
Civic-Recreational-Industrial Authority



Regular Meeting Agenda
MAY 11, 2022

9:00 a.m.

Chairman Eric Benavidez
Vice Chairman Ronald Whittemore
Board Member Sean Lee
Board Member Bob Lindsey
Board Member Ronald McPeak

Location: City Council Chamber, 15651 Mayor Dave Way, City of Industry, California

Addressing the Authority:

NOTICE OF TELEPHONIC MEETING:

- ***Pursuant to AB 361 (Government Code Section 54953(e)), this meeting will be held in person and telephonically. Members of the public can attend the hybrid meeting and offer public comments either in person or telephonically, by calling the following conference call number: 657-204-3264, then entering the following Conference ID: 870 705 044#. Pursuant to the Governor's Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Civic-Recreational-Industrial Authority meeting (including assisted listening devices), please contact the City Clerk's Office at (626) 333-2211 by 5:00 p.m. on Monday, May 9, 2022, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.***

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- ***Agenda Items:*** Members of the public may address the Civic-Recreational-Industrial Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda.
 - ***Public Comments (Non-Agenda Items Only):*** Anyone wishing to address the Civic-Recreational-Industry Authority on an item not on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the Authority from taking action on a specific item unless it appears on the posted Agenda.

Agendas and other writings:

In compliance with Government Code Section 54957.5(b), staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 Mayor Dave Way, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Thursday, 8:00 a.m. to 5:00 p.m., Fridays 8:00 a.m. to 4:00 pm. City Hall doors are closed between 12:00 p.m. to 1:00 p.m. each day. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.

1. Call to Order
2. Flag Salute
3. Roll Call
4. Public Comments

5. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the Civic-Recreational-Industrial Authority (CRIA) Board request specific items be removed from the Consent Calendar for separate action.

- 5.1 Consideration of the Register of Demands submitted by the Finance Department for May 11, 2022

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

- 5.2 Consideration of the Register of Demands submitted by CNC Equestrian Management Services for the Industry Hills Expo Center for March 2022

RECOMMENDED ACTION: Receive and file.

- 5.3 Consideration of the minutes of the April 13, 2022 regular meeting

RECOMMENDED ACTION: Approve as submitted.

- 5.4 Consideration of Resolution No. CRIA 2022-06 – A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY (“CRIA”) CONTINUING THE AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

RECOMMENDED ACTION: Adopt Resolution No. CRIA 2022-06, continuing the authorization of remote teleconference meetings pursuant to AB 361.

6. **BOARD MATTERS**

- 6.1 Presentation and discussion regarding the Civic-Recreational-Industrial Authority's Financial Report for February 28, 2022

RECOMMENDED ACTION: *Receive and file the report.*

- 6.2 Update on the Expo Center

RECOMMENDED ACTION: *Receive and file.*

7. **EXECUTIVE DIRECTOR COMMUNICATIONS**

8. **AB 1234 REPORTS**

9. **BOARD MEMBER COMMUNICATIONS**

10. Adjournment. Next regular meeting: Wednesday, June 8, 2022, at 9:00 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.1

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
AUTHORIZATION FOR PAYMENT OF BILLS
Board Meeting May 11, 2022

<u>FUND</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
121	CRIA - CAPITAL IMPROVEMENT	378,481.42
360	INDUSTRY HILLS EXPO OPERATING ACCOUNT	148,845.48
TOTAL ALL FUNDS		527,326.90

<u>BANK</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
WFCK	WELLS FARGO CHECKING	527,326.90

APPROVED PER CITY MANAGER

Civic-Recreational-Industrial Authority
Voided Check
May 11, 2022

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
11397	04/27/2022		CRIA-EQUESTRIAN CENTER	(\$50,000.00)
	Invoice	Date	Description	Amount
	MAR-22	04/27/2022	REIMBURSEMENT FOR MARCH 2022 OPERATING COS*	(\$50,000.00)

Checks	Status	Count	Transaction Amount
	Total	1	(\$50,000.00)

Civic-Recreational-Industrial Authority
Board Meeting
May 11, 2022

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
11398	04/27/2022		CRIA-EQUESTRIAN CENTER	\$50,000.00
	Invoice	Date	Description	Amount
	MAR-22-A	04/27/2022	REIMBURSEMENT FOR MARCH 2022 OPERATING COS	\$50,000.00
11399	05/11/2022		ABSOLUTE INTERNATIONAL SECURIT	\$39,227.76
	Invoice	Date	Description	Amount
	2020104978	04/30/2022	APRIL 2022 SECURITY SVC - EXPO CENTER	\$39,227.76
11400	05/11/2022		B2 PRINT, LLC	\$279.85
	Invoice	Date	Description	Amount
	0011276-C	03/31/2022	CRIA MAILING LABELS	\$279.85
11401	05/11/2022		BLAKE AIR CONDITIONING COMPANY	\$12,604.56
	Invoice	Date	Description	Amount
	61389	04/14/2022	INSPECT & REPAIR AC @ PAVILION - EXPO CENTER	\$3,092.56
	61549	04/22/2022	HVAC REPAIR @ PAVILION - EXPO CENTER	\$9,512.00
11402	05/11/2022		C.S. LEGACY CONSTRUCTION, INC.	\$48,650.99
	Invoice	Date	Description	Amount
	#2-EXPO-2132	05/01/2022	GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPC	\$51,211.56
11403	05/11/2022		CITY OF INDUSTRY	\$799.53
	Invoice	Date	Description	Amount
	2022-00000053	03/31/2022	MARCH 2022 FUEL COSTS	\$799.53
11404	05/11/2022		CNC ENGINEERING	\$72,872.50
	Invoice	Date	Description	Amount

