Civic-Recreational-Industrial Authority



Regular Meeting Agenda January 8, 2020

9:00 a.m.

Chairman Larry Hartmann
Vice Chairman John Karns
Board Member Sean Lee
Board Member Bob Lindsey
Board Member Ronald Whittemore

Location: City Council Chamber, 15651 East Stafford Street City of Industry, California

Addressing the Authority:

- Agenda Items: Members of the public may address the Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called and prior to the individual being heard by the Authority.
- Public Comments (Non-Agenda Items): Anyone wishing to address the Authority on an item <u>not</u> on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the Authority from taking action on a specific item unless it appears on the posted Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called by the City Clerk and prior to the individual being heard by the Authority.

Americans with Disabilities Act:

In compliance with the ADA, if you need special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 333-2211. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

Agendas and other writings:

- In compliance with SB 343, staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Thursday 8:00 a.m. to 5:00 p.m., Friday 8:00 a.m. to 4:00 p.m. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.
- Call to Order
- Flag Salute
- Roll Call
- Public Comments

5. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the Civic-Recreational-Industrial Authority (CRIA) Board, the public, or staff request specific items be removed from the Consent Calendar for separate action.

5.1 Update on the Expo Center

RECOMMENDED ACTION:

Receive and file.

5.2 Consideration of the Register of Demands submitted by CNC Equestrian Management Services for the Industry Hills Expo Center for December 2019

RECOMMENDED ACTION:

Receive and file.

5.3 Consideration of the Register of Demands submitted by the Finance Department for January 8, 2020

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

5.4 Consideration of the minutes of the December 11, 2019 regular meeting

RECOMMENDED ACTION:

Approve as submitted.

6. **BOARD MATTERS**

6.1 Presentation and discussion regarding the Civic-Recreational-Industrial Authority's Financial Report for October 31, 2019

RECOMMENDED ACTION:

Receive and file the report.

6.2 Consideration of authorization to advertise for public bids for Lighting and Electrical Improvements – Expo Center Parking Lots for an estimated cost of \$546,500.00 (Contract No. EXPO-2126)

RECOMMENDED ACTION: Approve the plans and specifications and authorize the advertising of receipt of electronic bids.

7. Adjournment. Next regular meeting: Wednesday, February 12, 2020 at 9:00 a.m.

ITEM NO. 5.1



JAN 8TH, 2019 Meeting Nov/Dec. update

- For the month of November, the Expo Center held 19 banquet events (9) Pavilion and (10) Avalon Room
- 4 Rotary lunch meetings
- The Expo Center turned away 28 potential banquet clients due to unavailability.
 Of those 28 inquiries, 7 heard of the venue via our website, 9 had attended or hosted events at the center, and 12 had been referred by previous clients.
- In the Grand Arena on Nov. 1st San Gabriel Valley Kennel club held their annual all breed dog show.
- In the Grand Arena Nov 21st-25th American Supercamp held their annual Motorcycle training camp.
- For the month of December, we held 21 banquet events.
- In the Grand Arena on Dec. 7th we hosted Jr All American FB and cheer competition.
- On Dec. 8th we held the 3rd annual Purist Winterdrive Charity Car show/toy drive.
- On Dec. 13th-15th, and also on Dec 20th-22nd Lynda Tjarks held 2-3 day dog agility trials.

- For the Month of January we currently have 6 banquet events scheduled and 5 Grand Arena events.
- The parking lot project (Pavilion, Avalon and eventually Grand Arena lots) is coming along very well. I cannot express enough how great it has been to work with Shawnan. They truly understand how unique the venue is and how challenging it is for us try and operate during a project like this one.
- All of us here at the Expo Center would like to wish everyone a very Healthy, Happy and prosperous 2020.

ITEM NO. 5.2

Industry Hills Expo Center Check Detail December 2019

Industry Hills Expo Center - Check Register DECEMBER

DATE CHECK#	PAYEE	AMOUNT	DETAILS
12/03/2019 15853	EL MONTE ICE CO.	207.50	ICE FOR ARENA EVENTS-BAR SUPPLIES
	GINA HORN DESIGNS	- , -	BUSINESS CARDS
12/03/2019 15855		.0	VEHICLE MAINT. EXP.
12/03/2019 15856			OFFICE SUPPLIES EXP.
12/03/2019 15857	SUPREMA CO.		INVENTORY items
12/03/2019 15858	TBS CLEANING SERVICE	00	SHUTTLE SERVICES FOR PAVILION
12/02/2019 15859	PAV-112219 CLAUDIA ANAYA		SECURITY DEPOSIT REFUND
12/02/2019 15860	PAV-112319 HEIDY GALLEGOS	600.00	SECURITY DEPOSIT REFUND
12/02/2019 15861	AR-112419 ESTHER DIAZ	300.00	SECURITY DEPOSIT REFUND
	AR-112319 LAURA ROBLES	300.00	SECURITY DEPOSIT REFUND
12/10/2019 15863	ALARMCO	700.00	PROGRESSIVE PMT. ALARM SYSTEM
	ANHEUSER BUSCH SALES OF AMERICA	1,286.85	INVENTORY items
	CNC EQUESTRIAN MANAGEMENT	29,877.75	PAYROLL MAINT, CREW NOV.
· ·	FRONTIER COMMUNICATIONS	290.98	HIGH SPEED INTERNET
	GRAHAM COMPANY	415.00	QRTLY EMERGENCY LIGHT SYSTEM INSPECTION
	HARBOR DISTRIBUTING,LLC	1,726.00	INVENTORY items
12/10/2019 15869		259.38	VEHICLE MAINT. EXP.
12/10/2019 15870			OFFICE SUPPLIES EXP.
	PITNEY BOWES-PURCHASE POWER		POSTAGE METER EXPENSE
12/10/2019 15872			INVENTORY ITEMS/OFFICE SUPPLIES.
	VALLEY VISTA SERVICES		ROLL OFF AND DUMP FEES
12/12/2019 15874			REPLENISH PETTY CASH NOV. RECEIPTS
	GINA HORN DESIGNS		QUARTERLY MAILER + POSTAGE
12/08/2019 15876			MONTHLY TELEPHONE EXP.
	California Dept. of Tax and Fee Admin.		SALES TAX PAYMENT
	CNC EQUESTRIAN MANAGEMENT		FAIRWAY PAYROLL W/E 11/24/19, 12/08/19 +
12/08/2019 15879			IT SERVICES OCT/NOV
	RANCHO JANITORIAL SUPPLIES		CLEANING SUPPLIES EXP.
	TBS CLEANING SERVICE	(5)	SHUTTLES FOR PAVILION EVENTS
	CNC EQUESTRIAN MANAGEMENT		AMEX CHARGES
	AR-112919 GLENN HIMAN		SECURITY DEPOSIT REFUND
12/12/2019 15884			DATA ENTRY ERROR
12/12/2019 15885			DATA ENTRY ERROR
12/18/2019 15886			DATA ENTRY ERROR
12/18/2019 15887			DATA ENTRY ERROR
12/18/2019 15888			DATA ENTRY ERROR
12/18/2019 15889			DATA ENTRY ERROR
12/18/2019 15890			DATA ENTRY ERROR
12/23/2019 15891	AR-113019R ROSEANNE MARQUEZ	300.00	SECURITY DEPOSIT REFUND

Industry Hills Expo Center Check Detail

December 2019

Industry Hills Expo Center - Check Register DECEMBER

DATE CHECK#	PAYEE	AMOUNT	DETAILS
12/23/2019 15892	AR-120119 YVONNE GARCIA	262.00	SECURITY DEPOSIT REFUND
	PAV-113019 EUGENIA BLAKE	600.00	SECURITY DEPOSIT REFUND
12/23/2019 15894	AR-120719 DIANA SALINAS	400.00	SECURITY DEPOSIT REFUND
12/23/2019 15895	PAV-120719 ALERT INSULATION	600.00	SECURITY DEPOSIT REFUND
	AR-120619 ELISA CARREON	300.00	SECURITY DEPOSIT REFUND
12/23/2019 15897		0.00	DATA ENTRY ERROR
	PAV-112919 ROBERT BORJA	600.00	SECURITY DEPOSIT REFUND
	AR-121419 MICHELLE PEREZ	300.00	SECURITY DEPOSIT REFUND
	PAV-121119 CAROL DELGADO	600.00	SECURITY DEPOSIT REFUND
	PAV-121519 LOU VILLALVAZO		SECURITY DEPOSIT REFUND
	CNC EQUESTRIAN MANAGEMENT	13,903.92	FAIRWAY PAYROLL W/E 12/01/19 + MONTHLY MGMT FEE
	TBS CLEANING SERVICE		MONTHLY FACILITIES CLEANING FEE
12/23/2019 15904		462.00	EVENT STAFF LUNCHES
	PAV-112919 ROBERT BORJA	543.72	SECURITY DEPOSIT REFUND
	PAV-122119 ROCIO CRUZ	600.00	SECURITY DEPOSIT REFUND
12/31/2019 15907	AR-121919 LAURA TRUJILLO	494.00	SECURITY DEPOSIT REFUND
12/31/2019 15908	CINTAS	722.90	MATS, MOPS AND UNIFORMS
	CNC EQUESTRIAN MANAGEMENT		PAYROLL NOV. SALARIES
	FRONTIER COMMUNICATIONS		MONTHLY TELEPHONE EXP.
12/31/2019 15911	JANUS PEST MANAGEMENT, INC.	,	PEST CONTROL
12/31/2019 15912	VOID CHECK		DATA ENTRY ERROR
12/31/2019 15913	ROGERS,CLEM & CO.		MONTHLY ACCT'G/CONSULTING EXP.
12/31/2019 15914	UNITED RENTALS	-	DIGITAL SIGN RENTAL
	XEROX FINANCIAL SERVICES		LEASE PMT-XEROX COPIER
12/31/2019 15916	VOID CHECK		DATA ENTRY ERROR
12/31/2019 15917	OFFICE DEPOT	379.02	OFFICE SUPPLIES EXP.

TOTAL.	400 00= = 4
IVIAL	122 227 54

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY JANUARY 8, 2020

ITEM NO. 5.3

HANDOUT ITEM (To be distributed prior to Meeting)

ITEM NO. 5.4

The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Larry Hartmann at 9:00 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

FLAG SALUTE

The flag salute was led by Board Member Bob Lindsey.

ROLL CALL

PRESENT: Larry Hartmann, Chairman

John Karns, Vice Chairman Sean Lee, Board Member Bob Lindsey, Board Member

Ronald Whittemore, Board Member

STAFF PRESENT: Bing Hyun, Assistant City Manager; James M. Casso, General Counsel; Cory C. Moss, Expo Facilities Operations Manager; Julie Robles, City Clerk; and Lynn Thompson, Administrative Technician II.

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

5.1 UPDATE ON EXPO CENTER

Expo Facilities Operations Manager Cory C. Moss, informed the Board Members of the activities that occurred and that are occurring at the Expo Center and provided a handout. She was available to answer any questions.

RECOMMENDED ACTION: RECEIVE AND FILE.

This item was pulled for a presentation from Expo Facilities Operations Manager, Cory Moss.

MOTION BY BOARD MEMBER WHITTEMORE, AND SECOND BY VICE CHAIRMAN KARNS TO RECEIVE AND FILE. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:

BOARD MEMBERS:

LEE, LINDSEY, WHITTEMORE, VC/KARNS,

C/HARTMANN

NOES:

BOARD MEMBERS:

NONE

ABSENT:

BOARD MEMBERS:

NONE

ABSTAIN: BOARD MEMBERS:

NONE

5.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR NOVEMBER 2019

RECOMMENDED ACTION:

RECEIVE AND FILE.

5.3 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR NOVEMBER 13, 2019

RECOMMENDED ACTION: APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS.

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER WHITTEMORE TO APPROVE ITEMS 5.2 AND 5.3. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:

BOARD MEMBERS:

LEE, LINDSEY, WHITTEMORE, VC/KARNS,

C/HARTMANN

NOES:

NONE

ABSENT:

BOARD MEMBERS: BOARD MEMBERS:

NONE

ABSTAIN:

BOARD MEMBERS:

NONE

5.4 CONSIDERATION OF THE MINUTES OF THE OCTOBER 9, 2019 REGULAR MEETING

RECOMMENDED ACTION:

APPROVE AS SUBMITTED.

Chairman Larry Hartmann corrected Cory Moss's title on the meeting minutes and asked the change be made to read Expo Facilities Operations Manager.

MOTION BY BOARD MEMBER LINDSEY, AND SECOND BY VICE CHAIRMAN KARNS TO APPROVE AS SUBMITTED WITH THE CORRECTION. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, WHITTEMORE, VC/KARNS,

C/HARTMANN

NOES: BOARD MEMBERS: NONE ABSENT: BOARD MEMBERS: NONE ABSTAIN: BOARD MEMBERS: NONE

BOARD MATTERS

6.1 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR SEPTEMBER 30, 2019

RECOMMENDED ACTION: RECEIVE AND FILE THE REPORT.

