

# *Civic-Recreational-Industrial Authority*

Regular Meeting Agenda  
February 10, 2016  
9:00 a.m.

Chairman Howard Lim  
Vice Chairman Dean Marshall  
Board Member David Carmany  
Board Member Ron Cipriani  
Board Member Dave Youpa

Location: City Council Chamber, 15651 East Stafford Street, City of Industry, California

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## **Addressing the Authority:**

- ▶ **Agenda Items:** *Members of the public may address the Authority on any matter listed on the Agenda. In order to conduct a timely meeting, there will be a three-minute time limit per person for any matter listed on the Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called and prior to the individual being heard by the Authority.*
- ▶ **Public Comments (Non-Agenda Items):** *Anyone wishing to address the Authority on an item not on the Agenda may do so during the "Public Comments" period. In order to conduct a timely meeting, there will be a three-minute time limit per person for the Public Comments portion of the Agenda. State law prohibits the Authority from taking action on a specific item unless it appears on the posted Agenda. Anyone wishing to speak to the Authority is asked to complete a Speaker's Card which can be found at the back of the room and at each podium. The completed card should be submitted to the City Clerk prior to the Agenda item being called by the City Clerk and prior to the individual being heard by the Authority.*

## **Americans with Disabilities Act:**

- ▶ *In compliance with the ADA, if you need special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office (626) 333-2211. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

## **Agendas and other writings:**

- ▶ *In compliance with SB 343, staff reports and other public records permissible for disclosure related to open session agenda items are available at City Hall, 15625 East Stafford Street, Suite 100, City of Industry, California, at the office of the City Clerk during regular business hours, Monday through Friday 9:00 a.m. to 5:00 p.m. Any person with a question concerning any agenda item may call the City Clerk's Office at (626) 333-2211.*
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1. Call to Order
2. Flag Salute
3. Roll Call
4. Public Comments

5. **EXPO CENTER MATTERS**

5.1 Status Report on Expo Center

*RECOMMENDED ACTION: Receive and file the report.*

5.2 Consideration of the Register of Demands submitted by the Industry Hills Expo Center

*RECOMMENDED ACTION: Receive and file.*

5.3 Presentation and discussion regarding the Expo Center's License Agreements with Parelli Natural Horsemanship, Acorn Engineering Corporation, and Inland Empire Hunter Jumper Association, for use of the Grand Arena.

*RECOMMENDED ACTION: Receive and file.*

6. **BOARD MATTERS**

6.1 Discussion and appointment of the Civic-Recreational-Industrial Authority's representative to serve on the Industry Property and Housing Management Authority

*RECOMMENDED ACTION: Discuss and appoint Becky Simon to serve on the Industry Property and Housing Management Authority.*

6.2 Consideration of the minutes of the November 10, 2015 special meeting

*RECOMMENDED ACTION: Approve as submitted.*

6.3 Consideration of the Register of Demands submitted by the Finance Department

*RECOMMENDED ACTION: Approve the Register of Demands and authorize the appropriate personnel to pay the bills.*

6.4 Presentation and discussion regarding the Civic-Recreational-Industrial Authority's Financial Report for December 2015

*RECOMMENDED ACTION: Receive and file the report.*

6.5 Consideration of Resolution No. CRIA 2016-01 – A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY OF THE CITY OF INDUSTRY, CALIFORNIA, AMENDING RESOLUTION NO. CRIA 2015-01 TO AMEND THE ANNUAL BUDGET FOR FISCAL YEAR 2015-

16.

