



Civic-Recreational-Industrial Authority

Regular Meeting Agenda
December 9, 2015
9:00 a.m.

Chairman Howard Lim
Vice Chairman Dean Marshall
Board Member David Carmany
Board Member Ron Cipriani
Board Member Dave Youpa

Location: City Council Chamber, 15651 East Stafford Street, City of Industry, California

Addressing the Authority:

- ▶ **Agenda Items:** *Members of the public may address the Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called and prior to the individual being heard by the Authority.*
- ▶ **Public Comments (Non-Agenda Items):** *Anyone wishing to address the Authority on an item not on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the Authority from taking action on a specific item unless it appears on the posted Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called by the City Clerk and prior to the individual being heard by the Authority.*

Americans with Disabilities Act:

- ▶ *In compliance with the ADA, if you need special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 333-2211. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

Agendas and other writings:

- ▶ *In compliance with SB 343, staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Friday 9:00 a.m. to 5:00 p.m. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.*
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1. Call to Order
2. Flag Salute
3. Roll Call
4. Public Comments

5. **EXPO CENTER MATTERS**

5.1 Status Report on Expo Center.

RECOMMENDED ACTION: Receive and file the report.

5.2 Consideration of Register of Demands submitted by the Industry Hills Expo Center.

RECOMMENDED ACTION: Receive and file.

5.3 Consideration to authorize the Expo Center to enter into License Agreements for use of the Grand Arena pursuant to the terms and conditions as set forth in the report submitted by the EQ Consultant.

RECOMMENDED ACTION: Authorize the Expo Center to enter into license agreements for use of the Grand Arena pursuant to the terms and conditions as set forth in the report submitted by the EQ Consultant.

6. **BOARD MATTERS**

6.1 Consideration of Register of Demands submitted by the Finance Department.

RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

6.2 Consideration of Civic-Recreational-Industrial Authority Financial Report for October 2015.

RECOMMENDED ACTION: Receive and file the report.

7. Adjournment. Next regular meeting: Wednesday, January 13, 2016 at 9:00 a.m.

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

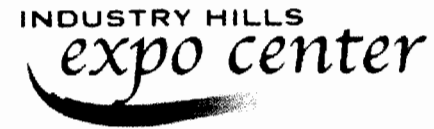
ITEM NO. 5.1

December 2015 Calendar of Events



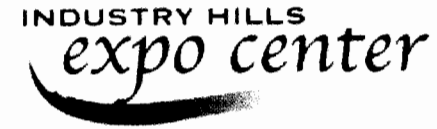
| Date | Location | Name of Event | Description |
|---------------|--------------------|---|---|
| 3-8 | GRAND ARENA | AMERICAN SUPERCAMP <i>Motorcycle Technique School</i> | CLOSED COURSE |
| 3 | Pavilion | Pinedo 15 Anos Celebration | Private Party |
| 3 | Avalon Room | Industry Security Services Holiday Party | Private Party |
| 5 | Pavilion | Alert Insulation Holiday Party | Private Party |
| 5 | Avalon Room | Verduzco Baptism | Private Party |
| 6 | Pavilion | Industry Sheriff Department Volunteer Awards | Private Party |
| 7 | Pavilion | Rowland Unified School District - Winterfest Concert | Private Event |
| 10 | Pavilion | Industry Sheriff Station Holiday Party | Private Party |
| 11-13 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>Cocker Spaniel Club of OC & South Coast Vizsla Club</i> | Parking \$5 - FREE TO VIEWING PUBLIC |
| 12 | Pavilion | LA Corragated Packaging Holiday Party | Private Party |
| 12 | Avalon Room | Access Home Health Care Holiday Party | Private Party |
| 17 | Avalon Room | ALDI GROCERER - Job Fair | OPEN TO THE PUBLIC |
| 18-20 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>South Coast Vizsla Club - AKC All-Breed Agility Trials</i> | Parking \$5 - FREE TO VIEWING PUBLIC |
| 18 | Pavilion | El Encanto Holiday Party | Private Party |
| 19 | Avalon Room | Flores Wedding Reception | Private Party |
| 26 | Pavilion | Martinez 15 Anos Celebration | Private Party |
| 26 | Avalon Room | Hernandez Birthday Party | Private Party |
| 28-29 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>Keeshond Club of So California - AKC All-Breed Agility Trials</i> | Parking \$5 - FREE TO VIEWING PUBLIC |
| Dec 31 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>Samoyed Club of LA & Keeshond Club of So Calif</i> | Parking \$5 - FREE TO VIEWING PUBLIC |

January 2016 Calendar of Events



| Date | Location | Name of Event | Description |
|-------------|-----------------|--|---|
| 1-3 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>Samoyed Club of LA & Keeshond Club of So Calif</i> | Parking \$5 - FREE TO VIEWING PUBLIC |
| 5 | Pavilion | ALDI GROCERER - Job Fair | OPEN TO THE PUBLIC |
| 9-10 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>West Coast Cocker Spaniel Club - AKC All-Breed Agility Trials</i> | Parking \$5 - FREE TO VIEWING PUBLIC |
| 9 | Pavilion | Medina 15 Anos Celebration | Private Party |
| 13 | Pavilion | ALDI GROCERER - Job Fair | OPEN TO THE PUBLIC |
| 16 | Pavilion | Lara 15 Anos Celebration | Private Party |
| 23 | GRAND ARENA | LOS ANGELES COUNTY PARKS & RECREATION <i>Annual Cheerleading Competition</i> | Parking \$5 - For Participants & Families |
| 23 | Pavilion | Fernandez 15 Anos Celebration | Private Party |
| 24 | Avalon Room | Alduenda Birthday Party | Private Party |
| 30 | GRAND ARENA | OH THE INSANITY <i>Professional Wrestling Show</i> | PARKING & ADMISSION |
| 30 | Pavilion | Mora Wedding Reception | Private Party |
| 30 | Avalon Room | Landino Birthday Party | Private Party |

