1

**Successor Agency To The
Industry Urban-Development Agency
Authorization For Payment of Bills
July 11, 2019**

<u>FUND</u>	<u>DESCRIPTION</u>	<u>DISBURSEMENTS</u>
	IUDA ADMIN	0.00
221	IUDA PROJECT 1	804,000.00
222	IUDA PROJECT 2	179,124.26
	IUDA PROJECT 3	665.00
	TOTAL ALL FUNDS	983,789.26

<u>BANK</u>	<u>NAME</u>	<u>DISBURSEMENTS</u>
WFBK	WELLS FARGO BANK	179,124.26
BOFA	BANK OF AMERICA	804,665.00
	TOTAL ALL BANKS	983,789.26

**Successor Agency To The
Industry Urban Development Agency**

Wells Fargo Bank

July 11, 2019

Check	Date		Payee Name	Check Amount
IUDAADM.WF.CHK - IUDA Admin WF Checking				
	Invoice	Date	Description	Amount
	6352130	05/30/2019	REPAIR VALVE AT BAKER SLOPE	\$600.00
	6368454	06/19/2019	REPLACE HYDROMETER AT BAKER SLOPE	\$3,520.00
32448	07/11/2019		CNC ENGINEERING	\$78,742.50
	Invoice	Date	Description	Amount
	458857	06/27/2019	IBC-EAST SIDE ROADWAYS	\$22,300.00
	458858	06/27/2019	IBC-WEST SIDE ROADWAYS	\$48,327.50
	458859	06/27/2019	IBC-FUTURE PHASES AND STUDIES	\$3,992.50
	458860	06/27/2019	IBC-TRAFFIC MITIGATION	\$3,752.50
	458861	06/27/2019	DIAMOND BAR CREEK	\$370.00
32449	07/11/2019		ENVIRONS, INC.	\$8,731.07
	Invoice	Date	Description	Amount
	3296	06/19/2019	LANDSCAPE PLANS-IBC PROJECT	\$8,731.07
32450	07/11/2019		LEIGHTON CONSULTING INC	\$1,703.40
	Invoice	Date	Description	Amount
	35780	06/13/2019	GEOTECHNICAL SVC-IBC PROJECT	\$1,703.40
32451	07/11/2019		PBLA ENGINEERING, INC.	\$12,400.00
	Invoice	Date	Description	Amount
	108-2-0619	06/01/2019	DRAINAGE DESIGN-IBC PROJECT	\$12,400.00
32452	07/11/2019		SCS ENGINEERS	\$9,804.51

**Successor Agency To The
Industry Urban Development Agency**

Wells Fargo Bank

July 11, 2019

Check	Date	Payee Name	Check Amount
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IUDAADM.WF.CHK - IUDA Admin WF Checking

Invoice	Date	Description	Amount
0352150	05/31/2019	ENGINEERING SVC-IBC PROJECT	\$9,804.51
<hr/>			
32453	07/11/2019	U.S. BANK	\$750.00
Invoice	Date	Description	Amount
5400951	06/24/2019	SA-ADMIN FEES FOR RASMUSSEN DEP 2014	\$750.00
<hr/>			
32454	07/11/2019	WKE, INC	\$62,872.78
Invoice	Date	Description	Amount
14001-65B	06/07/2019	57/60 FWY CONFLUENCE PROJECT	\$62,872.78

Checks	Status	Count	Transaction Amount
Total			8
			\$179,124.26

**Successor Agency To The
Industry Urban Development Agency**

Bank of America

July 11, 2019

Check	Date	Payee Name	Check Amount
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08PJ3REVLOAN - 2008 PJ3 Revol Loan - Restricted

114	06/24/2019	IUDA-ADMINISTRATIVE ACCOUNT	\$665.00
	Invoice	Date	Description
	06/24/19	06/24/2019	2008 SUB-LIEN TAX BOND-REG 6/27/19
			Amount
			\$665.00

PJ1.BOFA.CHK - Project 1 BofA Checking

1146	06/24/2019	IUDA-ADMINISTRATIVE ACCOUNT	\$804,000.00
	Invoice	Date	Description
	A2 REG 6/27/19	06/24/2019	TRANSFER OF FUNDS REGISTER 6/27/19
			Amount
			\$804,000.00

