
CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
FEBRUARY 8, 2023
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The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Eric Benavidez at 9:00 a.m., in the City of Industry Council Chamber, 15651 Mayor Dave Way, California and telephonically using Conference Call Number, 657-204-3264, Conference ID: 979 103 147#.

FLAG SALUTE

The flag salute was led by Chairman Benavidez.

ROLL CALL

PRESENT: Eric Benavidez, Chairman
Ronald Whittemore, Vice Chairman
Sean Lee, Board Member
Bob Lindsey, Board Member
Ronald McPeak, Board Member

STAFF PRESENT: Josh Nelson, Executive Director; Bing Hyun, Assistant Executive Director; James M. Casso, General Counsel; Bianca Sparks, Assistant General Counsel; and Julie Gutierrez-Robles, Secretary.

PUBLIC COMMENTS

There were no public comments.

Chairman Eric Benavidez asked if anyone was on the line for public comments regarding items not listed on the agenda. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

CONSENT CALENDAR

Chairman Eric Benavidez asked if anyone was on the line for public comments regarding the Consent Calendar items. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

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5.1 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR FEBRUARY 8, 2023

RECOMMENDED ACTION: *Approve the Register of Demands and authorize the appropriate personnel to pay the bills.*

5.2 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR DECEMBER 2022

RECOMMENDED ACTION: *Receive and file.*

5.3 CONSIDERATION OF THE ANNUAL AUDITED FINANCIAL STATEMENTS FOR CIVIC RECREATION INDUSTRIAL AUTHORITY'S FOR THE YEAR ENDING JUNE 30, 2022.

RECOMMENDED ACTION: *Receive and file.*

MOTION BY BOARD MEMBER MCPEAK, AND SECOND BY BOARD MEMBER LINDSEY TO APPROVE THE CONSENT CALENDAR. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, MCPEAK, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

ACTION ITEMS

6.1 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR NOVEMBER 30, 2022

RECOMMENDED ACTION: *Receive and file the report.*

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Dean Yamagata from Frazier, LLP provided a staff report regarding the Financial Report for November 30, 2022, and was available to answer any questions.

Chairman Eric Benavidez asked if anyone was on the line for public comments regarding Item 6.1. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

MOTION BY VICE CHAIRMAN WHITTEMORE, AND SECOND BY CHAIRMAN BENAVIDEZ TO RECEIVE AND FILE. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, MCPEAK, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

6.2 UPDATE ON THE EXPO CENTER

RECOMMENDED ACTION: Receive and file.

Executive Director Josh Nelson referred to a hand-out provided by Expo Facility Ops Manager Cory Moss, who was not available, due to her recovery from a recent surgery.

Chairman Eric Benavidez asked if anyone was on the line for public comments regarding Item 6.2. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

MOTION BY BOARD MEMBER MCPEAK, AND SECOND BY BOARD MEMBER LEE TO RECEIVE AND FILE. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, MCPEAK, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

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6.3 CONSIDERATION OF AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MELZER DECKERT & RUDER ARCHITECTS, INC., FOR DESIGN SERVICES FOR THE PAVILION BUILDING UPGRADES AT THE INDUSTRY HILLS EXPO CENTER, EXTENDING THE TERM THROUGH JUNE 30, 2024, REVISING THE SCOPE OF SERVICES, AND INCREASING COMPENSATION BY \$15,000.00 (MP 01-34 #24)

RECOMMENDED ACTION:

Approve Amendment No. 4.

Dev Birla, Operations Manager at CNC Engineering provided a staff report and was available to answer any questions.

Chairman Eric Benavidez asked if anyone was on the line for public comments regarding Item 6.3. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

MOTION BY BOARD MEMBER LINDSEY, AND SECOND BY BOARD MEMBER MCPEAK TO APPROVE AMENDMENT NO. 4. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, MCPEAK, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

6.4 CONSIDERATION OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH THE ROLLING THRONE LLC, FOR RESTROOM RENTAL SERVICES, EXTENDING THE TERM THROUGH MARCH 31, 2023, AND INCREASING THE COMPENSATION BY \$11,613.75, FOR THE AVALON ROOM IMPROVEMENTS (MP CIP EXPO 18 017B)

RECOMMENDED ACTION:

Approve Amendment No. 1.

Development Services Manager, Kathy Tai provided a staff report and was available to answer any questions.

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Chairman Eric Benavidez asked if anyone was on the line for public comments regarding Item 6.4. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

MOTION BY VICE CHAIRMAN WHITTEMORE, AND SECOND BY BOARD MEMBER LEE TO APPROVE AMENDMENT NO. 1. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	LEE, LINDSEY, MCPEAK, V/C WHITTEMORE, C/BENAVIDEZ
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

6.5 CONSIDERATION OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH VENEKLASEN ASSOCIATES, INC., FOR PROFESSIONAL DESIGN SERVICES FOR THE GRAND ARENA AUDIO VISUAL UPGRADES PROJECT, EXTENDING THE TERM THROUGH DECEMBER 31, 2024, REVISING THE SCOPE OF SERVICES, REVISING THE RATE SCHEDULE AND INCREASING COMPENSATION BY \$210,000.00 (MP 01-34 #33)

RECOMMENDED ACTION: *Approve Amendment No. 2.*

Dev Birla, Operations Manager at CNC Engineering provided a staff report and was available to answer any questions. Board Member McPeak asked when the work was expected to end. Dev Birla said the design would take about 6 months, then the bid process, so roughly within a year to 15 months.

Chairman Eric Benavidez asked if anyone was on the line for public comments regarding Item 6.5. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

MOTION BY BOARD MEMBER MCPEAK, AND SECOND BY VICE CHAIRMAN WHITTEMORE TO APPROVE AMENDMENT NO. 2. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

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AYES: BOARD MEMBERS: LEE, LINDSEY, MCPEAK, V/C
WHITTEMORE, C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

6.6 CONSIDERATION OF RESOLUTION NO. CRIA 2023-02 – A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY (“CRIA”) CONTINUING THE AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

RECOMMENDED ACTION:

Discuss and provide direction to staff.

Executive Director Josh Nelson stated that the COVID-19 emergency within the state of California is coming to an end. The City Council has approved an expiration date of February 28, 2023, to go along with the County and State, to end the proclamation which will put closure to AB 361.

The end date was left blank on the Resolution to determine the end date of AB 361, which was agreed upon, and will be entered into the Resolution.

Chairman Eric Benavidez asked if anyone was on the line for public comments regarding Item No. 6.1. If so, press *5 to raise your hand and the Secretary can unmute you. There were none.

MOTION BY BOARD MEMBER LEE, AND SECOND BY VICE CHAIRMAN WHITTEMORE APPROVE RESOLUTION NO. CRIA 2023-02 WITH AN EXPIRATION DATE OF FEBRUARY 28, 2023. MOTION CARRIED 5-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, MCPEAK, V/C
WHITTEMORE, C/BENAVIDEZ
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE
ABSTAIN: BOARD MEMBERS: NONE

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EXECUTIVE DIRECTOR COMMUNICATIONS

There were none.

AB 1234 REPORTS

There were none.

BOARD MEMBER COMMUNICATIONS

There were none.

ADJOURNMENT

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 10:13 a.m.



Julie Gutierrez-Robles, Secretary



Eric Benavidez, Chairman