*RECOMMENDED ACTION: Adopt Resolution No. CRIA 2016-01.*

7. Adjournment. Next regular meeting: Wednesday, March 9, 2016 at 9:00 a.m.

*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 5.1

# February 2016 Calendar of Events



<b>Date</b>	<b>Location</b>	<b>Name of Event</b>	<b>Description</b>
5-7	GRAND ARENA	LYNDA TJARKS AGILITY PRODUCTIONS <i>Portuguese Water Dog Club</i>	Parking \$5 - FREE TO VIEWING PUBLIC
5	Avalon Room	Adrias 18th Birthday Party	Private Party
6	Pavilion	Cordero Wedding Reception	Private Party
6	Avalon Room	Flores 1st Communion	Private Party
7	Avalon Room	Lucero Baby Shower	Private Party
12-14	GRAND ARENA	LYNDA TJARKS AGILITY PRODUCTIONS <i>Samoyed Club of Southern California</i>	Parking \$5 - FREE TO VIEWING PUBLIC
13	Gazebo & Avalon Room	Valenzuela Wedding Ceremony & Reception	Private Party
18	Avalon Room	Lt. Stevens Retirement Party	Private Party
19	Pavilion	Industry Racing - Awards Banquet	By Invitation
20	GRAND ARENA	GUMBALL RALLY - Big Kids <i>Speedway Motorcycle Practice &amp; Saturday Night Races</i>	<b>PARKING &amp; ADMISSION</b>
20	Pavilion	Fregoso 15 Anos Celebration	Private Party
20	Avalon Room	Gomez 70th Birthday Party	Private Party
21	GRAND ARENA	WORLD FAMOUS GUMBALL RALLY <i>Kids Speedway Motorcycle Races</i>	<b>FREE TO THE PUBLIC</b>
27	Pavilion	Liu Conference	Private Event
27	Avalon Room	Torres 15 Anos Celebration	Private Party
27-28	GRAND ARENA	AMERICAN SUPERCAMP <i>Motorcycle Technique School</i>	<b>CLOSED COURSE</b>
27	Outdoor Show Rings	LA County Mounted Sheriff Unit - TRAINING	CLOSED TO THE PUBLIC
28	Pavilion	Hernandez 70th Birthday Party	Private Party
28	Avalon Room	De La Torre Baby Shower	Private Party

# March 2016 Calendar of Events



<b>Date</b>	<b>Location</b>	<b>Name of Event</b>	<b>Description</b>
5-6	OUTDOOR RINGS	PARELLI NATURAL HORSEMANSHIP <i>Horsemanship Seminar</i>	TICKETED EVENT
5	Pavilion	Hernandez Wedding Reception	Private Party
5	Gazebo & Avalon Room	Meza Wedding Ceremony & Reception	Private Party
12-13	GRAND ARENA	INPEFESS - Religious Live Stage Play <i>Passion of Christ - in Spanish</i>	PARKING & ADMISSION
12	Pavilion	Tulua Wedding Reception	Private Party
12	Avalon Room	De la Cruz - Centenial Birthday	Private Party
16	Pavilion	Hacienda La Puente Unified School District <i>Principal for a Day Luncheon</i>	By Invitation
18	Pavilion	Herrera Wedding Reception	Private Party
19	GRAND ARENA	AMERICAN SOUL CHARITY RODEO <i>Open Charity Rodeo</i>	PARKING & ADMISSION
19	Pavilion	S.I. Enterprise 15 Anos	Private Party
19	Gazebo & Avalon Room	Hernandez Wedding Ceremony & Reception	Private Party
20	Avalon Room	Chavez 1st Birthday Party	Private Party
26	GRAND ARENA	GOEDHART Retirement PARTY - Private Event	By Invitation
26	Gazebo & Pavilion	Yocum Wedding Ceremony & Reception	Private Party

# April 2016 Calendar of Events



<b>Date</b>	<b>Location</b>	<b>Name of Event</b>	<b>Description</b>
2	Pavilion	Perez Wedding Reception	Private Party
2	Gazebo & Avalon Room	Ambriz Wedding Ceremony & Reception	Private Party
9	Pavilion	Robledo 15 Anos Celebration	Private Party
9	Avalon Room	Martinez Wedding Reception	Private Party
10	<b>GRAND PARKING LOT</b>	<b>BEST IN SHOW MAGAZINE</b>	<b>PARKING &amp; ADMISSION</b>
		<i>Custom Car Show</i>	
14	Pavilion	LA County Sheriff - Pinning Ceremony	Private Event
16-17	<b>GRAND ARENA</b>	<b>IV LEAGUE FLAT TRACK</b>	<b>PARKING &amp; ADMISSION</b>
		<i>Flat Track Races</i>	
16	Pavilion	Capone Wedding Reception	Private Party
16	Gazebo & Avalon Room	Rothrock Wedding Ceremony & Reception	Private Party
21-24	<b>GRAND ARENA</b>	<b>ANGELES CANYON DOG CLUB</b>	<b>PARKING - VIEWING PUBLIC FREE</b>
		<i>Confirmation &amp; Obidience Dog Show</i>	
21	Pavilion	Hacienda La Puente Unified School District	Private Event
		<i>Scholarship Dinner</i>	
22	Pavilion	Lopez Wedding Reception	Private Party
23	Pavilion	Marquez 15 Anos Celebration	Private Party
23	Avalon Room	Esparza Wedding Reception	Private Party
27	Pavilion	La Puente Valley Regional Occupational Program	Private Event
		<i>Scholarship Awards Dinner</i>	
29	Avalon Room	Gonzalez 50th Birthday Party	Private Party
30	OUTDOOR RINGS	LA County Sheriff Mounted Unit - Training	CLOSED TO THE PUBLIC
30	Pavilion	Linares Wedding Reception	Private Party
30	Avalon Room	Lomeli Wedding Reception	Private Party