Shelby Czarnocki from Frazier, LLP provided a staff report and was available to answer any questions.

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER LINDSEY TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, WHITTEMORE, VC/KARNS, C/HARTMANN

NOES: BOARD MEMBERS: NONE ABSENT: BOARD MEMBERS: NONE ABSTAIN: BOARD MEMBERS: NONE

6.2 CONSIDERATION OF AMENDMENT NO. 2 TO THE MAINTENANCE SERVICES AGREEMENT WITH SURETECK INDUSTRIAL AND COMMERCIAL SERVICES, INC., FOR ON-CALL MAINTENANCE SERVICES TO EXTEND THE TERM TO DECEMBER 31, 2020

RECOMMENDED ACTION: APPROVE THE AMENDMENT.

Development Services Manager, Kathy Tai provided a staff report and was available to answer any questions.

MOTION BY VICE CHAIRMAN KARNS, AND SECOND BY BOARD MEMBER LINDSEY TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:

BOARD MEMBERS:

LEE, LINDSEY, WHITTEMORE, VC/KARNS,

C/HARTMANN

NOES:

BOARD MEMBERS:

NONE

ABSENT:

BOARD MEMBERS:

NONE

ABSTAIN: BOARD MEMBERS:

NONE

ADJOURNMENT

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:14 a.m.

Larry Hartmann, Chairman
Julie Robles, Secretary

ITEM NO. 6.1



City of Industry

CRIA BOARD OF DIRECTORS

LARRY HARTMANN, CHAIRMAN JOHN KARNS, VICE CHAIRMAN RONALD WHITTEMORE SEAN LEE BOB LINDSEY 15625 EAST STAFFORD STREET CITY OF INDUSTRY, CALIFORNIA 91744-3366

STAFF REPORT

TO:

Chairman and Members of the Board of Directors

Civic-Recreational-Industrial Authority

FROM:

Yamini Pathak, Director of Finance

STAFF:

Consultant – Dean Yamagata, Frazer, LLP

DATE:

January 8, 2020

SUBJECT:

Civic-Recreational-Industrial Authority October 31, 2019 Financial

Report

RECOMMENDATION

Receive and file.

EXECUTIVE SUMMARY

Expo Center:

For the month ended October 31, 2019, the Expo Center generated revenues of \$79,487 and incurred expenses of \$149,632. Transfers from the Capital Projects Fund amounted to \$11,000 for the month ended October 31, 2019.

For the year to date ended October 31, 2019, the Expo Center generated revenues of \$788,371 and incurred expenses of \$1,049,567 Transfers received by the Expo Center amounted to \$11,000 for the year to date ended October 31, 2019. Year to date revenue and expenses are in line with the annual budgeted amounts.

Capital Projects Fund:

Total budgeted expenses for the year ended June 30, 2020 amount to \$527,400 which the Fund incurred \$147,183 of actual expenses for the year to date ended October 31, 2019. Transfers to the Expo Center amounted to \$11,000 for the month and year to date ended October 31, 2019.

DESCRIPTION OF REPORTS

The monthly financial statements, as shown in Exhibit A, are a comprehensive document reflecting the financial position and the result of operations of the Authority at October 31, 2019.

Fiscal Impact

There is no fiscal impact as result of this action.



FINANCIAL STATEMENTS

OCTOBER 31, 2019

FINANCIAL STATEMENTS

OCTOBER 31, 2019

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

EXECUTIVE SUMMARY FINANCIAL STATEMENTS OCTOBER 31, 2019

Expo Center Operations

During the month ended October 31, 2019, we held five events in the Pavilion and seven events in the Avalon Room with contracts totaling \$34,444.

In the Grand Arena we held two events with contracts totaling \$44,894. These events were Acorn Engineering and Charity Pro Rodeo.

At October 31, 2019 and 2018, our financial statements reflect the following activity:

Expo Center Operations		Month Ended 10/31/2019	Year To Date 10/31/2019	Annual Budget 2019-2020	% of Annual Budget		Month Ended 10/31/2018	Year To Date 10/31/2018
Total revenues	\$_	79,487 \$	788,371 \$	2,541,900	31%	\$	178,805 \$	877,365
Expenses:								
Direct Expo Center expenses		53,016	585,852	1,512,200	39%		99,629	567,226
General and administrative expenses		96,616	463,715	1,180,200	39%		95,983	426,576
Total direct Expo Center expenses	_	149,632	1,049,567	2,692,400	39%	-	195,612	993,802
Net loss from operations	_	(70,145)	(261,196)	(150,500)	174%	_	(16,807)	(116,437)
Net loss	\$_	(70,145) \$	(261,196) \$	(150,500)	174%	\$_	(16,807) \$	(116,437)

The following is our summarized financial statements by department at October 31, 2019 and 2018:

Expo Center Operations	Month Ended 10/31/2019	Month Ended 10/31/2019	Month Ended 10/31/2019 Grand	Month Ended 10/31/2019 General	Month Ended 10/31/2019
	Speedway	Facilities	Arena	and Admin.	Totals
Total revenues	\$ 9	\$ 34,444 \$	44,894 \$	140 \$	79,487
Expenses:					
Direct Expo Center expenses	(486) 20,974	32,528	-	53,016
General and administrative expenses	-	, -	-	96,616	96,616
Total direct Expo Center expenses	(486	20,974	32,528	96,616	149,632
Net income (loss) from operations	495	13,470	12,366	(96,476)	(70,145)
Net income (loss) for the month ended	\$\$	\$\$ 13,470_\$	12,366_\$	(96,476) \$	(70,145)

EXECUTIVE SUMMARY FINANCIAL STATEMENTS OCTOBER 31, 2019

Expo Center Operations (continued)

Expo Center Operations		Month Ended 10/31/2018		Month Ended 10/31/2018		Month Ended 10/31/2018 Grand		Month Ended 10/31/2018 General	Month Ended 10/31/2018
Total revenues	\$	Speedway	\$ ⁻	Facilities 55,077	- _{\$} -	Arena 122,889	φ-	and Admin. 839 \$	Totals 178,805
Total revenues	Ψ		Ψ_	30,077	-Ψ_	122,000	Ψ-	Ψ_	170,000
Expenses: Direct Expo Center expenses General and administrative expenses Total direct Expo Center expenses Net income (loss) from operations		(865) - (865) 865	_	29,440 - 29,440 25,637	 	71,054 - 71,054 51,835	. <u>-</u>	95,983 95,983 (95,144)	99,629 95,983 195,612 (16,807)
Net income (loss) for the month ended	\$	865	\$_	25,637	\$_	51,835	\$_	(95,144) \$	(16,807)
Expo Center Operations		Year To Date 10/31/2019		Year To Date 10/31/2019		Year To Date 10/31/2019 Grand		Year To Date 10/31/2019 General	Year To Date 10/31/2019
Total revenues	s	Speedway 107,877	φ-	Facilities 200,537	- _ф -	Arena 479,173	- œ	and Admin. 784 \$	Totals 788,371
Expenses: Direct Expo Center expenses General and administrative expenses Total direct Expo Center expenses Net (loss) income from operations		121,314 - 121,314 (13,437)		168,471 - 168,471 32,066		296,067 - 296,067 183,106		463,715 463,715 (462,931)	585,852 463,715 1,049,567 (261,196)
Net (loss) income for the year ended	\$_	(13,437)	\$ _	32,066	\$_	183,106	\$	(462,931) \$	(261,196)
Expo Center Operations		Year To Date 10/31/2018 Speedway		Year To Date 10/31/2018 Facilities		Year To Date 10/31/2018 Grand Arena		Year To Date 10/31/2018 General and Admin.	Year to Date 10/31/2018 Totals
Total revenues	\$	121,744	\$_	279,807	\$_	469,735	\$_	6,079 \$	877,365
Expenses: Direct Expo Center expenses General and administrative expenses Total direct Expo Center expenses Net income (loss) from operations		121,650 - 121,650 94		172,365 - 172,365 107,442		273,211 - 273,211 196,524	-	426,576 426,576 (420,497)	567,226 426,576 993,802 (116,437)
Net income (loss) year to date	\$	94 \$	\$	107,442	\$_	196,524	\$_	(420,497) \$	(116,437)

EXECUTIVE SUMMARY FINANCIAL STATEMENTS OCTOBER 31, 2019

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at October 31, 2019 amounted to \$6,577,310. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended October 31, 2019. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2020 annual audit.

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At October 31, 2019, our financial statements reflect the following activity:

Capital Projects Fund		Month Ended 10/31/2019	Year To Date 10/31/2019	Annual Budget 2019-2020	% of Annual Budget
Total revenues	\$	- \$	518	3,010	17%
Expenditures					
General and administrative expenses		34,212	147,183	527,400	28%
Total expenses		34,212	147,183	527,400	28%
Net loss	\$_	(34,212) \$	(146,665)	(524,390)	28%

BALANCE SHEET AS OF OCTOBER 31, 2019

	T		П	
		Capital Projects		Expo Center
ASSET	TS			
CURRI	ENT ASSETS:			
Ca	ash and cash equivalents	\$ 48,030	\$	57,885
Inv	vestments	81,505		-
Ac	ccounts receivable, net	-		61,654
	epaid insurance	-		8,142
	ventories	-		38,331
Dε	eposits	-		3,000
	Total current assets	129,535		169,012
CAPITA	AL ASSETS, net			6,577,310
	Total assets	\$ 129,535	\$	6,746,322
LIABILI	L L ITIES AND FUND BALANCE			
CURRE	ENT LIABILITIES:			
Ac	counts payable	\$ =	\$	66,852
Sa	lles tax payable	_		4,687
Ad	vance rental payments	-		153,082
Se	curity deposits	_		55,129
	Total current liabilities			279,750
FUND I	BALANCE:			
Fu	nd balance	129,535		6,466,572
	Total liabilities and fund balance	\$ 129,535	\$	6,746,322

STATEMENT OF OPERATIONS FOR THE MONTH AND YEAR TO DATE OCTOBER 31, 2019

		der our Worder Stiller	actety/	CAPITAL PRO	DIFCTS	Samuel of Carte Carte (Carte Carte C	-	Not of the commercial of the more than	1	EVDO OF I	TER	1
	- - "			S I I I I I I I I I	JULO 10	Carrier Control Control			T	EXPO CEN	100000000000000000000000000000000000000	
		MONTH ENDED		YEAR TO DATE	2019-2020 ANNUAL	% OF ANNUAL		MONTH ENDED		YEAR TO DATE	2019-2020 ANNUAL	% OF ANNUAL
		10/31/2019		10/31/2019	BUDGET	BUDGET		10/31/2019		10/31/2019	BUDGET	BUDGET
REVENUES:						-	-					
Expo center revenues	\$	-	\$	- \$		+	\$	79,487	\$	788.371 \$	2,541,900	31%
Other revenues		-		518	3.010	17%	- -	- 10,101	4	100,011 ψ	2,541,500	3170
Total revenues		-		518	3,010	17%		79,487		788,371	2,541,900	31%
EXPENDITURES:	\dashv		\vdash						-			
Operating expenses		-		_	_	+		53.016	-	585,852	1,512,200	200/
General and administrative expenses		34,212		147.183	527,400	28%		96,616	\vdash	463,715	1,180,200	39% 39%
Total expenses		34,212		147,183	527,400	28%		149,632		1,049,567	2,692,400	39%
EXCESS OF EXPENDITURES OVER REVENUES		(34,212)		(146,665)	(524,390)	28%		(70,145)		(261,196)	(150,500)	174%
OTHER FINANCING SOURCES, NET		24,000		249,000	527,400	47%		11,000		11,000	150,500	7%
(EXCESS OF EXPENDITURES OVER REVENUES AND									\vdash			
OTHER FINANCING SOURCES)/EXCESS OF REVENUES												
AND OTHER FINANCING SOURCES OVER EXPENSES		(10,212)		102,335 \$	3,010			(59,145)		(250,196) \$		
Fund balance, beginning		139,747		27,200				6,525,717		6,716,768		
Fund balance, ending	S	129,535	s	129,535			\$	6,466,572	e	6,466,572		

INDUSTRY HILLS EXPO CENTER STATEMENT OF CASH FLOWS FOR THEY YEAR TO DATE ENDED OCTOBER 31, 2019

	 AMOUNT
CASH FLOWS FROM OPERATING ACTIVITIES	
Net loss before transfers and other credits	\$ (261,196)
Adjustments to reconcile net loss to net cash used	
in operating activities:	
Change in operating assets and liabilities	
Accounts receivable, net	38,708
Prepaid insurance	5,114
Inventories	11,227
Accounts payable	(28,100)
Sales tax payable	(2,526)
Advance rental payments	14,862
Security deposits	(2,023)
Net cash used in operating activities	(223,934)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Other financing sources	11,000
NET CHANGE IN CASH	(212,934)
	(212,001)
Cash at July 1, 2019	270,819
Cash at October 31, 2019	\$ 57,885

