
Civic-Recreational-Industrial Authority



Regular Meeting Agenda
September 8, 2021
9:00 a.m.

Chairman Eric Benavidez
Vice Chairman Ronald Whitemore
Board Member Larry Hartmann
Board Member Sean Lee
Board Member Bob Lindsey

Location: City Council Chamber, 15651 Mayor Dave Way
City of Industry, California

Addressing the Authority:

NOTICE OF TELEPHONIC MEETING:

- ***Pursuant to Section 42 of Executive Order N-08-21, issued by Governor Newsom on June 11, 2021, the regular meeting of the Civic-Recreational-Industrial Authority, as of July 8, 2021, will now be held in person and telephonically. Members of the public can attend the hybrid meeting and offer public comments either in person or telephonically, by calling the following conference call number: 657-204-3264, then entering the following Conference ID: 270 100 937#. In accordance with Section 4 of the County of Los Angeles Department of Public Health, Order of the Health Officer, dated July 30, 2021, all individuals who attend the meeting in person must wear a mask. Pursuant to the Governor's Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Civic-Recreational-Industrial Authority meeting (including assisted listening devices), please contact the City Clerk's Office at (626) 333-2211 by 5:00 p.m. on Monday, September 6, 2021, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.***

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- ***Agenda Items:*** Members of the public may address the Civic-Recreational-Industrial Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda.
 - ***Public Comments (Non-Agenda Items Only):*** Anyone wishing to address the Civic-Recreational-Industry Authority on an item not on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the Authority from taking action on a specific item unless it appears on the posted Agenda.

Agendas and other writings:

In compliance with Government Code Section 54957.5(b), staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 Mayor Dave Way, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Thursday, 8:00 a.m. to 5:00 p.m., Fridays 8:00 a.m. to 4:00 pm. City Hall doors are closed between 12:00 p.m. to 1:00 p.m. each day. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.

1. Call to Order
2. Flag Salute
3. Roll Call
4. Public Comments
5. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the Civic-Recreational-Industrial Authority (CRIA) Board, the public, or staff request specific items be removed from the Consent Calendar for separate action.

- 5.1 Consideration of the Register of Demands submitted by the Finance Department for September 8, 2021

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

- 5.2 Consideration of the Register of Demands submitted by CNC Equestrian Management Services for the Industry Hills Expo Center for July 2021

RECOMMENDED ACTION: Receive and file.

- 5.3 Consideration of the minutes of the August 11, 2021 regular meeting

RECOMMENDED ACTION: Approve as submitted.

- 5.4 Consideration of Deductive Closeout Change Order No. 5 in the amount of \$12,700.00 and a Notice of Completion for Contract No. EXPO-2129, Expo Center Sewer Replacement Phase B (CIP-SS-18-009-B)

RECOMMENDED ACTION: Approve Deductive Change Order No. 5 and authorize the Deputy CRIA Engineer to execute the Notice of Completion and authorize the City Clerk to file the Notice of Completion.

6. **BOARD MATTERS**

- 6.1 Update on the Expo Center

RECOMMENDED ACTION: Receive and file.

- 6.2 Presentation and discussion regarding the Civic-Recreational-Industrial Authority's Financial Report for June 30, 2021

RECOMMENDED ACTION: Receive and file the report.

7. **EXECUTIVE DIRECTOR COMMUNICATIONS**

8. Adjournment. Next regular meeting: Wednesday, October 13, 2021 at 9:00 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.1

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
AUTHORIZATION FOR PAYMENT OF BILLS
Board Meeting September 8, 2021

<u>FUND</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
121	CRIA - CAPITAL IMPROVEMENT	56,677.50
360	INDUSTRY HILLS EXPO OPERATING ACCOUNT	193,351.32
TOTAL ALL FUNDS		250,028.82

<u>BANK</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
WFCK	WELLS FARGO CHECKING	250,028.82

APPROVED PER CITY MANAGER

Civic-Recreational-Industrial Authority
Voided Checks
September 8, 2021

Check	Date	Payee Name	Check Amount
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CRIA.WF.CHK - CRIA Wells Fargo Checking

11260	08/11/2021	08/11/2021	SHAWNAN	(\$232,308.66)
		VOIDED - REISSUED AS SEPARATE CHECKS		
	Invoice	Date	Description	Amount
	#13EXPO-1	08/01/2021	RESURFACING DESIGN - EXPO CENTER PARKING LOT	(\$70,813.40)
	#13EXPO-51	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	(\$9,212.00)
	#13EXPO-102	08/01/2021	RESURFACING DESIGN - EXPO CENTER PARKING LOT	(\$21,880.00)
	#13EXPO-152	08/01/2021	RESURFACING DESIGN - EXPO CENTER PARKING LOT	(\$130,403.26)
	#13EXPO-1-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	(\$3,540.68)
	#13EXPO-51-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	(\$460.60)
	#13EXPO-102-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	(\$1,094.00)
	#13EXPO-152-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	(\$6,520.16)

Checks	Status	Count	Transaction Amount
	Total	1	(\$232,308.66)