February 2016 Calendar of Events



| Date | Location | Name of Event | Description |
|-------------|----------------------|---|--------------------------------------|
| 5-7 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>Portuguese Water Dog Club</i> | Parking \$5 - FREE TO VIEWING PUBLIC |
| 6 | Pavilion | Cordero Wedding Reception | Private Party |
| 12-14 | GRAND ARENA | LYNDA TJARKS AGILITY PRODUCTIONS <i>Samoyed Club of Southern California</i> | Parking \$5 - FREE TO VIEWING PUBLIC |
| 13 | Gazebo & Avalon Room | Valenzuela Wedding Ceremony & Reception | Private Party |
| 19 | Pavilion | Industry Racing - Awards Banquet | By Invitation |
| 20-21 | GRAND ARENA | GUMBALL RALLY <i>Speedway Motorcycle Practice & Saturday Night Races</i> | PARKING & ADMISSION |
| 20 | Pavilion | Fregoso 15 Anos Celebration | Private Party |
| 20 | Avalon Room | Gomez 70th Birthday Party | Private Party |
| 27 | Avalon Room | Torres 15 Anos Celebration | Private Party |

ALL EVENTS LISTED ABOVE ARE SCHEDULED BUT ARE SUBJECT TO CHANGE WITHOUT NOTICE

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.2

Industry Hills Expo Center - Check Register

NOVEMBER

| DATE | CHECK NUMBER | PAYEE | AMOUNT | DETAILS |
|----------|--------------|--------------------------------------|-------------|---------------------------------------|
| 11/02/15 | 9118 | PCR CASH | \$1,153.76 | REPLENISH PETTY CASH-OCTOBER REC. |
| 11/02/15 | 9119 | KIKI'S INDUSTRIAL JANITORIAL SERVICE | \$575.00 | RR & TRASH ATT MA-102415 |
| 11/02/15 | 9120 | OFFICE DEPOT | \$352.80 | OFFICE SUPPLIES |
| 11/04/15 | 9121 | REYNOLDS GMC | \$3,877.87 | VEHICLE MAINENANCE-WATER TRUCK |
| 11/04/15 | 9122 | VOID CHECK | \$0.00 | CLIENT DID NOT RECEIVE IN MAIL |
| 11/04/15 | 9123 | PAV-103115 MARQUEZ | \$600.00 | SECURITY DEPOSIT REFUND |
| 11/11/15 | 9124 | A.M. PLAYER | \$726.44 | STAFF UNIFORM SHIRTS |
| 11/11/15 | 9125 | ALARMCO | \$6,117.29 | PROPERTY MAINT.-GRAND ARENA AUDIO |
| 11/11/15 | 9126 | ANHEUSER BUSCH SALES OF AMERICA | \$272.00 | ALCOHOL INVENTORY |
| 11/11/15 | 9127 | CAPITOL PROTECTION INC. | \$1,657.51 | EVENT SECURITY SERVICES |
| 11/11/15 | 9128 | CINTAS | \$865.35 | MATS, MOPS AND UNIFORMS |
| 11/11/15 | 9129 | CNC EQUESTRIAN MANAGEMENT | \$39,099.22 | SALARY PR-NOVEMBER |
| 11/11/15 | 9130 | CROWN SHAVINGS | \$5,412.00 | PURCHASE SHAVINGS FOR RESALE |
| 11/11/15 | 9131 | GINA GARCIA | \$85.00 | RODEO HOUSE CLEANING |
| 11/11/15 | 9132 | HARBOR DISTRIBUTING,LLC | \$767.50 | ALCOHOL INVENTORY |
| 11/11/15 | 9133 | INDUSTRIAL CLEANING SYSTEMS INC | \$125.00 | MAINT/SERVICE FOR PRESSURE WASHER |
| 11/11/15 | 9134 | JANUS PEST MANAGEMENT, INC. | \$3,390.00 | PEST CONTROL |
| 11/11/15 | 9135 | KIKI'S INDUSTRIAL JANITORIAL SERVICE | \$960.00 | RR & TRASH ATT MA-103115 & MA-110715 |
| 11/11/15 | 9136 | OFFICE DEPOT | \$9.80 | OFFICE SUPPLIES |
| 11/11/15 | 9137 | RIDING MAGAZINE | \$510.00 | FACILITY ADVERTISING |
| 11/11/15 | 9138 | SOUTHERN CALIFORNIA EDISON | \$17,251.03 | MONTHLY UTILITY-OCT |
| 11/11/15 | 9139 | STAPLES LINK | \$24.01 | OFFICE SUPPLIES |
| 11/11/15 | 9140 | VERIZON | \$284.99 | MONTHLY FIOS CHARGES-OCT/NOV. |
| 11/11/15 | 9141 | XEROX FINANCIAL SERVICES | \$328.98 | LEASE AND SALES TAX PMT-OCT/NOV. |
| 11/12/15 | 9142 | PCR CASH | \$2,500.00 | REPLENISH ATM MACHINES-BANQUETS |
| 11/13/15 | 9143 | PCR CASH | \$5,000.00 | REPLENISH ATM MACHINE-ARENA |
| 11/16/15 | 9144 | AT&T | \$999.70 | MONTHLY WIRELESS CHGS-OCT/NOV |
| 11/16/15 | 9145 | CAPITOL PROTECTION INC. | \$1,677.00 | EVENT SECURITY SERVICES |
| 11/16/15 | 9146 | CARLOS A. MORALES-MIRAMONTES | \$2,000.00 | MARKETING & CONSULTING SERVICES-SEPT. |
| 11/16/15 | 9147 | CITY OF INDUSTRY | \$552.72 | 3 YD FRT LOAD SERVICE-NOV |
| 11/16/15 | 9148 | CNC EQUESTRIAN MANAGEMENT | \$13,128.51 | PR Week ending 10/31/15 |
| 11/16/15 | 9149 | CULLIGAN WATER CONDITIONING | \$70.85 | WATER FILTER SERVICE |
| 11/16/15 | 9150 | dex MEDIA | \$159.00 | FACILITY ADVERTISING |
| 11/16/15 | 9151 | OFFICE DEPOT | \$60.32 | OFFICE SUPPLIES |
| 11/16/15 | 9152 | P & R PAPER SUPPLY COMPANY | \$238.24 | PAPER,CLEANING, & BAR SUPPLIES |
| 11/16/15 | 9153 | ROBINSONS FLOWERS | \$207.10 | SYMPATHY FLORAL-K.INMAN,P.FLANDERS |
| 11/16/15 | 9154 | ROGERS,CLEM & CO. | \$1,750.00 | ACCOUNTING AND CONSULTING FEES-NOV. |
| 11/16/15 | 9155 | SATSUMA LANDSCAPE | \$8,674.00 | MONTHLY LANDSCAPE CHGS-OCTOBER |
| 11/16/15 | 9156 | SHAMROCK FOODS COMPANY | \$1,697.92 | CONCESSION INVENTORY |