*ALL EVENTS LISTED ABOVE ARE SCHEDULED BUT ARE SUBJECT TO CHANGE WITHOUT NOTICE*

*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 5.2



# Industry Hills Expo Center - Check Register

JANUARY

DATE	CHECK NUMBER	PAYEE	AMOUNT	DETAILS
01/04/16	9274	CNC EQUESTRIAN MANAGEMENT	\$39,666.09	MONTHLYP/R SALARY-JANUARY
01/04/16	9275	CSG	\$2,147.00	IT MANAGEMENT FEES-JANUARY
01/04/16	9276	HARBOR DISTRIBUTING,LLC	\$147.00	ALCOHOL INVENTORY
01/04/16	9277	Print & Mail Concepts	\$360.00	PRINTED STATIONARY-OFFICE
01/06/16	9278	EBERHARD	\$988.63	PROPERTY MAINT. EQUIP PURCHASE
01/06/16	9279	F.GAVINA & SONS INC.	\$273.86	CONCESSION INVENTORY
01/06/16	9280	VOID CHECK	\$0.00	DATA ENTRY ERROR
01/06/16	9281	SOUTHERN CALIFORNIA EDISON	\$7,550.36	MONTHLY UTILITY-NOV/DEC
01/06/16	9282	VERIZON	\$284.99	MONTHLY FIOS CHGS-DECEMBER
01/06/16	9283	FERGUSON ENTERPRISES, INC.	\$156.96	PROPERTY MAINT. PLUMBING PARTS
01/06/16	9284	OFFICE DEPOT	\$39.76	OFFICE SUPPLIES EXPENSE
01/06/16	9285	OFFICE DEPOT	\$120.63	OFFICE SUPPLIES EXPENSE
01/07/16	9286	PCR CASH	\$2,436.13	REPLENISH PETTY CASH-NOV/DEC REC.
01/08/16	9287	OFFICE DEPOT	\$96.20	OFFICE SUPPLIES EXPENSE
01/08/16	9288	ORBIT PRINTING	\$1,455.11	QRTLTY NEWSLTR & PRINT PARKING TIX
01/08/16	9289	CNC EQUESTRIAN MANAGEMENT	\$11,949.26	PAYROLL 12/16-12/31/15
01/13/16	9290	PCR CASH	\$2,498.26	REPLENISH PETTY CASH-DEC REC.
01/14/16	9291	AR-011316 ALDI INC.	\$600.00	SECURITY DEPOSIT REFUND
01/13/16	9292	PAV-010916 DANIA MEDINA	\$600.00	SECURITY DEPOSIT REFUND
01/13/16	9293	AR-011116 BLANCA CONCHAS	\$300.00	SECURITY DEPOSIT REFUND
01/14/16	9294	A.M. PLAYER	\$24.80	B/O ONE UNIFORM SHIRT
01/14/16	9295	CAPITOL PROTECTION INC.	\$259.20	EVENT SECURITY SERVICES
01/14/16	9296	CINTAS	\$436.72	MATS, MOPS AND UNIFORMS
01/14/16	9297	VOID CHECK	\$0.00	DATA ENTRY ERROR
01/14/16	9298	KIKI'S INDUSTRIAL JANITORIAL SERVI	\$2,475.00	RR ATT. DEC/JAN EVENTS, FAC. CLEAN-JAN.
01/14/16	9299	MATTHEW MALDONADO	\$1,225.00	L/O SPDWAY POSTER, TXT,EMAIL MKTG-JAN
01/14/16	9300	MRC SMART TECHNOLOGY SOLUTIONS	\$535.63	MONTHLY FEES-COLOR COPIES
01/14/16	9301	OFFICE DEPOT	\$185.51	OFFICE SUPPLIES EXPENSE
01/14/16	9302	ROGERS,CLEM & CO.	\$1,750.00	ACCT'G AND CONSULTING FEES-DEC
01/14/16	9303	SATSUMA LANDSCAPE	\$9,872.12	MONTHLY LANDSCAPE SERVICES-DEC
01/14/16	9304	SONSRAY MACHINERY	\$531.66	PARTS PURCHASE-TRACTOR MAINT.
01/14/16	9305	SPARKLETTS	\$651.13	ALCOHOL INVENTORY
01/15/16	9306	JANUS PEST MANAGEMENT, INC.	\$1,400.00	PEST CONTROL JAN. WKLY FLY/BIRD SERV.
01/15/16	9307	CULLIGAN WATER CONDITIONING	\$74.85	WATER FILTER SERVICE-DEC