Civic-Recreational-Industrial Authority
Board Meeting
September 8, 2021

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
11262	08/11/2021		SHAWNAN	\$220,693.22
	Invoice	Date	Description	Amount
	#13EXPO-1	08/01/2021	RESURFACING DESIGN - EXPO CENTER PARKING LOT	\$70,813.40
	#13EXPO-51	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	\$9,212.00
	#13EXPO-102	08/01/2021	RESURFACING DESIGN - EXPO CENTER PARKING LOT	\$21,880.00
	#13EXPO-152	08/01/2021	RESURFACING DESIGN - EXPO CENTER PARKING LOT	\$130,403.26
11263	08/11/2021		SHAWNAN	\$11,615.44
	Invoice	Date	Description	Amount
	#13EXPO-1-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	\$3,540.68
	#13EXPO-51-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	\$460.60
	#13EXPO-102-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	\$1,094.00
	#13EXPO-152-R	08/01/2021	RETENTION - RESURFACING DESIGN-EXPO CENTER P	\$6,520.16
11264	08/24/2021		CRIA-EQUESTRIAN CENTER	\$125,000.00
	Invoice	Date	Description	Amount
	JUL-21	08/24/2021	REIMBURSEMENT FOR JULY 2021 OPERATING COSTS	\$125,000.00
11265	08/26/2021		CRIA-EQUESTRIAN CENTER	\$15,000.00
	Invoice	Date	Description	Amount
	JULY 2021-A	08/26/2021	REIMBURSEMENT FOR JULY 2021 OPERATING COSTS	\$15,000.00
11266	09/08/2021		ABSOLUTE INTERNATIONAL SECURIT	\$42,329.38
	Invoice	Date	Description	Amount
	2020103337	08/31/2021	AUGUST 2021 SECURITY SVC - EXPO CENTER	\$42,329.38
11267	09/08/2021		B2 PRINT, LLC	\$143.50

Civic-Recreational-Industrial Authority
Board Meeting
September 8, 2021

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
	Invoice	Date	Description	Amount
	0010583-CRIA	07/30/2021	CRIA LETTERHEAD	\$143.50
11268	09/08/2021		CNC ENGINEERING	\$59,815.00
	Invoice	Date	Description	Amount
	503540	08/26/2021	RESURFACING DESIGN-EXPO PARKING LOT	\$682.50
	503541	08/26/2021	SEWER DESIGN - EXPO CENTER SEWER MAIN REPLA	\$770.00
	503542	08/26/2021	AVALON ROOM IMPROVEMENTS	\$5,475.00
	503543	08/26/2021	NEW BANQUET FACILITY AT THE EXPO CENTER	\$215.00
	503544	08/26/2021	PAVILION UPGRADES	\$565.00
	503545	08/26/2021	EXPO CENTER ALARM SYSTEM UPGRADES	\$9,912.50
	503546	08/26/2021	EXPO CENTER AUDIO/VIDEO UPGRADES	\$800.00
	503547	08/26/2021	EXPO CENTER ELECTRICAL LOADING MASTER PLAN	\$13,407.50
	503548	08/26/2021	EXPO CENTER ROADS REHABILITATION	\$10,047.50
	503549	08/26/2021	GAZEBO AT EXPO CENTER PAVILION BUILDING	\$12,472.50
	503550	08/26/2021	EXPO CENTER - STANDARDS OF FACILITIES MAINTEN.	\$5,467.50
11269	09/08/2021		CRIA-PAYROLL ACCOUNT	\$3,000.00
	Invoice	Date	Description	Amount
	SEP-21	08/17/2021	REPLENISH PAYROLL ACCOUNT FOR SEPTEMBER 202	\$3,000.00
11270	09/08/2021		FRAZER, LLP	\$1,385.00
	Invoice	Date	Description	Amount
	173781	07/31/2021	PROFESSIONAL SVC - JUL 2021	\$1,385.00
11271	09/08/2021		SAN GABRIEL VALLEY NEWSPAPER C	\$2,330.00
	Invoice	Date	Description	Amount

**Civic-Recreational-Industrial Authority
Board Meeting
September 8, 2021**

Check	Date	Payee Name	Check Amount
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CRIA.WF.CHK - CRIA Wells Fargo Checking

	0011482078	08/18/2021	NOTICE INVITING BIDS - EXPO ROAD REHABILITATION	\$2,330.00
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11272	09/08/2021		THE BIG NORWEGIAN	\$1,025.94
	Invoice	Date	Description	Amount
	56523	07/29/2021	REPAIR 1997 DODGE RAM 3500	\$1,025.94