INDUSTRY HILLS EXPO CENTER SCHEDULE OF REVENUES AND EXPENSES FOR THE MONTHS AND YEARS TO DATE OCTOBER 31, 2019 AND 2018

			MONTH ENDED	Н	YEAR TO DATE		ANNUAL BUDGET	% OF ANNUAL	⊦	MONTH ENDED	YEAR TO DA
	Expo Center Operations		10/31/2019	\vdash	10/31/2019	\vdash	2019-2020	BUDGET	┢	10/31/2018	10/31/2018
	Expo Ochici Operations	_	10/01/2010	H	10/01/2010	\vdash	2010-2020	DODGET	+	10/01/2010	10/01/2010
Revenues				П					T		
Facilities rentals		\$	15,838	\$	91,306	\$	370,900	25%	\$	25,886 \$	131,3
Facilities rentals -	bar sales		14,823		82,489		342,100	24%		20,424	115,3
Facilities - security	V		2,621		14,674		55,700	26%		3,376	18,7
Facilities - food			362		3,943		19,500	20%		4,091	7,4
Facilities - insuran	ice		800		4,500		16,300	28%		1,300	5,5
Facilities - other			-		3,625		1,500	242%		-	1,3
	ecial events rentals		2,500	П	49,362		232,600	21%		16,525	68,9
 	door arena rentals	\neg	-	H	3,000	_	7,900	38%		_	1,0
	ow barn stall rentals		2,620		19,814	_	47,200	42%	П	1,136	18,3
Grand Arena - sha			1,960		5,255	7	7,800	67%	H	1,501	3,0
Grand Arena - sec	9		420	\vdash	62,044	+	138,600	45%	Н	21,045	46,5
Grand Arena - trai		\dashv	25		3,900	-	13,300	29%	П	21,010	3,8
Grand Arena - bar			29,306		231,506	_	568,300	41%		40,515	183,6
Grand Arena - foo			2,549		17,135	\dashv	159,200	11%	Н	7,674	42,€
Grand Arena - fee		-	2,349	+	55	+		0%	Н	7,074	72,0
Grand Arena - par			2,633	+	48,488	+	194,500	25%	H		
Grand Arena - other			2,835	\dashv	38,614	+	110,100	35%	H	34,493	101,6
Speedway - Merch		-+	2,828	+	4,777	+	6,300	76%	H	34,493	2,8
Speedway - Mercr Speedway - Bar	iai uise			+	24,264	+	50,000	49%	Н	*	32,1
1	Manay		-	-	12,495	+		40%			32, 11,3
Speedway - Prize		-H		\dashv		+	31,100	46%	\vdash		
Speedway - General Speedway - Conce			-	-	34,365	-	74,900		\dashv	-	39,0
	,	-H	-	-	21,477	+	40,800	53%		H	25,3
Speedway - Parkir				-	8,930	+	17,400	51%	\vdash		10,2
Speedway - Other		\dashv	9	+	1,569	-	22,000	7%	-		6
G&A- Other			140	+	784	-	13,900 2,541,900	6%	-	839	6,0
Total revenues			79,487	+	788,371	+	2,541,900	31%	\dashv	178,805	877,3
xpo expenses				+		+			\dashv		
Cost of sales		-+	17,768	+	91,446	+	224 600	41%	+	16,271	84,3
Bar supplies			377	-	4,368	+	224,600 8,800	50%	+	1,665	4,5
	101	-H	40	+		-		17%	-		
Promotional banqu	iet			-	1,727	+	9,900			712	3,7
Feed				+		-	2,100	0%	+	00 577	004
Contract labor/wag			21,581	-	234,584	-	657,500	36%	+	33,577	234,4
Furniture/fixtures &			(200)	-	4,900	+	14,500	34%	-	3,955	7,1
Facilities - insurand	<u>de</u>	++	(200)	+	4,000	+	18,900	21%		2,645	2,9
Miscellaneous		\dashv		-	2,841	-	10,200	28%	+	1,761	3,0
Promotional				+	2,583	-	25,900	10%	\dashv	1,838	10,5
Property maintenar	·		1,070	_	17,491	4	12,500	140%	-	2,109	7,9
Repairs and mainte	enance		-	-	212	-	1,500	14%	+	(2,241)	1,9
Sales tax		\dashv	(64)		(64)	_		0%			(
Security - Grand A			2,087	_	48,211		119,700	40%	4	19,667	40,6
Security - Facilities		\dashv	2,412	_	19,849	_	70,700	28%	4	4,028	23,2
Security - Speedwa	ау	\dashv		+	9,125		18,000	51%	-		10,9
Shavings		\dashv	2,054	+	4,125	+	4,600	90%	+	1,211	1,1
Supplies		$\dashv \downarrow$	4,555	+	30,819	+	63,900	48%	+	6,389	28,2
Equipment rental		$\dashv \vdash$	-	+	5,951	+	10,200	58%	+	608	1,0
Special event conc	essions	$\dashv \downarrow$	884	+	7,201	\perp	63,500	11%	+	5,549	15,8
Bad debt			1,500	\perp	6,000	_	13,500	44%	4	750	2,2
Speedway- Conces			(275)	+	9,026	\perp	16,300	55%	4	-	9,6
Speedway- Mercha			-	_	-		3,500	0%	4	-	1,0
Speedway- Insuran			1,027	_	4,110		30,200	14%	_	1,215	8,8
Speedway - Prize r	· · · · · · · · · · · · · · · · · · ·	$\perp \! \! \perp$	(1,800)		28,076	\perp	45,600	62%	\perp	(2,080)	29,3
	e services/contract labor	$\perp \perp$	-		49,271		66,100	75%	_	-	34,3
Total Expo expe	enses		53,016		585,852		1,512,200	39%		99,629	567,2
erating income befo	ore direct								\prod		
G & A and CRIA in	direct expenses		26,471	T	202,519	T	1,029,700	20%	1	79,176	310,1

INDUSTRY HILLS EXPO CENTER SCHEDULE OF REVENUES AND EXPENSES FOR THE MONTHS AND YEARS TO DATE OCTOBER 31, 2019 AND 2018

				ANNUAL	% OF		
		MONTH ENDED	YEAR TO DATE	BUDGET	ANNUAL	MONTH ENDED	YEAR TO DATE
	Expo Center Operations	10/31/2019	10/31/2019	2019-2020	BUDGET	10/31/2018	10/31/2018
irect general and a	dministrative expenses						
Office supplies		-	-	2,400	0%	-	800
Travel and meeting	ngs	126	1,008	1,900	53%	-	33
Dues, subscription	ns, books, etc.	-	4,550	8,800	52%	428	2,77
Equipment rental/		721	4,219	14,900	28%	707	4,44
Employee training		_	747	-	0%	-	н .
Furniture/fixtures		-	_	2,200	0%	481	688
Advertising/printin	g	(2,399)	-	1,800	0%	-	-
Telephone		1,380	4,905	17,800	28%	2,199	6,35
Postage		141	2,074	3,400	61%	34	26
Miscellaneous		1,054	7,653	25,700	30%	2,887	9,99
Professional servi	ces	28,554	97,974	256,000	38%	17,953	84,86
Repairs and equip	ment	-	721	15,400	5%	10,043	10,043
Vehicle expenses		11,344	34,856	61,600	57%	8,485	18,723
Insurance and bor	ıds	1,008	4,032	12,400	33%		-
Supplies		5,194	18,425	45,000	41%	4,126	12,490
Contract labor/adr	ministrative wages	26,719	136,833	411,600	33%	24,952	166,438
Property maintena	ince	9,868	72,009	126,000	57%	8,867	39,210
Utilities		12,906	73,709	173,300	43%	14,821	69,172
Total direct ger	neral and						
administrati	ve expenses	96,616	463,715	1,180,200	39%	95,983	426,576
XCESS OF EXPEN	DITURES OVER REVENUES	\$ (70,145) \$	(261,196)	\$ (150,500)	174%	\$ (16,807)\$	(116,437

CAPITAL PROJECTS FUND SCHEDULE OF REVENUES AND EXPENDITURES FOR THE MONTH AND YEAR TO DATE OCTOBER 31, 2019

							ANNUAL	
					MONTH ENDED	YEAR TO DATE	BUDGET	% OF ANNUAL
RE	VENUES	S			10/31/2019	10/31/2019	2019-2020	BUDGET
	Other re	evenues	S	\$	_	\$ 518	\$ 3,010	17%
GE	NERAL /	AND AD	DMINISTRATIVE EXPENSES			-		
	Salaries	s - board	t		2,836	11,344	38,000	30%
	Travel a	and mee	eting		-	-	200	0%
	Medicar	re/disab	ility		41	164	600	27%
	PARS -	ARS			106	425	1,400	30%
	Legal				-	2,646	5,000	53%
	Profess	ional se	rvices		9,950	19,618	113,000	17%
	Account				-	-	1,000	0%
			nts and supplies		P	46	-	0%
	Vehicle	expens	es		893	2,512	7,000	36%
	Property				16,699	80,243	334,000	24%
	Furnitur	re, equip	ment & fixtures		-	26,460		0%
	Insuran	ce and l	oonds		-	-	26,000	0%
	Utilities		,		3,687	3,725	1,200	310%
	7	Total ge	neral and administrative expens	es	34,212	147,183	527,400	28%
 EXC	ESS OF E	EXPEND	ITURES OVER					
	REVENU	ES		\$	(34,212)	\$ (146,665)	\$ (524,390)	28%
				-				

ITEM NO. 6.2



MEMORANDUM

TO:

Honorable Chairman Hartmann and Members of the Board

FROM:

Troy Helling, Executive Director

STAFF:

Joshua Nelson, CRIA Engineer

Dev Birla, Operations Manager, CNC Engineering

DATE:

January 8, 2020

SUBJECT:

Consideration of authorization to advertise for public bids for Lighting and

Electrical Improvements at Expo Center Parking Lots for an estimated cost

of \$546,500.00 (Contract No. EXPO-2126)

Background:

As part of the Expo Center Parking Lots, Project No. CIP-EXPO-18-007-B, all electrical substructure work such as conduits, pull boxes, pole foundations and transformer pads, etc. was included. That work is currently under construction and expected to be completed by June of 2020. The substructure will be ready for installation of new LED lighting and other electrical equipment. ORSA Consulting Engineers and CNC Engineering have prepared plans and specifications for lighting and electrical improvements at Expo Center Parking Lots project.

Discussion:

The proposed lighting and electrical improvements are intended to cover replacement of the existing High-Pressure Sodium (HPS) luminaires with new LED luminaires, add new receptacles at each pole, replace existing RV charging pedestals at Grand Arena, add or upgrade dry type transformers, and other related electrical improvements. The upgrade of lighting with LEDs will improve lighting levels at Grand Arena, Avalon and Pavilion parking lots. The addition of new receptacles will allow customers to plug in portable small electrical devices for use, as needed. As mentioned, the related substructure work is already in progress and this contract will cover the remaining electrical portion of the work. The scope of work involves providing labor, materials and equipment for the following tasks:

- Remove 63 existing HPS luminaires at Grand Arena and Avalon Parking Lots and furnish and install 70 LED luminaires
- Furnish and install 12 LED luminaires at Pavilion Parking Lot
- Furnish and install new receptacles on 15 lighting poles at Grand Arena, 9 lighting poles at Avalon and 4 lighting poles at Pavilion Parking Lot
- Remove and replace 20 existing RV charging pedestals at Grand Arena
- Furnish and install three 480 to 120/240-Volt dry type transformers one for each parking lot

- Furnish and install three outlet panels at Grand Arena, two outlet panels at Avalon and one outlet panel at Pavilion
- Furnish and install all 600-Volt Copper THHN or THWN cable to provide power sources to all three 480 to 120-240 voltage dry transformers, from three transformers to six outlet panels and RV charging pedestals and also from the six outlet panels to each receptacle and lighting
- Tagging of every electrical equipment, wiring, receptacle and RV charging pedestal

This project will be implemented as Contract No. EXPO-2126, subject to the approval by the Board.

Fiscal Impact:

The estimated cost for this project is \$546,500.00. This project is budgeted in the CIP FY 19-20 Expo Center at Industry Hills, Parking Lot Improvements for \$4.5 million.

Recommendation:

It is recommended that the Board approve the plans and specifications and authorize the solicitation of public bids.

Exhibits:

- A. Notice Inviting Bids
- B. Cost Estimate Sheet
- C. Section A Pages A-1 through A-9
- D. Reduced Set of Project Plans

TH/JN/DB:jf

EXHIBIT A

Notice Inviting Bids

[Attached]

FOR PUBLICATION

NOTICE INVITING BIDS FOR:

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY PROJECT NO. EXPO-2126

LIGHTING AND ELECTRICAL IMPROVEMENTS - EXPO CENTER PARKING LOTS

CONTRACT NO. EXPO-2126

The CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY, hereinafter referred to as the CRIA, will receive bids for the construction of the above project until 2:00 P.M. on February 11, 2020, via the City of Industry's PlanetBidsTM vendor portal. Bids are to be submitted through http://www.cityofindustry.org/?p=proposal-and-bid.

Postmarks, mailed, emailed, or hard copy bids will not be accepted. Late bids will not be accepted.