Checks	Status	Count	Transaction Amount
	Total	2	\$804,665.00

**Successor Agency To The
Industry Urban-Development Agency
Authorization For Payment of Bills
July 11, 2019**

Reviewed By: _____ Date _____

Approved By: _____ Date _____

SUCCESSOR AGENCY

ITEM NO. 5.2

**Successor Agency To The
Industry Urban-Development Agency
Authorization For Payment of Bills
July 25, 2019**

<u>FUND</u>	<u>DESCRIPTION</u>	<u>DISBURSEMENTS</u>
	IUDA ADMIN	0.00
221	IUDA PROJECT 1	5,000.00
222	IUDA PROJECT 2	1,110,849.60
	IUDA PROJECT 3	62,872.78
	TOTAL ALL FUNDS	1,178,722.38

<u>BANK</u>	<u>NAME</u>	<u>DISBURSEMENTS</u>
WFBK	WELLS FARGO BANK	1,110,849.60
BOFA	BANK OF AMERICA	67,872.78
	TOTAL ALL BANKS	1,178,722.38

**Successor Agency To The
Industry Urban Development Agency**

Wells Fargo Bank

July 25, 2019

Check	Date	Payee Name		Check Amount
IUDAADM.WF.CHK - IUDA Admin WF Checking				
32455	07/25/2019	ALL AMERICAN ASPHALT		\$200,697.18
	Invoice	Date	Description	Amount
	#23IBC-0384A	07/01/2019	IBC-ROADWAYS AND SEWERS	\$37,160.19
	#23IBC-0384H51	07/01/2019	IBC-ROADWAYS AND SEWERS	\$174,100.00
32456	07/25/2019	COMMUNITY BANK		\$10,563.01
	Invoice	Date	Description	Amount
	#23IBC-0384A-R	07/01/2019	RETENTION-IBC ROADWAYS AND SEWERS	\$1,858.01
	#23IBC-0384H51-R	07/01/2019	RETENTION-IBC ROADWAYS AND SEWERS	\$8,705.00
32457	07/25/2019	BRIGHTVIEW LANDSCAPE		\$26,100.00
	Invoice	Date	Description	Amount
	#53GCD-0382	07/01/2019	BAKER PKY SLOPE MAINT	\$26,100.00
32458	07/25/2019	CNC ENGINEERING		\$64,573.75
	Invoice	Date	Description	Amount
	458999	06/30/2019	IBC-EAST SIDE ROADWAYS	\$5,812.50
	459000	06/30/2019	IBC-WEST SIDE ROADWAYS	\$29,845.00
	459056	07/11/2019	IBC-GRAND AVE/GOLDEN SPRINGS DR	\$142.50
	459057	07/11/2019	IBC-EAST SIDE ROADWAYS	\$10,298.75
	459058	07/11/2019	IBC-WEST SIDE ROADWAYS	\$16,317.50
	459059	07/11/2019	IBC-FUTURE PHASES AND STUDIES	\$805.00
	459001	06/30/2019	IBC-FUTURE PHASES AND STUDIES1092.50	\$1,092.50
	459055	07/11/2019	BAKER PKY SLOPE MAINT	\$260.00

**Successor Agency To The
Industry Urban Development Agency**

Wells Fargo Bank

July 25, 2019

Check	Date		Payee Name	Check Amount
IUDAADM.WF.CHK - IUDA Admin WF Checking				
32459	07/25/2019		LEIGHTON CONSULTING INC	\$25,354.78
	Invoice	Date	Description	Amount
	36199	07/11/2019	GEOTECHNICAL SVC-IBC PROJ	\$1,917.90
	36200	07/11/2019	GEOTECHNICAL SVC-IBC PROJ	\$23,436.88
32460	07/25/2019		RKA CONSULTING GROUP	\$16,855.00
	Invoice	Date	Description	Amount
	28927	06/25/2019	INTERSECTION IMPROVEMENT-CITY OF WALNUT	\$16,855.00
32461	07/25/2019		SHAWNAN	\$728,370.59
	Invoice	Date	Description	Amount
	#11IBC-0386A	07/01/2019	IBC-WEST SIDE ROADWAYS	\$1,200.00
	#11IBC-0386C	07/01/2019	IBC-WEST SIDE ROADWAYS	\$188,875.00
	#11IBC-0386F	07/01/2019	IBC-WEST SIDE ROADWAYS	\$107,173.00
	#11IBC0386G1-116	07/01/2019	IBC-WEST SIDE ROADWAYS	\$380,857.88
	#11IBC0386G2-166	07/01/2019	IBC-WEST SIDE ROADWAYS	\$400.00
	#11IBC-0386K	07/01/2019	IBC-WEST SIDE ROADWAYS	\$88,200.00
32462	07/25/2019		AMERICAN BUSINESS BANK	\$38,335.29
	Invoice	Date	Description	Amount
	#11IBC-0386A-R	07/01/2019	RETENTION-IBC WEST SIDE ROADWAYS	\$60.00
	#11IBC-0386C-R	07/01/2019	RETENTION-IBC WEST SIDE ROADWAYS	\$9,443.75
	#11IBC-0386F-R	07/01/2019	RETENTION-IBC WEST SIDE ROADWAYS	\$5,358.65
	#11IBC0386G1116R	07/01/2019	RETENTION-IBC WEST SIDE ROADWAYS	\$19,042.89
	#11IBC0386G2166R	07/01/2019	RETENTION-IBC WEST SIDE ROADWAYS	\$20.00

