
CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
FEBRUARY 10, 2021
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The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Eric Benavidez at 9:00 a.m., telephonically using Conference Call Number, 657-204-3264, Conference ID: 678 193 099#.

Chairman Eric Benavidez asked to start the meeting with a moment of silence for the victims of COVID-19.

FLAG SALUTE

The flag salute was led by Vice Chairman Ronald Whittemore.

ROLL CALL

PRESENT: Eric Benavidez, Chairman
Ronald Whittemore, Vice Chairman
Larry Hartmann, Board Member
Sean Lee, Board Member

ABSENT: Bob Lindsey, Board Member

STAFF PRESENT: Troy Helling, Executive Director; Bing Hyun, Assistant City Manager; Josh Nelson, Director of Public Works/City Engineer/Assistant City Manager; James M. Casso, General Counsel; Julie Robles, Secretary; and Lynn Thompson, Administrative Technician III.

PUBLIC COMMENTS

There was none.

CONSENT CALENDAR

5.1 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR FEBRUARY 10, 2021

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

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5.2 CONSIDERATION OF ANNUAL AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

RECOMMENDED ACTION: *Approve Annual Audited Financial Statements for FY 19-20.*

5.3 CONSIDERATION OF INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

RECOMMENDED ACTION: *Approve Independent Auditor's Report for FY 19-20.*

5.4 CONSIDERATION OF AUDITOR'S COMMUNICATIONS WITH THE BOARD OF DIRECTORS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

RECOMMENDED ACTION: *Approve Auditor's Communication Report for FY 19-20.*

5.5 CONSIDERATION OF CLOSEOUT CHANGE ORDER NO. 4 IN THE AMOUNT OF \$25,167.00, AND NOTICE OF COMPLETION FOR LIGHTING AND ELECTRICAL IMPROVEMENTS AT EXPO CENTER PARKING LOTS (CONTRACT NO. EXPO-2126)

RECOMMENDED ACTION: *Approve Closeout Change Order No. 4 in the amount of \$25,167.00 and authorize the Executive Director to execute the Change Order and the Notice of Completion.*

5.6 CONSIDERATION OF CHANGE ORDER NO. 1 IN THE AMOUNT OF \$735.88, CLOSEOUT CHANGE ORDER NO. 2 IN THE AMOUNT OF \$26,666.31, AND NOTICE OF COMPLETION FOR CONTRACT NO. EXPO-2128, UPDATE BARN LIGHTING, WITH M. BREY ELECTRIC, INC. (MP 01-34 #29)

RECOMMENDED ACTION: *Approve Change Order No. 1 in the amount of \$735.88 and authorize the Chairman to execute the Change Order, approve Change Order No. 2 in the amount of \$26,666.31 and authorize the Chairman to execute the Change Order. Authorize the CRIA Engineer to execute the Notice of Completion.*

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MOTION BY VICE CHAIRMAN WHITTEMORE AND SECOND BY BOARD MEMBER HARTMANN TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	HARTMANN, LEE, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	LINDSEY
ABSTAIN:	BOARD MEMBERS:	NONE

BOARD MATTERS

6.1 UPDATE ON THE EXPO CENTER

RECOMMENDED ACTION: *Receive and file.*

Expo Facility Ops Manager, Cory Moss provided a staff report and was available to answer any questions.

MOTION BY BOARD MEMBER HARTMANN AND SECOND BY BOARD MEMBER LEE TO RECEIVE AND FILE. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	HARTMANN, LEE, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	LINDSEY
ABSTAIN:	BOARD MEMBERS:	NONE

6.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR DECEMBER 2020

RECOMMENDED ACTION: *Receive and file.*

MOTION BY VICE CHAIRMAN WHITTEMORE AND SECOND BY BOARD MEMBER HARTMANN TO RECEIVE AND FILE. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

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AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

6.3 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR NOVEMBER 30, 2020

RECOMMENDED ACTION: Receive and file the report.

Dean Yamagata from Frazier, LLP provided a staff report to the Council and was available to answer any questions.

MOTION BY BOARD MEMBER HARTMANN AND SECOND BY BOARD MEMBER LEE TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

6.4 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH OLDHAM ARCHITECTS, INC., FOR ARCHITECTURAL AND ENGINEERING REVIEW OF THE NEW BANQUET FACILITY AT THE INDUSTRY HILLS EXPO CENTER IN AN AMOUNT NOT-TO-EXCEED \$20,200 THROUGH DECEMBER 31, 2021 (MP 01-34 #35)

RECOMMENDED ACTION: Approve the Agreement.

Director of Public Works/City Engineer/Assistant City Manager, Josh Nelson provided a staff report and was available to answer any questions.

MOTION BY VICE CHAIRMAN WHITTEMORE AND SECOND BY BOARD MEMBER HARTMANN TO APPROVE THE AGREEMENT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

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AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

6.5 CONSIDERATION OF REJECTION OF BIDS FOR CONTRACT NO. EXPO-2127, EXPO CENTER AVALON ROOM IMPROVEMENTS, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO RE-BID THE PROJECT

RECOMMENDED ACTION: Reject the bids for Contract No. EXPO-2127 and direct the Executive Director to re-bid the project.

MOTION BY BOARD MEMBER HARTMANN AND SECOND BY VICE CHAIRMAN WHITTEMORE TO REJECT THE BIDS FOR CONTRACT NO. EXPO-2127 AND DIRECT THE EXECUTIVE DIRECTOR TO RE-BID THE PROJECT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

EXECUTIVE DIRECTOR COMMUNICATIONS

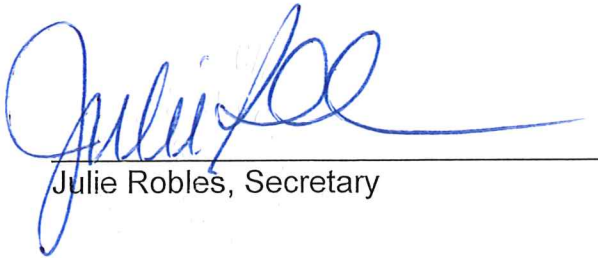
Executive Director, Troy Helling said the City is continuing with the projects at the Expo Center and keeping a close eye on all things related to COVID-19. Currently it looks like we are out another three months before booking events.

ADJOURNMENT

Chairman Eric Benavidez said in closing, in keeping with the tradition, Ron Whittmore provided a quote by John Wooden, "Make each day your masterpiece".

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:22 a.m.

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Julie Robles, Secretary



Eric Benavidez, Chairman