Civic-Recreational-Industrial Authority



Special Meeting Agenda January 11, 2023 9:00 a.m.

Chairman Eric Benavidez Vice Chairman Ronald Whittemore Board Member Sean Lee Board Member Bob Lindsey Board Member, Ronald McPeak

Location: City Council Chamber, 15651 Mayor Dave Way, City of Industry, California

Addressing the Authority:

NOTICE OF TELEPHONIC MEETING:

- Pursuant to AB 361 (Government Code Section 54953(e)), this meeting will be held in person and telephonically. Members of the public can attend the hybrid meeting and offer public comments either in person or telephonically, by calling the following conference call number: 657-204-3264, then entering the following Conference ID 496 161 96# Pursuant to the Governor's Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting (including assisted listening devices), please contact the City Clerk's Office at (626) 333-2211 by 11:00 a.m. on Tuesday, January 10, 2023, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.
- Public Comments (Agenda Items Only): During public comments, if you wish to address the Authority during this Special Meeting, under Government Code Section 54954.3(a), you may only address the Authority concerning any item that has been described in the notice for the Special Meeting. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda.

Agendas and other writings:

In compliance with Government Code Section 54957.5(b), staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 Mayor Dave Way, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Thursday, 8:00 a.m. to 5:00 p.m., Fridays 8:00 a.m. to 4:00 p.m. City Hall doors are closed between 12:00 p.m. to 1:00 p.m. each day. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.

- 1. Call to Order
- 2. Flag Salute
- Roll Call
- 4. Public Comments

5. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the Civic-Recreational-Industrial Authority (CRIA) Board request specific items be removed from the Consent Calendar for separate action.

5.1 Consideration of the Register of Demands submitted by the Finance Department for January 11, 2023

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

5.2 Consideration of the Register of Demands submitted by CNC Equestrian Management Services for the Industry Hills Expo Center for November 2022

RECOMMENDED ACTION:

Receive and file.

5.3 Consideration of Resolution No. CRIA 2023-01 – A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY ("CRIA") CONTINUING THE AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

RECOMMENDED ACTION:

Adopt Resolution No. CRIA 2023-

01.

6. **BOARD MATTERS**

6.1 Presentation and discussion regarding the Civic-Recreational-Industrial Authority's Financial Report for October 31, 2022

RECOMMENDED ACTION:

Receive and file the report.

6.2 Update on the Expo Center

RECOMMENDED ACTION:

Receive and file.

- 7. **EXECUTIVE DIRECTOR COMMUNICATIONS**
- 8. **AB 1234 REPORTS**
- 9. **BOARD MEMBER COMMUNICATIONS**
- 10. Adjournment. Next regular meeting: Wednesday, February 8, 2023, at 9:00 a.m.

ITEM NO. 5.1

Back-up Material will be distributed prior to Meeting

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY January 11, 2023

ITEM NO. 5.1

HAND-OUT

AUTHORIZATION FOR PAYMENT OF BILLS Board Meeting January 11, 2023

<u>FUND</u>	DESCRIPTION	DISBURSEMENTS
121	CRIA - CAPITAL IMPROVEMENT	383,341.80
360	INDUSTRY HILLS EXPO OPERATING ACCOUNT	573,624.50
TOTAL	ALL FUNDS	956,966.30
BANK	DESCRIPTION	DISBURSEMENTS
WFCK	WELLS FARGO CHECKING	956,966.30
TOTAL	ALL BANKS	956,966.30

APPROVED PER CITY MANAGER

Check	Date		Payee Name		Check Amount
CRIA.WF	.CHK - CRIA Wells Fargo Ch	necking			
11574	12/14/2022		12/31/2022 VALLEY VISTA SER'	VICES, INC	\$450.00
	Invoice	Date	Description	Amount	
	5036331	12/01/2022	IH RODEO STORAGE BOXES - DEC 2022	\$450.00	
11575	12/21/2022		12/31/2022 IDS GROUP, INC.		\$9,184.00
	Invoice	Date	Description	Amount	
	19X002.12-1-A	06/30/2021	IT AV SECURITY SVC - AVALON ROOM EXPO CENTER	\$9,184.00	
11576	12/22/2022		12/31/2022 BENJAMIN A ROME	RO II	\$21,903.53
	Invoice	Date	Description	Amount	
	15625071	09/26/2022	ASSEMBLE BLEACHER STANDS - EXPO CENTER	\$5,182.39	
	15625061	08/27/2022	ASSEMBLE RAISED PLATFORM FOR CONCESSIONS - EXPO CENTER	\$13,492.42	
	15625063	08/12/2022	MAINTENANCE FOR SEWER LINES - AVALON ROOM @ EXPO	\$3,228.72	
11577	12/22/2022		CRIA-EQUESTRIAN	CENTER	\$20,000.00
	Invoice	Date	Description	Amount	
	NOV-22	12/21/2022	REIMBURSEMENT FOR NOVEMBER 2022 OPERATING COSTS	\$20,000.00	
11578	01/11/2023		ANNEALTA GROUP		\$62.50
	Invoice	Date	Description	Amount	
	2635	12/06/2022	16200 TEMPLE AVE	\$62.50	
11579	01/11/2023		BENJAMIN A ROME	RO II	\$2,389.16
	Invoice	Date	Description	Amount	
	15625078	12/05/2022	GUARD SHACK MAINTENANCE & SAFETY REPAIRS - EXPO CENTER	\$1,599.82	

