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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
REGULAR MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
MAY 13, 2020  
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The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Larry Hartmann at 9:00 a.m., telephonically using Conference Call Number, 657-204-3264, Conference ID: 423 886 570#.

**FLAG SALUTE**

The flag salute was led by Chairman Larry Hartmann.

**ROLL CALL**

PRESENT: Larry Hartmann, Chairman  
John Karns, Vice Chairman  
Sean Lee, Board Member  
Bob Lindsey, Board Member  
Ronald Whittemore, Board Member

STAFF PRESENT: Troy Helling, City Manager; Bing Hyun, Assistant City Manager; James M. Casso, General Counsel; Julie Robles, Secretary; and Lynn Thompson, Administrative Technician II.

**PUBLIC COMMENTS**

There were none.

**CONSENT CALENDAR**

**5.1 CONSIDERATION OF THE REGISTER OF DEMANDS FOR APRIL 8, 2020**

*RECOMMENDED ACTION:* *Ratify the Register of Demands.*

**5.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR MAY 13, 2020**

*RECOMMENDED ACTION:* *Approve the Register of Demands and authorize the appropriate personnel to pay the bills.*

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**5.3 CONSIDERATION OF THE MINUTES OF THE MARCH 11, 2020 REGULAR MEETING**

*RECOMMENDED ACTION:* *Approve as submitted.*

MOTION BY VICE CHAIRMAN KARNS AND SECOND BY BOARD MEMBER WHITTEMORE TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, WHITTEMORE, VC/KARNS, C/HARTMANN
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

**BOARD MATTERS**

**6.1 UPDATE ON THE EXPO CENTER**

*RECOMMENDED ACTION:* *Receive and file.*

Expo Facilities Operations Manager Cory C. Moss, informed the Board Members of the activities that occurred and that are occurring at the Expo Center and was available to answer any questions.

MOTION BY BOARD MEMBER WHITTEMORE AND SECOND BY BOARD MEMBER LEE TO RECEIVE AND FILE. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, WHITTEMORE, VC/KARNS, C/HARTMANN
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

**6.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR MARCH 2020**

*RECOMMENDED ACTION:* *Receive and file.*

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MOTION BY VICE CHAIRMAN KARNS AND SECOND BY BOARD MEMBER WHITTEMORE TO RECEIVE AND FILE. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, WHITTEMORE, VC/KARNS, C/HARTMANN
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

**6.3 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR JANUARY 31, 2020 AND FEBRUARY 29, 2020**

*RECOMMENDED ACTION:* *Receive and file the report.*

Dean Yamagata from Frazier, LLP provided a staff report and was available to answer any questions.

MOTION BY BOARD MEMBER LINDSEY AND SECOND BY VICE CHAIRMAN KARNS TO RECEIVE AAND FILE THE REPORT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, WHITTEMORE, VC/KARNS, C/HARTMANN
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

**6.4 PRESENTATION AND DISCUSSION REGARDING SELECTION OF A PROPOSED AUDITING FIRM, AND CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE AUTHORITY AND WHITE NELSON DIEHL EVANS, LLP**

*RECOMMENDED ACTION:* *Approve the Agreement.*

Director of Finance, Yamini Pathak provided a staff report and was available to answer any questions.

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MOTION BY VICE CHAIRMAN KARNs AND SECOND BY BOARD MEMBER LEE TO APPROVE THE AGREEMENT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, WHITTEMORE, VC/KARNs,  
C/HARTMANN  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: NONE  
ABSTAIN: BOARD MEMBERS: NONE

**6.5 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH MELZER DECKERT RUDER ARCHITECTS, INC. TO PROVIDE DESIGN SERVICES FOR THE PAVILION BUILDING UPGRADES AT THE INDUSTRY HILLS EXPO CENTER, FOR AN AMOUNT NOT-TO-EXCEED \$199,400.00, THROUGH DECEMBER 31, 2021**

*RECOMMENDED ACTION: Approve the Agreement.*

Director of Public Works/City Engineer, Josh Nelson provided a staff report and was available to answer any questions.

MOTION BY BOARD MEMBER WHITTEMORE AND SECOND BY VICE CHAIRMAN KARNs TO APPROVE THE AGREEMENT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, WHITTEMORE, VC/KARNs,  
C/HARTMANN  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: NONE  
ABSTAIN: BOARD MEMBERS: NONE

**6.6 CONSIDERATION OF A MAINTENANCE SERVICES AGREEMENT WITH OCEAN BLUE ENVIRONMENTAL SERVICES, INC. FOR ON-CALL HAZARDOUS WASTE REMOVAL AND CLEAN UP SERVICES IN AN AMOUNT NOT-TO-EXCEED \$25,000.00 THROUGH MARCH 26, 2025**

*RECOMMENDED ACTION: Approve the Agreement.*

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Director of Public Works/City Engineer, Josh Nelson provided a staff report and was available to answer any questions.

MOTION BY BOARD MEMBER LINDSEY AND SECOND BY VICE CHAIRMAN KARNs TO APPROVE THE AGREEMENT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, WHITTEMORE, VC/KARNs, C/HARTMANN
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

**6.7 CONSIDERATION OF AWARD OF CONTRACT NO. EXPO-2126, LIGHTING AND ELECTRICAL IMPROVEMENTS AT EXPO CENTER PARKING LOTS, TO VT ELECTRIC, INC. IN AN AMOUNT NOT TO EXCEED \$305,333.00**

*RECOMMENDED ACTION:* Award the contract to VT Electric, Inc. in the amount of \$305,333.00, and adopt a Notice of Exemption for the project.

Director of Public Works/City Engineer, Josh Nelson provided a staff report and was available to answer any questions.

MOTION BY BOARD MEMBER WHITTEMORE AND SECOND BY VICE CHAIRMAN KARNs TO AWARD THE CONTRACT TO VT ELECTRIC, INC. IN THE AMOUNT OF \$305,333.00, AND ADOPT A NOTICE OF EXEMPTION FOR THE PROJECT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, WHITTEMORE, VC/KARNs, C/HARTMANN
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

**EXECUTIVE DIRECTOR COMMUNICATIONS**

City Manager Troy Helling said to plan on the next meeting being done the same way, via teleconferencing. Wished everyone to stay safe.

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**ADJOURNMENT**

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:38 a.m.

  
Larry Hartmann, Chairman

  
Julie Robles, Secretary