**Civic-Recreational-Industrial Authority
Board Meeting
May 11, 2022**

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
505219	04/28/2022		AVALON ROOM IMPROVEMENTS	\$20,157.50
505220	04/28/2022		NEW BANQUET FACILITY AT THE EXPO CENTER	\$1,292.50
505221	04/28/2022		EXPO CENTER ALARM SYSTEM UPGRADES	\$1,217.50
505222	04/28/2022		EXPO CENTER ELECTRICAL LOADING MASTER PLAN	\$880.00
505223	04/28/2022		EXPO CENTER ROADS REHABILITATION	\$5,575.00
505224	04/28/2022		GAZEBO AT EXPO CENTER PAVILION BUILDING	\$32,142.50
505225	04/28/2022		MISC SITE & DRAINAGE IMPROVEMENT AT AVALON BL	\$3,412.50
505226	04/28/2022		EXPO CENTER ADA UPGRADES	\$3,570.00
505227	04/28/2022		EXPO CENTER - STANDARDS OF FACILITIES MAINTEN.	\$4,625.00
11405	05/11/2022		CRIA-PAYROLL ACCOUNT	\$3,500.00
Invoice	Date	Description	Amount	
APR-22	04/12/2022	REPLENISH PAYROLL ACCOUNT FOR APRIL 2022	\$3,500.00	
11406	05/11/2022		ELEVATE PUBLIC AFFAIRS, LLC	\$5,000.00
Invoice	Date	Description	Amount	
2646	04/12/2022	PROFESSIONAL SVC - MARCH 2022	\$5,000.00	
11407	05/11/2022		ENVIRONS, INC.	\$900.00
Invoice	Date	Description	Amount	
3580	04/11/2022	LANDSCAPE PLANS - GAZEBO @ EXPO CENTER PAVIL	\$900.00	
11408	05/11/2022		HARDY AND HARPER, INC.	\$78,051.71
Invoice	Date	Description	Amount	
#4-EXPO-2133	05/01/2022	EXPO CENTER ROAD REHABILITATION - EXPO-2133	\$82,159.70	
11409	05/11/2022		IDS GROUP, INC.	\$44,717.50

Civic-Recreational-Industrial Authority
Board Meeting
May 11, 2022

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
	Invoice	Date	Description	Amount
	19X002.10-8	03/31/2022	SITE ANALYSIS - AVALON ROOM EXPO CENTER	\$3,138.00
	19X002.13-2	03/31/2022	EXPO CENTER NEW BANQUET FACILITY	\$35,279.50
	19X002.30-6	02/28/2022	EXPO CENTER ELECTRICAL LOADING MASTER PLAN	\$6,300.00
11410	05/11/2022		KAZONI CONSTRUCTION	\$137,913.72
	Invoice	Date	Description	Amount
	2022-00001842	05/01/2022	EXPO CENTER AVALON ROOM IMPRVMENTS - EXPO-21:	\$145,172.35
11411	05/11/2022		KLINE'S PLUMBING, INC.	\$5,365.00
	Invoice	Date	Description	Amount
	12261	04/02/2022	REPAIR LEAK - COWBOY CAFE @ EXPO	\$850.00
	12273	04/05/2022	CLEAN SEWER LINES - EXPO CENTER	\$2,500.00
	12289	04/24/2022	VIDEO INSPECTION FOR SEWER LINES - EXPO CENTE	\$750.00
	12294	04/24/2022	RESTROOM REPAIR @ BRIGHTVIEW BLDG - EXPO CEN	\$1,265.00
11412	05/11/2022		MERRITT'S ACE HARDWARE	\$128.67
	Invoice	Date	Description	Amount
	127918	04/07/2022	BROWN TARP - EXPO CENTER	\$38.49
	127633	03/21/2022	KNOBS & PORCH LAMP - EXPO CENTER	\$90.18
11413	05/11/2022		PACIFIC UTILITY INSTALLATION	\$2,471.00
	Invoice	Date	Description	Amount
	25662	03/31/2022	ELECTRICAL DISTRIBUTION & STREETLIGHT SYSTEM	\$2,471.00
11414	05/11/2022		SATSUMA LANDSCAPE & MAINT.	\$24,264.57
	Invoice	Date	Description	Amount

**Civic-Recreational-Industrial Authority
Board Meeting
May 11, 2022**

Check	Date		Payee Name	Check Amount
CRIA.WF.CHK - CRIA Wells Fargo Checking				
	0422EC	04/28/2022	APRIL 2022 LANDSCAPE MAINTENANCE	\$24,264.57
11415	05/11/2022		SYNCHRONY BANK/AMAZON	\$129.54
	Invoice	Date	Description	Amount
	873366848664	04/02/2022	REFLECTOR HOOD - EXPO CENTER	\$37.38
	835993996968	04/01/2022	GARAGE DOOR OPENERS - EXPO CENTER	\$92.16
11416	05/11/2022		VALLEY VISTA SERVICES, INC	\$450.00
	Invoice	Date	Description	Amount
	0003927441	03/01/2020	IH RODEO STORAGE BOXES - MAR 2020	\$450.00