| | | |
|----------|---|---|
| 11/16/15 | 9157 YOUNG'S MARKET CO. | \$330.72 ALCOHOL INVENTORY |
| 11/20/15 | 9158 BOARD OF EQUALIZATION | \$4,570.00 PRE-PAY QRTLTY SALES TAX |
| 11/19/15 | 9159 AR-110715 CARLOS SANCHEZ | \$300.00 SECURITY DEPOSIT REFUND |
| 11/19/15 | 9160 PAV-110715 VERONICA LOPEZ | \$600.00 SECURITY DEPOSIT REFUND |
| 11/19/15 | 9161 AR-111415R ZENAIDA ESPEJO | \$300.00 SECURITY DEPOSIT REFUND |
| 11/19/15 | 9162 AR-111515 ARLENE HINOJOSA | \$300.00 SECURITY DEPOSIT REFUND |
| 11/19/15 | 9163 AR-111315 SONUS HEARING | \$300.00 SECURITY DEPOSIT REFUND |
| 11/19/15 | 9164 PCR CASH | \$1,034.89 REPLENISH PETTY CASH-OCT/NOV. REC. |
| 11/16/15 | 9165 PCR CASH | \$1,699.47 REPLENISH PETTY CASH-NOV.REC. |
| 11/23/15 | 9166 CAPITOL PROTECTION INC. | \$399.75 EVENT SECURITY SERVICES |
| 11/23/15 | 9167 CED-INDUSTRY | \$92.60 PROPERTY MAINTENANCE-LIGHT BULBS |
| 11/23/15 | 9168 CLEAN SWEEP SUPPLY CO. | \$464.56 CLEANING SUPPLIES |
| 11/23/15 | 9169 CNC EQUESTRIAN MANAGEMENT | \$14,756.88 PR Week ending 11/15/15 |
| 11/23/15 | 9170 CSG | \$644.85 PURCHASE NEW LABEL PRINTING COMPUTER |
| 11/23/15 | 9171 JANUS PEST MANAGEMENT, INC. | \$1,560.00 PEST CONTROL |
| 11/23/15 | 9172 KIKI'S INDUSTRIAL JANITORIAL SERVICE | \$2,190.00 FAC CLEAN-NOV.& RR/TRASH ATT MA-111415 |
| 11/23/15 | 9173 MATTHEW MALDONADO | \$975.00 E-MAIL, SOCIAL & WEB MKTG |
| 11/23/15 | 9174 OFFICE DEPOT | \$513.01 OFFICE SUPPLIES |
| 11/23/15 | 9175 SPARKLETTS | \$235.90 WATER SERVICE FOR OFFICE |
| 11/23/15 | 9176 PCR CASH | \$2,500.00 REPLENISH ATM MACHINES-BANQUETS |
| 11/25/15 | 9177 PAV-112115 GABRIELA OROZCO | \$600.00 SECURITY DEPOSIT REFUND |
| 11/25/15 | 9178 AR-112115 ANTHONY LOPEZ | \$300.00 SECURITY DEPOSIT REFUND |
| 11/30/15 | 9179 7UP/RC BOTTLING OF S.CALIFORNIA | \$306.07 ALCOHOL INVENTORY |
| 11/30/15 | 9180 KIKI'S INDUSTRIAL JANITORIAL SERVICE | \$190.00 RR & TRASH ATT MA-112715 |
| 11/30/15 | 9181 OFFICE DEPOT | \$134.57 OFFICE SUPPLIES |