Date Payee Name			Check Amount	
CHK - CRIA Wells Fargo Chec	king			
15625087	09/08/2022	INSTALL FLOOR TRANSITIONS - PAVILION @ EXPO	\$789.34	
01/11/2023		BLAKE AIR CONDITIONING COMPANY		\$770.17
Invoice	Date	Description	Amount	
63032	11/17/2022	REPLACE & PROGRAM THERMOSTAT - COWBOY CAFE @ EXPO	\$770.17	
01/11/2023		C.S. LEGACY CONSTR	EUCTION, INC.	\$37,067.23
Invoice	Date	Description	Amount	
#10-EXPO-2132	01/01/2023	GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPO- 2132	\$6,132.68	
#11RET-EXPO-2132	01/01/2023	GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPO- 2132	\$14,237.92	
#11RETEXPO-2132A	01/01/2023	RETENTION - GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPO-2132	\$17,003.26	
01/11/2023		CITY OF INDUSTRY		\$512.19
Invoice	Date	Description	Amount	
2023-00000029	11/30/2022	NOVEMBER 2022 FUEL COSTS	\$512.19	
01/11/2023		CNC ENGINEERING		\$54,670.00
Invoice	Date	Description	Amount	
506864	01/03/2023	AVALON ROOM IMPROVEMENTS	\$15,785.00	
506865	01/03/2023	NEW BANQUET FACILITY AT THE EXPO CENTER	\$3,175.00	
506866	01/03/2023	NEW BANQUET FACILITY AT THE EXPO CENTER \$8,977.5		
506867	01/03/2023	PAVILION UPGRADES - EXPO CENTER	\$2,100.00	
506868	01/03/2023	EXPO CENTER ALARM SYSTEM UPGRADES	\$2,100.00	
506869	01/03/2023	EXPO CENTER AUDIO/VIDEO UPGRADES	\$795.00	
506870	01/03/2023	EXPO CENTER ELECTRICAL LOADING MASTER PLAN	\$2,890.00	
	01/11/2023 Invoice 63032 01/11/2023 Invoice #10-EXPO-2132 #11RET-EXPO-2132 #11RETEXPO-2132A 01/11/2023 Invoice 2023-00000029 01/11/2023 Invoice 506864 506865 506866 506867 506868 506869	#11RETEXPO-2132	CHK - CRIA Wells Fargo Checking 15625087 09/08/2022 INSTALL FLOOR TRANSITIONS - PAVILION @ EXPO 01/11/2023 BLAKE AIR CONDITION Invoice Date Description REPLACE & PROGRAM THERMOSTAT - COWBOY CAFE @ EXPO 01/11/2023 C.S. LEGACY CONSTR Invoice Date Description GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPO- 2132 #11RET-EXPO-2132 01/01/2023 GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPO- 2132 #11RETEXPO-2132A 01/01/2023 RETEINTION - GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPO- 2132 #11RETEXPO-2132A 01/01/2023 RETEINTION - GAZEBO AT EXPO CENTER PAVILION BUILDING - EXPO-2132 01/11/2023 Invoice Date Description NOVEMBER 2022 FUEL COSTS 01/11/2023 Invoice Date Description NOVEMBER 2022 FUEL COSTS	### DESCRIPTION OF CONTRAINTIONS - PAVILION OF EXPO \$789.34 15625087

Check	Date		Payee Name	***************************************	Check Amount
CRIA.WF.	.CHK - CRIA Wells Fargo C	checking			
	506871	01/03/2023	GAZEBO AT EXPO CENTER PAVILION BUILDING	\$540.00	
	506872	01/03/2023	MISC SITE & DRAINAGE IMPROVEMENT AT AVALON BUILDING	\$1,470.00	
	506880	01/03/2023	EXPO CENTER - STANDARDS OF FACILITIES MAINTENANCE	\$16,837.50	
11584	01/11/2023		CRIA-PAYROLL ACCO	DUNT	\$3,500.00
	Invoice	Date	Description	Amount	
	DEC-22	12/12/2022	REPLENISH PAYROLL ACCOUNT FOR DECEMBER 2022	\$3,500.00	
11585	01/11/2023		ELEVATE PUBLIC AFFAIRS, LLC		\$6,000.00
	Invoice	Date	Description	Amount	
	3030	12/15/2022	PROFESSIONAL SVC - NOV 2022	\$6,000.00	
11586	01/11/2023		FEHR & PEERS		\$1,895.00
	Invoice	Date	Description	Amount	
	160421	11/16/2022	VMT ASSESSMENT - EXPO CENTER BANQUET FACILITY	\$1,895.00	
11587	01/11/2023		FRAZER, LLP		\$4,669.30
	Invoice	Date	Description	Amount	
	180584	11/30/2022	PROFESSIONAL SVC - NOV 2022	\$4,669.30	
11588	01/11/2023		GARCIA'S FENCE COP	RP	\$9,879.00
	Invoice	Date	Description	Amount	
	112208	11/17/2022	INSTALL VINYL FENCE & METAL POSTS - BARNS @ EXPO	\$9,879.00	
11589	01/11/2023		INDUSTRY SECURITY	SERVICES	\$82,415.68

Check	Date		Payee Name		Check Amount
CRIA.WF.0	CHK - CRIA Wells Fargo Che	ecking	•		
	Invoice	Date	Description	Amount	
	14-27067	11/11/2022	SECURITY SVC - EXPO CENTER	\$11,670.07	
	14-27110	11/18/2022	SECURITY SVC - EXPO CENTER	\$12,393.12	
	14-27112	11/25/2022	SECURITY SVC - EXPO CENTER	\$12,514.06	
	14-27963	10/21/2022	SECURITY SVC - EXPO CENTER	\$11,267.03	
	14-27164	12/02/2022	SECURITY SVC - EXPO CENTER	\$11,566.80	
	14-27168	12/16/2022	SECURITY SVC - EXPO CENTER	\$11,437.80	
	14-27166	12/09/2022	SECURITY SVC - EXPO CENTER	\$11,566.80	
11590	01/11/2023		KAZONI CONSTRUCTION		\$273,032.45
	Invoice	Date	Description	Amount	
	#7-EXPO-2127R	01/01/2023	EXPO CENTER AVALON ROOM IMPRVMNTS - EXPO- 2127R/CIP-EXPO-18-017-B	\$287,402.58	
11591	01/11/2023	11/2023 KLINE'S PLUMBING, INC.		\$1,850.00	
	Invoice	Date	Description	Amount	
	12551	11/21/2022	REPAIR TOILETS - COWBOY CAFE RESTROOMS @ EXPO	\$1,075.00	
	12550	11/21/2022	REPAIR TOILETS - EL PATIO CAFE RESTROOMS @ EXPO	\$450.00	
	12439	08/29/2022	REPLACE VALVE FOR R/V STATION - EXPO CENTER	\$325.00	
11592	01/11/2023		PLACEWORKS		\$438.60
	Invoice	Date	Description	Amount	
	80367	11/30/2022	TECHNICAL STUDIES - NEW BANQUET @ EXPO	\$438.60	
11593	01/11/2023		VENEKLASEN ASSO	OCIATES, INC.	\$23,829.52
	Invoice	Date	Description	Amount	