Checks	Status	Count	Transaction Amount
	Total	19	\$527,326.90

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.2

Industry Hills Expo Center
Check Detail
March 2022

Industry Hills Expo Center - Check Register

DATE	CHECK #	PAYEE	AMOUNT	DETAILS
03/02/2022	16891	AT&T	492.37	TELEPHONE EXP.
03/02/2022	16892	Benjamin Romero	1,667.43	GUARD SHACK REPAIRS
03/02/2022	16893	CINTAS	1,156.24	MATS, MOPS AND UNIFORMS
03/02/2022	16894	CNC EQUESTRIAN MANAGEMENT	66,707.79	CONTRACT LABOR FEB. 2022/MAINT. CREW FEB. 2022
03/02/2022	16895	FOOTHILL VACUUM & JANITORIAL	266.33	SUPPLIES EXP.
03/02/2022	16896	FRONTIER COMMUNICATIONS	494.23	TELEPHONE EXP.
03/02/2022	16897	GRAHAM COMPANY	445.00	EMERGENCY LIGHT SYSTEM MAINT.
03/02/2022	16898	HOME DEPOT	685.14	PROPERTY MAINT. EXP.
03/02/2022	16899	JAM GOLF CARS	7,620.75	VEHICLE MAINT.
03/02/2022	16900	JANUS PEST MANAGEMENT, INC.	749.00	PEST CONTROL
03/02/2022	16901	JUAN LOPEZ	1,267.50	IT SERVICES-FEBRUARY 2022
03/02/2022	16902	MRC SMART TECHNOLOGY SOLUTIONS	535.31	SUPPLIES EXP.
03/02/2022	16903	OFFICE DEPOT	197.85	SUPPLIES EXP.
03/02/2022	16904	PITNEY BOWES GLOBAL FINANCE	196.27	POSTAGE
03/02/2022	16905	SO CAL GAS	758.63	UTILITIES EXP.
03/02/2022	16906	SOUTHERN CALIFORNIA EDISON	5,902.41	UTILITIES EXP.
03/02/2022	16907	SPARKLETTS	39.93	SUPPLIES EXP.
03/02/2022	16908	STAPLES Business Advantage	63.03	SUPPLIES EXP.
03/02/2022	16909	TBS CLEANING SERVICE	1,900.00	FEB. 2022 CLEANING EXP.
03/02/2022	16910	XEROX FINANCIAL SERVICES	794.90	XEROX LEASE
03/08/2022	16911	AMA	200.00	SPEEDWAY SANCTION FEES.
03/08/2022	16912	CINTAS	578.12	MATS, MOPS AND UNIFORMS
03/08/2022	16913	FRONTIER COMMUNICATIONS	170.98	INTERNET EXP.
03/08/2022	16914	JANUS PEST MANAGEMENT, INC.	844.00	PEST CONTROL
03/08/2022	16915	OFFICE DEPOT	195.62	SUPPLIES EXP.
03/08/2022	16916	PITNEY BOWES	196.27	POSTAGE
03/08/2022	16917	RANCHO JANITORIAL SUPPLIES	698.90	SUPPLIES EXP.
03/08/2022	16918	SATSUMA LANDSCAPE	19,255.23	PROPERTY MAINT. EXP.
03/08/2022	16919	STAPLES Business Advantage	56.60	SUPPLIES EXP.
03/08/2022	16920	VALLEY VISTA SERVICES, INC.	5,523.43	ROLL OFF AND DUMP FEES
03/08/2022	16921	MA-020422 TJARKS AGILITY PRODUCTIONS	100.00	REFUND
03/08/2022	16922	MA-021122 TJARKS AGILITY PRODUCTIONS	220.00	REFUND
03/08/2022	16923	MA-031321 FLORENTINO RAMIREZ	5,500.00	*EVENT CANCELLATION REFUND
03/14/2022	16924	CINTAS	578.12	MATS, MOPS AND UNIFORMS
03/14/2022	16925	CNC EQUESTRIAN MANAGEMENT	977.23	AMEX
03/14/2022	16926	RANCHO JANITORIAL SUPPLIES	381.26	SUPPLIES EXP.
03/14/2022	16927	ROGERS,CLEM & CO.	2,200.00	ACCTNG SERVICES FEBRUARY 2022
03/22/2022	16928	AT&T	499.21	TELEPHONE EXP.
03/22/2022	16929	BROWN & BROWN OF CALIFORNIA INC.	13,040.74	EQUINE INSURANCE 22/23
03/22/2022	16930	CINTAS	578.12	MATS, MOPS AND UNIFORMS

Industry Hills Expo Center
 Check Detail
 March 2022

DATE	CHECK #	PAYEE	AMOUNT	DETAILS
03/22/2022	16931	FRONTIER COMMUNICATIONS	503.28	TELEPHONE EXP.
03/22/2022	16932	JANUS PEST MANAGEMENT, INC.	1,329.00	PEST CONTROL
03/22/2022	16933	JUAN LOPEZ	1,656.25	IT SERVICES-MARCH 2022
03/22/2022	16934	SO CAL GAS	562.09	UTILITIES EXP.
03/22/2022	16935	TBS CLEANING SERVICE	1,825.00	MARCH 2022 CLEANING EXP.
03/22/2022	16936	XEROX FINANCIAL SERVICES	816.40	XEROX LEASE
*INDICATES CANCELLATION DUE TO COVID-19 OUTBREAK				
TOTAL			150,425.96	

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.3

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
APRIL 13, 2022
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The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Eric Benavidez at 9:00 a.m., in the City of Industry Council Chamber, 15651 Mayor Dave Way, California and telephonically using Conference Call Number, 657-204-3264, Conference ID: 569 718 471#.

FLAG SALUTE

The flag salute was led by Chairman Benavidez.