TOTAL

158,459.18

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 5.3



Memorandum

To: Paul Phillips, Executive Director
Civic-Recreational-Industrial-Authority

From: Carol Perez, Operations Mgr.
Industry Hills Expo Center

Re: License Agreements

Date: December 1, 2015

Below for CRIA Board consideration is for the Industry Hills Expo Center to enter into the following License Agreements:

Licensee Agreement #MA-021316 – To enter into an agreement with Lynda Tjarks Agility Productions for a 3-day dog agility trials in the Grand Arena scheduled for February 13-15, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300. The balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This promoter has added this additional event to our annual calendar. This promoter is a prompt payee.

Licensee Agreement #MA-050116 – To enter into an agreement with Lynda Tjarks Agility Productions for a 3-day dog agility trials in the Grand Arena scheduled for April 28 – May 1, 2016. The event consists of over 200 participants and 100 spectators. The base contract for this event is \$3,300. The balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. This promoter has added this additional event to our annual calendar. This promoter is a prompt payee.

Licensee Agreement #MA-062616 – To enter into an agreement with Classic & Kustom Bombs Magazine for a 1-day car show in the Grand Parking Lot scheduled for June 26, 2016. The promoter anticipates over 400 car entries and over 2,000 patrons to view the cars. This is the first event here for the promoter. The base contract for this event is \$1,556, which will be collected in full prior to the event. The Expo Center will retain all food, alcohol & parking income on this event.

Licensee Agreement #MA-080616 – To enter into an agreement with Southern California Oval Kart Club for a 1-day dirt kart competition in the Grand Arena scheduled for August 6, 2016. The event consists of about 150 participants and over 300 spectators. This is the promoter's third event at our site. Base contract is \$1,400. The Expo Center will retain all food, alcohol & parking income on this event. This promoter is a prompt payee.

Licensee Agreement #MA-110416 - To enter into an agreement with San Gabriel Valley & Antelope Valley Kennel Clubs for a three-day event scheduled for November 4-6, 2016 for their annual Obedience & Conformation Dog Show. This event consists of over 1,000 spectators in attendance each day. In addition to the use of the Grand Arena, the Vineyard is utilized for obedience. The basic rental rate for the Grand is \$3,300. Food, Beverages & Parking will be handled by the Expo Center and the balance of fees will be billed after the event is over as vendors, overnight RV hookups and arena lighting is calculated on what is utilized.

Licensee Agreement #MA-111116 – To enter into an agreement with Drum Roping Company for a two-day Veteran’s Day Team Roping Benefit. This event is scheduled for November 11-12, 2016. Base contract is \$2,200. The Expo Center will retain all food, alcohol & parking income on this event. Promoter is a prompt payee.

Licensee Agreement #MA-042017 – To enter into an agreement with Angeles Canyon Dog Club for a four-day Dog Conformation & Obedience competition in the Grand Arena April 20-24, 2017. This event consists of over 600 participants and over 500 spectators each day. The base contract for this event is \$4,400. The Expo Center will retain all food, alcohol & parking income on this event. The balance of the fees is billed after the event as vendors, overnight RV spaces and arena lighting is calculated on what is utilized during the event. The promoter is a prompt payee.

I recommend the approval of all the agreements before the CRIA board.

By: Carol J. Perez
Operations Manager


Signature

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.1

CIVIC-RECREATIONAL INDUSTRIAL AUTHORITY
AUTHORIZATION FOR PAYMENT OF BILLS
Board Meeting December 9, 2015

| <u>FUND</u> | <u>DESCRIPTION</u> | DISBURSEMENTS |
|-------------|---------------------------------------|---------------|
| 360 | INDUSTRY HILLS EXPO OPERATING ACCOUNT | 67,512.89 |

| <u>BANK</u> | <u>DESCRIPTION</u> | DISBURSEMENTS |
|-------------|----------------------|---------------|
| WFCK | WELLS FARGO CHECKING | 67,512.89 |