Successor Agency To The
Industry Urban Development Agency

Wells Fargo Bank

July 25, 2019

Check	Date	Payee Name	Check Amount
IUDAADM.WF.CHK - IUDA Admin WF Checking			
#11IBC-0386K-R	07/01/2019	RETENTION-IBC WEST SIDE ROADWAYS	\$4,410.00

Checks	Status	Count	Transaction Amount
	Total	8	\$1,110,849.60

**Successor Agency To The
Industry Urban Development Agency**

Bank of America

July 25, 2019

Check	Date	Payee Name	Check Amount
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08PJ3REVLOAN - 2008 PJ3 Revol Loan - Restricted

115.	07/11/2019		IUDA-ADMINISTRATIVE ACCOUNT	\$62,872.78
	Invoice	Date	Description	Amount
	7/11/2019	07/11/2019	2008 SUB-LIEN TAX BOND FOR REG 7/11/19	\$62,872.78

PJ1.BOFA.CHK - Project 1 BofA Checking

1147	07/09/2019		IUDA-ADMINISTRATIVE ACCOUNT	\$5,000.00
	Invoice	Date	Description	Amount
	A2 REG 7/11/19	07/09/2019	TRANSFER OF FUNDS REGISTER 7/11/19	\$5,000.00

Checks	Status	Count	Transaction Amount
	Total	2	\$67,872.78

**Successor Agency To The
Industry Urban-Development Agency
Authorization For Payment of Bills
July 25, 2019**

Reviewed By: _____ Date _____

Approved By: _____ Date _____

SUCCESSOR AGENCY

ITEM NO. 5.3

SUCCESSOR AGENCY TO THE INDUSTRY URBAN-DEVELOPMENT AGENCY
SPECIAL MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JUNE 27, 2019
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CALL TO ORDER

The Special Meeting of the Successor Agency to the Industry Urban-Development Agency was called to order by Chair Moss at 9:00 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

FLAG SALUTE

The flag salute was led by Chair Cory C. Moss.

ROLL CALL

PRESENT: Cory C. Moss, Chair
Cathy Marcucci, Vice Chair
Abraham Cruz, Board Member
Mark D. Radecki, Board Member
Newell Ruggles, Board Member

STAFF PRESENT: Troy Helling, Executive Director; Bing Hyun, Assistant City Manager; Bianca Sparks, Assistant Legal Counsel; Joshua Nelson, Contract City Engineer; and Lynn Thompson, Administrative Technician II.

PUBLIC COMMENTS

There were no public comments.

BOARD MATTERS

5.1 CONSIDERATION OF THE REGISTER OF DEMANDS FOR JUNE 27, 2019

RECOMMENDED ACTION: APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE AGENCY OFFICIALS TO PAY THE BILLS.

MOTION BY VICE CHAIR MARCUCCI, AND SECOND BY BOARD MEMBER RADECKI TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE CITY OFFICIALS TO PAY THE BILLS. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

SUCCESSOR AGENCY TO THE INDUSTRY URBAN-DEVELOPMENT AGENCY
SPECIAL MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JUNE 27, 2019
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AYES: BOARD MEMBERS: CRUZ, RADECKI, RUGGLES, VC/MARCUCCI,
C/MOSS
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

5.2 CONSIDERATION OF THE MINUTES OF JANUARY 13, 2017 JOINT SPECIAL MEETING, JANUARY 23, 2017 SPECIAL MEETING, FEBRUARY 23, 2017 REGULAR MEETING, SEPTEMBER 28, 2017 REGULAR MEETING, MAY 23, 2019 REGULAR MEETING, JUNE 11, 2019 JOINT SPECIAL MEETING AND JUNE 13, 2019 REGULAR MEETING

RECOMMENDED ACTION: APPROVE AS SUBMITTED.