ROLL CALL

PRESENT: Eric Benavidez, Chairman
Ronald Whittemore, Vice Chairman
Sean Lee, Board Member
Bob Lindsey, Board Member
Ronald McPeak, Board Member

STAFF PRESENT: Josh Nelson, Executive Director; Bing Hyun, Assistant City Manager; James M. Casso, General Counsel; and Julie Robles, Secretary.

PUBLIC COMMENTS

There were no public comments.

Chairman Benavidez asked for everyone to join him in a moment of silence for the passing of Congressman Esteban Torres. He was very active in giving back to the community and will be a huge loss to many of us in this room.

Chairman Benavidez then said he was happy and delighted to welcome new member Ronald McPeak.

CONSENT CALENDAR

5.1 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR APRIL 13, 2022

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
APRIL 13, 2022
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5.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR FEBRUARY 2022

RECOMMENDED ACTION: *Receive and file.*

5.3 CONSIDERATION OF THE MINUTES OF THE NOVEMBER 10, 2021 SPECIAL MEETING

RECOMMENDED ACTION: *Approve as submitted.*

5.4 CONSIDERATION OF THE ANNUAL AUDITED BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDING JUNE 30, 2021, WITH INDEPENDENT AUDITORS' REPORT

RECOMMENDED ACTION: *Approve the Annual Audited
Financial Statements for FY 20-21.*

5.5 CONSIDERATION OF INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING, AND ON COMPLIANCE AND OTHER MATTERS FOR THE YEAR ENDING JUNE 30, 2021

RECOMMENDED ACTION: *Approve the Independent
Auditor's Report for FY 20-21*

5.6 CONSIDERATION OF AUDITOR'S COMMUNICATIONS WITH THE CHAIR AND BOARD MEMBERS FOR THE YEAR ENDING JUNE 30, 2021

RECOMMENDED ACTION: *Approve the Auditor's
Communication Report for FY 20-21.*

5.7 CONSIDERATION OF RESOLUTION NO. CRIA 2022-05 – A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY (“CRIA”) CONTINUING THE AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

RECOMMENDED ACTION: *Adopt Resolution No. CRIA 2022-05,
continuing the authorization of remote teleconference meetings pursuant to AB 361.*

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
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MOTION BY BOARD MEMBER LINDSEY AND SECOND BY VICE CHAIRMAN WHITTEMORE TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, MCPEAK, V/C
WHITTEMORE, C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

BOARD MATTERS

6.1 CONSIDERATION OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH VENEKLASSEN ASSOCIATES, INC., FOR PROFESSIONAL DESIGN SERVICES FOR THE GRAND ARENA AUDIO VISUAL UPGRADES PROJECT, REVISING THE SCOPE OF SERVICES, EXTENDING THE TERM THROUGH DECEMBER 31, 2023, INCREASING COMPENSATION BY \$183,304.00, AND REVISING THE ADDRESS FOR CRIA (MP 01-34 #33

RECOMMENDED ACTION: Approve the Amendment.

Program Manager, Tapas Dutta, with CNC Engineering provided a staff report and was available to answer any questions.

MOTION BY BOARD MEMBER MCPEAK, AND SECOND BY BOARD MEMBER LINDSEY TO APPROVE THE AMENDMENT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, MCPEAK, V/C
WHITTEMORE, C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

6.2 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR JANUARY 31, 2022

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
APRIL 13, 2022
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RECOMMENDED ACTION: *Receive and file the report.*
Dean Yamagata from Frazier, LLP provided a staff report to the Authority and was available to answer any questions.

MOTION BY VICE CHAIRMAN WHITTEMORE, AND SECOND BY BOARD MEMBER LINDSEY TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, MCPEAK, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

6.3 UPDATE ON THE EXPO CENTER

RECOMMENDED ACTION: *Receive and file.*

Misty Lucero with CNC Equestrian provided a staff report and was available to answer any questions.

MOTION BY VICE CHAIR WHITTEMORE AND SECOND BY BOARD MEMBER LINDSEY TO RECEIVE AND FILE. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, MCPEAK, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

EXECUTIVE DIRECTOR COMMUNICATIONS

Executive Director Josh Nelson welcomed new member Ronald McPeak.

AB1234 REPORTS

There were none.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
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BOARD MEMBER COMMUNICATIONS

Vice Chairman Whittemore also welcomed new member Ron McPeak to the board. We are longtime friends of twenty-five years.

ADJOURNMENT

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:17 a.m.

Eric Benavidez, Chairman

Julie Robles, Secretary

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.4

RESOLUTION NO. CRIA 2022-06

A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY CONTINUING THE AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

RECITALS

WHEREAS, the Civic-Recreational-Industrial Authority (“CRIA”) is committed to preserving and encouraging public access and participation in its meetings; and

WHEREAS, all meetings of CRIA are open and public, as required by the Ralph M. Brown Act (Gov. Code §§54950 – 54963) (“Brown Act”), so that any member of the public may attend, participate, and observe CRIA conduct its business; and

WHEREAS, in March 2020 as a response to the ongoing COVID-19 pandemic, Governor Newsom issued Executive Orders N-25-20 and N-29-20. These orders suspended certain elements of the Brown Act and specifically allowed for legislative bodies as defined by the Brown Act to hold their meetings entirely electronically with no physical meeting place. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which provided that the provisions in Executive Order N-29-20 suspending certain elements of the Brown Act would continue to apply through September 30, 2021; and

