

CITY OF INDUSTRY

CIVIC CENTER
DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING
AGENDA



Chair Michael Greubel
Vice Chair Mark Radecki
Committee Member Bing Hyun
Committee Member Steve Marcucci
Committee Member Manuel Perez

APRIL 11, 2023
9:30 A.M.

Location: City Hall, Large Conference Room, 15625 Mayor Dave Way,
City of Industry, CA 91744

Addressing the Committee:

- **Agenda Items:** *Members of the public may address the Civic Center Design & Development Advisory Committee on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda.*
- **Public Comments (Non-Agenda Items Only):** *Anyone wishing to address the Civic Center Design & Development Advisory Committee on an item not on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the CCDDAC from taking action on a specific item unless it appears on the posted Agenda.*

Americans with Disabilities Act:

- ***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Civic Center Design & Development Advisory Committee meeting (including assisted listening devices), please contact the City Clerk's Office at (626) 333-2211 by 2:00 p.m. on Monday, December 5, 2022, to ensure that reasonable arrangements can be made to provide accessibility to the meeting.***

Agendas and other writings:

In compliance with Government Code Section 54957.5(b), staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 Mayor Dave Way, City of Industry, California, at the office of the City Clerk of the City Council during regular business hours, Monday through Thursday, 8:00 a.m. to 5:00 p.m., Fridays 8:00 a.m. to 4:00 pm. City Hall doors are closed between 12:00 p.m. to 1:00 p.m. each day. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.

1. Call to Order
2. Flag Salute
3. Roll Call
4. Public Comments

5. **CONSENT CALENDAR**

- 5.1 Consideration of the minutes of the July 12, 2022 regular meeting, August 9, 2022 regular meeting, November 8, 2022 regular meeting, and the December 6, 2022 regular meeting

RECOMMENDED ACTION: *Approve as submitted.*

6. **ACTION ITEMS**

- 6.1 Discussion and direction regarding traffic calming measures through the Civic Center

RECOMMENDED ACTION: *Discuss and provide direction to Staff.*

7. **CITY MANAGER REPORTS**

8. **COMMITTEE MEMBER COMMUNICATIONS**

9. Adjournment. The next regular Civic Center Design & Development Advisory Committee Meeting is Tuesday, May 9, 2023, at 9:30 a.m.

CIVIC CENTER DESIGN & DEVELOPMENT ADVISORY COMMITTEE

ITEM NO. 5.1

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JULY 12, 2022
PAGE 1

CALL TO ORDER

The Regular Meeting of the Civic Center Design & Development Advisory Committee of the City of Industry, California, was called to order by Vice Chair Mark Radecki at 9:30 a.m., in the City Hall Large Conference Room, 15625 Mayor Dave Way, City of Industry, California.

FLAG SALUTE

The flag salute was led by Vice Chair Mark Radecki.

ROLL CALL

PRESENT: Mark Radecki, Vice Chair
Bing Hyun, Committee Member
Steve Marcucci, Committee Member
Manuel Perez, Committee Member

ABSENT: Michael Greubel, Chair

STAFF PRESENT: Josh Nelson, City Manager; Sam Pedroza, Assistant City Manager; Yamini Pathak, Director of Finance; Elise Calvo, Treasurer; Bianca Sparks, Assistant City Attorney; and Julie Gutierrez-Robles, Secretary.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

**5.1 CONSIDERATION OF THE MEETING MINUTES FOR THE JUNE 7, 2022
REGULAR MEETING**

RECOMMENDED ACTION:

Approve as submitted.