Checks	Status	Count	Transaction Amount
	Total	11	\$482,337.48

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.2

Industry Hills Expo Center
Check Detail
July 2021

Industry Hills Expo Center - Check Register
JULY

DATE	CHECK #	PAYEE	AMOUNT	DETAILS
07/01/2021	16634	PAV-092521R JOHANA ESCALANTE	3,438.92	*EVENT CANCELLATION REFUND
07/01/2021	16635	PAV-121821R ARACELI POTRERO	5,776.00	*EVENT CANCELLATION REFUND
07/01/2021	16636	PAV-110621RR DIANA PANTOJA	4,686.00	*EVENT CANCELLATION REFUND
07/01/2021	16637	PAV-101521 MARIA FLORES	5,637.00	*EVENT CANCELLATION REFUND
07/01/2021	16638	AT&T	488.73	TELEPHONE EXP.
07/01/2021	16639	California Dept. of Tax and Fee Admin.	24.99	SALES TAX
07/01/2021	16640	CINTAS	2,135.24	MATS, MOPS AND UNIFORMS
07/01/2021	16641	CITY OF INDUSTRY	5,786.81	ROLL OFF AND DUMP FEES
07/01/2021	16642	CNC EQUESTRIAN MANAGEMENT	51,201.79	CONTRACT LABOR JULY.2021/AMEX CHGS
07/01/2021	16643	FOOTHILL VACUUM & JANITORIAL	381.34	SUPPLIES EXP.
07/01/2021	16644	FRONTIER COMMUNICATIONS	516.33	TELEPHONE EXP.
07/01/2021	16645	VOID CHECK	0.00	PRINTER FEED ERROR
07/01/2021	16646	JANUS PEST MANAGEMENT, INC.	2,199.00	PROPERTY MAINT. EXP.
07/01/2021	16647	JUAN LOPEZ	856.25	IT SERVICES JUNE 2021
07/01/2021	16648	OFFICE DEPOT	177.68	OFFICE SUPPLIES EXP.
07/01/2021	16649	PITNEY BOWES-PURCHASE POWER	49.99	POSTAGE EXP.
07/01/2021	16650	RANCHO JANITORIAL SUPPLIES	569.84	SUPPLIES EXP.
07/01/2021	16651	ROGERS,CLEM & CO.	2,200.00	ACCTG. CONSULTING SERVICES-JUNE 2021
07/01/2021	16652	SATSUMA LANDSCAPE	8,674.00	PROPERTY MAINT. EXP.
07/01/2021	16653	SOUTHERN CALIFORNIA EDISON	5,006.80	UTILITIES EXP.
07/01/2021	16654	SPARKLETTS	11.00	SUPPLIES EXP.
07/01/2021	16655	TBS CLEANING SERVICE	2,150.00	PROPERTY MAINT. EXP.
07/01/2021	16656	THE FLAG SHOP	516.06	SUPPLIES EXP.
07/01/2021	16657	XEROX FINANCIAL SERVICES	728.38	ZEROX LEASE EXP.
07/01/2021	16658	HOME DEPOT	156.65	PROPERTY MAINT. EXP.
07/01/2021	16659	PAV-111321R JESSICA GUERRA	1,675.00	*EVENT CANCELLATION REFUND
07/01/2021	16660	PAV-100221R GRICELDA JIMENEZ	845.00	*EVENT CANCELLATION REFUND
07/01/2021	16661	PAV-121121R FURNITURE OF AMERICA	5,440.00	*EVENT CANCELLATION REFUND
07/01/2021	16662	PAV-103021 JANET QUINONES	7,310.00	*EVENT CANCELLATION REFUND
07/01/2021	16663	PAV-090421R RACHEL GARNICA	1,800.00	*EVENT CANCELLATION REFUND
07/12/2021	16664	AIRGAS USA, LLC	97.10	PROPERTY MAINT. EXP.
07/12/2021	16665	CINTAS	518.06	MATS, MOPS AND UNIFORMS
07/12/2021	16666	CITY OF INDUSTRY	5,004.89	ROLL OFF AND DUMP FEES
07/12/2021	16667	CNC EQUESTRIAN MANAGEMENT	20,559.94	MAINT. CREW JUNE 2021
07/12/2021	16668	FOOTHILL VACUUM & JANITORIAL	462.80	SUPPLIES EXP.
07/12/2021	16669	FRONTIER COMMUNICATIONS	290.68	INTERNET EXP.
07/12/2021	16670	JANUS PEST MANAGEMENT, INC.	779.00	PROPERTY MAINT. EXP.
07/16/2021	16671	BROWN & BROWN OF CALIFORNIA INC.	1,000.00	INSURANCE EXP.
07/16/2021	16672	OFFICE DEPOT	56.84	OFFICE SUPPLIES EXP.
07/16/2021	16673	RANCHO JANITORIAL SUPPLIES	234.88	SUPPLIES EXP.

Industry Hills Expo Center
Check Detail
July 2021

***INDICATES CANCELLATION DUE TO COVID-19 OUTBREAK**

TOTAL	149,442.99
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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.3

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 11, 2021
PAGE 1

The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Eric Benavidez at 9:00 a.m., in the City of Industry Council Chamber, 15651 Mayor Dave Way, California and telephonically using Conference Call Number, 657-204-3264, Conference ID: 311 993 20#.

FLAG SALUTE

The flag salute was led by Board Member Hartmann.

ROLL CALL

PRESENT: Eric Benavidez, Chairman
Ronald Whittemore, Vice Chairman
Larry Hartmann, Board Member
Sean Lee, Board Member

ABSENT: Bob Lindsey, Board Member

STAFF PRESENT: Josh Nelson, Executive Director; Bing Hyun, Assistant City Manager; Bianca Sparks, Assistant General Counsel; Julie Robles, Secretary; and Lynn Thompson, Administrative Technician III.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

5.1 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR AUGUST 11, 2021

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 11, 2021
PAGE 2

5.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR JUNE 2021

RECOMMENDED ACTION: *Receive and file.*

5.3 CONSIDERATION OF THE MINUTES OF THE JULY 7, 2021 REGULAR MEETING

RECOMMENDED ACTION: *Approve as submitted.*

5.4 CONSIDERATION OF THE STATEMENT OF INVESTMENT POLICY

RECOMMENDED ACTION: *Approve as submitted.*

5.5 CONSIDERATION OF NOTICE OF COMPLETION, FOR CONTRACT NO. CIP IH-18-007-B RESURFACING DESIGN – EXPO CENTER PARKING LOT, WITH SIALIC CONTRACTORS CORPORATION, DBA SHAWNAN

RECOMMENDED ACTION: *Authorize the CRIA Engineer to execute the Notice of Completion and authorize the City Clerk to file the Notice of Completion.*

5.6 CONSIDERATION OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MELZER DECKERT & RUDER ARCHITECTS, INC., FOR DESIGN SERVICES ON THE PAVILION BUILDING UPGRADES AT THE INDUSTRY HILLS EXPO CENTER, REVISING THE SCOPE OF SERVICES AND INCREASING COMPENSATION BY \$9,335.00 (MP 01-34 #24)

RECOMMENDED ACTION: *Approve the Amendment.*

MOTION BY VICE CHAIRMAN WHITTEMORE AND SECOND BY BOARD MEMBER LEE TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 11, 2021
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AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

BOARD MATTERS

6.1 UPDATE ON THE EXPO CENTER

RECOMMENDED ACTION: Receive and file.

Expo Facility Ops Manager, Cory Moss provided a staff report and Executive Director, Josh Nelson provided a status update of the upcoming projects. Both were available to answer any questions.