01/19/16	9308 AT&T	\$719.55 MONTHLY WIRELESS CHARGES-DEC/JAN
01/19/16	9309 CAPITOL PROTECTION INC.	\$913.50 EVENT SECURITY SERVICES
01/19/16	9310 VOID CHECK	\$0.00 DATA ENTRY ERROR
01/19/16	9311 CLEAN SWEEP SUPPLY CO.	\$524.51 CLEANING SUPPLIES EXPENSE
01/19/16	9312 JANUS PEST MANAGEMENT, INC.	\$1,350.00 PEST CONTROL ANNUAL TERMITE SERVICE
01/19/16	9313 SHAMROCK FOODS COMPANY	\$2,299.46 CONCESSION INVENTORY
01/19/16	9314 CITY OF INDUSTRY	\$1,092.91 ROLLOFF&DUMP FEES-DEC
01/19/16	9315 ELIAS GALVAN	\$2,800.00 PURCHASE USED GOLF CART
01/19/16	9316 AR-011616 MERCEDES VERDUZCO	\$300.00 SECURITY DEPOSIT REFUND
01/19/16	9317 PAV-011616 SYLVIA LARA	\$600.00 SECURITY DEPOSIT REFUND
01/19/16	9318 HARBOR DISTRIBUTING,LLC	\$513.00 ALCOHOL INVENTORY
01/19/16	9319 VOID CHECK	\$0.00 DATA ENTRY ERROR
01/19/16	9320 PCR CASH	\$507.12 REPLENISH PETTY CASH- JAN. REC.
01/19/16	9321 MA-122915 LYNDIA TJARKS SCLA	\$498.75 SECURITY DEPOSIT REFUND
01/19/16	9322 MA-121115 WCCS & VISLA	\$65.00 SECURITY DEPOSIT REFUND
01/19/16	9323 MA-122015 LYNDIA TJARKS KEESHOUND	\$175.00 SECURITY DEPOSIT REFUND
01/19/16	9324 PCR CASH	\$2,500.00 REPLENISH ATM TERMINAL-ARENA
01/22/16	9326 PCR CASH	\$2,500.00 REPLENISH ATM TERMINAL-BANQUETS
01/25/16	9327 A.M. PLAYER	\$261.95 PURCHASE UNIFORM SHIRTS
01/25/16	9328 BOARD OF EQUALIZATION	\$189.18 LATE FEE - BOARD OF EQUALIZATION
01/25/16	9329 HARBOR DISTRIBUTING,LLC	\$424.00 ALCOHOL INVENTORY
01/25/16	9330 OFFICE DEPOT	\$118.95 OFFICE SUPPLIES EXPENSE
01/25/16	9331 PCR CASH	\$5,000.00 REPLENISH ATM TERMINAL-ARENA
01/25/16	9332 BOARD OF EQUALIZATION	\$3,570.00 PREPAY QRTL SALES TAX
01/26/16	9334 PAV-012316 ROSA FERNANDEZ	\$600.00 SECURITY DEPOSIT REFUND
01/26/16	9335 AR-012416 ELMA ALDUENDA	\$300.00 SECURITY DEPOSIT REFUND
01/26/16	9336 CAPITOL PROTECTION INC.	\$2,698.50 EVENT SECURITY SERVICES
01/26/16	9337 CARLOS A. MORALES-MIRAMONTES	\$2,000.00 MKTG& CONSULTING FEES
01/26/16	9338 CINTAS	\$879.36 MATS, MOPS AND UNIFORMS
01/26/16	9339 CLASSIC DISTRIBUTING & BEV.	\$267.00 ALCOHOL INVENTORY
01/26/16	9340 DELHAVEN COMMUNITY CENTER	\$250.00 SHUTTLE SERVICE FOR PAV. DUE TO RAIN
01/26/16	9341 HOME DEPOT	\$615.68 PROPERTY MAINTENANCE
01/26/16	9342 KIKI'S INDUSTRIAL JANITORIAL SERVICE	\$675.00 RR&TRASH ATT MA-012316 LA CTY CHEER
01/26/16	9343 SCAFFOLD-USA	\$1,874.96 PURCHASE SCAFFOLD TOWERS-ARENA
01/26/16	9344 VERIZON	\$481.38 MONTHLY PHONE SERVICE-DEC/JAN
01/26/16	9345 OFFICE DEPOT	\$92.73 OFFICE SUPPLIES EXPENSE
01/27/16	9346 SOUTHERN CALIFORNIA EDISON	\$4,536.31 MONTHLY UTILITY-DEC/JAN.
01/29/16	9347 PAV-121815 EL ENCANTO HEALTHCARE	\$600.00 SECURITY DEPOSIT REFUND
01/29/16	9348 CINTAS	\$436.72 MATS, MOPS AND UNIFORMS