WHEREAS, on September 16, 2021 Governor Newsom signed AB 361, which added subsection (e) to Government Code §54953 of the Brown Act, and makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code §54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, one of the conditions required is that a state of emergency has been declared by the Governor pursuant to Government Code §8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code §8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, in March 2020, in response to the spread of COVID-19 in the State of California, the Governor Proclaimed a State of Emergency pursuant to Government Code §8625, and issued a number of executive orders aimed at containing the COVID-19 virus, and the County of Los Angeles through various Orders of the Los Angeles County Health Officer, continues to impose or recommend measures to promote social distancing; and

WHEREAS, Los Angeles County officials have recommended measures to promote social distancing, and strongly recommend masks for all regardless of vaccination status in an effort to slow the transmission of COVID-19 throughout the State and Los Angeles County; and

WHEREAS, CRIA is concerned about the health and safety of all individuals of the public who attend public meetings; and

WHEREAS, as a consequence of the continued state of emergency, the CRIA Board adopted Resolution No. CRIA 2021-05 on October 13, 2021, Resolution No. CRIA 2021-06 on November 10, 2021, Resolution No. CRIA 2021-07 on December 10, 2021, Resolution No. CRIA 2022-01 on January 9, 2022, Resolution No. CRIA 2022-02 on February 8, 2022, Resolution No. CRIA 2022-04 on March 10, 2022, and Resolution No. CRIA 2022-05 on April 9, 2022, finding and determining that the CRIA Board would continue to conduct its meetings without compliance with Government Code §54953(b)(3), as authorized by Government Code §54953(e), and that CRIA would continue to comply with the requirements to provide the public with access to all public meetings as prescribed in §54953(e)(2); and

WHEREAS, pursuant to the provisions of AB 361, the CRIA Board hereby finds and determines that the findings set forth in Resolution No. CRIA 2022-05 remain, and that it is thereby necessary to continue to conduct its meetings without compliance with Government Code §54953(b)(3), as authorized by Government Code §54953(e).

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1: The Board finds that all of the facts set forth in the Recitals are true and correct and are incorporated herein by reference.

SECTION 2: The Board hereby considers the existing conditions of the state of emergency, local officials in Los Angeles County have recommended or imposed measures to promote social distancing in connection with COVID-19. Based on these facts, findings, and determinations, the Board authorizes Staff to conduct remote teleconference meetings of the Board, under the provisions of Government Code §54953(e).

SECTION 3: The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution and AB 361, including continuing to conduct open and public meetings in accordance with the Brown Act.

SECTION 4: This Resolution shall take effect May 9, 2022, and shall be effective until June 8, 2022, or such time as the Board adopts a subsequent resolution in

accordance with Government Code §54953(e)(3) to extend the time during which the Board may continue to meet by teleconference.

PASSED, APPROVED AND ADOPTED by the Civic-Recreational-Industrial Authority at a regular meeting held on May 11, 2022, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

Eric Benavidez, Chairman

ATTEST:

Julie Gutierrez-Robles, Secretary

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.1



CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

MEMORANDUM

TO: Honorable Chairman and Board Members

STAFF: Yamini Pathak, Director of Finance
Dean Yamagata, Financial Consultant – Frazer, LLP

DATE: May 11, 2022

SUBJECT: Civic-Recreational-Industrial Authority February 28, 2022 Financial Report

Executive Summary:

Due to the pandemic, the Expo Center operations have been severely limited since March 2020. Our analysis will focus mainly on the control of expenditures and status of the capital projects to be completed during fiscal year ended June 2022.

Expo Center:

For the month ended February 28, 2022, the Expo Center generated revenues of \$20,898 and incurred expenses of \$120,710.

For the year to date ended February 28, 2022, the Expo Center generated revenues of \$88,270 and incurred expenses amounted to \$985,240, which represents approximately 67.0% of the budgeted annual expenses of \$1,479,000. Transfers received by the Expo Center amounted to \$697,500 for the year to date period ended February 28, 2022.

The expenses are in line with the budgeted amounts for the year ended June 30, 2022.

Capital Projects Fund:

Total budgeted expenditures for the year ended June 30, 2022 amount to \$1,177,900 which the Fund has incurred \$117,059 of expenditures during the month of February 2022 and \$798,299 or 68% of year to date expenditures. Year to date transfers from the City of Industry amounted to \$1,675,195, of which \$697,500 was transferred to the Expo Center.

Description of Reports:

The monthly financial statements, as shown in Exhibit A, are a comprehensive document reflecting the financial position and the result of operations of the Authority at February 28, 2022.

Fiscal Impact:

There is no fiscal impact as result of this action.

Recommendation:

Receive and file.

EXHIBIT A

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

FINANCIAL STATEMENTS

February 28, 2022

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

FINANCIAL STATEMENTS

February 28, 2022

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
FEBRUARY 28, 2022

Expo Center Operations

During the month ended February 28, 2022, no events was held in The Pavilion or the Avalon Room due to events being limited as a result of the COVID-19 pandemic.

In the Grand Arena we held three events with the contract totaling \$20,898. These events were Tjarks Agility, which was held twice, and American Super.