MOTION BY BOARD MEMBER HARTMANN AND SECOND BY VICE CHAIRMAN WHITTEMORE TO RECEIVE AND FILE. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

6.2 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR MAY 31, 2021

RECOMMENDED ACTION: Receive and file the report.

Dean Yamagata from Frazier, LLP provided a staff report to the Authority and was available to answer any questions.

MOTION BY BOARD MEMBER LEE AND SECOND BY BOARD MEMBER HARTMANN TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 11, 2021
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AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

6.3 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONS, INC. TO PROVIDE ON-CALL LANDSCAPE ARCHITECTURE SERVICES IN AN AMOUNT NOT TO EXCEED \$100,000.00 THROUGH AUGUST 12, 2024

RECOMMENDED ACTION:

Approve the Agreement.

Executive Director, Josh Nelson provided a staff report and was available to answer any questions.

MOTION BY VICE CHAIRMAN WHITTEMORE AND SECOND BY BOARD MEMBER HARTMANN TO APPROVE THE AGREEMENT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,
C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: LINDSEY
ABSTAIN: BOARD MEMBERS: NONE

EXECUTIVE DIRECTOR COMMUNICATIONS

There were none.

ADJOURNMENT

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:14 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 11, 2021
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Eric Benavidez, Chairman

Julie Robles, Secretary


CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.4



CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

TO: Honorable Chairman Benavidez and Members of the Board

FROM: Josh Nelson, Executive Director 

STAFF: Clement Calvillo, Deputy CRIA Engineer
Chris Lum, Construction Manager, CNC Engineering

DATE: September 8, 2021

SUBJECT: Consideration of Deductive Closeout Change Order No. 5 in the amount of \$12,700.00 and a Notice of Completion for Contract No. EXPO-2129, Expo Center Sewer Replacement Phase B (CIP-SS-18-009-B)

Background:

On December 9, 2020, the Board awarded Contract No. EXPO-2129 for the Expo Center Sewer Replacement Phase B ("Project") to Vasilj, Inc. ("Contractor"), in the amount of \$471,450.00, and approved \$47,145.00 contingency for change orders. The Project involved realigning the existing sewer main line along the existing roadways within the Expo Center. It also involved removing an existing 8-inch Vitrified Clay Pipe ("VCP") main sewer line, constructing a new 8-inch VCP along a new alignment, and upgrading the sewer lateral from an existing 4-inch to a 6-inch VCP. In addition, a new sewer lateral stub was constructed to service the future banquet facility.

Discussion:

On May 12, 2021, the Board approved Change Order Nos. 1 through 4 in the amount of \$244,188.95 for the following:

- **Change Order No. 1** – Costs in the amount of \$86,346.49 were approved for removal and replacement of 42 lineal feet of existing 8-inch VCP sewer, removal and replacement of a section of corrugated metal pipe storm drain, removal and replacement of 160 lineal feet of 8-inch irrigation line, tunneling under utilities, and concrete slurry back fill to support an existing AC waterline thrust block.
- **Change Order No. 2** – Costs in the amount of \$58,912.00 were approved for 16 potholes to identify utility locations, installation of a backwater valve and wyes to connect unknown sewer laterals, tunneling under additional unforeseen utilities, and removal and replacement of asphalt pavement.

- **Change Order No. 3** – Costs in the amount of \$32,030.46 were approved for tunneling under unforeseen utilities and encased substructures, adding a wye sewer connection, adjusting a manhole to match existing site conditions, two potholes to identify utility locations, and concrete slurry back fill to support the unforeseen utilities and substructures.
- **Change Order No. 4** – Costs in the amount of \$66,900.00 were approved for constructing approximately 72 linear feet (“LF”) of a Klassic drain system at the northwesterly side of the Grand Arena, constructing a new driveway and concrete v-gutter, minor grading work, and reconstructing two drain inlets to address ponding water issues at the entrance to the barn facilities.
- **Change Order No. 5** - Final field measurements have been completed and overruns and underruns are as follows:

Overruns

Bid item No. 2, 8” Vitrified Clay Pipe, 12LF x \$175/LF= \$2,100.00

Bid Item No. 4, 4” Vitrified Clay Pipe, 24LF x \$100.00/LF= \$2,400.00

Total amount for Overruns = \$4,500.00

Underruns (represented in parenthesis)

Bid Item No. 3, 6” Vitrified Clay Pipe, 38/LF x \$150.00/LF= (\$5,700.00)

Bid Item No. 5, Construct Standard Manhole, 1/EA x \$10,000.00/EA= (\$10,000.00)

Bid Item No. 7, Remove Existing Manhole, 1/EA x \$1,500.00/EA= (\$1,500.00)

Total amount for Underruns = (\$17,200.00)

Total Deductive Cost of Change Order No. 5 is (\$12,700.00)

As of August 1, 2021, Staff has determined that the installation of the 8-inch VCP mainline sewer, upgrading of the existing sewer laterals from 4-inch VCP to 6-inch VCP, the new sewer lateral stub, construction of the Klassic drain system, grading, concrete v-gutter, and reconstruction of the driveway and inlets have been completed.

Fiscal Impact:

Table 1 - Summary of Extra Costs

Contract Amount	\$471,450.00
Change Order No. 1	\$86,346.49
Change Order No. 2	\$58,912.00
Change Order No. 3	\$32,030.46
Change Order No. 4	\$66,900.00
Change Order No. 5	(\$12,700.00)
Revised Project Cost	\$702,938.95

The revised contract amount including Change Orders Nos. 1 through 5 totals \$702,938.95. The fiscal impact for Change Order No. 5 is a reimbursement of \$12,700.00 (Account No. 121-713-5205) (CIP-SS-18-009-B, EXPO 2129). Therefore, no additional appropriations are required.