<b>01/29/16</b>	<b>9349 LOCKS PLUS</b>	<b>\$559.75 REPLACE LOCKS AND KEYS-BARN SHOWERS</b>
<b>01/29/16</b>	<b>9350 OFFICE DEPOT</b>	<b>\$26.86 OFFICE SUPPLIES EXPENSE</b>
<b>01/29/16</b>	<b>9351 SIGN DEPOT</b>	<b>\$509.34 PURCHASE BAR SIGNS-ARENA/BANQUETS</b>

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**TOTAL**

**135,418.33**

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*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 5.3



## Memorandum

To: Paul Phillips, Executive Director  
Civic-Recreational-Industrial-Authority

From: Carol Perez, Operations Mgr.  
Industry Hills Expo Center

Re: License Agreements

Date: February 3, 2016

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Below for CRIA Board is information related to agreements the Industry Hills Expo Center will enter in the coming months:

License Agreement #OR-030516 – To enter into an agreement with Parelli Natural Horsemanship for a horsemanship seminar. This seminar is scheduled for March 5-6, 2016 in the outdoor training rings. The promoter pays all their fees up front. The base contract is for \$800. This promoter has had many events at our site over the years and pays timely.

Licensee Agreement #MA-091716 – To enter into an agreement with Acorn Engineering Corporation. They are a local business here in the City who has their annual company picnic in the Grand Arena floor for over 1,500 employees and their families in attendance. Contract rental fees are \$1,100. Their company picnic is scheduled for September 17, 2016. This company has been utilizing the venue annually for over 10 years and pays timely.

Licensee Agreement #MA-111816 – To enter into an agreement with Inland Empire Hunter Jumper Association for a 3-day English horse show scheduled for November 18-20, 2016. The event will consist over 125 participants and over 250 spectators each day utilizing Grand Arena and 3 outdoor show rings. This is the promoter's sixth year with the Expo Center. Base Contract is \$3,300. Promoter is a prompt payee.

The CRIA Board is asked to receive and file these agreements. Please note that these agreements are subject to the approval of CRIA Board's general counsel.

By: Carol J. Perez  
Operations Manager

  
Signature

*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 6.1



# CITY OF INDUSTRY

P.O. Box 3366 • 15625 E. Stafford St. • City of Industry, CA 91744-0366 • (626) 333-2211 • FAX (626) 961-6795

## MEMORANDUM

**TO:** The Honorable Chair and Members of the Civic-Recreational-Industrial Authority ("CRIA") Board

**FROM:** Paul Philips, City Manager *Paul J. Philips*

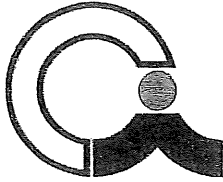
**DATE:** February 3, 2016

**SUBJECT:** Vacant Board Position on the City of Industry Property and Housing Management Authority

Staff has received two resignations from members of the City of Industry Property and Housing Management Authority ("Authority"). One vacancy has been filled by the City. The newest member of the Authority is Mr. Saul Jauregui. The remaining vacancy must be filled by the CRIA Board.