It is the responsibility of the bidder to be sure the bid is submitted prior to the date and time indicated above. Free digital versions of the plans and specifications are available on the vendor portal. Hard copies are no longer available for purchase.

At the time of submission of the bid and thereafter, each bidder must be licensed as a **Class C-10 - Electrical** as defined in Sections 7055-7058 of the Business and Professions Code. Each bidder shall set forth on the Bidder's Information Sheet and the Contractor's License Affidavit the classification and number of the requisite license which that bidder holds.

The **CRIA** reserves the right to award the contract to the contractor with another license class if the **CRIA** determines that the license class is proper for the proposed work.

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. *Please note:* It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. Any bids submitted without proof that bidder and any listed subcontractor(s) are currently registered and qualified to perform public work, pursuant to Labor Code Section 1725.5, may not be accepted by the CRIA.

(Continued)

<u>The Scope of Work is as follows</u>: Furnish and install LED luminaires, receptacles, RV charger pedestals, 480/120-240 volt dry type transformers, outlet panels, wiring and all related electrical work at Grand Arena, Avalon and Pavilion Parking Lots per plans and specifications.

Plans and Specifications are available for inspection at the City of Industry City Hall located at 15625 E. Stafford Street, City of Industry, California 91744. City Hall Hours are: Monday-Thursday, 8:00 a.m. to 5:00 p.m. and Fridays from 8:00 a.m. to 4:00 p.m.

Two pre-bid meeting(s) will be conducted by the CRIA Engineer at the job site on **Wednesday**, **January 22**, **2020**, **at 10:00 A.M.** and **Friday**, **January 24**, **2020 at 10:00 A.M.** All bidders are required to attend; it is mandatory to attend one of the pre-bid meetings. Attendees will meet at the parking lot behind the main entrance gate located at 16200 E. Temple Avenue.

Online Questions and Answers will be due via the City of Industry's PlanetBids[™] vendor portal on **Friday**, **January 31**, **2020 at 2:00 P.M**.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY PROJECT NO. EXPO-2126

LIGHTING AND ELECTRICAL IMPROVEMENTS - EXPO CENTER PARKING LOTS

CONTRACT NO. EXPO-2126

Each bid shall be accompanied by a bid guarantee in the form of a Cashier's Check or Bidder's Bond for not less than ten percent (10%) of the total amount of the bid, made payable to the CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY.

The contractor may, at his own expense, substitute securities for monies to be withheld to ensure performance under the contract.

By the order of the CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY dated January 8, 2020

Julie Gutierrez-Robles, Secretary	

EXHIBIT B

Cost Estimate Sheet

[Attached]

ESTIMATE FOR:

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

PROJECT NO. EXPO-2126

LIGHTING AND ELECTRICAL IMPROVEMENTS - EXPO CENTER PARKING LOTS

CONTRACT NO. EXPO-2126

ENGINEER'S ESTIMATE \$546,500.00

EXHIBIT C

Section A – Pages A-1 through A-9

[Attached]

SECTION A

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY PROJECT NO. EXPO-2126

LIGHTING AND ELECTRICAL IMPROVEMENTS - EXPO CENTER PARKING LOTS

CONTRACT NO. EXPO-2126

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The **CRIA** reserves the right to award the contract to the contractor with another license class if the **CRIA** determines that the license class is proper for the proposed work.

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. *Please note:* It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. Any bids submitted without proof that bidder and any listed subcontractor(s) are currently registered and qualified to perform public work, pursuant to Labor Code Section 1725.5, may not be accepted by the CRIA.

<u>The Scope of Work is as follows</u>: Furnish and install LED luminaires, receptacles, RV charger pedestals, 480/120-240 volt dry type transformers, outlet panels, wiring and all related electrical work at Grand Arena, Avalon and Pavilion Parking Lots per plans and specifications.

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Online Questions and Answers will be due via the City of Industry's PlanetBids[™] vendor portal on **Friday**, **January 31**, **2020 at 2:00 P.M**.

The bid shall be accompanied by a bid guarantee in the form of a Cashier's Check or Bidder's Bond for not less than ten percent (10%) of the total amount of the bid, payable to the CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY. The bid guarantee is to insure that the bidder, if awarded the work, will enter into a contract with the CRIA. Failure of a contractor to enter into a contract within ten (10) days following award will cause the bid guarantee to be forfeited. If the bid guarantee is a Cashier's Check it must be delivered to City Hall prior to the bid opening date and time. The Cashier's Check shall be sealed in an envelope, endorsed as follows: EXPO-2126 - LIGHTING AND ELECTRICAL IMPROVEMENTS - EXPO CENTER PARKING LOTS, City of Industry City Hall, 15625 E. Stafford Street, City of Industry, California 91744. If a bid bond is chosen, a scanned PDF will be accepted through PlanetBidsTM, however, the three apparent low bidders will be contacted to submit the original bid bond to the CRIA and will be given a deadline to submit.

The CRIA may, upon refusal or failure of a successful responsible bidder to accept the contract, award it to the next lowest bidder. If the CRIA awards the contract to the second lowest bidder, the amount of the lowest bidder's bid guarantee shall be applied by the CRIA to the difference between the low bid and the second lowest bid; the surplus, if any, shall be returned to the lowest bidder if cash is used, or to the surety company if a bond is used.

The successful bidder will be required to furnish a labor and materials bond in an amount equal to one hundred percent (100%) of the contract price and a faithful performance bond in an amount equal to one hundred percent (100%) of the contract price. A maintenance bond equal to ten percent (10%) of the total bid price amount is to remain in force for one (1) year after the date of completion of work, shall be submitted prior to execution of contract. The above bonds shall be secured by a surety company satisfactory to the CRIA, and licensed as a Surety Insurer in the State of California and rated at least B+:V in the latest "Best's Insurance Guide." The attached bond forms shall be used without exception.

CONTRACTOR

INSURANCE

Prior to the beginning of and throughout the duration of the Project, Contractor and its subcontractors shall maintain insurance in conformance with the requirements set forth below. Contractor will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, Contractor agrees to amend, supplement or endorse the existing coverage to do so.

Contractor acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to Contractor or its subcontractors in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to the CRIA.

Contractor shall provide the following types and amounts of insurance:

Without limiting Contractor's indemnification of CRIA, and prior to commencement of the Project, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to the CRIA.

General Liability Insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$5,000,000 per occurrence, \$10,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$5,000,000 completed operations aggregate. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

<u>Automobile Liability Insurance</u>. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

<u>Umbrella or Excess Liability Insurance</u>. Contractor shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability and employer's liability. Such policy or policies shall include the following terms and conditions:

 A drop down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

- Pay on behalf of wording as opposed to reimbursement;
- Concurrency of effective dates with primary policies;
- Policies shall "follow form" to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Contractor 's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code In addition, Contractor shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subcontractor's employees.

Contractor shall submit to the CRIA, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of the CRIA, its officers, agents, employees and volunteers.

Pollution Liability Insurance. Environmental Impairment Liability Insurance shall be written on a Contractor's Pollution Liability form or other form acceptable to the CRIA providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

Completed Operations Coverage. Products/completed operations coverage shall extend a minimum of ten years after project completion. Coverage shall be included on behalf of the insured for covered claims arising out of the actions of independent contractors. If the insured is using subcontractors, the Policy must include work performed "by or on behalf" of the insured. Policy shall contain no language that would invalidate or remove the insurer's duty to defend or indemnify for claims or suits expressly excluded from coverage. Policy shall specifically provide for a duty to defend on the part of the insurer. The CRIA, its officials, officers, agents, and employees, shall be included as insureds under the policy.

<u>Builder's Risk Insurance</u>. Upon commencement of construction and with approval of CRIA, Contractor shall obtain and maintain builder's risk insurance for the entire duration of the Project until only the CRIA has an insurable interest. The Builder's Risk coverage shall include the coverages as specified below.

The named insureds shall be Contractor and CRIA, including its officers, officials, employees, and agents. All Subcontractors (excluding those solely responsible for design work) of any tier and suppliers shall be included as additional insureds as their interests

may appear. Contractor shall not be required to maintain property insurance for any portion of the Project following transfer of control thereof to the CRIA. The policy shall contain a provision that all proceeds from the builder's risk policy shall be made payable to the CRIA. The CRIA will act as a fiduciary for all other interests in the Project.

A Policy shall be provided for replacement value on an "all risk" basis for the completed value of the project. There shall be no coinsurance penalty or provisional limit provision in any such policy. The Policy must include: (1) coverage for any ensuing loss from faulty workmanship, nonconforming work, omission or deficiency in design or specifications; (2) coverage against machinery accidents and operational testing; (3) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures and all other properties constituting a part of the Project; (4) ordinance or law coverage for contingent rebuilding, demolition, and increased costs of construction; (5) transit coverage (unless insured by the supplier or receiving contractor), with sublimits sufficient to insure the full replacement value of any key equipment item; (6) ocean marine cargo coverage insuring any Project materials or supplies, if applicable; (7) coverage with sub-limits sufficient to insure the full replacement value of any property or equipment stored either on or off the Project site or any staging area. Such insurance shall be on a form acceptable to the CRIA to ensure adequacy of terms and sublimits and shall be submitted to the CRIA prior to commencement of construction.

Other provisions or requirements:

<u>Proof of Insurance</u>. Contractor shall provide certificates of insurance to the CRIA as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by the CRIA's risk manager prior to commencement of performance. Current certification of insurance shall be kept on file with the CRIA at all times during the term of this contract. The CRIA reserves the right to require complete, certified copies of all required insurance policies, at any time.

<u>Duration of Coverage</u>. Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by Contractor, his agents, representatives, employees or subcontractors. Contractor must maintain general liability and umbrella or excess liability insurance for as long as there is a statutory exposure to completed operations claims. The CRIA and its officers, officials, employees, and agents shall continue as additional insureds under such policies.

<u>Primary/Noncontributing</u>. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by the CRIA shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of the CRIA before the CRIA's own insurance or self-insurance shall be called upon to protect it as a named insured.

<u>CRIA's Rights of Enforcement</u>. In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, the CRIA has the right but not the duty to obtain the insurance it deems necessary and any premium paid by the CRIA will be promptly reimbursed by Contractor or the CRIA will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, the CRIA may cancel this Agreement.

<u>Acceptable Insurers</u>. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the CRIA's risk manager.

<u>Waiver of Subrogation</u>. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CRIA, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against CRIA, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

<u>Enforcement of Contract Provisions (non estoppel)</u>. Contractor acknowledges and agrees that any actual or alleged failure on the part of the CRIA to inform Contractor of non-compliance with any requirement imposes no additional obligations on the CRIA nor does it waive any rights hereunder.

Requirements Not Limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the CRIA requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CRIA.

Notice of Cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to CRIA with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

<u>Additional Insured Status</u>. General liability policies shall provide or be endorsed to provide that CRIA and its officers, officials, employees, agents, and volunteers shall be

additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

<u>Prohibition of Undisclosed Coverage Limitations</u>. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CRIA and approved of in writing.

Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

<u>Pass Through Clause</u>. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to CRIA for review.

CRIA's Right to Revise Requirements. The CRIA reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor a ninety (90)-day advance written notice of such change. If such change results in substantial additional cost to the Contractor, the CRIA and Contractor may renegotiate Contractor's compensation.

Self-insured Retentions. Any self-insured retentions must be declared to and approved by CRIA. CRIA reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the CRIA.

<u>Timely Notice of Claims</u>. Contractor shall give CRIA prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

<u>Additional Insurance</u>. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

EXPERIENCE AND SAFETY

The successful bidder may be required to submit a statement attesting to its financial responsibility, technical ability, experience, and safety record.

PREVAILING WAGES

- A. Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Los Angeles County. Wage rates shall conform to those on file at City Hall and the Project site.
- B. The following Labor Code sections are hereby referenced and made a part of this Agreement:
 - (i) Section 1775, Penalty for Failure to Comply with Prevailing Wage Rates.
 - (ii) Section 1777.4, Apprenticeship Requirements.
 - (iii) Section 1777.5, Apprenticeship Requirements.
 - (iv) Section 1813, Penalty for Failure to Pay Overtime.
 - (v) Section 1810 and 1811, Working Hour Restrictions.
 - (vi) Section 1775, Payroll Records.
 - (vii) Section 1773.8, Travel and Subsistence Pay.

CONTRACTOR REGISTRATION PROGRAM

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. **Please note:** It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. Any bids submitted without proof that bidder and any listed subcontractor(s) are currently registered and qualified to perform public work, pursuant to Labor Code Section 1725.5, may not be accepted by the CRIA.

LABOR COMPLIANCE MONITORING AND ENFORCEMENT

The project is subject to compliance monitoring and enforcement by the Department of Industrial Relations (California Labor Code Section 1771.4).

AGREEMENT

When the award of a contract is made to a corporation, the Agreement must be signed by the Secretary/Treasurer of the corporation in addition to the signature of the President/Vice President, or the public agency needs to receive a copy of a resolution adopted by the Board of Directors of the corporation indicating that the party executing the contract has the authority to bind the corporation.