Check	Date		Payee Name		Check Amount			
CRIA.WF.CHK - CRIA Wells Fargo Checking								
	67625	11/08/2022	DESIGN SVC - EXPO CENTER GRAND ARENA A/V UPGRADES	\$14,664.32				
	67959	12/02/2022	DESIGN SVC - EXPO CENTER GRAND ARENA A/V UPGRADES	\$9,165.20				
11594	01/11/2023		VORTEX INDUSTRIE	S, INC.	\$1,875.37			
	Invoice	Date	Description	Amount				
	04-1629502	11/22/2022	REPLACED RCVRS, PHOTOCELL, & INSTALL TOGGLE RCVR - EXPO CENTER	\$1,875.37				
11595	01/11/2023		WALTERS WHOLESALE ELECTRIC COM					
	Invoice	Date	Description	Amount				
	S121534885.001	09/28/2022	UNIVERSAL BALLASTS FOR STADIUM/ARENA LIGHTS - GRAND ARENA @ EXPO	\$141.11				
	S121534885.002	09/28/2022	UNIVERSAL BALLASTS FOR STADIUM/ARENA LIGHTS - GRAND ARENA @ EXPO	\$1,269.99				
11596	01/11/2023		WEST COAST ARBO	RISTS, INC.	\$399,161.50			
	Invoice	Date	Description	Amount				
	193157	11/15/2022	TREE TRIMMING SVC - EXPO CENTER	\$208,615.50				
	193814	11/30/2022	TREE TRIMMING SVC - EXPO CENTER	\$190,546.00				

Checks	Status	Count	Transaction Amount
•	Total	23	\$956,966.30

ITEM NO. 5.2

Industry Hills Expo Center Check Detail

Industry Hills Expo Center - Check Register NOVEMBER

DATE CHECK#	PAYEE	AMOUNT DETAILS
11/08/2022 17343	VOIDED CHECK	0.00 PAPER JAM
11/08/2022 17344	CINTAS	1,205.44 MATS, MOPS, AND UNIFORMS
11/08/2022 17345	CNC EQUESTRIAN MANAGEMENT	45,244.03 CONTRACT LABOR-NOVEMBER SALARIES
11/08/2022 17346	FED EX	79.31 POSTAGE EXP
11/08/2022 17347	FRONTIER COMMUNICATIONS	736.96 MONTHLY PHONE/INTERNET SERVICE
11/08/2022 17348	HOME DEPOT	1,139.96 PROPERTY MAINT.
11/08/2022 17349	INDUSTRY SECURITY SERVICES, INC.	3,455.94 EVENT SECURITY SERVICES
11/08/2022 17350	JANUS PEST MANAGEMENT, INC.	5,683.00 MONTHLY PEST CONTROL SERVICES
11/08/2022 17351	OFFICE DEPOT	331.24 OFFICE SUPPLIES EXP.
11/08/2022 17352	OS4 LABOR	743.99 CONTRACT LABOR P/R-BANQUET EVENTS
11/08/2022 17353	PITNEY BOWES-PURCHASE POWER	382.98 POSTAGE EXP
11/08/2022 17354	RANCHO JANITORIAL SUPPLIES	647.08 CLEANING SUPPLIES EXP.
11/08/2022 17355	SATSUMA LANDSCAPE	8,674.00 MONTHLY LANDSCAPE MAINT.
11/08/2022 17356	SO CAL GAS	14.30 MONTHLY UTILITY EXP.
11/08/2022 17357	SOUTHERN CALIFORNIA EDISON	19,918.40 MONTHLY UTILITY EXP.
11/08/2022 17358	SYSCO	3,022.39 ALCOHOL INVENTORY
11/08/2022 17359	TBS CLEANING SERVICE	3,375.00 MONTHLY JANITORIAL SERVICES
11/08/2022 17360	VALLEY VISTA SERVICES, INC.	9,130.28 MONTHLY ROLL OFF AND DUMP FEES
11/14/2022 17361	PAV-110522 ROSA ALEJANDRA ESPINOZA	600.00 SECURITY DEPOSIT REFUND
11/14/2022 17362	PAV-110622 PEDRO QUINONES	300.00 SECURITY DEPOSIT REFUND
11/15/2022 17363	ALARMCO	210.00 SERVICE CALL CHARGES
11/15/2022 17364	AT&T	545.90 MONTHLY WIRELESS PHONE CHARGES
11/15/2022 17365	CHAD'S PROFESSIONAL CLEANING	2,170.00 CARPET CLEANING SERVICE-PAVILION
11/15/2022 17366	CINTAS	623.09 MATS, MOPS, AND UNIFORMS
11/15/2022 17367	GINA HORN DESIGNS	1,794.38 PARKING TICKET PRINTING EXPENSE
11/15/2022 17368	HARBOR DISTRIBUTING,LLC	94.00 ALCOHOL EXPENSE
11/15/2022 17369	JANUS PEST MANAGEMENT, INC.	1,314.00 MONTHLY PEST CONTROL SERVICES
11/15/2022 17370	OFFICE DEPOT	201.73 OFFICE SUPPLIES EXP.
11/15/2022 17371	OS4 LABOR	1,141.62 CONTRACT LABOR P/R-BANQUET EVENTS
11/15/2022 17372	RANCHO JANITORIAL SUPPLIES	364.09 CLEANING SUPPLIES EXP.
11/15/2022 17373	ROGERS,CLEM & CO.	2,200.00 MONTHLY ACCT'G AND CONSULTING SERVICES
11/15/2022 17374	SPARKLETTS	958.56 ALCOHOL INVENTORY
11/15/2022 17375	XEROX FINANCIAL SERVICES	840.32 MONTHLY LEASE EXP.
11/15/2022 17376	California Dept. of Tax and Fee Admin.	1,229.34 QUARTERLY SALES TAX PMT. (missed pmt. for Sept)
11/16/2022 17377	MA-102922 BATTLEGROUND EVENTS	187.25 SECURITY DEPOSIT REFUND
11/17/2022 17378	MA-111122 AMERICAN SUPERCAMP	868.75 SECURITY DEPOSIT REFUND
11/22/2022 17379	California Dept. of Tax and Fee Admin.	5,571.00 PRE-PAY QUARTERLY SALES TAX DEC.
11/30/2022 17380	PAV-112622 ALONDRA MORALES	600.00 SECURITY DEPOSIT REFUND
11/30/2022 17381	PAV-111922 VIRGINIA PERALTA	300.00 SECURITY DEPOSIT REFUND
	PAV-111222 EDGAR FLORES VILLABOS	600.00 SECURITY DEPOSIT REFUND