MOTION BY BOARD MEMBER CRUZ, AND SECOND BY CHAIR MOSS TO APPROVE AS SUBMITTED. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CRUZ, RADECKI, RUGGLES, VC/MARCUCCI,
C/MOSS
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

ADJOURNMENT

There being no further business, the Successor Agency to the Industry Urban-Development Agency adjourned at 9.06 a.m.

Cory C. Moss, Chair

Julie Robles, Assistant Secretary

SUCCESSOR AGENCY

ITEM NO. 5.4



SUCCESSOR AGENCY TO THE
**INDUSTRY URBAN - DEVELOPMENT
AGENCY**

MEMORANDUM

To: Chairman Moss and Members of the Agency

From: Troy Helling, Executive Director *TH*

Staff: Elise Calvo, Finance Officer *EC*

Date: July 16, 2019

Subject: Statement of Investment Policy

OVERVIEW

Section 53646 (a)(2) of the California Government Code, states that the Treasurer or chief fiscal officer of any other local agency may annually render to his/her legislative body and any oversight committee an investment policy, that the legislative body shall consider at a public meeting.

This Agenda Item includes the Statement of Investment Policy for the Successor Agency to the Industry Urban-Development Agency dated July 26, 2018, which remains unchanged, for all future investments, pursuant to Section 53601 and Section 53635 of the California Government Code.

This investment Policy serves as the foundation of the Successor Agency to the Industry Urban-Development Agency's investment goals and priorities. This policy has will be reviewed regularly or at least annually to assure that it continues to meet the Agency's portfolio goals/priorities, with the intent to protect the assets of the Successor Agency to the Industry Urban-Development. The existence of an approved investment policy demonstrates that the governing body is performing its fiduciary responsibilities, thereby, inspiring trust and confidence among the public that it serves.

RECOMMENDATION

It is my recommendation that the Successor Agency to the Industry Urban-Development Agency approve the Investment Policy.

City of Industry

STATEMENT OF INVESTMENT POLICY
ELISE CALVO, CITY TREASURER

CITY OF INDUSTRY
STATEMENT OF INVESTMENT POLICY

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CITY OF INDUSTRY

STATEMENT OF INVESTMENT POLICY

Effective July 26, 2018

(Supersedes All Previous Investment Policies)

1.0 Introduction. The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities. Related activities which comprise good cash management include accurate cash projections, the expeditious collection of revenue, the control of disbursements, cost-effective banking relations, and arranging for a short-term borrowing program which coordinates working capital requirements and investment opportunities.

2.0 Policy. It is the policy of the City of Industry to invest public funds not required for immediate day-to-day operations in safe, liquid and medium term investments. These investments shall yield an acceptable return while conforming to all California statutes and the City's Investment Policy.

3.0 Scope. It is intended that this policy cover the investment activities of all contingency reserves and inactive cash under the direct authority of the City.

3.1 Pooled Investments. Investments for the City and its component units will be made on a pooled basis including, but not limited to, the City of Industry, the Successor Agency to the Industry Urban-Development Agency, the Civic-Recreational-Industrial Authority, the Industry Public Utilities Commission, the Industry Public Facilities Authority and the Industry Property and Housing Management Authority. The City's identifies the fund types involved as follows:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Project Funds
- Enterprise Funds
- Trust Funds
- Miscellaneous Special Funds
- Any new funds created by the applicable governing board, unless specifically exempted

3.2 Investments held separately. Investment of bond proceeds will be held separately when required by the bond indentures. Bond proceeds will be invested in accordance with the requirements stated in the bond indentures. This policy does not apply to deferred compensation plans.

CITY OF INDUSTRY

STATEMENT OF INVESTMENT POLICY

4.0 Objectives. Section 53600.5 of the California Government Code outlines the primary objectives of a trustee investing public money. The primary objectives, in order of priority, of the City's investment activities shall be:

4.1. Safety. Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio.

4.2 Liquidity. The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

4.3 Return on investment. Investment return becomes a consideration only after the basic requirements of safety and liquidity have been met. The City Treasurer shall attempt to realize a yield on investments consistent with California statutes and the City's Investment Policy.

The City Treasurer should strive to maintain the level of investment of all contingency reserves and inactive funds as close to one hundred percent (100%) as possible. While the objectives of safety and liquidity must first be met, it is recognized that portfolio assets represent a potential source of significant revenues. It is to the benefit of the City that these assets be managed to realize a yield on investments consistent with California statutes and the City's Investment Policy.