SURETY BONDS

All surety bonds issued in connection with projects for public works must be accompanied by a power of attorney from the surety company authorizing the person executing the bond to sign on behalf of the company. The power of attorney and the bonds must be executed by the same person, and such signatures shall be notarized.

By the order of the CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY dated January 8, 2020.

Julie Gutierrez-Robles, Secretary	

EXHIBIT D

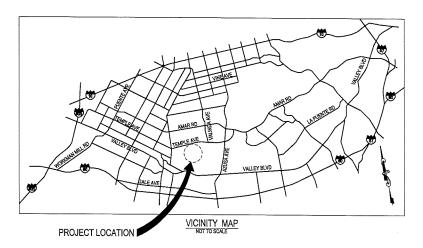
Reduced Set of Project Plans

[Attached]

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

CONTRACT NO. EXPO-2126

LIGHTING AND ELECTRICAL IMPROVEMENTS **EXPO CENTER PARKING LOTS**

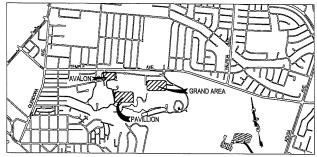


INDEX OF DRAWINGS

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1	TR-1	GENERAL LOCATION PLAN
2	TRL-2	GENERAL NOTES, SYMBOLS AND ABBREMATIONS
		ELECTRICAL PLANS
3	E-1	AVALON PARKING LOT - ELECTRICAL PLOT PLAN
+	E-2	AVALON PARKING LOT - LIGHTNING PLAN PHOTOMETRICS ANALYSIS
. 5	E-3	AVALON PARKING LOT - LIGHTNING POLE AND CONDUIT DETAILS
	F4	PAVILION PARKING LOT - ELECTRICAL PLOT PLAN
7	F-6	PAVILION PARKING LOT - LIGHTNING PLAN PHOTOMETRICS ANALYSIS
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12	E-10	GRAND ARENA PARKING LOT - PANEL & RV STATION DETAILS
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16	E-14	PAVILLION PARKING LOT - SINGLE LINE DIAGRAM
17	E-15	GRAND ARENA PARKING LOT - SINGLE LINE DIAGRAM

NOTICE TO CONTRACTOR:

APPROVAL OF THIS PLAN BY THE ENGINEER AND THE CITY ENGINEER DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OF THE LOCATION OF OR THE ENSTENCE OR NON-DISTRICKE OF ANY INDERSORNOU UILITY PIPE OR STRUCTURE WITHIN THE LIMITS OF THIS PROJECT. THE DISTRICE AND LOCATION OF ANY INDERSORDUD UTLITY PIPES OR STRUCTURES SYONON ON THESE PLANS WERE CENTAGED BY A SERVING PAYMAGE.



PARKING LOTS LOCATION MAP

PROJECT UNIT NARRATIVE / SCOPE

GRAND ARENA

WORK TO BE DONE PER THESE DRAWINGS;

- 1. ALL SUBSTRUCTURE WORK SUCH AS CONDUITS, PULL BOXES, TRANSFORMER PAD, POLE FOUNDATIONS, ETC. HAD BEEN COMPLETED.
- 2. ALL 600 VOLT CABLE, LUMINAIRES , 250 KVA TRANSFORMER, AND OUTLET PANELS ARE TO BE FURNISHED AND INSTALLED BY THE CONTRACTOR PER THESE DRAWINGS,
- 3. INSTALLATION OF RECEPTACLES ON LIGHTING POLES PER THESE DRAWINGS.
- REMOVE EXISTING RV CHARGING PEDESTALS.
- 5. FURNISH AND INSTALL NEW RV CHARGING PEDESTALS.
- 6. REMOVE EXISTING HPS LUMINAIRES INCLUDING FURNISH AND INSTALLATION OF NEW LED HIMINAIRES
- 7. EXTENSION OF 480-VOLT POWER SOURCE TO THE NEW TRANSFORMER FROM PULL BOX ABOVE STREAM WITH 2-500 MCM COPPER 600 VOLT CARLE PER PHASE
- 8. FURNISH AND INSTALL 250 KVA 480 TO 120/240 VOLT DRY TYPE TRANSFORMER.

AVALON PARKING LOT

WORK TO BE PERFORMED PER THESE DRAWINGS:

- 1. ALL CIVIL WORK SUCH AS CONDUITS, PULL BOXES AND TRANSFORMER PAD, ETC. HAD BEEN INSTALLED.
- 2. FURNISH AND INSTALL ALL 600 VOLT CABLE LUMINAIRES, 50 KVA TRANSFORMER, AND OUTLET
- INSTALL RECEPTACLES ON EXISTING LIGHTING POLES.
- EXTEND 480-VOLT POWER SOURCE FROM MDS5 480 VOLT SWITCHGEAR TO NEW 50 KVA TRANSFORMER
- 5. FURNISH AND INSTALL 50 KVA 460 TO 120/240 VOLT DRY TYPE TRANSFORMER.
- 6. REMOVAL EXISTING HPS LUMINAIRES AND FURNISH AND INSTALL NEW LED LUMINAIRES.

PAVILLION PARKING LOT

WORK TO BE PERFORMED PER THESE DRAWINGS:

- 1. ALL CIVIL WORK SUCH AS CONDUIT, PULL BOXES, TRANSFORMER PAD, AND FOUR POLES, INCLUDING FOUNDATIONS, NEW BOLLARDS, HAD BEEN INSTALLED AND CONSTRUCTED.
- FURNISH AND INSTALL ALL WIRING, LED LUMINAIRES, OUTLET PANEL, AND 50 KVA NEW TRANSFORMER.
- FURNISH AND INSTALL RECEPTACLES ON EXISTING LIGHTING POLES.
- EXTEND 480-VOLT POWER SOURCE TO THE TRANSFORMER.
- FURNISH AND INSTALL 480 TO 120/240 VOLT DRY TYPE TRANSFORMER





CITY OF INDUSTRY

INCORPORATED JUNE 18, 1957 P.O. Box 3366, City of industry, California 91744 Administrative Offices: 15625 E. Stafford Street (626) 333-2211



DEV D. BIRLA, ELECTRICAL P.E. 11608 DATE

CIVIV-RECREATIONAL-INDUSTRIAL-AUTHORITY DATE JOSHUA I, NO.SON, R.C.E. 66156 CRA ENGINEER TROY HELLING

> LIGHTING AND ELECTRICAL IMPROVEMENTS EXPO CENTER PARKING LOTS

EXPO CENTER LIGHTING AND ELECTRICAL IMPROVEMENTS GENERAL LOCATION PLAN

PROJECT NO: EXPO-2126 SHT. 1 OF 17

12/16/2019 3:04:40 PM

CONTRACT DRAWING 1 OF 17

GENERAL NOTES:

- ALL WORK SHALL BE IN ACCORDANCE WITH THE APPLICABLE SECTION OF THE 2018 EDITION OF THE
 TSTANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION," AND THE 2018 SUPPLIEATING THERETO, EXCEPT
 AS HEREN. CLUED FOR IN THESE SPECIFICATIONS. THESE STANDARDS REPUBLISHED BY BUILDINGS
 NICKED STANDARD DEARNINGS, OF THE CITY OF INJUSTIC PUBLIC MORNS DEPARTMENT, OF EXCEPT
 AS CALLED FOR IN RECLAILES STANDARDS OF THE CITY OF INJUSTIC PUBLIC MORNS DEPARTMENT, OF EXCEPT
 AS CALLED FOR IN RECLAILES STANDARDS OF THE CITY OF INJUSTIC PUBLIC MORNS DEPARTMENT.
- ALL WORK COVERED IN THIS PLAN SHALL BE INSPECTED BY THE IPUC INSPECTIOR, REQUEST FOR INSPECTION SERMICE SHALL BE MADE 72—HOURS OR THREE (3) WORKING DAYS IN ADVANCE AT (310)/229—5073 OR (734)783—2349.
- THE CONTRACTOR SHALL NOTIFY THE LOS ANGELES COUNTY FIRE DEPARTMENT (626) 963-2417 AND THE LOS ANGELES SHERIFF DEPARTMENT (626) 330-3322 AT THE CITY OF INDUSTRY SUBSTATION AT LEAST 48-HOURS PRIOR TO STATE OF WORK.
- EXISTING CONCRETE IMPROVEMENTS AND ASPHALT CONCRETE PAVEMENT SHALL BE SAW CUT, FULL DEPTH, TO A TRUE LINE WHERE NEW CONCRETE OR ASPHALT IS TO JOIN.
- CONTRACTOR SHALL MAINTAIN GRADUAL CONDUIT BEND(S) FOR ALL DUCT BANK INSTALLATION HORIZONTAL SWEEPS SHALL HAVE AS LARGE A RADIUS AS POSSIBLE WITH MINIMUM 12" RADIUS FOR 2" AND 3" DUCT BANKS.
- THE CONTRACTOR SHALL FURNISH AND INSTALL PRECAST CONCRETE SUBSTRUCTURES (PULL BOXES, CONDUITS, TRANSFORMER PADS, FOUNDATIONS, ETC...) TYPE AND SIZE AS SPECIFIED ON THE PLANS.
- EXCAVATION, TRENCHING, BACKFILL, COMPACTION, AND SHORING SHALL BE IN ACCORDANCE WITH THE CITY OF INOUSTRY STANDARD PLANS AND STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION 2015 EDITION WITH ALL CURRENT SUPPLEMENTS, PUBLISHED BY BUILDING NEWS INC.
- CONTRACTOR SHALL AT ALL TIME KEEP THE PREDISES FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH
 DURING THE CONSTRUCTION. UPON COMPLETION OF DALY MORK, THE CONTRACTOR SHALL REMOVE ALL HIS
 RUBBISH, TOOLS, SHORING, AND SURPLUS MATERIALS PROM AND ABOUT THE NORK AREA AND MANYTAIN THE SITE
 BROOM CLEAN."
- 9. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL UTILITIES OF EVERY NATURE, WHETHER SHOWN HEREON OR NOT, TO PROTECT THEIR FROM DAMAGE, THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAR OR REPLACEMENT OF SAID UTILITIES DAMAGED BY OPERATIONS IN CONNECTION WITH THE PROSECUTION OF
- 10, ANY CONTRACTORS OR SUBCONTRACTOR PERFORMING WORK ON THIS PROJECT SHALL FAMILIARIZE HIMSELF WITH THE SITE AND SHALL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO DISTING PACILITES RESULTING DIRECTLY OR INDIRECTLY FROM HIS D
- 1. UTILITIES PROTECT-IN-PLACE: CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO PREVENT DAMAGE TO THE EXISTING UTILITIES CONDUITS AND SUBSTRUCTURES OR OTHER EXISTING IMPROVEMENT TO REMAIN.
- CONTRACTOR SHALL ALSO PROVIDE ALL NECESSARY BRACING, PLATING, SHORING, SCAFFOLDING OR DTHER MEASURES NECESSARY FOR CONSTRUCTION.
- 13. SANTAPY CONFENDEDS: THE CONTRICTOR SHALL ALSO PROVIDE ADEQUATE SANTARY CONFIDENCES FOR THE USE OF ALL PERSONS AT THE CONSTRUCTION STEED OF THE WORK, SIGHT CONVENIENCES SHALL INCLUDE CHANCAL TOLETS OR WATER CLOSETS. AT COMPLETION OF THE WORK ALL SUCH CONVENIENCES SHALL BE REMOVED AND THE STIE LETT IN SANTARY CONDITION.
- 14. THE CONTRACTOR SHALL TAKE ALL PRECULTIONARY MESSURES MEESEARY TO PROTECT DOSTING UMPROPAUSITIS, WHICH ARE TO BRAIN IN PLACE, FREE FROM DAMAGE. ANY MEMORIANS TO REMAIN IN PLACE, FREE FROM DAMAGE. ANY MEMORIANS THE CONTRACTOR'S OFFERENDRIS AND IMPROVABURSTS SHALL BE EXPEDITIOUSLY REPARABLE OR RECONSTRUCTED TO THE PIUL EMORSER'S ANTISACTION AND ATTHE CONTRACTOR'S EXPENSE WINDOW TO MOMENSATION.
- 15. CONTRACTOR SHALL RESTORE ALL DUSTING PAYED AREAS, ASPHALT, STRIPPING, CURR & GUITTER, SIDEWALS, ASPHALT, STRIPPING, CURR & FECTILD BY THE WARK SHALL BE ASSESSED TO THE WARK SHALL BE ASSESSED TO THE WARK SHALL BE AS SOOR LINES. DUE OR BETTER CONDITION AFTER WARK, IS COMPLETED, REPLACEDED TO SEDEWALS SHALL BE AS SOOR LINES.
- 16. THE CONTRACTOR SHALL PROVIDE AT HIS OWN COST ALL ELECTRICAL POWER NECESSARY FOR CONSTRUCTION, TESTING, GENERAL AND SECURITY LIGHTING AND ALL OTHER PURPOSES, WHETHER SUPPLIED THROUGH TEMPORARY OR PERAMENT FACILITIES.
- 18. THE CONTRACTOR SHALL MAINTAIN AT THE JOB SITE ALL APPLICABLE PERMITS.
- 19. THE CONTRACTOR IS RESPONSIBLE FOR DUST CONTROL MEASURES, VERIFY OF REQUIRED NOTIFICATIONS.
- 20. CONTRACTOR ASSESS THAT HE SHALL ASSIME SHALE AND COMMENTE RESPONSEDLY FOR ASSEST CONTRIONS.
 BURNISH THE COURSE OF CONSTRUCTION OF THE PROJECT INCLUDING ALL SHERT OF TESTINGS AND INFORMITIES.
 THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO REMAY, WERRING HOUSENESS, AND THAT THE
 CONTRACTOR SHALL SEEDIN, INCLUDINFY AND HOLD THE OWNER, BOTHER, OITY OF ROUSENT AND ITS EDUCHESS.
 PROJECT, EXCEPTING FOR LIMITATY ASSING FROM SOLE REGULGINGE OF OWNER, PINC EDUCHES, OR THY OF
- 21. CONTRACTOR SHALL POTINGE ALL DOSTING UNDERGROUND UTLITIES AFTER THEY MAY BEEN MAKET THROUGH UNDERGROUND SERVICE ALERT, INKE ALL NECESSARY FILED MASSINGERING GROTTOL, AND HORDOWALL PROFIT ORDERING AND FASHCATHING, CONTRACTOR SHALL ASSUME AN AVERAGE OF 3 POTINCIES TO A DEPTH OF ONE (1) FOOT BELOW PROPOSED DUCT BANK AT DACH SITE.
- 22. THE CONTRACTOR SHALL FURNISH POTABLE WATER FOR A DRINKING SOURCE FOR WORKERS, WHICH SHALL MEET ALL THE REQUIREMENTS OF THE COUNTY AND STATE HEALTH DEPARTMENTS.
- 23. ALL STRUCTURAL CONCRETE SHALL BE PORTLAND CEMENT CONCRETE (TYPE V) WITH AN ULTIMATE 26 DAYS COMPRESSIVE STRENGTH OF 4000 PSI UNLESS OTHERWISE NOTED.
- 24, CONTRACTOR SHALL VERIFY ALL DIMENSIONS AT THE JOBSTE. ALL DIMENSIONS PERTAINING TO THE EXISTING WORK ARE NOWING, AND EXACT CONDITIONS ARE TO BE FIELD DETERMINED, FABRICATE AND CONSTRUCT WORK TO MEET FIELD CONSTRUCT.
- 25. AT THE COMPLETION OF THE PROJECT, CONTRACTOR SHALL SUBMIT ALL AS—BUILT RECORDS AND CONSTRUCTION RECORDED DRAWINGS TO THE IPUC ENGINEER.

