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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
REGULAR MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
AUGUST 11, 2021  
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The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Eric Benavidez at 9:00 a.m., in the City of Industry Council Chamber, 15651 Mayor Dave Way, California and telephonically using Conference Call Number, 657-204-3264, Conference ID: 311 993 20#.

**FLAG SALUTE**

The flag salute was led by Board Member Hartmann.

**ROLL CALL**

PRESENT: Eric Benavidez, Chairman  
Ronald Whittemore, Vice Chairman  
Larry Hartmann, Board Member  
Sean Lee, Board Member

ABSENT: Bob Lindsey, Board Member

STAFF PRESENT: Josh Nelson, Executive Director; Bing Hyun, Assistant City Manager; Bianca Sparks, Assistant General Counsel; Julie Robles, Secretary; and Lynn Thompson, Administrative Technician III.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT CALENDAR**

**5.1 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR AUGUST 11, 2021**

*RECOMMENDED ACTION:* Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

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**5.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR JUNE 2021**

*RECOMMENDED ACTION:* *Receive and file.*

**5.3 CONSIDERATION OF THE MINUTES OF THE JULY 7, 2021 REGULAR MEETING**

*RECOMMENDED ACTION:* *Approve as submitted.*

**5.4 CONSIDERATION OF THE STATEMENT OF INVESTMENT POLICY**

*RECOMMENDED ACTION:* *Approve as submitted.*

**5.5 CONSIDERATION OF NOTICE OF COMPLETION, FOR CONTRACT NO. CIP IH-18-007-B RESURFACING DESIGN – EXPO CENTER PARKING LOT, WITH SIALIC CONTRACTORS CORPORATION, DBA SHAWNAN**

*RECOMMENDED ACTION:* *Authorize the CRIA Engineer to execute the Notice of Completion and authorize the City Clerk to file the Notice of Completion.*

**5.6 CONSIDERATION OF AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MELZER DECKERT & RUDER ARCHITECTS, INC., FOR DESIGN SERVICES ON THE PAVILION BUILDING UPGRADES AT THE INDUSTRY HILLS EXPO CENTER, REVISING THE SCOPE OF SERVICES AND INCREASING COMPENSATION BY \$9,335.00 (MP 01-34 #24)**

*RECOMMENDED ACTION:* *Approve the Amendment.*

MOTION BY VICE CHAIRMAN WHITTEMORE AND SECOND BY BOARD MEMBER LEE TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

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AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,  
C/BENAVIDEZ  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: LINDSEY  
ABSTAIN: BOARD MEMBERS: NONE

**BOARD MATTERS**

**6.1 UPDATE ON THE EXPO CENTER**

*RECOMMENDED ACTION:* *Receive and file.*

Expo Facility Ops Manager, Cory Moss provided a staff report and Executive Director, Josh Nelson provided a status update of the upcoming projects. Both were available to answer any questions.

MOTION BY BOARD MEMBER HARTMANN AND SECOND BY VICE CHAIRMAN WHITTEMORE TO RECEIVE AND FILE. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,  
C/BENAVIDEZ  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: LINDSEY  
ABSTAIN: BOARD MEMBERS: NONE

**6.2 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR MAY 31, 2021**

*RECOMMENDED ACTION:* *Receive and file the report.*

Dean Yamagata from Frazier, LLP provided a staff report to the Authority and was available to answer any questions.

MOTION BY BOARD MEMBER LEE AND SECOND BY BOARD MEMBER HARTMANN TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

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AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,  
C/BENAVIDEZ  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: LINDSEY  
ABSTAIN: BOARD MEMBERS: NONE

**6.3 CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONS, INC. TO PROVIDE ON-CALL LANDSCAPE ARCHITECTURE SERVICES IN AN AMOUNT NOT TO EXCEED \$100,000.00 THROUGH AUGUST 12, 2024**

*RECOMMENDED ACTION:*

*Approve the Agreement.*

Executive Director, Josh Nelson provided a staff report and was available to answer any questions.

MOTION BY VICE CHAIRMAN WHITTEMORE AND SECOND BY BOARD MEMBER HARTMANN TO APPROVE THE AGREEMENT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: HARTMANN, LEE, V/C WHITTEMORE,  
C/BENAVIDEZ  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: LINDSEY  
ABSTAIN: BOARD MEMBERS: NONE

**EXECUTIVE DIRECTOR COMMUNICATIONS**

There were none.

**ADJOURNMENT**

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:14 a.m.

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Julie Robles, Secretary



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Eric Benavidez, Chairman