Recommendations:

- 1) Approve Deductive Change Order No. 5 in the amount of \$12,700.00;
- 2) Accept the work performed by Vasilj, Inc. in the amount of \$702,938.95;
- 3) Authorize the Deputy CRIA Engineer or his designee to execute the Notice of Completion;
- 4) Authorize the City Clerk to file a Notice of Completion for the project.

Exhibits:

- A. Deductive Change Order No. 5, dated September 8, 2021
- B. Notice of Completion, dated September 8, 2021

TH/JN/CL:as

EXHIBIT A

Deductive Change Order No. 5, dated September 8, 2021

[Attached]

CITY OF INDUSTRY

15651 Mayor Dave Way
 City of Industry, CA 91744
 (626)333-2211

CHANGE ORDER

Change Order No. 5

Project Expo Center Sewer Replacement Contract No. EXPO-2129 Date September 8, 2021

Type _____
 Project Drainage Improvement Contractor Vasilj, Inc.

Location Expo Center

Explanation:

Final field measured bid quantities.

Extra Work by: X Contract Items Negotiated T & M

The contractor is hereby directed to perform all labor and to provide all materials necessary to carry out the work described below:

ITEM NO.	ITEM	QUANTITY	UNIT PRICE	TOTALS (\$)	
				+	-
1	Overruns	LS	\$4,500.00	\$4,500.00	
1	Underruns	LS	(\$17,200.00)		(\$17,200.00)
TOTAL COST				(\$12,700.00)	

T & M SUMMARY

*Labor Cost	Total Labor per Day
*Equipment Cost (See attached breakdown)	Total Equipment per Day
*Material Cost	Sub-Total
(*Attach breakdown of labor, equipment and materials)	\$ -
CHANGE ORDER SUMMARY	Other Additive (Profit & Bond Fee)
Original Contract Amount \$ 471,450.00	Total T & M
Total Previous Change Orders \$ 244,188.95 51.80%	\$ -
Total Change Orders \$ 231,488.95 49.10%	Pay This
	CHANGE ORDER (\$12,700.00)
	-2.69%

Authorized by _____ Additional Contract Days 0

I hereby certify that the quantities shown and/or amounts shown for equipment, material and labor costs (if any) are correct to the best of my knowledge and the total cost shown above shall be considered final payment for the work specified by this change order. The total cost includes compensation for any delay in the preparation of this change order and the time to complete the specified work.

Clement N. Calvillo 08.26.2021
 Contractor Representative Date
Clement N. Calvillo - Contract Deputy City Engineer 8/26/21 Date

Joshua Nelson 9.1.21
 Joshua Nelson - Executive Director Date
Chris Lum 8.26.21
 Chris Lum - Construction Manager Date

EXHIBIT B

Notice of Completion, dated September 8, 2021

[Attached]



CITY OF INDUSTRY

- Civic Recreational-Industrial Authority
- Industry Public Utilities Commission
- Successor Agency to the Industry Urban-Development Agency
15625 Mayor Dave Way, City of Industry, CA 91744

Notification of Construction Completion

Project: Expo Center Sewer Replacement – Phase B

Date: SEPTEMBER 8, 2021

Contract

Contract No.: EXPO-2129

Contractor: Vasilij, Inc.

As a result of an inspection conducted on **08/01/2021** the contractor's construction work has been completed in accordance with the contract documents, with the exception of the items noted below:

Acceptance of completed construction work shall not relieve the contractor from other requirements of the contract documents.

Accepted by

Contractor	TANJA BURLISON Printed Name	 Signature	P.M. Title	08.26.2021 Date
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Recommended by

Project Engineer	Arlene Lopez Printed Name	 Signature	Project Engineer Title	8/26/21 Date
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Recommended by
Project Inspector

William Rojas Printed Name	 Signature	Project Inspector Title	8/26/2021 Date
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Recommended by
Project Manager

Chris Lum Printed Name	 Signature	Construction Manager Title	8-26-21 Date
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Recommend by
Public Agency

Mathew Hudson Printed Name	 Signature	Engineering Manager Title	09/01/2021 Date
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Approved by
Public Agency

Joshua Nelson Printed Name	 Signature	Executive Director Title	9/1/21 Date
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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.1

Backup will be provided at Meeting

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.2



CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

MEMORANDUM

TO: Honorable Chairman and Board Members

STAFF: Yamini Pathak, Director of Finance
Dean Yamagata, Financial Consultant – Frazer, LLP

DATE: September 8, 2021

SUBJECT: Civic-Recreational-Industrial Authority June 30, 2021 Financial Report

Executive Summary:

The Expo Center operations have been shut down since March 2020 and operations have been severally limited and restricted. Our analysis will focus mainly on the control of expenditures and status of the capital projects to be completed during year ended 2021.

Expo Center:

For the month ended June 30, 2021, the Expo Center incurred a net loss before transfers of \$94,916.

For the year to date ended June 30, 2021, the Expo Center expenses amounted to \$1,378,929 which represents 70% of budgeted annual expenses of \$1,968,200. Transfers received by the Expo Center amounted to \$1,267,011 for the year to date ended June 30, 2021.

The expenses are in line with the budgeted amounts for the year ended June 30, 2021.

Capital Projects Fund:

Total budgeted expenditures for the year ended June 30, 2021 amount to \$1,156,600 which the Fund has incurred \$1,095,971 of year to date expenditures which represents 95% of annual budgeted expenditures. Year to date transfers from the City of Industry amounted to \$2,394,207, of which \$1,267,011 was transferred to the Expo Center.

Description of Reports:

The monthly financial statements, as shown in Exhibit A, are a comprehensive document reflecting the financial position and the result of operations of the Authority at June 30, 2021.