HO. DATE

REVISIONS

ELECTRICAL GENERAL NOTES:

- 1. FOR QUESTIONS RELATED TO ELECTRICAL PLANS & SPECS CONTACT IPUC ELECTRICAL OPERATIONS MGR. AT (626)956-8044.
- CONDUIT INSTALLATION: CONTRACTOR SHALL FURNISH AND INSTALL PVC CONDUIT MINIMUM SCHEDULE 4D RATED FOR 90°C. IN ADDITION, IT SHALL HAVE A MINIMUM OF 24" COVER, UNLESS APPROVED BY THE IPUC ENGINEER.
- ALL BACKFILLED AND FILLS SHALL BE COMPACTED TO 90 PERCENT OF MAXIMUM DENSITY AS DETERMINED BY ASTM SOIL COMPACTION TEST 0 1557-91 METHOD "D" UNLESS OTHERWISE SPECIFIED.

REGULATIONS, CODES, PERMITS AND FEES

- CONTRACTOR SHALL BE RESPONSIBLE FOR CONFORMING TO ALL RULES, REQUIATIONS, LAWS, AND ORDINANCES GOVERNOR THE AREA IN WHICH THE CONSTRUCTION OCCURS. SOME, BUT NOT NECESSARILY ALL, OF THE RULES, ORDINANCES AND CODES THAT GOVERN THE INSTALLATION OF ELECTRICAL SYSTEMS FOR AND WITHIN THIS PROJECT ARE AS TOLLOWS:
- ARE AS FOLLOWS:

 a. LIFE SAFETY CODE NFPA NO. 101

 b. NATIONAL ELECTRICAL CODE NFPA NO. 70
- CONTRACTOR SHALL BE CONTAIN THE REQUIRED FEBRUTS FROM THE LOCAL ATTRACTOR HE WARP AND TO PAY FOR ALL FEES REQUIRED BY THE COLD, STATE, AND FEBRUA, AUTHORITIES FOR FEBRUTHS, RESPECTIONS AND BENEFICIANS AND EXPERIENCE AND REPORTED AND OPERATING PEBBUTS. CONTRACTION SHALL MAKE CORRECTIONS IN THE WORK AS REQUIRED BY THE PILE MORNER OR INSPECTIONS TO ASS. LOCAL REQUIREMENT OF THE PILE AND THE PILE
- 3. CONTRACTOR SHALL GIVE LOCAL AUTHORITIES ALL NOTICES RELATING TO HIS WORK.
- 4. PROVIDE OWNER, IPUC ENGINEER AND LOCAL INSPECTORS ACCESS TO WORK AT ALL TIMES.
- CONTRACTOR SHALL BE RESPONSIBLE FOR ALL LAW VIOLATIONS CAUSED BY THE WORK UNDER HIS CHARGE.
 CONTRACTOR SHALL NOTIFY FIVE KIGNIEER IN WRITING WHEN A DISCREPANCY OCCURS BETWEEN CODE REQUIREMENTS
 AND WORK SHOWN ON DRAWNINGS AND SHALL RESOLVE THE MAITER BEFORE PROCESSING WITH WORK.

BLDC	BUILDING		
BOT	BOTTOM	oc	ON CENTER
СВ	CATCH BASIN	P	PAGE NUMBER
C&G	CURB AND GUTTER	pp	POWER POLE
Ç	CENTER LINE	PVNT	PAVEMENT
CONC	CONCRETE		
CONST	CONSTRUCT OR CONSTRUCTION		
		R	RADIUS
		RCP	REINFORCED CONCRETE PIPE
DET	DETAIL	RD	ROAD
DIA, ø	DIAMETER	REF	REFERENCE
		REQ'D	REQUIRED
EA	EACH		
EB	ELECTRICAL BOX	SD	STORM DRAIN
EG	EXISTING GRADE OR GROUND	SMH	SEWER MANHOLE
EL	ELEVATION	SS	SANITARY SEWER
EP	EDGE OF PAVEMENT	ST	STREET
EX, EXIST	EXISTING	STL	STEEL
G	GAS	TB	TRAFFIC BOX
GAL	GALVANIZED	TEMP	TEMPORARY
GND	GROUND	TOC	TOP OF CONCRETE
GS	GALVANIZED STEEL	TOD	TOP OF DUCT BANK
		TOP	TOP OF PIPE
		TOW	TOP OF WALL
IN	INCHES	TYP	TYPICAL
IPUC	INDUSTRY PUBLIC UTILITIES COMMISSION	TW	TREE WELL
ıı	JOINT	uc, u/c	UNDERGROUND
LB	POUND	VA.	VALVE

ABBREVIATIONS

MAXIMUM

MANHOLF

MINIMUM

NORTH NUMBER NOT TO SCALE

MULTIPOINT DISTRIBUTION SYSTEM

MDS/

ABOUT

AHEAD

APPROVINATE

ASPHALT

BACK

APPROX ~

ASPH

ASPHALTIC CONCRETE

LINEAR FEET

AMERICAN SOCIETY OF TESTING MATERIALS

LEGEND

---- E--- EXISTING ELECTRICAL CONDUIT --- IRR --- EXISTING IRRIGATION

--- SD --- EXISTING STORM DRAIN

--- RCP--- EXISTING REINFORCED CONCRETE PIPE ---- DOM--- EXISTING DOMESTIC WATER EXISTING LIGHT

(PB) EXISTING PULL BOX NEW ELECTRICAL CONDUIT

PB# NEW ELECTRICAL PULL BOX

26, CONTRACTOR TO POTHOLE AND FIELD VERIFY ALL AFFECTED UTILITIES PRIOR TO CONSTRUCTION.

CITY OF INDUSTRY

No. E 11608

200 N. Handande Ried. No. 222
City of Industry, Cit. 91744
Place (200) 323-2030
Fine (200) 323-2070
Fine (200) 323-2070
Fine (200) 323-2070
Fine (200) 323-2070

LIGHTING AND ELECTRICAL IMPROVEMENTS

EXPO CENTER PARKING LOTS EXPO CENTER LIGHTING AND ELECTRICAL IMPROVEMENTS GENERAL NOTES, SYMBOLS AND ABBREVIATIONS

CIVIV-RECREATIONAL-INDUSTRIAL-AUTHORITY

DEV D. BIRLA, ELECTRICAL P.E. 11608 DATE

DESIGNED BY: J.K. CHECKED BY: J.C./P.L.

DRAFTED BY: J.K. DATE: 12/10/19 PROJECT NO: EXPO-2126 SHT. 2 OF 17

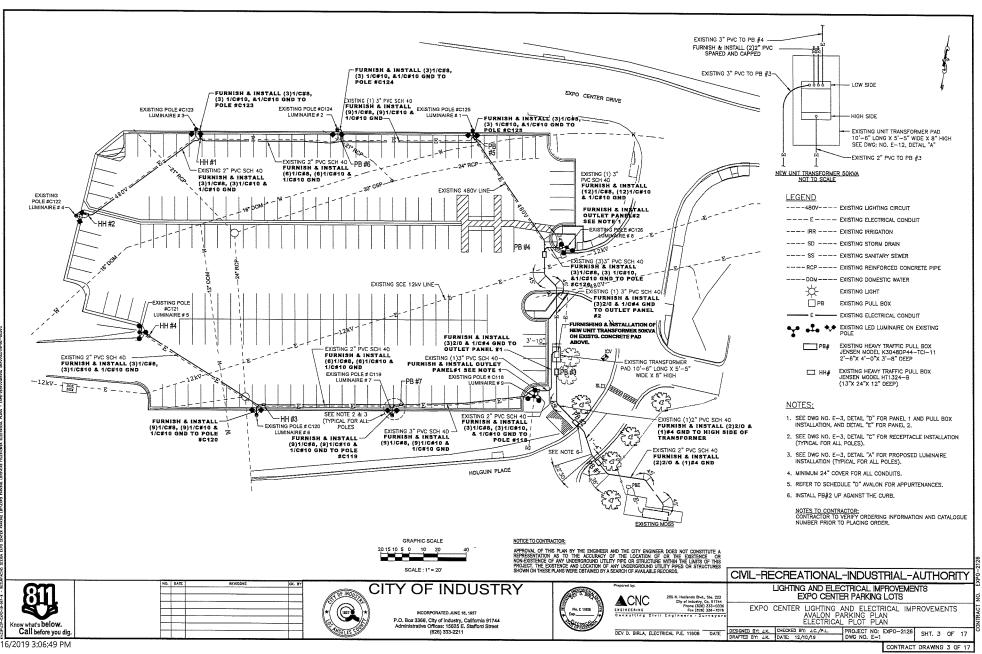
Know what's below. Call before you dig. 12/16/2019 3:11:11 PM

81

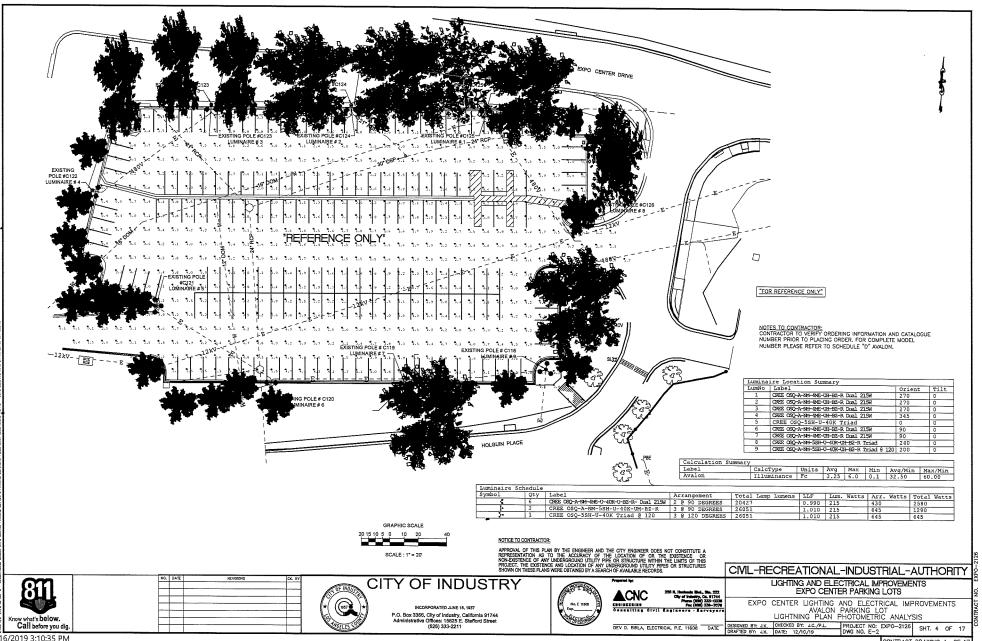
INCORPORATED JUNE 18, 1857 P.O. Box 3366, City of Industry, California 91744 Administrative Offices: 15625 E. Stafford Street (626) 333-2211