Civic-Recreational Industrial Authority
Board Meeting
December 9, 2015

| Check | Date | | Payee Name | Check Amount |
|--|---------------|------------|--|--------------------|
| CRIA.WF.CHK - CRIA Wells Fargo Checking | | | | |
| 10490 | 12/09/2015 | | ANIMAL PEST MANAGEMENT | \$2,500.00 |
| | Invoice | Date | Description | Amount |
| | 149792 | 10/31/2015 | TRAPPING OF AGGRESSIVE COYOTES AT EXPO | \$2,500.00 |
| 10491 | 12/09/2015 | | BRYAN PRESS | \$133.44 |
| | Invoice | Date | Description | Amount |
| | 73786-CRIA | 10/30/2015 | ENVELOPES - CRIA | \$133.44 |
| 10492 | 12/09/2015 | | CITY OF INDUSTRY | \$305.71 |
| | Invoice | Date | Description | Amount |
| | 2016-00000031 | 10/31/2015 | OCTOBER 2015 FUEL COST | \$305.71 |
| 10493 | 12/09/2015 | | CNC ENGINEERING | \$4,457.83 |
| | Invoice | Date | Description | Amount |
| | 44104 | 11/12/2015 | EXPO CENTER STANDARDS OF MAINT - MISC | \$2,183.60 |
| | 44159 | 11/24/2015 | EXPO CENTER STANDARDS OF MAINT - MISC | \$1,960.47 |
| | 44160 | 11/24/2015 | EXPO CENTER - RESURFACING PARKING LOTS & | \$313.76 |
| 10494 | 12/09/2015 | | CRIA-EQUESTRIAN CENTER | \$48,500.00 |
| | Invoice | Date | Description | Amount |
| | DEC-15 | 11/12/2015 | OPERATING EXPENSE - DECEMBER 2015 | \$48,500.00 |
| 10495 | 12/09/2015 | | CRIA-PAYROLL ACCOUNT | \$3,000.00 |
| | Invoice | Date | Description | Amount |
| | NOV-15 | 11/12/2015 | REIMBURSE PAYROLL - NOVEMBER 2015 | \$3,000.00 |
| 10496 | 12/09/2015 | | FRAZER, LLP | \$2,240.00 |
| | Invoice | Date | Description | Amount |
| | 140131 | 10/31/2015 | PROF SVC - OCTOBER 2015 | \$2,240.00 |
| 10497 | 12/09/2015 | | GRAINGER, INC., W W | \$130.08 |
| | Invoice | Date | Description | Amount |

Civic-Recreational Industrial Authority
Board Meeting
December 9, 2015

| Check | Date | | Payee Name | Check Amount |
|--|-------------|------------|---|-------------------|
| CRIA.WF.CHK - CRIA Wells Fargo Checking | | | | |
| | 9887703644 | 11/06/2015 | SUPPLIES - EXPO CENTER-PATIO CAFE | \$130.08 |
| 10498 | 12/09/2015 | | MERRITT'S ACE HARDWARE | \$52.21 |
| | Invoice | Date | Description | Amount |
| | 089405 | 11/19/2015 | SUPPLIES - EXPO CENTER BACK GATE AT SAN | \$52.21 |
| 10499 | 12/09/2015 | | SNOWDEN ELECTRIC COMPANY, | \$3,160.00 |
| | Invoice | Date | Description | Amount |
| | 15-0415 | 10/31/2015 | PROVIDE 480V TEMP POWER SUPPLY | \$3,160.00 |
| 10500 | 12/09/2015 | | THE PUN GROUP | \$2,400.00 |
| | Invoice | Date | Description | Amount |
| | 2015-0330 | 11/13/2015 | AUDITING SVC - FY 2015-16 | \$2,400.00 |
| 10501 | 12/09/2015 | | THEE BEST ROOTER & PLUMBING | \$82.62 |
| | Invoice | Date | Description | Amount |
| | 4711 | 11/15/2015 | PLUMBING SVC - EXPO CENTER | \$82.62 |
| 10502 | 12/09/2015 | | VORTEX INDUSTRIES, INC. | \$551.00 |
| | Invoice | Date | Description | Amount |
| | 04-970151-1 | 10/15/2015 | REPAIR DOUBLE SWING SAN JOSE GATE | \$551.00 |

| Checks | Status | Count | Transaction Amount |
|--------|--------|-------|--------------------|
| | Total | 13 | \$67,512.89 |

CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY

ITEM NO. 6.2

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

October 31, 2015

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

FINANCIAL STATEMENTS

October 31, 2015

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Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
October 31, 2015

Expo Center Operations

During the month ended October 31, 2015, we held three events in the Pavilion and three events in the Avalon Room with contracts totaling \$27,735.

In the Grand Arena we held four events with contracts totaling \$48,031. These events were: Best of Show Classic Car Show-Event Rained Out, Industry Hills Charity Pro Rodeo 3-day rodeo events, Eclectic Roots Productions-Music, Art, Skateboarding, Bicycle Racing and Bier Buzz Masquerade-Craft Beer Festival

During the month ended October 31, 2015, there were no events at the Speedway.

At October 31, 2015, our financial statements reflect the following activity:

| <u>Expo Center Operations</u> | <u>Month Ended</u> <u>10/31/2015</u> | <u>Year To Date</u> <u>10/31/2015</u> | <u>Annual Budget</u> <u>2015-2016</u> | <u>% of Annual</u> <u>Budget</u> |
|-------------------------------------|---|--|--|-------------------------------------|
| Total revenues | \$ 76,925 | \$ 580,652 | \$ 1,483,800 | 39% |
| Expenses: | | | | |
| Direct Expo Center expenses | 76,369 | 406,883 | 985,000 | 41% |
| General and administrative expenses | 90,153 | 345,828 | 1,046,100 | 33% |
| Total direct Expo Center expenses | 166,522 | 752,711 | 2,031,100 | 37% |
| Net income from operations | (89,597) | (172,059) | (547,300) | 31% |
| Net income | \$ (89,597) | \$ (172,059) | \$ (547,300) | 31% |

We have booked thirteen future Banquet events with contracts totaling \$21,750 and no Grand Arena events. The amounts do not include any estimates of alcohol and food sales. Event concession sales will vary depending on facilities utilized.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
October 31, 2015