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JULY 12, 2022
PAGE 2

MOTION BY COMMITTEE MEMBER PEREZ, AND SECOND BY COMMITTEE MEMBER MARCUCCI TO APPROVE AS SUBMITTED. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	COMMITTEE MEMBERS:	HYUN, MARCUCCI, PEREZ, VC/RADECKI
NOES:	COMMITTEE MEMBERS:	NONE
ABSENT	COMMITTEE MEMBERS:	C/GREUBEL
ABSTAIN	COMMITTEE MEMBERS:	NONE

5.2 CONSIDERATION OF DRAFT SCOPE OF WORK FOR ARCHITECTURAL STYLE AND URBAN DESIGN GUIDELINE SERVICES

RECOMMENDED ACTION: *Discuss and provide direction to Staff.*

Committee Member/Assistant City Manager, Bing Hyun, provided a list of the Proposed Scope of Work, as follows:

- Item 1. Assist with creating a mission statement for the City of Industry Civic Center.
- Item 2. Assist with selection of an architectural style and development of urban design guidelines.
- Item 3. Assist with preparation of a land use plan, with use categories.
- Item 4. Assist with preparation of a public improvement plan.

Should the scope be approved by CCDDAC, Staff will present the scope to the City Council and request authorization to issue a RFP to procure said services.

Committee Member Steve Marcucci asked if one agency or corporation would be able to assist in all these items. Committee Member/Assistant City Manager Bing Hyun said yes, although sometimes they assemble teams with sub-consultants. He then asked who we use to put out bids. City Manager Josh Nelson said Planet Bids and if not enough proposals come back, there are other places to advertise if need be.

Committee Member Manuel Perez asked how we could add a public transportation component to link the Center to people in the Los Angeles County. Also, who will be evaluating these proposals? City Manager Josh Nelson said we have not gone that far

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JULY 12, 2022
PAGE 3

yet, but ultimately the City Council has the sole authority to award the proposed contract and may also amend the scope of services.

MOTION BY COMMITTEE MEMBER MARCUCCI, AND SECOND BY COMMITTEE MEMBER PEREZ TO PROCEED WITH STAFF RECOMMENDATIONS AS DISCUSSED. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	COMMITTEE MEMBERS:	HYUN, MARCUCCI, PEREZ, VC/RADECKI
NOES:	COMMITTEE MEMBERS:	NONE
ABSENT	COMMITTEE MEMBERS:	C/GREUBEL
ABSTAIN	COMMITTEE MEMBERS:	NONE

5.3 DISCUSSION OF CITY OF INDUSTRY GYMNASIUM AND MULTI-PURPOSE FACILITY ARCHITECTURAL DESIGN AND AESTHETICS

RECOMMENDED ACTION: *Discuss and provide direction to Staff.*

Committee Member/Assistant City Manager Bing Hyun provided a slide show and walked through the three following items for discussion. 1) Concrete Tilt Up Construction 2) Architectural Examples and 3) YAL Gym Vision.

City Manager Josh Nelson showed slides of the local area showing samples of different styles and looks of nearby buildings. Discussed was a different location than what was previously discussed. This would have to go back to City Council and if need be, adjust the scope of work and make contract changes. This will give everyone some time to think about it and come back with ideas on the look we will decide on.

CITY MANAGER REPORTS

There were none.

COMMITTEE MEMBER COMMUNICATIONS

Committee Member Perez asked staff to put together some form of information regarding what they have to work with such as maps, parcels, land use, critical areas to work on plus perhaps detailed maps for the working area within the gym.

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
JULY 12, 2022
PAGE 4

ADJOURNMENT

There being no further business, the City Council adjourned at 10:36 a.m.

MARK RADECKI
VICE CHAIR

JULIE GUTIERREZ-ROBLES
SECRETARY

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 9, 2022
PAGE 1

CALL TO ORDER

The Regular Meeting of the Civic Center Design & Development Advisory Committee of the City of Industry, California, was called to order by Chair Michael Greubel at 9:30 a.m., in the City Hall Large Conference Room, 15625 Mayor Dave Way, City of Industry, California.