Industry Hills Expo Center Check Detail

11/30/2022 17386 11/30/2022 17387 11/30/2022 17388 11/30/2022 17389 11/30/2022 17390	CINTAS F.GAVINA & SONS INC. VOIDED CHECK VOIDED CHECK VOIDED CHECK HARBOR DISTRIBUTING,LLC HOME DEPOT INDUSTRY SECURITY SERVICES, INC. JANUS PEST MANAGEMENT, INC. OFFICE DEPOT OS4 LABOR PITNEY BOWES-PURCHASE POWER RANCHO JANITORIAL SUPPLIES SOUTHERN CALIFORNIA EDISON SUNBELT RENTALS TBS CLEANING SERVICE VOIDED CHECK	1,042.50 MONTHLY FIRE ALARM MONITORING SERVICES 1,246.18 MATS, MOPS, AND UNIFORMS 228.44 COFFEE PURCHASE 0.00 PAPER JAM 0.00 PAPER JAM 940.00 ALCOHOL INVENTORY 1,737.66 PROPERTY MAINT. 3,031.84 EVENT SECURITY SERVICES 749.00 MONTHLY PEST CONTROL SERVICES 211.48 OFFICE SUPPLIES EXP. 858.14 CONTRACT LABOR P/R-BANQUET EVENTS 426.26 POSTAGE EXP 1,072.99 CLEANING SUPPLIES EXP. 14,640.12 MONTHLY UTILITY EXP. 1,013.90 EQUIPMENT RENTAL 3,395.00 MONTHLY JANITORIAL SERVICES 0.00 DATA ENTRY ERROR 581.49 MONTHLY PHONE SERVICE
	TOTAL	157,673.33

ITEM NO. 5.3

RESOLUTION NO. CRIA 2023-01

A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY CONTINUING THE AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

RECITALS

WHEREAS, the Civic-Recreational-Industrial Authority ("CRIA") is committed to preserving and encouraging public access and participation in its meetings; and

WHEREAS, all meetings of CRIA are open and public, as required by the Ralph M. Brown Act (Gov. Code §§54950 – 54963) ("Brown Act"), so that any member of the public may attend, participate, and observe CRIA conduct its business; and

WHEREAS, in March 2020 as a response to the ongoing COVID-19 pandemic, Governor Newsom issued Executive Orders N-25-20 and N-29-20. These orders suspended certain elements of the Brown Act and specifically allowed for legislative bodies as defined by the Brown Act to hold their meetings entirely electronically with no physical meeting place. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which provided that the provisions in Executive Order N-29-20 suspending certain elements of the Brown Act would continue to apply through September 30, 2021; and

WHEREAS, on September 16, 2021 Governor Newsom signed AB 361, which added subsection (e) to Government Code §54953 of the Brown Act, and makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code §54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, one of the conditions required is that a state of emergency has been declared by the Governor pursuant to Government Code §8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code §8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, in March 2020, in response to the spread of COVID-19 in the State of California, the Governor Proclaimed a State of Emergency pursuant to Government Code §8625, and issued a number of executive orders aimed at containing the COVID-19 virus, and the County of Los Angeles through various Orders of the Los Angeles County Health Officer, continues to impose or recommend measures to promote social distancing; and

WHEREAS, Los Angeles County officials have recommended measures to promote social distancing, and strongly recommend masks for all regardless of vaccination status in an effort to slow the transmission of COVID-19 throughout the State and Los Angeles County; and

WHEREAS, CRIA is concerned about the health and safety of all individuals of the public who attend public meetings; and