The following is our summarized financial statements by department at October 31, 2015:

| <u>Expo Center Operations</u> | Month Ended 10/31/2015 | Month Ended 10/31/2015 | Month Ended 10/31/2015 | Month Ended 10/31/2015 | Month Ended 10/31/2015 |
|---------------------------------------|---------------------------|---------------------------|---------------------------|-------------------------------|---------------------------|
| | <u>Speedway</u> | <u>Facilities</u> | <u>Grand Arena</u> | <u>General and Admin.</u> | <u>Totals</u> |
| Total revenues | \$ 700 | \$ 27,735 | \$ 48,031 | \$ 459 | \$ 76,925 |
| Expenses: | | | | | |
| Direct Expo Center expenses | 1,074 | 21,050 | 54,245 | | 76,369 |
| General and administrative expenses | | | | 90,153 | 90,153 |
| Total direct Expo Center expenses | <u>1,074</u> | <u>21,050</u> | <u>54,245</u> | <u>90,153</u> | <u>166,522</u> |
| Net income (loss) from operations | <u>(374)</u> | <u>6,685</u> | <u>(6,214)</u> | <u>(89,694)</u> | <u>(89,597)</u> |
| Net income (loss) for the month ended | <u>\$ (374)</u> | <u>\$ 6,685</u> | <u>\$ (6,214)</u> | <u>\$ (89,694)</u> | <u>\$ (89,597)</u> |

| <u>Expo Center Operations</u> | Year To Date 10/31/2015 | Year To Date 10/31/2015 | Year To Date 10/31/2015 | Year To Date 10/31/2015 | Year to Date 10/31/2015 |
|-------------------------------------|----------------------------|----------------------------|----------------------------|-------------------------------|----------------------------|
| | <u>Speedway</u> | <u>Facilities</u> | <u>Grand Arena</u> | <u>General and Admin.</u> | <u>Totals</u> |
| Total revenues | \$ 151,305 | \$ 164,426 | \$ 262,168 | \$ 2,753 | \$ 580,652 |
| Expenses: | | | | | |
| Direct Expo Center expenses | 143,514 | 79,980 | 183,389 | | 406,883 |
| General and administrative expenses | | | | 345,828 | 345,828 |
| Total direct Expo Center expenses | <u>143,514</u> | <u>79,980</u> | <u>183,389</u> | <u>345,828</u> | <u>752,711</u> |
| Net income (loss) from operations | <u>7,791</u> | <u>84,446</u> | <u>78,779</u> | <u>(343,075)</u> | <u>(172,059)</u> |
| Net income (loss) year to date | <u>\$ 7,791</u> | <u>\$ 84,446</u> | <u>\$ 78,779</u> | <u>\$ (343,075)</u> | <u>\$ (172,059)</u> |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

EXECUTIVE SUMMARY
FINANCIAL STATEMENTS
October 31, 2015

CRIA Capital Assets

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at October 31, 2015 amounted to \$8,769,709. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended October 31, 2015. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2015 annual audit.

Capital Projects Operations

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At October 31, 2015, our financial statements reflect the following activity:

| <u>Capital Projects Fund</u> | <u>Month Ended</u> <u>10/31/2015</u> | <u>Year To Date</u> <u>10/31/2015</u> | <u>Annual Budget</u> <u>2015-2016</u> |
|-------------------------------------|---|--|--|
| Total revenues | \$ 118 | \$ 222 | \$ 420 |
| Expenditures | | | |
| General and administrative expenses | 61,478 | 94,280 | 432,200 |
| Total expenses | 61,478 | 94,280 | 432,200 |
| Net loss | \$ (61,360) | \$ (94,058) | \$ (431,780) |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

BALANCE SHEET
AS OF OCTOBER 31, 2015

| | | Capital Projects | Expo Center |
|------------------------------------|----|------------------|--------------|
| ASSETS | | | |
| CURRENT ASSETS: | | | |
| Cash and cash equivalents | \$ | 29,155 | \$ 418,139 |
| Investments | | 146,264 | |
| Accounts receivable, net | | | 57,989 |
| Inventories | | | 50,730 |
| Deposits | | | 3,000 |
| Total current assets | | 175,419 | 529,858 |
| CAPITAL ASSETS, net | | | 8,769,709 |
| Total assets | \$ | 175,419 | \$ 9,299,567 |
| LIABILITIES AND FUND EQUITY | | | |
| CURRENT LIABILITIES | | | |
| Accounts payable | \$ | | \$ 49,644 |
| Sales tax payable | | | 4,570 |
| Advance rental payments | | | 106,558 |
| Security deposits | | | 50,600 |
| Total current liabilities | | | 211,372 |
| FUND EQUITY: | | | |
| Fund balance | | 175,419 | 9,088,195 |
| Total liabilities and fund equity | \$ | 175,419 | \$ 9,299,567 |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