At February 28, 2022 and 2021, our financial statements reflect the following activity:

<u>Expo Center Operations</u>	Month Ended 2/28/2022	Year To Date 2/28/2022	Annual Budget 2021-2022	% of Annual Budget	Month Ended 02/28/2021	Year To Date 02/28/2021
Total revenues	\$ 20,898	\$ 88,270	\$ 8,500	1038%	\$ 360	\$ 13,329
Expenses:						
Direct Expo Center expenses	28,256	281,151	437,100	64%	56,629	269,406
General and administrative expenses	92,454	704,089	1,041,900	68%	95,441	674,296
Total direct Expo Center expenses	120,710	985,240	1,479,000	67%	152,070	943,702
Net loss from operations	(99,812)	(896,970)	(1,470,500)	61%	(151,710)	(930,373)
Net loss	\$ (99,812)	\$ (896,970)	\$ (1,470,500)	61%	\$ (151,710)	\$ (930,373)

Summarized financial information by department for the month ending February 28, 2022 and 2021:

<u>Expo Center Operations</u>	Month Ended 2/28/2022	Month Ended 2/28/2022	Month Ended 2/28/2022	Month Ended 2/28/2022	Month Ended 2/28/2022
	Speedway	Facilities	Grand Arena	General and Admin.	Totals
Total revenues	\$ -	\$ -	\$ 20,898	\$ -	\$ 20,898
Expenses:					
Direct Expo Center expenses	200	15,772	12,284	-	28,256
General and administrative expenses	-	-	-	92,454	92,454
Total direct Expo Center expenses	200	15,772	12,284	92,454	120,710
Net (loss) income from operations	(200)	(15,772)	8,614	(92,454)	(99,812)
Net (loss) income for the month ended	\$ (200)	\$ (15,772)	\$ 8,614	\$ (92,454)	\$ (99,812)

<u>Expo Center Operations</u>	Month Ended 2/28/2021	Month Ended 2/28/2021	Month Ended 2/28/2021	Month Ended 2/28/2021	Month Ended 2/28/2021
	Speedway	Facilities	Grand Arena	General and Admin.	Totals
Total revenues	\$ -	\$ -	\$ 360	\$ -	\$ 360
Expenses:					
Direct Expo Center expenses	-	30,229	26,400	-	56,629
General and administrative expenses	-	-	-	95,441	95,441
Total direct Expo Center expenses	-	30,229	26,400	95,441	152,070
Net loss from operations	-	(30,229)	(26,040)	(95,441)	(151,710)
Net loss for the month ended	\$ -	\$ (30,229)	\$ (26,040)	\$ (95,441)	\$ (151,710)

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
FEBRUARY 28, 2022

Summarized financial information by department for the year to date period ending February 28, 2022 and 2021:

<u>Expo Center Operations</u>	Year To Date	Year To Date	Year To Date	Year To Date	Year To Date
	2/28/2022	2/28/2022	2/28/2022	2/28/2022	2/28/2022
	Speedway	Facilities	Grand Arena	General and Admin.	Totals
Total revenues	\$ -	\$ 1,915	\$ 85,548	\$ 807	\$ 88,270
Expenses:					
Direct Expo Center expenses	(275)	137,590	143,836	-	281,151
General and administrative expenses	-	-	-	704,089	704,089
Total direct Expo Center expenses	(275)	137,590	143,836	704,089	985,240
Net (loss) income from operations	275	(135,675)	(58,288)	(703,282)	(896,970)
Net (loss) income year to date	\$ 275	\$ (135,675)	\$ (58,288)	\$ (703,282)	\$ (896,970)
<u>Expo Center Operations</u>	Year To Date	Year To Date	Year To Date	Year To Date	Year To Date
	2/28/2021	2/28/2021	2/28/2021	2/28/2021	2/28/2021
	Speedway	Facilities	Grand Arena	General and Admin.	Totals
Total revenues	\$ -	\$ 975	\$ 7,369	\$ 4,985	\$ 13,329
Expenses:					
Direct Expo Center expenses	(1,009)	144,820	125,596	-	269,407
General and administrative expenses	-	-	-	674,296	674,296
Total direct Expo Center expenses	(1,009)	144,820	125,596	674,296	943,703
Net (loss) income from operations	1,009	(143,845)	(118,227)	(669,311)	(930,374)
Net (loss) income year to date	\$ 1,009	\$ (143,845)	\$ (118,227)	\$ (669,311)	\$ (930,374)

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at February 28, 2022 amounted to \$5,115,834. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended February 28, 2022. It is the accounting policy of CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2022 annual audit.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

EXECUTIVE SUMMARY
 FINANCIAL STATEMENTS
FEBRUARY 28, 2022

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include board and staff salaries, professional services, and miscellaneous items.

At February 28, 2022, our financial statements reflect the following activity:

<u>Capital Projects Fund</u>	<u>Month Ended</u> <u>2/28/2022</u>	<u>Year To Date</u> <u>2/28/2022</u>	<u>Annual Budget</u> <u>2021-2022</u>	<u>% of Annual</u> <u>Budget</u>
Total revenues	\$ -	\$ 167	\$ 1,000	17%
Expenditures				
General and administrative expenses	117,059	798,299	1,177,900	68%
Total expenses	117,059	798,299	1,177,900	68%
Excess of expenditures over revenues	\$ (117,059)	\$ (798,132)	\$ (1,176,900)	68%

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

BALANCE SHEET
AS OF FEBRUARY 28, 2022

	<u>Capital Projects</u>	<u>Expo Center</u>
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 208,713	\$ 60,773
Investments	83,763	-
Accounts receivable, net	-	7,546
Inventories	-	22,463
Deposits	-	3,000
Total current assets	<u>292,476</u>	<u>93,782</u>
CAPITAL ASSETS, net	<u>-</u>	<u>5,115,834</u>
Total assets	<u>\$ 292,476</u>	<u>\$ 5,209,616</u>
LIABILITIES AND FUND BALANCE		
CURRENT LIABILITIES:		
Accounts payable	\$ -	\$ 74,703
Advance rental payments	-	45,529
Security deposits	-	26,750
Total current liabilities	<u>-</u>	<u>146,982</u>
FUND BALANCE:		
Fund balance	<u>292,476</u>	<u>5,062,634</u>
Total liabilities and fund balance	<u>\$ 292,476</u>	<u>\$ 5,209,616</u>