WHEREAS, as a consequence of the continued state of emergency, the CRIA Board adopted Resolution No. CRIA 2021-05 on October 13, 2021, Resolution No. CRIA 2021-06 on November 10, 2021, Resolution No. CRIA 2021-07 on December 10, 2021, Resolution No. CRIA 2022-01 on January 9, 2022, Resolution No. CRIA 2022-02 on February 8, 2022, Resolution No. CRIA 2022-04 on March 10, 2022, Resolution No. CRIA 2022-05 on April 9, 2022, Resolution No. CRIA 2022-06 on May 9, 2022, Resolution No. CRIA 2022-08 on June 8, 2022, Resolution No. CRIA 2022-10 on July 8, 2022, Resolution No. CRIA 2022-11 on August 7, 2022, Resolution No. CRIA 2022-12 on September 6, 2022, Resolution No. CRIA 2022-13 on October 6, 2022, Resolution No. CRIA 2022-14 on November 5, 2022, and Resolution No. CRIA 2022-16 on December 5, 2022, finding and determining that the CRIA Board would continue to conduct its meetings without compliance with Government Code §54953(b)(3), as authorized by Government Code §54953(e), and that CRIA would continue to comply with the requirements to provide the public with access to all public meetings as prescribed in §54953(e)(2); and

WHEREAS, pursuant to the provisions of AB 361, the CRIA Board hereby finds and determines that the findings set forth in Resolution No. CRIA 2022-16 remain, and that it is thereby necessary to continue to conduct its meetings without compliance with Government Code §54953(b)(3), as authorized by Government Code §54953(e).

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1: The Board finds that all of the facts set forth in the Recitals are true and correct and are incorporated herein by reference.

SECTION 2: The Board hereby considers the existing conditions of the state of emergency, local officials in Los Angeles County have recommended or imposed measures to promote social distancing in connection with COVID-19. Based on these facts, findings, and determinations, the Board authorizes Staff to conduct remote teleconference meetings of the Board, under the provisions of Government Code §54953(e).

SECTION 3: The Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution and AB 361, including continuing to conduct open and public meetings in accordance with the Brown Act.

SECTION 4: This Resolution shall take effect January 4, 2023, and shall be effective until February 3, 2023, or such time as the Board adopts a subsequent resolution in accordance with Government Code §54953(e)(3) to extend the time during which the Board may continue to meet by teleconference.

PASSED, APPROVED AND ADOPTED by the Civic-Recreational-Industrial Authority at a special meeting held on January 11, 2023, by the following vote:

AYES:	BOARD MEME	BERS:
NOES:	BOARD MEME	BERS:
ABSTAIN:	BOARD MEME	BERS:
ABSENT:	BOARD MEME	BERS:
		Eric Benavidez, Chairman
ATTEST:		
Julie Gutierrez-R	obles, Secretary	

ITEM NO. 6.1



MEMORANDUM

TO:

Honorable Chairman and Board Members

STAFF:

Yamini Pathak, Director of Finance

Dean Yamagata, Financial Consultant - Frazer, LLP

DATE:

January 11, 2023

SUBJECT: Civic-Recreational-Industrial Authority October 31, 2022 Financial Report

Executive Summary:

Expo Center operations had previously been limited due to the pandemic. During the last fiscal year parts of the facilities have gone under extensive construction to update the facilities and perform needed maintenance. Some of these construction projects are still in process of completion and have slowed the reopening of the facilities to pre-pandemic levels.

Expo Center:

For the month ended October 31, 2022, the Expo Center generated revenues of \$136,878 and budgeted revenues for the entire year of \$153,700. Revenues were budgeted conservatively for 2023 and budgeted revenues will be adjusted at mid-year. Total expenses for the month of October 31, 2022 amounted to \$209,700.

For the year to date ended October 31, 2022, the Expo Center generated revenues of \$619,513 and incurred total expenses amounted to \$921,734, which represents approximately 57% of the budgeted annual expenses of \$1,616,700. Transfers received by the Expo Center amounted to \$387,000 for the year to date period ended October 31, 2022.

The expenses are in line with the budgeted amounts for the year ended June 30, 2023 with the exception of the increased expenses related to the increase in revenues.

Capital Projects Fund:

Total budgeted expenditures for the year ended June 30, 2023 amount to \$1,891,000, of which the Fund has incurred \$169,988 of expenditures during the month of October 31, 2022 and year to date expenditures of \$307,215. Year to date transfers from the City of Industry amounted to \$745,549, of which \$387,000 was transferred to the Expo Center and \$358,549 was retained in the Capital Projects Fund for operations.

Description of Reports:

The monthly financial statements, as shown in Exhibit A, are a comprehensive document reflecting the financial position and the result of operations of the Authority at October 31, 2022.

Fiscal Impact:

There is no fiscal impact as result of this action.

Recommendation:

Receive and file.

EXHIBIT A

FINANCIAL STATEMENTS

October 31, 2022

FINANCIAL STATEMENTS

October 31, 2022

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

EXECUTIVE SUMMARY FINANCIAL STATEMENTS October 31, 2022

Expo Center Operations

During the month ended October 31, 2022, there were revenues generated by the facilities and the grand arena. During the month, two events were held in the Avalon Room, including Acuna and Marquez. There were six events were held in the Pavilion, providing revenues of \$25,564 for facilities. These events included Cortez, Zuniga, El Encanto, Morfin, Munoz, and Cabadas. In the Grand Arena, we held six events, including Charity Pro Rodeo, La Puente, Tjarks Agility, Battleground, Pico Overflow, and Santa Ana Kennel. The Grand Arena events generated revenues of \$111,314.