STATEMENT OF OPERATIONS
FOR THE MONTH AND YEAR TO DATE ENDED OCTOBER 31, 2015

| | CAPITAL PROJECTS | | | | EXPO CENTER | | | |
|---|---------------------------|----------------------------|-------------------------------|--------------------------|---------------------------|----------------------------|-------------------------------|--------------------------|
| | MONTH ENDED 10/31/2015 | YEAR TO DATE 10/31/2015 | 2015-2016 ANNUAL BUDGET | % OF ANNUAL BUDGET | MONTH ENDED 10/31/2015 | YEAR TO DATE 10/31/2015 | 2015-2016 ANNUAL BUDGET | % OF ANNUAL BUDGET |
| REVENUES: | | | | | | | | |
| Expo center revenues | \$ | \$ | \$ | | \$ 76,925 | \$ 580,652 | \$ 1,483,800 | 39% |
| Other revenues | 118 | 222 | 420 | 53% | | | | |
| Total revenues | 118 | 222 | 420 | 53% | 76,925 | 580,652 | 1,483,800 | 39% |
| EXPENDITURES: | | | | | | | | |
| General and administrative expenses | 61,478 | 94,280 | 432,200 | 22% | 90,153 | 345,828 | 1,046,100 | 33% |
| Operating expenses | | | | | 76,369 | 406,883 | 985,000 | 41% |
| Total expenses | 61,478 | 94,280 | 432,200 | 22% | 166,522 | 752,711 | 2,031,100 | 37% |
| EXCESS OF EXPENDITURES OVER REVENUES | (61,360) | (94,058) | (431,780) | 22% | (89,597) | (172,059) | (547,300) | 31% |
| OTHER FINANCING SOURCES | 69,768 | 129,268 | 500,500 | 26% | 48,500 | 194,000 | 582,000 | 33% |
| EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/(EXCESS OF EXPENDITURES OVER REVENUES AND OTHER FINANCING SOURCES) | 8,408 | 35,210 | \$ 68,720 | | (41,097) | 21,941 | \$ 34,700 | |
| Fund balance, beginning | 167,011 | 140,209 | | | 9,129,292 | 9,066,254 | | |
| Fund balance, ending | \$ 175,419 | \$ 175,419 | | | \$ 9,088,195 | \$ 9,088,195 | | |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER
STATEMENT OF CASH FLOWS
FOR THE FOUR MONTHS ENDED OCTOBER 31, 2015

| | | AMOUNT |
|---|--|-------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| | Net loss before transfers and other credits | \$ (172,059) |
| | Adjustments to reconcile net loss to net cash used in operating activities: | |
| | Change in operating assets and liabilities | |
| | Accounts receivable | 46,012 |
| | Inventories | (4,181) |
| | Accounts payable | (50,939) |
| | Sales tax payable | 714 |
| | Advance rental payments | (1,968) |
| | Security deposits | (3,850) |
| | Net cash used in operating activities | <u>(186,271)</u> |
| CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES | | |
| | Other financing sources | 194,000 |
| | NET CHANGE IN CASH | 7,729 |
| | Cash at July 1, 2015 | 410,410 |
| | Cash at October 31, 2015 | <u>\$ 418,139</u> |
| | | |
| | | |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED OCTOBER 31, 2015

| | MONTH ENDED 10/31/2015 | YEAR TO DATE 10/31/2015 | ANNUAL BUDGET 2015-2016 | % OF ANNUAL BUDGET |
|---------------------------------------|---------------------------|----------------------------|-------------------------------|--------------------------|
| Expo Center Operations | | | | |
| Revenues | | | | |
| Facilities rentals | \$ 14,352 | \$ 83,835 | \$ 255,500 | 33% |
| Facilities rentals - bar sales | 10,877 | 61,690 | 249,900 | 25% |
| Facilities - security | 1,956 | 13,189 | 43,400 | 30% |
| Facilities - food | | 298 | 1,600 | 19% |
| Facilities - insurance | 500 | 3,600 | 8,800 | 41% |
| Facilities - other | 50 | 1,814 | 9,200 | 20% |
| Grand Arena - special events rentals | 2,100 | 25,795 | 107,700 | 24% |
| Grand Arena - outdoor arena rentals | | 800 | 5,700 | 14% |
| Grand Arena - show barn stall rentals | 725 | 12,681 | 44,900 | 28% |
| Grand Arena - shaving sales | 1,826 | 4,105 | 15,900 | 26% |
| Grand Arena - security | 867 | 11,573 | 14,700 | 79% |
| Grand Arena - trailer parking | | 3,950 | 9,800 | 40% |
| Grand Arena - bar sales | 34,954 | 132,305 | 179,200 | 74% |
| Grand Arena - food | 3,120 | 26,133 | 111,700 | 23% |
| Grand Arena - feed sales | | | 400 | 0% |
| Grand Arena - other | 4,439 | 44,826 | 110,000 | 41% |
| Speedway - Merchandise | | 6,346 | 15,700 | 40% |
| Speedway - Bar | | 37,597 | 70,800 | 53% |
| Speedway - Prize Money | | 21,395 | 51,000 | 42% |
| Speedway - General Admission | | 37,469 | 68,200 | 55% |
| Speedway - Food | | 31,691 | 54,500 | 58% |
| Speedway - Parking | | 12,825 | 22,900 | 56% |
| Speedway - Other | 700 | 3,982 | 24,800 | 16% |
| G&A- Other | 459 | 2,753 | 7,500 | 37% |
| Total revenues | 76,925 | 580,652 | 1,483,800 | 39% |
| Expo expenses | | | | |
| Cost of sales | 12,766 | 54,488 | 128,700 | 42% |
| Bar supplies | 1,327 | 5,726 | 1,200 | 477% |
| Promotional banquet | 1,393 | 4,230 | 8,900 | 48% |
| Feed | | | 600 | 0% |
| Contract labor/wages | 35,394 | 125,864 | 225,200 | 56% |
| Furniture/fixtures & equipment | 2,373 | 3,706 | 2,200 | 168% |
| Miscellaneous | 7,137 | 15,266 | 41,400 | 37% |
| Promotional | 1,818 | 30,996 | 51,500 | 60% |
| Property maintenance | (525) | 974 | 17,400 | 6% |
| Repairs and maintenance | | | 100 | 0% |
| RV/Vendor spaces | | | 12,600 | 0% |
| Security - Grand Arena | 2,934 | 19,490 | 34,200 | 57% |
| Security - Facilities | 1,385 | 11,788 | 186,400 | 6% |
| Security - Speedway | | 7,790 | 18,500 | 42% |
| Shavings | 1,724 | 2,798 | 12,000 | 23% |
| Supplies | 1,460 | 19,811 | 48,400 | 41% |
| Equipment rental | | 283 | 900 | 31% |
| Special event concessions | 4,809 | 13,130 | 53,900 | 24% |
| Speedway- Merchandise | 924 | 924 | 8,900 | 10% |
| Speedway- Insurance | 1,300 | 18,965 | 19,900 | 95% |
| Speedway - Prize money | 150 | 32,778 | 43,400 | 76% |
| Speedway- Outside services | | 37,876 | 68,700 | 55% |
| Total Expo expenses | 76,369 | 406,883 | 985,000 | 41% |
| Operating income before direct | | | | |
| G & A and CRIA indirect expenses | 556 | 173,769 | 498,800 | 35% |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 1
Page 2