Fiscal Impact:

There is no fiscal impact as result of this action.

Recommendation:

Receive and file.

EXHIBIT A

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

FINANCIAL STATEMENTS

JUNE 30, 2021

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

FINANCIAL STATEMENTS

June 30, 2021

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
JUNE 30, 2021

Expo Center Operations

During the month ended June 30, 2021, no events were held in The Pavilion, Avalon Room or Grand Arena due to events either being cancelled or rescheduled as a result of the COVID-19 pandemic.

At June 30, 2021 and 2020, our financial statements reflect the following activity:

<u>Expo Center Operations</u>	Month Ended 6/30/2021	Year To Date 6/30/2021	Annual Budget 2020-2021	% of Annual Budget	Month Ended 06/30/2020	Year To Date 06/30/2020
Total revenues	\$ 640	\$ 19,866	\$ 892,400	2%	\$ -	\$ 1,293,401
Expenses:						
Direct Expo Center expenses	18,630	386,587	704,400	55%	28,439	1,161,692
General and administrative expenses	76,926	992,342	1,263,800	79%	85,922	1,154,342
Total direct Expo Center expenses	95,556	1,378,929	1,968,200	70%	114,361	2,316,034
Net loss from operations	(94,916)	(1,359,063)	(1,075,800)	126%	(114,361)	(1,022,633)
Net loss	\$ (94,916)	\$ (1,359,063)	\$ (1,075,800)	126%	\$ (114,361)	\$ (1,022,633)

Summarized financial information by department for the month ending June 30, 2021 and 2020:

<u>Expo Center Operations</u>	Month Ended 6/30/2021	Month Ended 6/30/2021	Month Ended 6/30/2021	Month Ended 6/30/2021	Month Ended 6/30/2021
	Speedway	Facilities	Grand Arena	General and Admin.	Totals
Total revenues	\$ -	\$ -	\$ 640	\$ -	\$ 640
Expenses:					
Direct Expo Center expenses		9,453	9,177	-	18,630
General and administrative expenses	-	-	-	76,926	76,926
Total direct Expo Center expenses		9,453	9,177	76,926	95,556
Net (loss) income from operations	-	(9,453)	(8,537)	(76,926)	(94,916)
Net loss for the month ended	\$ -	\$ (9,453)	\$ (8,537)	\$ (76,926)	\$ (94,916)

<u>Expo Center Operations</u>	Month Ended 6/30/2020	Month Ended 6/30/2020	Month Ended 6/30/2020	Month Ended 6/30/2020	Month Ended 6/30/2020
	Speedway	Facilities	Grand Arena	General and Admin.	Totals
Total revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses:					
Direct Expo Center expenses	1,009	10,881	16,549	-	28,439
General and administrative expenses	-	-	-	85,922	85,922
Total direct Expo Center expenses	1,009	10,881	16,549	85,922	114,361
Net (loss) income from operations	(1,009)	(10,881)	(16,549)	(85,922)	(114,361)
Net (loss) income for the month ended	\$ (1,009)	\$ (10,881)	\$ (16,549)	\$ (85,922)	\$ (114,361)

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
JUNE 30, 2021

Summarized financial information by department for the year to date period ending June 30, 2021 and 2020:

<u>Expo Center Operations</u>	Year To Date	Year To Date	Year To Date	Year To Date	Year To Date
	6/30/2021	6/30/2021	6/30/2021	6/30/2021	6/30/2021
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ -	\$ 975	\$ 13,763	\$ 5,128	\$ 19,866
Expenses:					
Direct Expo Center expenses	76	206,467	180,044	-	386,587
General and administrative expenses	-	-	-	992,342	992,342
Total direct Expo Center expenses	76	206,467	180,044	992,342	1,378,929
Net (loss) income from operations	(76)	(205,492)	(166,281)	(987,214)	(1,359,063)
Net loss year to date	\$ (76)	\$ (205,492)	\$ (166,281)	\$ (987,214)	\$ (1,359,063)
<u>Expo Center Operations</u>	Year To Date	Year To Date	Year To Date	Year To Date	Year To Date
	6/30/2020	6/30/2020	6/30/2020	6/30/2020	6/30/2020
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 120,127	\$ 459,191	\$ 713,214	\$ 869	\$ 1,293,401
Expenses:					
Direct Expo Center expenses	151,570	439,972	570,150	-	1,161,692
General and administrative expenses	-	-	-	1,154,342	1,154,342
Total direct Expo Center expenses	151,570	439,972	570,150	1,154,342	2,316,034
Net (loss) income from operations	(31,443)	19,219	143,064	(1,153,473)	(1,022,633)
Net (loss) income year to date	\$ (31,443)	\$ 19,219	\$ 143,064	\$ (1,153,473)	\$ (1,022,633)

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at June 30, 2021 amounted to \$5,115,834. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended June 30, 2021. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2021 annual audit.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

EXECUTIVE SUMMARY
 FINANCIAL STATEMENTS
JUNE 30, 2021

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At June 30, 2021, our financial statements reflect the following activity:

<u>Capital Projects Fund</u>	<u>Month Ended</u> <u>6/30/2021</u>	<u>Year To Date</u> <u>6/30/2021</u>	<u>Annual Budget</u> <u>2020-2021</u>	<u>% of Annual</u> <u>Budget</u>
Total revenues	\$ -	\$ 440	\$ 1,500	29%
Expenditures				
General and administrative expenses	112,159	1,095,971	1,156,600	95%
Total expenses	112,159	1,095,971	1,156,600	95%
Excess of expenditures over revenues	\$ (112,159)	\$ (1,095,531)	\$ (1,155,100)	95%