The City recently took steps to advertise and solicit applications for both vacant positions. The City received two applications. One from Mr. Jauregui and the other from Ms. Becky Simon. Accordingly, IT IS RECOMMENDED that the CRIA Board appoint Ms. Becky Simon, (application attached), to fill the remaining Board position.

Additionally; after the application period closed, the City did receive interest/application from Ms. Cathy L. Salm, (application attached).



**CITY OF INDUSTRY**  
Incorporated June 18, 1957

11/23/15 4:19:36 PM

**CITY OF INDUSTRY**

**APPLICATION FOR CITY COMMISSION OR AUTHORITY**

To: The Honorable Mayor and Members of the City Council

Please accept this correspondence as my formal interest in serving on the  
City of Industry Property and Housing Management  
authority Board

I very much appreciate your consideration.

Sincerely,

Becky Simon  
Print your name

\_\_\_\_\_  
Address

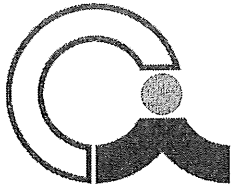
\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

Becky Simon  
Signature

11-23-15  
Date





# CITY OF INDUSTRY

Incorporated June 18, 1957

## CITY OF INDUSTRY

### APPLICATION FOR CITY COMMISSION OR AUTHORITY

To: The Honorable Mayor and Members of the City Council

Please accept this correspondence as my formal interest in serving on the City of Industry Industry Property & Housing Mgt Authority

I very much appreciate your consideration.

Sincerely,

Cathy L Salm

Print your name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

[Signature]  
Signature

6-15-2016  
Date

Cathy Salm

Objective: Seeking position as a Board Member of the Industry Property and Housing Management Authority

Raised in Hacienda Heights graduated Los Altos High school class of 1978

Have resided in Covina for 32 years

Currently employed at Haddick's Towing Inc. Accounting department 1988-Current

Previously worked in banking and finance at a construction equipment company.

I have held a Real Estate license for the past 20 years.

Thank you for your consideration to this appointment. I believe that my experience in real estate and accounting could be a great asset for the Industry Property and Housing Management Authority board. I have worked in the City of Industry for the past 25 years and are familiar with its importance to the San Gabriel valley as a job center for the surrounding communities. Industry is a unique city and their residents are impacted 24/7 by our surrounding business, freeways, trains, and major thoroughfares. I look forward to working with the city staff and council to bring transparency and responsible oversight to the authority.

*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 6.2

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
SPECIAL MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
NOVEMBER 10, 2015  
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The Special Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Howard Lim at 9:05 a.m. in the City of Industry Council Chamber, 15651 East Stafford Street, California.

**FLAG SALUTE**

The flag salute was led by Chairman Lim.

**ROLL CALL**

PRESENT: Howard Lim, Chairman  
Dean Marshall, Vice Chairman  
David Carmany, Board Member  
Dave Youpa, Board Member

ABSENT: L. Ronald Cipriani, Board Member

MOTION BY VICE CHAIRMAN MARSHALL, AND SECOND BY BOARD MEMBER CARMANY TO GRANT BOARD MEMBER CIPRIANI AN EXCUSED ABSENCE. MOTION CARRIED 4-0, WITH BOARD MEMBER CIPRIANI ABSENT.

STAFF PRESENT: James M. Casso, General Counsel; John Ballas, Engineer; Cecelia Dunlap, Assistant Secretary; and Carol Perez, Expo Center Manager.

**PUBLIC COMMENTS**

There were no public comments.

**STATUS REPORT ON EXPO CENTER**

Expo Center Manager Perez informed the Board Members of the activities occurring at the Expo Center.