VITRIFIED CLAY PIPE

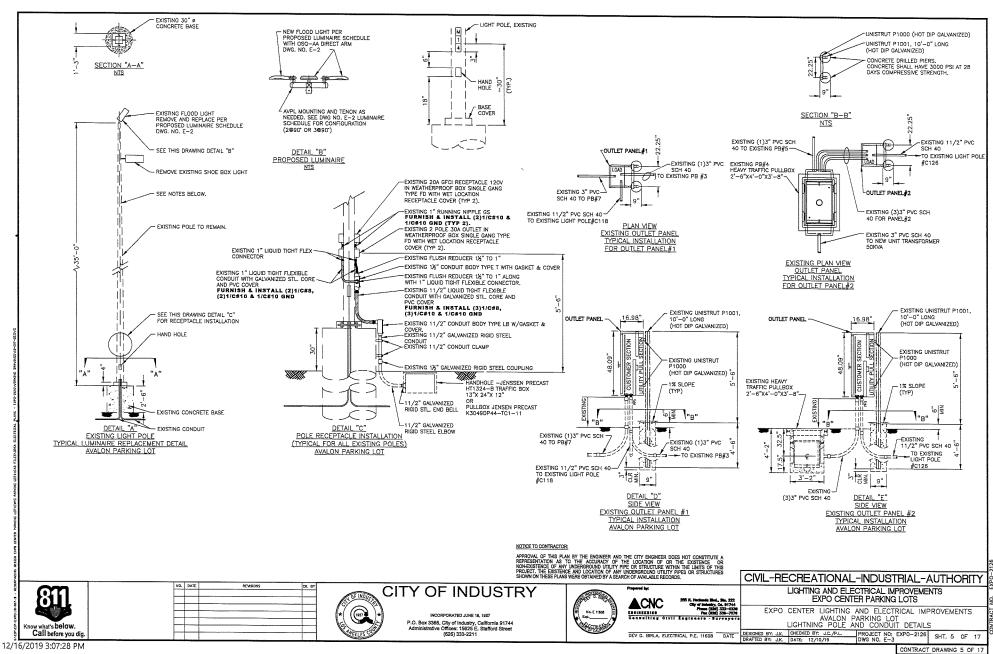
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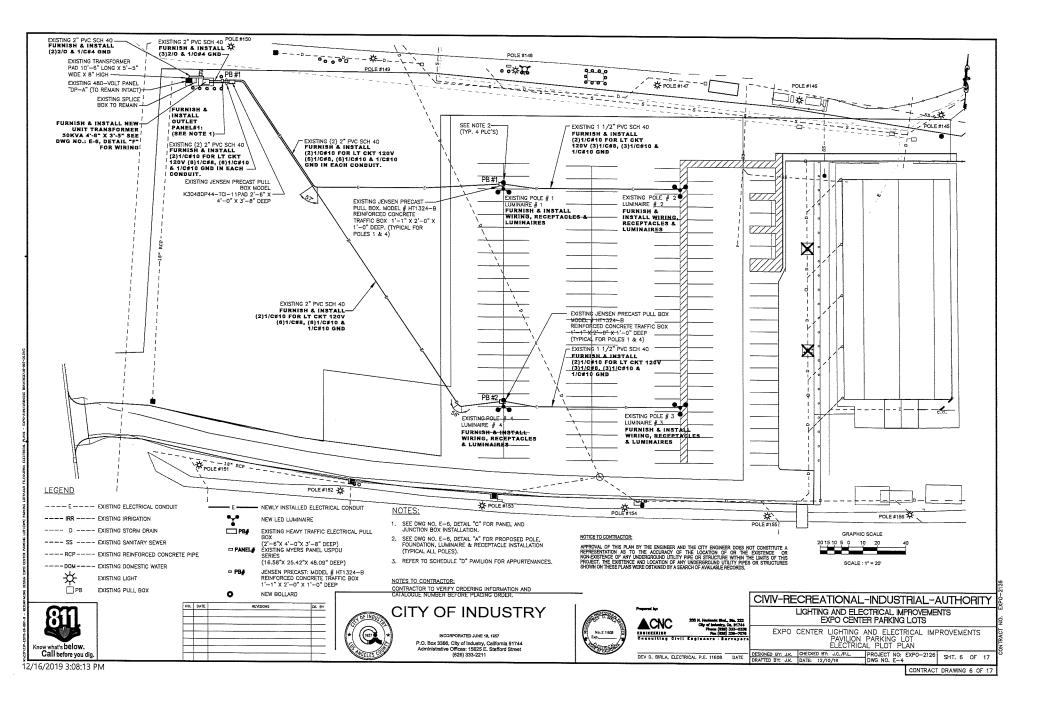


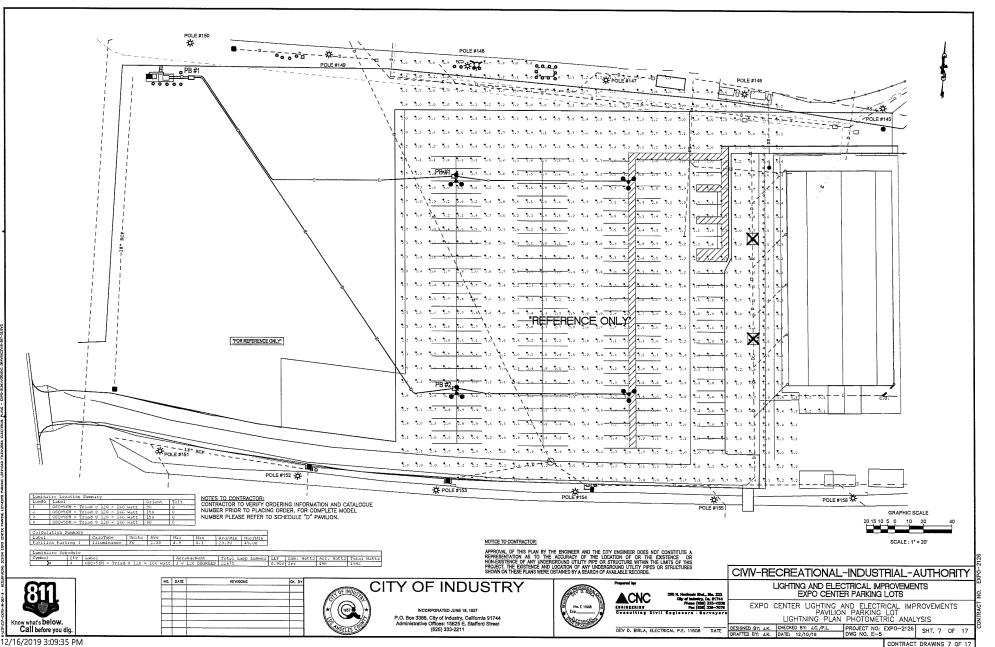
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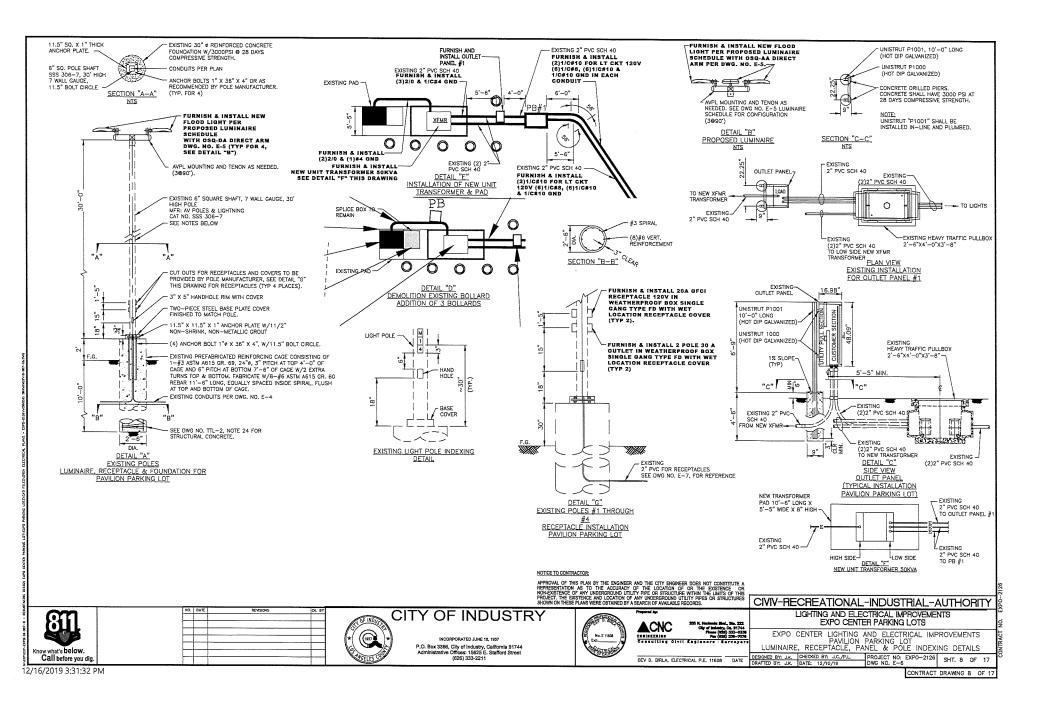


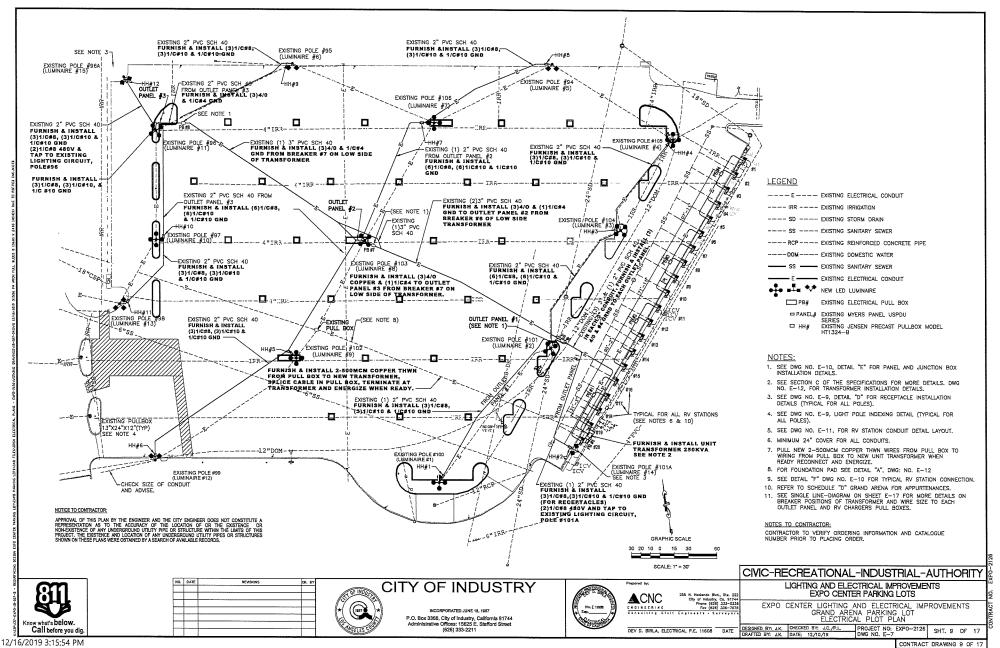
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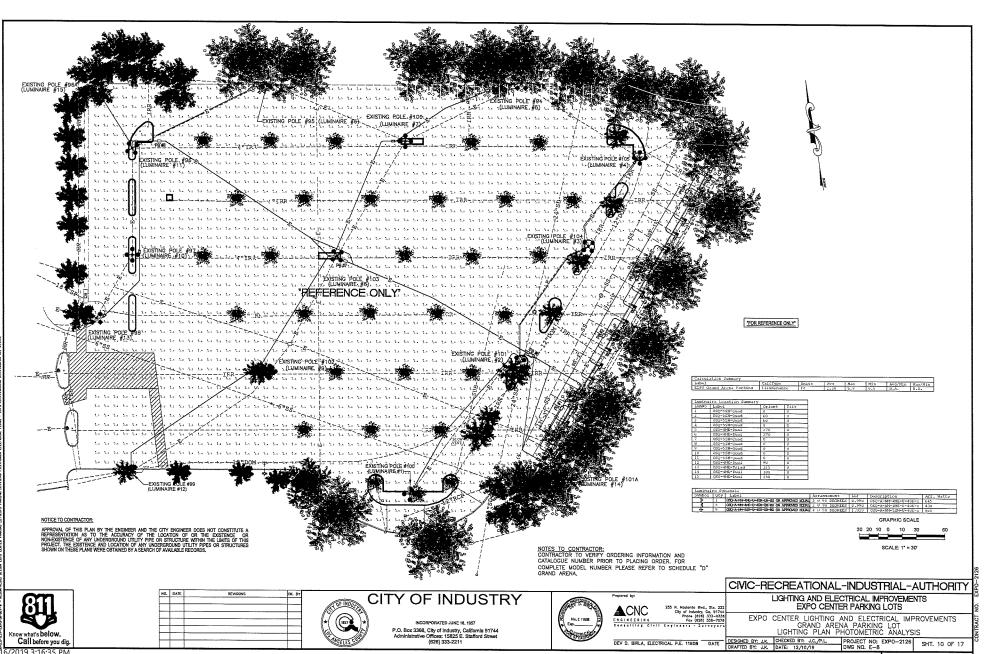