FLAG SALUTE

The flag salute was led by Chair Michael Greubel

ROLL CALL

PRESENT: Michael Greubel, Chair
Mark Radecki, Vice Chair
Bing Hyun, Committee Member
Steve Marcucci, Committee Member
Manuel Perez, Committee Member

STAFF PRESENT: Josh Nelson, City Manager; Sam Pedroza, Assistant City Manager; Mat Hudson, Engineering Manager; Elise Calvo, Treasurer; Bianca Sparks, Assistant City Attorney; and Julie Gutierrez-Robles, Secretary.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

**5.1 DISCUSSION AND DIRECTION REGARDING CIVIC CENTER AREA
PROPERTY OWNERSHIP INFORMATION**

RECOMMENDED ACTION:
direction to Staff.

Discuss and provide

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 9, 2022
PAGE 2

City Manager Josh Nelson distributed a Parcel Map that was previously requested by Committee Member Manuel Perez at a prior meeting. Discussion was made regarding ownership, utilities, storm drains, etc. City Manager Josh Nelson said it was a living document that could be added to and brought back to these meetings as changes and updates are made.

5.2 DISCUSSION AND DIRECTION REGARDING CITY OF INDUSTRY GYMNASIUM AND MULTI-PURPOSE FACILITY

RECOMMENDED ACTION:
direction to Staff.

Discuss and provide

City Manager Josh Nelson stated this was just an update to discuss the contract which will require an amendment. The Consultant will provide the scope of work along with an estimate. It then will go back to City Council for approval. So, this will take a little time before coming back to the Committee.

CITY MANAGER REPORTS

City Manager Josh Nelson brought up that the Hacienda Bridge is getting close to 40 years old and showing its age. Recently it was sandblasted, but to make it look new it would be relatively costly and would not look new. The idea is to change the look and feel with a new façade. This would require approval from the City Council and addressed with a budget update. Just wanted to mention it to you and if interested we can bring it back to another meeting.

Sam Pedroza, Assistant City Manager, mentioned removing the lettering, "Financial Center", to just say "City of Industry" and add our current logo.

Bianca Sparks, Assistant City Attorney, said this was not on the agenda, therefore not up for discussion at this meeting but may be scheduled for a future agenda.

COMMITTEE MEMBER COMMUNICATIONS

In thinking ahead, Committee Member Perez brought up a few subjects to explore and maybe get the ball rolling on. He mentioned getting the electrical provided by the Industry Public Utilities (IPU) in this area along with hi-speed low latency broadband.

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
AUGUST 9, 2022
PAGE 3

Vice Chair Radecki asked about the expansion of the water system for the Civic Center in the future. City Manager Josh Nelson said currently we have water service through La Puente but that they are in talks regarding this issue.

ADJOURNMENT

There being no further business, the Civic Center Design & Development Advisory Committee adjourned at 10:28 a.m.

MICHAEL GREUBEL
CHAIR

JULIE GUTIERREZ-ROBLES
SECRETARY

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
NOVEMBER 8, 2022
PAGE 1

CALL TO ORDER

The Regular Meeting of the Civic Center Design & Development Advisory Committee of the City of Industry, California, was called to order by Chair Michael Greubel at 9:30 a.m., in the City Hall Large Conference Room, 15625 Mayor Dave Way, City of Industry, California.

FLAG SALUTE

The flag salute was led by Chair Michael Greubel

ROLL CALL

PRESENT: Michael Greubel, Chair
Mark Radecki, Vice Chair
Bing Hyun, Committee Member
Steve Marcucci, Committee Member
Manuel Perez, Committee Member

STAFF PRESENT: Josh Nelson, City Manager; Yamini Pathak, Finance Director; Bianca Sparks, Assistant City Attorney; and Julie Gutierrez-Robles, Secretary.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

5.1 DISCUSSION AND DIRECTION ON THE BEAUTIFICATION OF THE FAÇADE OF THE HACIENDA BRIDGE

RECOMMENDED ACTION: *Discuss and provide direction to Staff.*

City Manager Josh Nelson asked if anyone had ideas on the beautification of the façade of the Hacienda Bridge. It was suggested to clean up both the façade and the landscaping around the bridge making it more visible. The possible addition of a pedestrian bridge, a specific style that could be used going forward throughout the city,

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
NOVEMBER 8, 2022
PAGE 2

lighting and a change of wording from “City of Industry Civic Financial Center” to just “City of Industry” on the façade were all suggestions made. It was determined to hire an architect for ideas and a quote and bring back to the Committee and City Council at a later date.