MOTION BY VICE CHAIRMAN MARSHALL, AND SECOND BY BOARD MEMBER YOUPA, TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, YOUPA, MARSHALL, LIM  
NOES: BOARD MEMBERS: NONE

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
SPECIAL MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
NOVEMBER 10, 2015  
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ABSENT: BOARD MEMBERS: CIPRIANI  
ABSTAIN: BOARD MEMBERS: NONE

**CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER**

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY BOARD MEMBER YOUNG, TO RECEIVE AND FILE THE REGISTER OF DEMANDS SUBMITTED BY THE INDUSTRY HILLS EXPO CENTER. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, YOUNG, MARSHALL, LIM  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: CIPRIANI  
ABSTAIN: BOARD MEMBERS: NONE

**CONSIDERATION OF THE 2016 INDUSTRY RACING SEASON BUDGET**

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY VICE CHAIRMAN MARSHALL TO APPROVE THE 2016 INDUSTRY RACING SEASON BUDGET. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, YOUNG, MARSHALL, LIM  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: CIPRIANI  
ABSTAIN: BOARD MEMBERS: NONE

**CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 9, 2015 REGULAR MEETING**

MOTION BY BOARD MEMBER YOUNG, AND SECOND BY VICE CHAIRMAN MARSHALL TO APPROVE AS SUBMITTED. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: CARMANY, YOUNG, MARSHALL, LIM  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: CIPRIANI  
ABSTAIN: BOARD MEMBERS: NONE

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
SPECIAL MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
NOVEMBER 10, 2015  
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**CONSIDERATION OF REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT**

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY VICE CHAIRMAN MARSHALL TO APPROVE THE REGISTER OF DEMANDS AND AUTHORIZE THE APPROPRIATE PERSONNEL TO PAY THE BILLS. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	CARMANY, YOUPA, MARSHALL, LIM
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	CIPRIANI
ABSTAIN:	BOARD MEMBERS:	NONE

**CONSIDERATION OF CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY FINANCIAL REPORT FOR SEPTEMBER 2015**

MOTION BY VICE CHAIRMAN MARSHALL, AND SECOND BY BOARD MEMBER YOUPA TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	CARMANY, YOUPA, MARSHALL, LIM
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	CIPRIANI
ABSTAIN:	BOARD MEMBERS:	NONE

**CONSIDERATION OF A FLEXIBLE RENTAL RATE SCHEDULE FOR FRIDAY AND SUNDAY RENTALS FOR THE VARIOUS RENTAL FACILITIES LOCATED AT THE INDUSTRY HILLS EXPO CENTER**

MOTION BY BOARD MEMBER CARMANY, AND SECOND BY VICE CHAIRMAN MARSHALL TO APPROVE THE FLEXIBLE RENTAL RATE SCHEDULE. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES:	BOARD MEMBERS:	CARMANY, YOUPA, MARSHALL, LIM
NOES:	BOARD MEMBERS:	NONE
ABSENT:	BOARD MEMBERS:	CIPRIANI
ABSTAIN:	BOARD MEMBERS:	NONE

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
SPECIAL MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
NOVEMBER 10, 2015  
PAGE 4

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**ADJOURNMENT**

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:29 a.m.

\_\_\_\_\_  
Howard Lim, Chairman

\_\_\_\_\_  
Cecelia Dunlap, Assistant Secretary

*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 6.3



**CIVIC-RECREATIONAL INDUSTRIAL AUTHORITY**  
AUTHORIZATION FOR PAYMENT OF BILLS  
Board Meeting February 10, 2016

<u>FUND</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
360	INDUSTRY HILLS EXPO OPERATING ACCOUNT	68,403.13