At October 31, 2022 and 2021, our financial statements reflect the following activity:

Expo Center Operations Total revenues	Month Ended 10/31/2022 \$ 136,878 \$	Year To Date 10/31/2022 619,513 \$	Annual Budget 2022-2023 153,700	% of Annual Budget 403%	Month Ended 10/31/2021 \$ 52,611 \$	Year To Date 10/31/2021 55,231
Expenses:						
Direct Expo Center expenses	80,411	370,872	434,200	85%	47,629	158,539
General and administrative expenses	129,289	550,862	1,182,500	47%	107,810	363,570
Total direct Expo Center expenses	209,700	921,734	1,616,700	57%	155,439	522,109
Net (loss) income from operations	(72,822)	(302,221)	(1,463,000)	21%	(102,828)	(466,878)
Net (loss) income	\$ (72,822)	(302,221) \$	(1,463,000)	21%	\$ (102,828) \$	(466,878)

Summarized financial information by department for the month ending October 31, 2022 and 2021:

Expo Center Operations		Month Ended 10/31/2022 Speedway		Month Ended 10/31/2022 Facilities	Month Ended 10/31/2022 Grand Arena		Month Ended 10/31/2022 General and Admin.	Month Ended 10/31/2022 Totals
Total revenues	\$	Opecaway	- \$ -	25,564 \$	111,314	¢ -	- \$	136,878
1 otal levellues	Ψ_		-Ψ-	23,304 ψ	111,514	Ψ-		130,070
Expenses: Direct Expo Center expenses General and administrative expenses		-		33,923	46,488		- 129,289	80,411 129,289
Total direct Expo Center expenses	-			33,923	46,488	-	129,289	209,700
Net (loss) income from operations	-			(8,359)	64,826	-		
Net (loss) income from operations	-			(0,339)	04,020	-	(129,289)	(72,822)
Net (loss) income for the month ended	\$_	-	_\$_	(8,359) \$	64,826	\$_	(129,289) \$	(72,822)
Expo Center Operations		Month Ended 10/31/2021		Month Ended 10/31/2021	Month Ended 10/31/2021 Grand		Month Ended 10/31/2021 General	Month Ended 10/31/2021
		Speedway		Facilities	Arena		and Admin.	Totals
Total revenues	\$_	-	_\$_	492 \$	52,119	\$	- \$	52,611
Expenses:								
Direct Expo Center expenses				17,159	30,470		-	47,629
General and administrative expenses	-	-		47.450	20.470		107,810	107,810
Total direct Expo Center expenses Net loss from operations	-			17,159 (16,667)	30,470 21,649		107,810 (107,810)	155,439 (102,828)
net lose from operations	-			(10,007)	21,049		(107,810)	(102,828)
Net loss for the month ended	\$_	-	_\$_	(16,667) \$	21,649	\$.	(107,810) \$	(102,828)

EXECUTIVE SUMMARY FINANCIAL STATEMENTS October 31, 2022

Summarized financial information by department for the year to date period ending October 31, 2022 and 2021:

Expo Center Operations		Year To Date 10/31/2022 Speedway		Year To Date 10/31/2022 Facilities		Year To Date 10/31/2022 Grand Arena		Year To Date 10/31/2022 General and Admin.	Year To Date 10/31/2022 Totals
Total revenues	\$	65,380	- 。-	140,020	_	414,113	٠,-	- \$	
Total Tevellues	Ψ_	00,000	- Ψ <i>-</i> -	140,020	Φ_	414,113	Φ.		619,513
Expenses:									
Direct Expo Center expenses		18,448		134,636		217,788		_	370,872
General and administrative expenses		· -		· <u>-</u>		· <u>-</u>		550,862	550,862
Total direct Expo Center expenses	_	18,448		134,636	-	217,788	•	550,862	921,734
Net (loss) income from operations	_	46,932		5,384	_	196,325		(550,862)	(302,221)
, ,	_				_				· · · · · · · · · · · · · · · · · · ·
Net (loss) income year to date	\$_	46,932	\$	5,384	\$	196,325	\$	(550,862) \$	(302,221)
Expo Center Operations		Year To Date 10/31/2021		Year To Date 10/31/2021		Year To Date 10/31/2021 Grand		Year To Date 10/31/2021 General	Year To Date 10/31/2021
Total rayonyon	φ-	Speedway	-	Facilities	_	Arena		and Admin.	Totals
Total revenues	\$_		- \$ _	692 5	Φ_	54,505	Φ_	34_\$_	55,231
Expenses:									
Direct Expo Center expenses		-		74,640		83,899		-	158,539
General and administrative expenses	_	-		-	_		_	363,570	363,570
Total direct Expo Center expenses	_	-		74,640	_	83,899	_	363,570	522,109
Net (loss) income from operations	-	_		(73,948)	_	(29,394)	_	(363,536)	(466,878)
Net loss year to date	\$_	-	\$_	(73,948)	\$_	(29,394)	\$_	(363,536) \$	(466,878)

EXECUTIVE SUMMARY FINANCIAL STATEMENTS October 31, 2022

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at October 31, 2022 amounted to \$4,693,992. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended October 31, 2022. It is the accounting policy of CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2023 annual audit.

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include board and staff salaries, professional services, and miscellaneous items.

At October 31, 2022, our financial statements reflect the following activity:

Capital Projects Fund	onth Ended 10/31/2022	Year To Date 10/31/2022	Annual Budget 2022-2023	% of Annual Budget
Total revenues	\$ 436 \$_	436	1,000	44%
Expenditures				
General and administrative expenses	 171,434	307,215	1,891,000	16%
Total expenses	171,434	307,215	1,891,000	16%
Excess of expenditures over revenues	\$ (170,998) \$	(306,779)	(1,890,000)	16%

BALANCE SHEET AS OF OCTOBER 31, 2022

	_	Capital Projects	_	Expo Center
ASSETS CURRENT ASSETS:				
Cash and cash equivalents Investments	\$	69,251 84,273	\$	346,700
Accounts receivable, net		150		21,523
Prepaid insurance		150		4,346
Prepaid expenses		_		47,093
Inventories		_		45,090
Deposits		-		3,000
Total current assets	-	153,674		467,752
CAPITAL ASSETS, net	_	-	_	4,693,992
Total assets	\$ =	153,674	\$.	5,161,744
LIABILITIES AND FUND BALANCE CURRENT LIABILITIES:				
Accounts payable	\$	450	\$	99,296
Sales tax payable		-	•	5,298
Advance rental payments		-		73,157
Security deposits		-		35,150
Total current liabilities	_	450		212,901
FUND BALANCE:				
Fund balance	_	153,224		4,948,843
Total liabilities and fund balance	\$ _	153,674	\$	5,161,744