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

STATEMENT OF OPERATIONS
FOR THE MONTH AND YEAR TO DATE ENDED FEBRUARY 28, 2022

	CAPITAL PROJECTS				EXPO CENTER			
	MONTH ENDED 2/28/2022	YEAR TO DATE 2/28/2022	2021-2022 ANNUAL BUDGET	% OF ANNUAL BUDGET	MONTH ENDED 2/28/2022	YEAR TO DATE 2/28/2022	2021-2022 ANNUAL BUDGET	% OF ANNUAL BUDGET
REVENUES:								
Expo center revenues	\$ -	\$ -	\$ -	0%	\$ 20,898	\$ 88,270	\$ 8,500	1038%
Other revenues	-	167	1,000	17%	-	-	-	0%
Total revenues	<u>-</u>	<u>167</u>	<u>1,000</u>	<u>17%</u>	<u>20,898</u>	<u>88,270</u>	<u>8,500</u>	<u>1038%</u>
EXPENDITURES:								
Operating expenses	-	-	-		28,256	281,151	437,100	64%
General and administrative expenses	117,059	798,299	1,177,900	68%	92,454	704,089	1,041,900	68%
Total expenses	<u>117,059</u>	<u>798,299</u>	<u>1,177,900</u>	<u>68%</u>	<u>120,710</u>	<u>985,240</u>	<u>1,479,000</u>	<u>67%</u>
EXCESS OF EXPENDITURES OVER REVENUES	(117,059)	(798,132)	(1,176,900)	68%	(99,812)	(896,970)	(1,470,500)	61%
OTHER FINANCING SOURCES, NET	<u>210,000</u>	<u>1,177,818</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>697,500</u>	<u>-</u>	<u>0%</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/(EXCESS OF EXPENDITURES OVER REVENUE AND OTHER FINANCING SOURCES)	92,941	379,686	<u><u>\$(1,176,900)</u></u>	-32%	(99,812)	(199,470)	<u><u>\$(1,470,500)</u></u>	14%
Fund balance, beginning	<u>199,535</u>	<u>(87,210)</u>			<u>5,162,446</u>	<u>5,262,104</u>		
Fund balance, ending	<u><u>\$ 292,476</u></u>	<u><u>\$ 292,476</u></u>			<u><u>\$ 5,062,634</u></u>	<u><u>\$ 5,062,634</u></u>		

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY

INDUSTRY HILLS EXPO CENTER
 STATEMENT OF CASH FLOWS
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2022

	<u>AMOUNT</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Net loss before transfers and other credits	\$ (896,970)
Adjustments to reconcile net loss to net cash used in operating activities:	
Change in operating assets and liabilities:	
Accounts receivable, net	(7,621)
Due from other funds	92,000
Prepaid insurance	8,676
Inventories	865
Accounts payable	18,577
Advance rental payments	(8,699)
Security deposits	1,100
Net cash used in operating activities	<u>(792,072)</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Other financing sources	<u>697,500</u>
NET CHANGE IN CASH	(94,572)
Cash at July 1, 2021	<u>155,345</u>
Cash at February 28, 2022	<u>\$ <u>60,773</u></u>

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTHS AND YEARS TO DATE FEBRUARY 28, 2022 AND 2021

<u>Expo Center Operations</u>	<u>MONTH ENDED</u> <u>2/28/2022</u>	<u>YEAR TO DATE</u> <u>2/28/2022</u>	<u>ANNUAL</u> <u>BUDGET</u> <u>2021-2022</u>	<u>% OF</u> <u>ANNUAL</u> <u>BUDGET</u>	<u>MONTH ENDED</u> <u>02/28/2021</u>	<u>YEAR TO DATE</u> <u>02/28/2021</u>
Revenues						
Facilities rentals	\$ -	\$ 600	\$ -	0%	\$ -	\$ 975
Facilities rentals - bar sales	-	1,315	-	0%	-	-
Facilities - security	-	-	-	0%	-	-
Facilities - food	-	-	-	0%	-	-
Facilities - insurance	-	-	-	0%	-	-
Facilities - other	-	-	-	0%	-	-
Grand Arena - special events rentals	15,600	20,100	-	0%	-	-
Grand Arena - outdoor arena rentals	-	-	-	0%	-	-
Grand Arena - show barn stall rentals	525	14,545	8,000	182%	360	6,090
Grand Arena - shaving sales	-	2,509	500	502%	-	393
Grand Arena - security	-	-	-	0%	-	-
Grand Arena - trailer parking	630	1,380	-	0%	-	-
Grand Arena - bar sales	-	26,608	-	0%	-	886
Grand Arena - food	-	2,122	-	0%	-	-
Grand Arena - feed sales	-	-	-	0%	-	-
Grand Arena - parking	3,255	15,780	-	0%	-	-
Grand Arena - other	888	2,504	-	0%	-	-
Speedway - merchandise	-	-	-	0%	-	-
Speedway - bar	-	-	-	0%	-	-
Speedway - prize money	-	-	-	0%	-	-
Speedway - general admission	-	-	-	0%	-	-
Speedway - concessions	-	-	-	0%	-	-
Speedway - parking	-	-	-	0%	-	-
Speedway - other	-	-	-	0%	-	-
G&A- Other	-	807	-	0%	-	4,985
Total revenues	<u>20,898</u>	<u>88,270</u>	<u>8,500</u>	1038%	<u>360</u>	<u>13,329</u>
Expo expenses						
Cost of sales	255	10,511	12,000	88%	-	7,295
Bar supplies	-	858	-	0%	-	-
Promotional banquet	-	-	-	0%	-	-
Feed	-	-	-	0%	-	-
Contract labor/wages	26,032	245,489	366,700	67%	54,177	234,519
Furniture/fixtures & equipment	-	-	-	0%	-	-
Facilities - insurance	-	1,000	-	0%	-	400
Miscellaneous	200	2,044	2,000	102%	-	-
Promotional	-	-	-	0%	-	-
Property maintenance	-	5,604	12,000	47%	-	1,866
Repairs and maintenance	-	-	-	0%	-	-
Sales tax	(1)	243	-	0%	-	1
Security - Grand Arena	-	-	-	0%	-	-
Security - Facilities	-	-	-	0%	-	-
Security - Speedway	-	-	-	0%	-	-
Shavings	-	2,255	400	564%	-	(88)
Supplies	1,770	12,328	32,000	39%	1,948	20,082
Equipment rental	-	-	3,000	0%	-	1,337
Special event concessions	-	1,294	-	0%	-	-
Bad debt	-	-	9,000	0%	504	5,004
Speedway- concessions	-	-	-	0%	-	-
Speedway- merchandise	-	-	-	0%	-	-
Speedway- insurance	-	-	-	0%	-	(1,009)
Speedway - prize money	-	(475)	-	0%	-	-
Speedway- outside services/contract labor	-	-	-	0%	-	-
Total Expo expenses	<u>28,256</u>	<u>281,151</u>	<u>437,100</u>	64%	<u>56,629</u>	<u>269,407</u>
Operating loss before direct						
G & A and CRIA indirect expenses	<u>(7,358)</u>	<u>(192,881)</u>	<u>(428,600)</u>	45%	<u>(56,269)</u>	<u>(256,078)</u>