INDUSTRY HILLS EXPO CENTER
SCHEDULE OF REVENUES AND EXPENSES
FOR THE MONTH AND YEAR TO DATE ENDED OCTOBER 31, 2015

| | MONTH ENDED | YEAR TO DATE | ANNUAL | % OF |
|--|-------------|--------------|--------------|--------|
| Expo Center Operations | 10/31/2015 | 10/31/2015 | BUDGET | ANNUAL |
| | | | 2015-2016 | BUDGET |
| Direct general and administrative expenses | | | | |
| Office supplies | 306 | 632 | 5,900 | 11% |
| Travel and meetings | 227 | 1,261 | 5,400 | 23% |
| Dues, subscriptions, books, etc. | | 395 | 900 | 44% |
| Equipment rental/lease | 329 | 1,305 | 2,500 | 52% |
| Furniture/fixtures & equipment | 113 | 691 | 3,800 | 18% |
| Legal advertising/printing | | | 300 | 0% |
| Telephone | 1,685 | 7,154 | 17,100 | 42% |
| Postage | 73 | 1,615 | 7,600 | 21% |
| Miscellaneous | 772 | 3,689 | 8,800 | 42% |
| Professional services | 16,530 | 47,343 | 134,900 | 35% |
| Repairs and equipment | 2,147 | 12,452 | 10,700 | 116% |
| Vehicle expenses | 1,156 | 11,518 | 35,700 | 32% |
| Insurance and bonds | | (2,700) | 12,100 | 0% |
| Supplies | 4,587 | 13,570 | 44,200 | 31% |
| Contract labor/administrative wages | 35,475 | 126,364 | 426,600 | 30% |
| Property maintenance | 9,502 | 48,800 | 167,900 | 29% |
| Utilities | 17,251 | 71,739 | 161,700 | 44% |
| Total direct general and administrative expenses | 90,153 | 345,828 | 1,046,100 | 33% |
| Expo Center operating income (loss) | \$ (89,597) | \$ (172,059) | \$ (547,300) | 31% |

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY
CITY OF INDUSTRY

Schedule 2

CAPITAL PROJECTS
SCHEDULE OF REVENUES AND EXPENDITURES
FOR THE MONTH AND YEAR TO DATE ENDED OCTOBER 31, 2015

| | MONTH ENDED 10/31/2015 | YEAR TO DATE 10/31/2015 | ANNUAL BUDGET 2015-2016 | % OF ANNUAL BUDGET |
|--|---------------------------|----------------------------|-------------------------------|-----------------------|
| REVENUES | | | | |
| Other revenues | \$ 118 | \$ 222 | \$ 420 | 53% |
| GENERAL AND ADMINISTRATIVE EXPENSES | | | | |
| Salaries - board | 2,725 | 10,902 | 37,800 | 29% |
| Payroll taxes | 209 | 834 | 2,900 | 29% |
| Miscellaneous | 48 | 96 | 600 | 16% |
| Legal | (3,922) | (3,922) | 70,900 | 0% |
| Professional services | | | 8,800 | 0% |
| Accounting | 45 | 182 | 31,900 | 1% |
| Audit services | 5,325 | 5,325 | 10,300 | 52% |
| Vehicle expenses | 741 | 1,293 | | |
| General engineering | 10,731 | 20,850 | 45,200 | 46% |
| Property maintenance | 2,308 | 15,452 | 178,200 | 9% |
| Insurance and bonds | 43,268 | 43,268 | 45,600 | 95% |
| Total general and administrative expenses | 61,478 | 94,280 | 432,200 | 22% |
| EXCESS OF EXPENDITURES OVER | | | | |
| REVENUES | \$ (61,360) | \$ (94,058) | \$ (431,780) | 22% |