CITY MANAGER REPORTS

City Manager Josh Nelson said he would try to bring a scope of work and site plan to the next CCDDAC meeting for review. Please contact the office if you come up with any pictures and/or ideas.

COMMITTEE MEMBER COMMUNICATIONS

A Happy Thanksgiving was extended to everyone.

ADJOURNMENT

There being no further business, the Civic Center Design and Development Advisory Committee adjourned at 9:55 a.m.

MICHAEL GREUBEL
CHAIR

JULIE GUTIERREZ-ROBLES
SECRETARY

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 6, 2022
PAGE 1

CALL TO ORDER

The Regular Meeting of the Civic Center Design & Development Advisory Committee of the City of Industry, California, was called to order by Chair Michael Greubel at 9:30 a.m., in the City Hall Large Conference Room, 15625 Mayor Dave Way, City of Industry, California.

FLAG SALUTE

The flag salute was led by Chair Michael Greubel

ROLL CALL

PRESENT: Michael Greubel, Chair
Mark Radecki, Vice Chair
Bing Hyun, Committee Member
Steve Marcucci, Committee Member
Manuel Perez, Committee Member

STAFF PRESENT: Josh Nelson, City Manager; Sam Pedroza, Assistant City Manager; James M. Casso, City Attorney; and Julie Gutierrez-Robles, Secretary.

PUBLIC COMMENTS

There were no public comments.

ACTION ITEMS

5.1 DISCUSSION AND DIRECTION ON THE BEAUTIFICATION OF THE FAÇADE OF THE HACIENDA BRIDGE

RECOMMENDED ACTION: *Discuss and provide direction to Staff.*

City Manager Josh Nelson mentioned that sandblasting the façade of the Hacienda Bridge has been tried already but it did not do much to improve the bridge nor was it cost effective. The County will paint the lettering on the bridge and Sam Pedroza is looking into matching our colors so we will proceed with finding someone else to paint the logo.

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 6, 2022
PAGE 2

Should the dollar amount be under \$50,000.00, the City Manager can approve, or it will go to the City Council for their approval, should it be more.

5.2 DISCUSSION AND DIRECTION REGARDING CITY OF INDUSTRY GYMNASIUM AND MULTI-PURPOSE FACILITY

RECOMMENDED ACTION: *Discuss and provide direction to Staff.*

City Manager Josh Nelson provided a Power Point Presentation showing alternate options, including footage, of 5 different potential sites for the City of Industry Gymnasium and Multi-Purpose Facility. Discussion amongst the Committee Members pursued, and it was decided to look closely at option 4 and 5. It was decided to explore both options by contacting an architect for their input as well. Things to consider were the basic circulation of traffic to include truck turning templates with a possibility of doing a parking survey. This is not a final decision but an opportunity to look at the pros and cons of each site and to develop a master plan. The intent is to bring to the City Council in January 2023.

CITY MANAGER REPORTS

City Manager Josh Nelson mentioned he had already given an update and had nothing else to discuss.

COMMITTEE MEMBER COMMUNICATIONS

Chair Michael Greubel and Committee Member Mark Radecki each wished everyone a Happy Holiday.

ADJOURNMENT

There being no further business, the Civic Center Design & Development Advisory Committee adjourned at 10:20 a.m.

CIVIC CENTER DESIGN & DEVELOPMENT
ADVISORY COMMITTEE
REGULAR MEETING MINUTES
CITY OF INDUSTRY, CALIFORNIA
DECEMBER 6, 2022
PAGE 3

MICHAEL GREUBEL
CHAIR

JULIE GUTIERREZ-ROBLES
SECRETARY

CIVIC CENTER DESIGN & DEVELOPMENT ADVISORY COMMITTEE

ITEM NO. 6.1

Verbal Discussion – No Back-up Material