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

BALANCE SHEET
AS OF JUNE 30, 2021

	<u>Capital Projects</u>	<u>Expo Center</u>
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 30,856	\$ 155,345
Investments	83,596	-
Accounts receivable, net	-	(75)
Prepaid insurance	-	8,674
Inventories	-	23,328
Deposits	-	3,000
Total current assets	<u>114,452</u>	<u>190,272</u>
CAPITAL ASSETS, net	<u>-</u>	<u>5,115,834</u>
Total assets	<u>\$ 114,452</u>	<u>\$ 5,306,106</u>
LIABILITIES AND FUND BALANCE		
CURRENT LIABILITIES:		
Accounts payable	\$ 21,070	\$ 56,126
Advance rental payments	-	54,228
Security deposits	-	25,650
Total current liabilities	<u>21,070</u>	<u>136,004</u>
FUND BALANCE:		
Fund balance	<u>93,382</u>	<u>5,170,102</u>
Total liabilities and fund balance	<u>\$ 114,452</u>	<u>\$ 5,306,106</u>

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

STATEMENT OF OPERATIONS
FOR THE MONTH AND YEAR TO DATE JUNE 30, 2021

	CAPITAL PROJECTS				EXPO CENTER			
	MONTH ENDED 6/30/2021	YEAR TO DATE 6/30/2021	2020-2021 ANNUAL BUDGET	% OF ANNUAL BUDGET	MONTH ENDED 6/30/2021	YEAR TO DATE 6/30/2021	2020-2021 ANNUAL BUDGET	% OF ANNUAL BUDGET
REVENUES:								
Expo center revenues	\$ -	\$ -	\$ -	0%	\$ 640	\$ 19,866	\$ 892,400	2%
Other revenues	-	440	1,500	29%	-	-	-	0%
Total revenues	<u>-</u>	<u>440</u>	<u>1,500</u>	29%	<u>640</u>	<u>19,866</u>	<u>892,400</u>	2%
EXPENDITURES:								
Operating expenses	-	-	-		18,630	386,587	704,400	55%
General and administrative expenses	112,159	1,095,971	1,156,600	95%	76,926	992,342	1,263,800	79%
Total expenses	<u>112,159</u>	<u>1,095,971</u>	<u>1,156,600</u>	95%	<u>95,556</u>	<u>1,378,929</u>	<u>1,968,200</u>	70%
EXCESS OF EXPENDITURES OVER REVENUES	(112,159)	(1,095,531)	(1,155,100)	95%	(94,916)	(1,359,063)	(1,075,800)	126%
OTHER FINANCING SOURCES, NET -	<u>48,001</u>	<u>1,127,196</u>	<u>-</u>	0%	<u>152,000</u>	<u>1,267,011</u>	<u>-</u>	0%
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/(EXCESS OF EXPENDITURES OVER REVENUE AND OTHER FINANCING SOURCES)	(64,158)	31,665	<u><u>\$(1,155,100)</u></u>		57,084	(92,052)	<u><u>\$(1,075,800)</u></u>	
Fund balance, beginning	<u>157,540</u>	<u>61,717</u>			<u>5,113,018</u>	<u>5,262,154</u>		
Fund balance, ending	<u><u>\$ 93,382</u></u>	<u><u>\$ 93,382</u></u>			<u><u>\$ 5,170,102</u></u>	<u><u>\$ 5,170,102</u></u>		

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

INDUSTRY HILLS EXPO CENTER
 STATEMENT OF CASH FLOWS
FOR THE ELEVEN MONTHS ENDED JUNE 30, 2021

	<u>AMOUNT</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Net loss before transfers and other credits	\$ (1,359,063)
Adjustments to reconcile net loss to net cash used in operating activities:	
Change in operating assets and liabilities:	
Accounts receivable, net	6,496
Due from other funds	222,000
Prepaid insurance	22
Inventories	15,088
Accounts payable	29,969
Advance rental payments	(42,796)
Security deposits	(18,050)
Net cash used in operating activities	<u>(1,146,334)</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Other financing sources	<u>1,267,011</u>
NET CHANGE IN CASH	120,677
Cash at June 30, 2020	34,668
Cash at June 30, 2021	<u>\$ <u>155,345</u></u>

**INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE JUNE 30, 2021 AND 2020**

<u>Expo Center Operations</u>	MONTH ENDED 6/30/2021	YEAR TO DATE 6/30/2021	ANNUAL BUDGET 2020-2021	% OF ANNUAL BUDGET	MONTH ENDED 06/30/2020	YEAR TO DATE 06/30/2020
Revenues						
Facilities rentals	\$ -	\$ 975	\$ 118,000	1%	\$ -	\$ 200,373
Facilities rentals - bar sales	-	-	107,800	0%	-	200,147
Facilities - security	-	-	24,400	0%	-	38,260
Facilities - food	-	-	5,700	0%	-	5,536
Facilities - insurance	-	-	-	0%	-	10,300
Facilities - other	-	-	-	0%	-	4,575
Grand Arena - special events rentals	-	-	79,000	0%	-	119,462
Grand Arena - outdoor arena rentals	-	-	3,800	0%	-	3,500
Grand Arena - show barn stall rentals	640	11,794	21,000	56%	-	23,654
Grand Arena - shaving sales	-	1,083	5,200	21%	-	6,639
Grand Arena - security	-	-	44,800	0%	-	82,111
Grand Arena - trailer parking	-	-	7,200	0%	-	9,970
Grand Arena - bar sales	-	886	134,200	1%	-	277,570
Grand Arena - food	-	-	51,600	0%	-	44,384
Grand Arena - feed sales	-	-	100	0%	-	55
Grand Arena - parking	-	-	65,100	0%	-	92,593
Grand Arena - other	-	-	33,500	0%	-	53,276
Speedway - Merchandise	-	-	7,500	0%	-	5,054
Speedway - Bar	-	-	33,700	0%	-	26,340
Speedway - Prize Money	-	-	30,200	0%	-	16,395
Speedway - General Admission	-	-	51,400	0%	-	37,620
Speedway - Concessions	-	-	28,400	0%	-	23,426
Speedway - Parking	-	-	12,900	0%	-	9,625
Speedway - Other	-	-	25,100	0%	-	1,667
G&A- Other	-	5,128	1,800	285%	-	869
Total revenues	640	19,866	892,400	2%	-	1,293,401
Expo expenses						
Cost of sales	-	12,498	78,200	16%	452	140,704
Bar supplies	-	-	200	0%	-	4,952
Promotional banquet	-	-	3,400	0%	-	2,088
Feed	-	265	100	265%	-	140
Contract labor/wages	12,364	333,654	259,000	129%	15,310	618,133
Furniture/fixtures & equipment	-	-	13,600	0%	-	5,626
Facilities - insurance	-	400	800	50%	(200)	9,600
Miscellaneous	-	-	2,500	0%	1,844	5,103
Promotional	-	-	10,500	0%	-	6,269
Property maintenance	-	1,866	36,400	5%	781	29,931
Repairs and maintenance	-	-	1,100	0%	-	5,064
Sales tax	-	1	-	0%	-	(64)
Security - Grand Arena	-	-	40,100	0%	1,590	64,225
Security - Facilities	-	-	26,800	0%	-	47,991
Security - Speedway	-	-	13,000	0%	-	11,190
Shavings	-	519	2,400	22%	-	6,266
Supplies	2,208	26,909	34,900	77%	2,518	53,703
Equipment rental	-	1,337	11,700	11%	1,058	2,810
Special event concessions	4,058	4,058	23,300	17%	3,327	19,483
Bad debt	-	5,004	8,400	60%	750	13,500
Speedway- Concessions	-	-	12,700	0%	-	9,336
Speedway- Merchandise	-	-	5,100	0%	-	-
Speedway- Insurance	-	76	9,500	1%	1,009	13,441
Speedway - Prize money	-	-	45,300	0%	-	30,706
Speedway- Outside services/contract labor	-	-	65,400	0%	-	61,495
Total Expo expenses	18,630	386,587	704,400	55%	28,439	1,161,692
Operating income before direct G & A and CRIA indirect expenses	(17,990)	(366,721)	188,000	-195%	(28,439)	131,709

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE JUNE 30, 2021 AND 2020

<u>Expo Center Operations</u>	MONTH ENDED 6/30/2021	YEAR TO DATE 6/30/2021	ANNUAL BUDGET 2020-2021	% OF ANNUAL BUDGET	MONTH ENDED 06/30/2020	YEAR TO DATE 06/30/2020
Direct general and administrative expenses						
Travel and meetings	-	-	1,500	0%	-	1,634
Dues, subscriptions, books, etc.	4,109	18,951	12,800	148%	4,730	19,570
Equipment rental/lease	728	13,095	5,000	262%	870	11,577
Employee training	-	-	800	0%	-	747
Furniture/fixtures & equipment	516	662	1,000	66%	-	1,252
Advertising/printing	-	-	100	0%	-	2,423
Telephone	1,296	16,234	17,500	93%	816	15,151
Postage	50	220	6,500	3%	-	4,647
Miscellaneous	312	6,374	26,000	25%	298	16,818
Professional services	19,849	208,456	322,500	65%	19,402	259,650
Repairs and equipment	-	583	3,100	19%	-	2,776
Vehicle expenses	-	7,256	68,800	11%	3,560	58,177
Insurance and bonds	1,085	11,947	11,700	102%	1,087	12,410
Supplies	2,031	24,498	52,500	47%	2,685	44,536
Contract labor/administrative wages	24,729	389,211	428,400	91%	26,202	420,536
Property maintenance	17,214	198,577	135,400	147%	17,788	144,222
Utilities	5,007	96,278	170,200	57%	8,484	138,216
Total direct general and administrative expenses	76,926	992,342	1,263,800	79%	85,922	1,154,342
EXCESS OF EXPENDITURES OVER REVENUES	\$ (94,916)	\$ (1,359,063)	\$ (1,075,800)	126%	\$ (114,361)	\$ (1,022,633)

CAPITAL PROJECTS FUND
 SCHEDULE OF REVENUES AND EXPENDITURES
 FOR THE MONTH AND YEAR TO DATE JUNE 30, 2021

REVENUES:	MONTH ENDED 6/30/2021	YEAR TO DATE 6/30/2021	ANNUAL BUDGET 2020-2021	% OF ANNUAL BUDGET
Other revenues	\$ -	\$ 440	\$ 1,500	29%
GENERAL AND ADMINISTRATIVE EXPENSES:				
Salaries - board	2,836	34,032	38,000	90%
Medicare/disability	41	493	600	82%
PARS - ARS	106	1,276	1,400	91%
Legal	6,589	6,589	10,000	66%
Professional services	8,305	110,622	165,200	67%
Accounting	101	881	1,000	88%
Vehicle expenses	597	3,039	2,800	109%
General engineering	17,199	70,623	51,400	137%
Printing/photography	-	43	-	0%
Security	40,844	452,883	439,100	103%
Property maintenance	32,721	398,154	368,800	108%
Insurance and bonds	-	-	26,000	0%
Office expenses	-	-	500	0%
Utilities	2,820	17,336	51,800	33%
Total general and administrative expenses	<u>112,159</u>	<u>1,095,971</u>	<u>1,156,600</u>	95%
EXCESS OF EXPENDITURES OVER REVENUES	<u>\$ (112,159)</u>	<u>\$ (1,095,531)</u>	<u>\$ (1,155,100)</u>	95%