STATEMENT OF OPERATIONS FOR THE MONTH AND YEAR TO DATE ENDED OCTOBER 31, 2022

		CAPITAL	PROJECTS		EXPO CENTER						
	MONTH ENDED 10/31/202	YEAR TO DATE 2 10/31/2022	2022-2023 ANNUAL BUDGET	% OF ANNUAL BUDGET	MONTH ENDEI 10/31/2022	YEAR TO DATE 10/31/2022	2022-2023 ANNUAL BUDGET	% OF ANNUAL BUDGET			
REVENUES: Expo center revenue Other revenues Total revenues		\$ - 36 436 36 436			\$ 136,878 		\$ 153,700 - 153,700	403% 0% 403%			
EXPENDITURES: Operating expenses General and administrative expenses Total expenses	171,4 171,4				80,41° 129,289 209,700	550,862	434,200 1,182,500 1,616,700	85% 47% 57%			
EXCESS OF EXPENDITURES OVER REVENUES	(170,9	98) (306,779	9) (1,890,000)) 16%	(72,822	2) (302,221)	(1,463,000)	21%			
OTHER FINANCING SOURCES, NET	174,4	92 358,549		_ 0%	201,000	387,000		0%			
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/(EXCESS OF EXPENDITURES OVEI REVENUE AND OTHER FINANCING SOURCES)	₹ 3,4	94 51,770) \$(1,890,000)	_3%	128,178	84,779	\$(1,463,000)	-6%			
Fund balance, beginning	149,7	30 101,454	<u>.</u>		4,820,665	4,864,064					
Fund balance, ending	\$ 153,2	24 \$153,224	ļ =		\$4,948,843	3 \$4,948,843	;				

INDUSTRY HILLS EXPO CENTER STATEMENT OF CASH FLOWS FOR THE FOUR MONTHS ENDED OCTOBER 31, 2022

		AMOUNT
CASH FLOWS FROM OPERATING ACTIVITIES Net loss before transfers and other credits Adjustments to reconcile net loss to net cash used in operating activities:	\$	(302,221)
Change in operating assets and liabilities:		
Accounts receivable, net		3,885
Due from other funds Prepaid insurance		86,000
Prepaid expenses		4,347 (47,093)
Inventories		(7,356)
Accounts payable		33,207
Sales tax payable		1,323
Advance rental payments		(30,319)
Security deposits		(1,150)
Net cash used in operating activities		(259,377)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES		
Other financing sources		387,000
NET CHANGE IN CASH		127,623
Cash at July 1, 2022		219,077
Cash at October 31, 2022	\$_	346,700

INDUSTRY HILLS EXPO CENTER SCHEDULE OF REVENUES AND EXPENSES FOR THE MONTHS AND YEARS TO DATE OCTOBER 31, 2022 AND 2021

Expo Center Operations	MONTH ENDED 10/31/2022	YEAR TO DATE 10/31/2022	ANNUAL BUDGET 2022-2023	% OF ANNUAL BUDGET	MONTH ENDED 10/31/2021	YEAR TO DATE 10/31/2021
Revenues						
Facilities rentals \$	15,764 \$	72,889	\$ 1,100	6626%	\$ - \$	_
Facilities rentals - bar sales	6,713	51,101	2,300	2222%	491	691
Facilities - security	2,451	13,046	· <u>-</u>	0%	_	_
Facilities - insurance	400	1,900	_	0%	-	-
Facilities - other	200	500	-	0%	_	-
Facilities - concessions	36	584	_	0%	_	_
Grand Arena - special events rentals	11,000	56,000	34,900	160%	501	501
Grand Arena - show barn stall rentals	16,925	34,700	25,300	137%	10,500	12,270
Grand Arena - shaving sales	5,978	6,074	4,400	138%	1,893	2,509
Grand Arena - security	1,800	26,331	· -	0%	· <u>-</u>	
Grand Arena - trailer parking	200	3,375	2,400	141%	-	-
Grand Arena - bar sales	45,935	178,008	46,200	385%	26,499	26,499
Grand Arena - food	-		3,700	0%	2,122	2,122
Grand Arena - parking	17,690	61,162	27,400	223%	9,395	9,395
Grand Arena - other	11,786	48,463	4,600	1054%	1,210	1,210
Speedway - bar	-	48,272	-	0%	· -	
Speedway - parking	-	15,345	-	0%	-	-
Speedway - other	-	1,763	-	0%	-	-
G&A- Other	-	-	1,400	0%	-	34
Total revenues	136,878	619,513	153,700	403%	52,611	55,231
Expo expenses						
Cost of sales	11,903	87,535	18,300	478%	10,081	9,451
Bar supplies	1,072	4,036	1,000	404%	· -	· -
Contract labor/wages	53,216	184,937	375,800	49%	27,602	130,655
Furniture/fixtures & equipment		650		0%		
Facilities - insurance	-	1,000	1,800	56%	-	1,000
Miscellaneous	-	3,236	2,200	147%	-	1,844
Promotional	-	300	-	0%	-	-
Property maintenance	-	-	6,600	0%	5,603	5,604
Sales tax	-	(78)	-	0%	· -	20
Security - Grand Arena	1,681	39,229	-	0%	-	-
Security - Facilities	2,420	16,343	-	0%	-	-
Shavings	(312)	4,744	4,000	119%	1,453	2,491
Supplies	10,431	19,013	22,200	86%	1,596	6,180
Equipment rental	-	319	-	0%	-	-
Special event concessions	-	-	2,300	0%	1,294	1,294
Bad debt	-	9,008	-	0%	-	-
Speedway- outside services/contract labor		600		0%		•
Total Expo expenses	80,411	370,872	434,200	85%	47,629	158,539
Operating loss before direct						
G & A and CRIA indirect expenses	56,467	248,641	(280,500)	-89%	4,982	(103,308)