A buy and hold strategy will generally be followed; that is, investments once made will usually be held until maturity. A buy and hold strategy will result in unrealized gains or losses as market interest rates fall or rise from the coupon rate of the investment. Unrealized gains or losses, however, will diminish as the maturity dates of the investments are approached or as market interest rates move closer to the coupon rate of the investment. A buy and hold strategy requires that the portfolio be kept sufficiently liquid to preclude the undesired sale of investments prior to maturity. Occasionally, the City Treasurer may find it advantageous to sell an investment prior to maturity, but this should only be on an exception basis and only when it is in the best interest of the City.

CITY OF INDUSTRY

STATEMENT OF INVESTMENT POLICY

5.0 Authorized investments. The City Treasurer may invest City funds in the following investments as specified in the California Government Code Section 53601 and is further limited to only these specified investments.

	Investment Type	Maximum Maturity	Maximum Specified % of Portfolio	Minimum Quality Requirements
a.	Securities of the US Government, or its agencies	5 years	None	None
b.	Negotiable certificates of deposits	5 years	30%	None
c.	Non-negotiable certificates of deposits	5 years	None	None
d.	Bankers Acceptances	180 days	40% and no more than 30% of any one commerical bank	None
e.	Commercial Paper	270 days	25% and no more than 10% of a single issuer	A-1 or higher rating from an NRSRO
f.	Local Agency Investment Fund (State pool) deposits (Govt. Code Section 16429.1)	N/A	None	None
g.	Passbook Savings account demand deposits			
h.	Repurchase Agreements	1 year	None	None
i.	Los Angeles County Investment Pool (California Govt. Code Section 53684)	N/A	None	None
j.	It is the City of Industry's policy not to utilize Reverse Repurchase Agreements or shares of beneficial interest issued by diversified management companies (mutual funds), unless that fund is composed entirely of securities of the U.S. Government, or its agencies, and the use of such funds shall be restricted to sweep accounts. (Reverse Repurchase Agreements shall be permitted if they are assets of the Local Agency Investment Fund).			

CITY OF INDUSTRY

STATEMENT OF INVESTMENT POLICY

6.0 Reporting. Sections 53607 and 53646 of the California Government Code allows the City Council, at its discretion, to require reports meeting the standards set forth in these sections, as well as any additional information desired. Therefore, it is the policy of the City that the City Treasurer or designee appointed by the City Treasurer file a report on the investments and transactions with the City Council as described in Sections 53607 and 53646 of the California Government Code.

7.0 Selection of financial institutions and brokers/dealers. Investments shall be purchased only through well established, financially sound institutions. The City Treasurer or City Manager or their designee may maintain a list of financial institutions and broker/dealers who are approved to provide the City with investment services. This list should be updated annually by the City Treasurer to ensure compliance with this investment policy. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions will be given a copy of the City's Investment Policy, and a return cover letter which they must sign indicating that the investment policy has been read, understood and that their investment offers will comply with this policy.

All financial institutions and broker/dealers will take direction from the City Treasurer or City Manager or their designee as it relates to the investment strategy and investment policy of the City. Any instructions will be in the form of written instructions via email or other electronic transmissions.

Qualified financial institutions and broker/dealers must supply the City Treasurer or City Manager or their designee with the following:

7.1 Financial Institutions

- Current audited financial statements
- Depository contracts, as appropriate
- A copy of the latest FDIC call report or the latest FHLBB report, as appropriate
- Proof that commercial banks, savings banks, or savings and loan associations are state or federally chartered

7.2 Broker/Dealers

- Current audited financial statements
- Proof that brokerage firms are members in good standing of a national securities exchange, or
- A designation as a primary government dealer by the Federal Reserve Bank.

Commercial banks, savings banks, and savings and loan associations must maintain a minimum net worth to asset ratio as provided by law (total regulatory net worth divided by total assets), and must have had a positive net earnings for the last reporting period

CITY OF INDUSTRY

STATEMENT OF INVESTMENT POLICY

The City is prohibited from selecting any broker/dealer that has made a campaign contribution within any consecutive 48-month period which exceeds the limitations contained Rule G-37 of the Municipal Securities Rulemaking Board.

8.0 Ethics and conflicts of interest. All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment recommendations and decisions. Investment officials and employees shall make all disclosures appropriate under the Fair Political Practices Act and may seek the advice of the City Attorney and the Fair Political Practices Commission whenever there is a question of personal financial or investment positions that could represent potential conflicts of interest.