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTHS AND YEARS TO DATE FEBRUARY 28, 2022 AND 2021

<u>Expo Center Operations</u>	<u>MONTH ENDED</u> <u>2/28/2022</u>	<u>YEAR TO DATE</u> <u>2/28/2022</u>	<u>ANNUAL</u> <u>BUDGET</u> <u>2021-2022</u>	<u>% OF</u> <u>ANNUAL</u> <u>BUDGET</u>	<u>MONTH ENDED</u> <u>02/28/2021</u>	<u>YEAR TO DATE</u> <u>02/28/2021</u>
Direct general and administrative expenses						
Travel and meetings	-	-	-	0%	-	-
Dues, subscriptions, books, etc.	1,371	17,491	23,000	76%	981	10,881
Equipment rental/lease	1,187	7,293	14,000	52%	1,468	9,787
Employee training	-	-	-	0%	-	-
Furniture/fixtures & equipment	-	-	200	0%	-	146
Advertising/printing	-	-	3,000	0%	-	-
Telephone	1,158	9,539	16,000	60%	1,028	10,565
Postage	-	556	600	93%	-	44
Miscellaneous	648	5,108	700	730%	390	4,883
Professional services	25,862	190,347	215,000	89%	16,323	136,792
Repairs and equipment	-	7,363	3,400	217%	-	583
Vehicle expenses	-	14,166	14,000	101%	1,892	7,256
Insurance and bonds	1,084	8,674	14,000	62%	1,087	8,694
Supplies	2,831	15,675	30,000	52%	1,741	18,107
Contract labor/administrative wages	31,267	259,307	407,000	64%	45,635	265,456
Property maintenance	20,385	111,336	200,000	56%	16,416	132,385
Utilities	6,661	57,234	101,000	57%	8,480	68,717
Total direct general and administrative expenses	<u>92,454</u>	<u>704,089</u>	<u>1,041,900</u>	68%	<u>95,441</u>	<u>674,296</u>
 EXCESS OF EXPENDITURES OVER REVENUES	 <u>\$ (99,812)</u>	 <u>\$ (896,970)</u>	 <u>\$ (1,470,500)</u>	 61%	 <u>\$ (151,710)</u>	 <u>\$ (930,374)</u>

CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE FEBRUARY 28, 2022

REVENUES:	MONTH ENDED <u>2/28/2022</u>	YEAR TO DATE <u>2/28/2022</u>	ANNUAL BUDGET <u>2021-2022</u>	% OF ANNUAL BUDGET
Other revenues	\$ -	\$ 167	\$ 1,000	17%
GENERAL AND ADMINISTRATIVE EXPENSES:				
Salaries - board	2,127	19,852	34,100	58%
Payroll taxes	-	13	-	0%
Medicare/disability	31	288	500	58%
PARS - ARS	80	745	1,300	57%
Professional services	8,940	145,333	175,000	83%
Accounting	99	914	1,000	91%
Planning, Survey and Design	-	390	-	0%
Small equipment and supplies	-	983	-	0%
Vehicle expenses	316	2,427	3,000	81%
General engineering	12,067	52,681	60,000	88%
Printing/photography	-	-	1,000	0%
Security	42,120	299,198	455,000	66%
Property maintenance	51,279	224,813	404,000	56%
Insurance and bonds	-	41,884	26,000	161%
Office expenses	-	144	-	0%
Utilities	-	8,634	17,000	51%
Total general and administrative expenses	<u>117,059</u>	<u>798,299</u>	<u>1,177,900</u>	68%
EXCESS OF EXPENDITURES OVER REVENUES	\$ <u>(117,059)</u>	\$ <u>(798,132)</u>	\$ <u>(1,176,900)</u>	68%

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.2

Verbal Presentation – No Backup Material