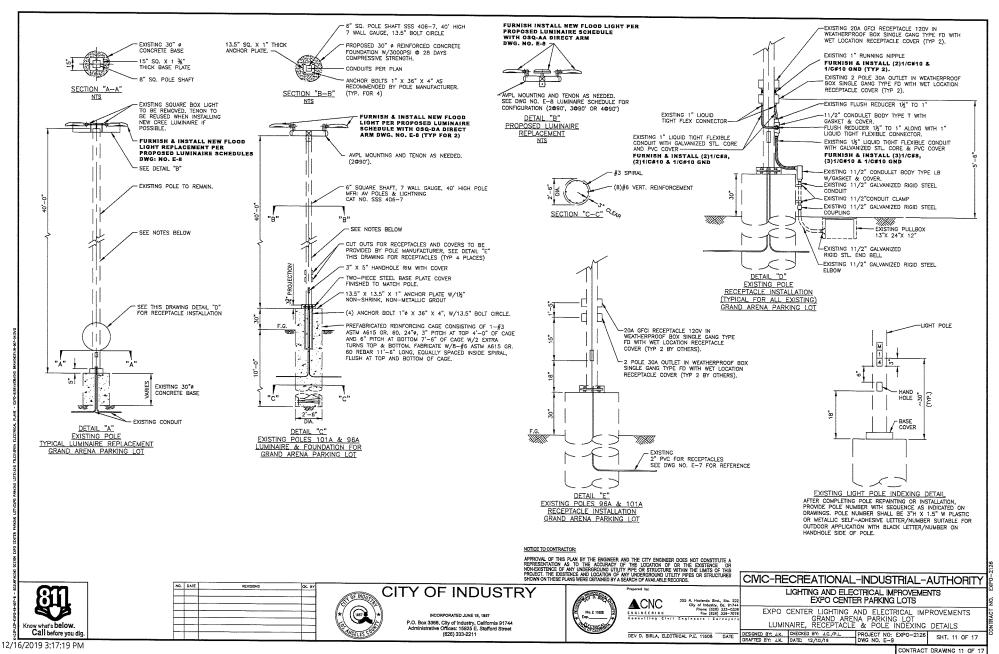


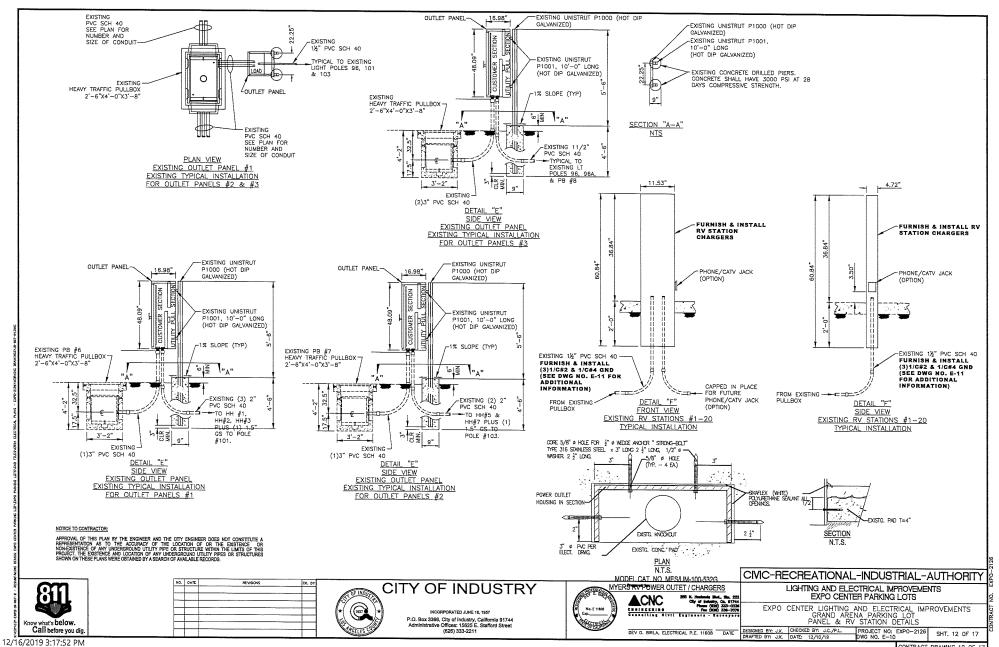




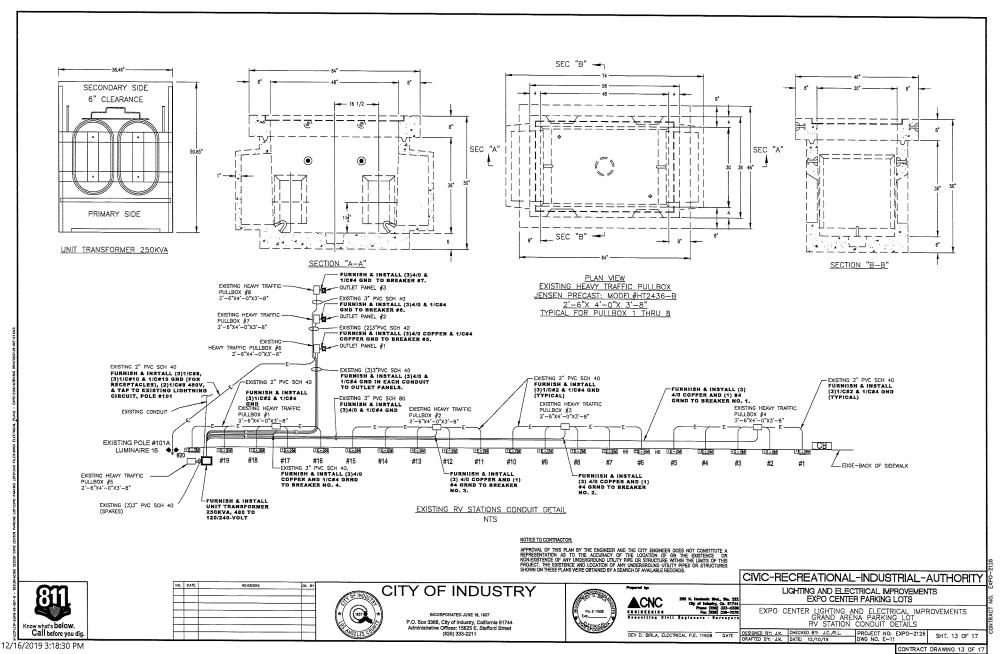


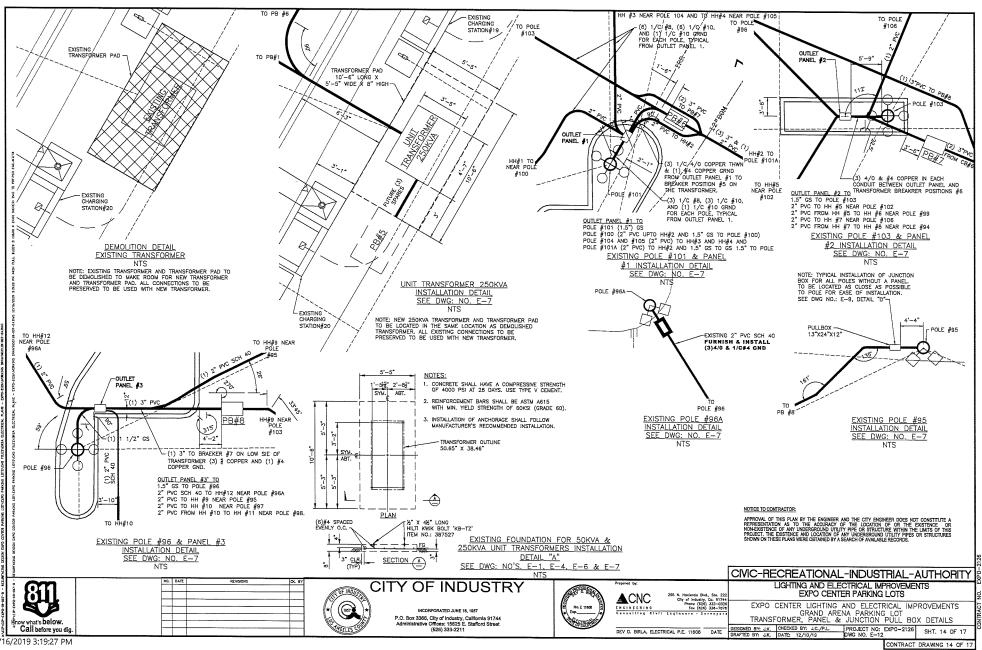
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CONTRACT DRAWING 12 OF 17

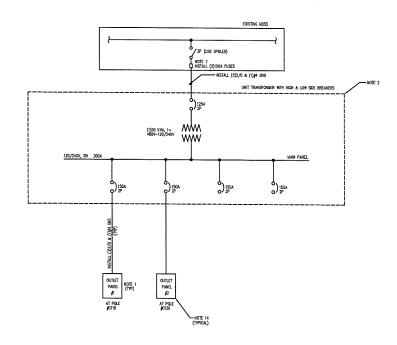




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SYMBOLS	DESCRIPTION
WW/ WW/	TRANSFORMER
60	OROUIT BREAKER

1. FOR OUTLET PANELS CONNECTION DIAGRAMS SEE DRAWING E-14.



CONSTRUCTION NOTES:

- 2. INSTALL NEW PAD AND NEW SOKVA UNIT TRANSFORMER.
- 7. INSTALL FUSES AT EXISTING PANEL.
- 14. INSTALL OUTLET PANEL

811
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REVISIONS	CK.



CITY OF INDUSTRY

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200 N. Hentenda Stvd., 28s., 222 Chy of Industry, Oz., 27746 (Prince (CSQ) 3237–0238 Fac (CSQ) 3337–0238 Onnaelling Olvil Englanora - Serveyora

DEV D. BIRLA, ELECTRICAL P.E. 11808 DATE

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

LIGHTING AND ELECTRICAL IMPROVEMENTS EXPO CENTER PARKING LOTS

EXPO CENTER LIGHTING AND ELECTRICAL IMPROVEMENTS
AVALON PARKING LOT
SINGLE LINE DIAGRAM

SCALE: NONE

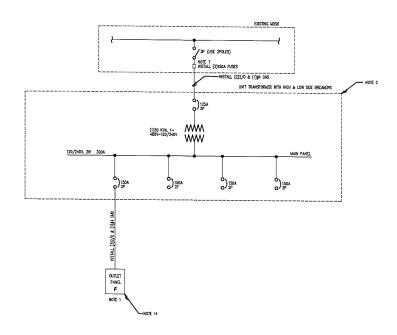
DWG NO. E-13 SHEET 15 OF 17 CONTRACT DRAWING 15 OF 17 STABOLS DESCRIPTION

TRANSFORMER

O O CREAT BREAKER

NOTE

1. FOR OUTLET PANEL CONNECTION DIAGRAM SEE DRAWING E-15.



CONSTRUCTION NOTES:

- 2. INSTALL NEW PAD AND NEW SOKVA UNIT TRANSFORMER.
- 7. INSTALL FUSES AT EXISTING PANEL.
- 14. INSTALL OUTLET PANEL,

811.	
Know what's below. Call before you dig.	

HG DATE REVISIONS OL SY

CITY OF INDUSTRY

INCORPORATED JUNE 18, 1957
P.O. Box 3356, City of Industry, California 91744
Administrative Offices: 15625 E. Stafford Street
(626) 333-2211



Proposed by

250 N. Henninds Blod., No. 202

Gay of Industry, On. 81744

Plants (REG) 333-3339

Pro. (200) 330-3339

On analyting Olvil Engineers - Serveyors

DEV D. BIRLA, ELECTRICAL P.E. 11808 DATE

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

LIGHTING AND ELECTRICAL IMPROVEMENTS EXPO CENTER PARKING LOTS

EXPO CENTER LIGHTING AND ELECTRICAL IMPROVEMENTS
PAVILION PARKING LOT
SINGLE LINE DIAGRAM

SCALE: NONE DWG NO. E-14 SHEET 16 OF 17

CONTRACT DRAWING 16 OF 17