INDUSTRY HILLS EXPO CENTER SCHEDULE OF REVENUES AND EXPENSES FOR THE MONTHS AND YEARS TO DATE OCTOBER 31, 2022 AND 2021

Expo Center Operations	MONTH ENDED 10/31/2022	YEAR TO DATE 10/31/2022	ANNUAL BUDGET 2022-2023	% OF ANNUAL BUDGET	MONTH ENDED 10/31/2021	YEAR TO DATE 10/31/2021
Direct general and administrative expenses						
Travel and meetings	489	942		0%	-	-
Dues, subscriptions, books, etc.	1,546	13,317	29,600	45%	5,328	11,599
Equipment rental/lease	840	4,204	12,300	34%	729	3,525
Fumiture/fixtures & equipment		731	600	122%	-	-
Telephone	1,207	4,706	17,700	27%	1,258	5,169
Postage	459	611	900	68%	68	289
Miscellaneous	1,872	8,839	8,200	108%	89	1,094
Professional services	39,111	164,634	302,900	54%	32,612	92,745
Repairs and equipment	-	223	8,600	3%	-	-
Vehicle expenses	2,279	6,319	16,400	39%	14,166	14,166
Insurance and bonds	1,087	4,347	13,800	32%	1,084	4,337
Supplies	5,482	14,541	25,600	57%	1,890	7,043
Contract labor/administrative wages	45,155	156,982	442,700	35%	31,479	134,446
Property maintenance	9,814	52,040	205,200	25%	14,868	44,202
Utilities	19,948	118,426	98,000	121%	4,239	44,955
Total direct general and						
administrative expenses	129,289	550,862	1,182,500	47%	107,810	363,570
EXCESS OF EXPENDITURES OVER REVENUES	\$\$	(302,221)	(1,463,000)	21%	\$(102,828) \$	5(466,878 <u>)</u>

CAPITAL PROJECTS FUND SCHEDULE OF REVENUES AND EXPENSES FOR THE MONTH AND YEAR TO DATE OCTOBER 31, 2022

REVENUES:		NTH ENDED 0/31/2022	YEAR TO DATE 10/31/2022		Materia	ANNUAL BUDGET 2022-2023	% OF ANNUAL BUDGET
Other revenues	\$	436	\$_	436	\$_	1,000	44%
GENERAL AND ADMINISTRATIVE EXPENSES:							
Salaries - board		2,836		11,344		35,000	32%
Life insurance, state comp, and LTC		-		_		1,000	0%
Medicare/disability		42		165		1,000	17%
PARS - ARS		106		425		2,000	21%
Legal		1,446		-		11,000	0%
Professional services		55,351		65,411		211,000	31%
Accounting		95		416		2,000	21%
Planning, survey and design		311		486		-	0%
Small equipment and supplies		-		-		2,000	0%
Vehicle expenses		1,108		2,126		5,000	43%
General engineering		21,853		43,158		100,000	43%
Security		50,518		139,124		482,000	29%
Property maintenance		37,768		40,515		962,000	4%
Insurance and bonds		=		-		59,000	0%
Office expenses		-		-		1,000	0%
Utilities		-		4,045		17,000	24%
Total general and administrative expenses		171,434	_	307,215		1,891,000	16%
EXCESS OF EXPENDITURES OVER							
REVENUES	\$	(170,998)	\$_	(306,779)	\$_	(1,890,000)	16%

ITEM NO. 6.2

Verbal Presentation

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY JANUARY 11, 2023

ITEM NO. 6.2 HAND-OUT ITEM



UPDATE ON EXPO CENTER FOR THE MONTH OF NOVEMBER

In the month of November, the Expo center held 5 Pavilion events which totaled revenues of \$39,697.57

PAV-110522 ESPINOZA

PAV-110622 QUINONES

PAV-111222 VILLALOBOS

PAV-111922 PERALTA

PAV-112622 MORALES

PAV-102222 MUNOZ (CASH SALE RECORDED IN NOV)

In the Grand arena we held the following 5 events totaling \$41,246.98

MA-110422 SGV KENNEL CLUB

MA-111122 AMER. SUPERCAMP

MA-111822 TJARKS AGILITY

MA-102122 TJARKS AGILITY (CASH SALE RECORDED IN NOV)

MA-102922 BATTLEGROUND EVENTS (CASH SALE RECORDED IN NOV)



Next month we will bring you the details for the following events held in the month of DECEMBER:

MA-120122 TJARKS AGILITY

MA-121022 WINTERDRIVE

MA-121522 TJARKS AGILITY

MA-122922 TJARKS AGILITY

Pavilion events for the month of DECEMBER

PAV-120322 PUCKSOONTORN

PAV-121022 WILLIAMS

PAV-121222 FRAZER HOLIDAY LUNCH

PAV-121422 LASD PICO STATION

PAV-121622 LASD TRANSIT DIV.

PAV-122322 RIVERA

PAV-122422 LANDINO

PAV-123022 DIAZ

PAV-123122 RODRIGUEZ

I am happy to report that Misty delivered baby Wren on Jan 2nd and Mother and baby are home with Dad and everyone is doing beautifully.



As you all know we are in the midst of some very heavy rain events and it is my understanding that there is more on the way. We did experience some damage from the storm out in one of the training rings. Two light poles were blown down in yesterdays storm. I will keep you updated on those repairs at next months meeting

In the Avalon room the dry wall and some of the flooring have been installed but the weather has created some additional delays.

I will include photos at our next meeting to give you all a better idea of the progress.

January is the slowest month for us as far as arena events and we will be picking up speed at the end of February.

I am scheduled for surgery Feb. 7th and will need to work from home for a couple of weeks but I am set up to handle most of my work from home. I will need some assistance from the office team but we are prepared.

This concludes my report, please let me know if you have any questions.

Cory Moss