<u>BANK</u>	<u>DESCRIPTION</u>	DISBURSEMENTS
WFCK	WELLS FARGO CHECKING	68,403.13

**Civic-Recreational Industrial Authority  
Board Meeting  
February 10, 2016**

Check	Date		Payee Name	Check Amount
<b>CRIA.WF.CHK - CRIA Wells Fargo Checking</b>				
10515	02/03/2016		D M V RENEWAL	\$20.00
	Invoice	Date	Description	Amount
	2/3/16C	02/03/2016	REPLACEMENT STICKER FEE - LICENSE #7Z41127	\$20.00
10516	02/10/2016		CITY OF INDUSTRY	\$310.05
	Invoice	Date	Description	Amount
	2016-00000047	12/31/2015	DECEMBER 2015 FUEL COST	\$310.05
10517	02/10/2016		CNC ENGINEERING	\$10,354.08
	Invoice	Date	Description	Amount
	44332	01/14/2016	EXPO CENTER STANDARDS OF MAINT - MISC	\$1,043.57
	44333	01/14/2016	IH EXPO - RESURFACING PARKING LOTS &	\$4,463.66
	44390	01/28/2016	EXPO CENTER STANDARDS OF MAINT - MISC	\$793.41
	44391	01/28/2016	IH EXPO - RESURFACING PARKING LOTS &	\$4,053.44
10518	02/10/2016		CRIA-EQUESTRIAN CENTER	\$48,500.00
	Invoice	Date	Description	Amount
	FEB-16	01/19/2016	OPERATING EXPENSE - FEBRUARY 2016	\$48,500.00
10519	02/10/2016		CRIA-PAYROLL ACCOUNT	\$2,500.00
	Invoice	Date	Description	Amount
	JAN-16	01/19/2016	REIMBURSE PAYROLL - JANUARY 2016	\$2,500.00
10520	02/10/2016		DAKOTA BACKFLOW CO.	\$405.00
	Invoice	Date	Description	Amount
	37776	01/10/2016	EMERGENCY BACKFLOW REPAIR - EXPO CENTER	\$405.00
10521	02/10/2016		FRAZER, LLP	\$2,255.00
	Invoice	Date	Description	Amount
	140896	12/31/2015	PROF SVC - DECEMBER 2015	\$2,255.00
10522	02/10/2016		HUNTER ELECTRIC SERVICE, INC.	\$595.00

**Civic-Recreational Industrial Authority  
Board Meeting  
February 10, 2016**

Check	Date		Payee Name	Check Amount
<b>CRIA.WF.CHK - CRIA Wells Fargo Checking</b>				
	Invoice	Date	Description	Amount
	2015-188	12/11/2015	REPLACE FAN MOTOR - PATIO CAFE	\$595.00
<b>10523</b>	02/10/2016		<b>THE PUN GROUP</b>	<b>\$3,000.00</b>
	Invoice	Date	Description	Amount
	2015-0421	12/31/2015	AUDITING SVC - FY 2015-16	\$3,000.00
<b>10524</b>	02/10/2016		<b>VORTEX INDUSTRIES, INC.</b>	<b>\$464.00</b>
	Invoice	Date	Description	Amount
	04-991334-1	12/31/2015	GATE SVC - EXPO CENTER GUARD SHACK	\$464.00

Checks	Status	Count	Transaction Amount
	Total	10	\$68,403.13

*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 6.4

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

FINANCIAL STATEMENTS

DECEMBER 31, 2015

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

FINANCIAL STATEMENTS

DECEMBER 31, 2015

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Schedule of Revenues and Expenses – Industry Hills Expo Center for the month and year to date ended December 31, 2015 - Schedule 1	7 – 8
Schedule of Revenues and Expenditures – Capital Projects Fund for the month and year to date ended December 31, 2015 - Schedule 2	9

Note: The presentation of these financial statements do not conform with Governmental Accounting Standards Board statement number 34 – Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments and do not include all the disclosures required by this pronouncement.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

EXECUTIVE SUMMARY  
FINANCIAL STATEMENTS  
DECEMBER 31, 2015

**Expo Center Operations**

During the month ended December 31, 2015, we held seven events in the Pavilion and seven events in the Avalon Room with contracts totaling \$66,016.

In the Grand Arena we held four events with contracts totaling \$25,350. These events were: Closed Course Motorcycle Seminar, AKC Dog Agility Trails-West Coast Cocker Spaniel Club, AKC Dog Agility Trails-South Coast Vizsla and AKC Dog Agility Trails-Orange County Rhodesian Club.

During the month ended December 31, 2015, there were no events at the Speedway.

At December 31, 2015, our financial statements reflect the following activity:

<u>Expo Center Operations</u>	<u>Month Ended</u> <u>12/31/2015</u>	<u>Year To Date</u> <u>12/31/2015</u>	<u>Annual Budget</u> <u>2015-2016</u>	<u>% of Annual</u> <u>Budget</u>
Total revenues	\$ 91,600	\$ 768,373	\$ 1,483,800	52%
Expenses:				
Direct Expo Center expenses	44,433	502,512	985,000	51%
General and administrative expenses	78,612	516,530	1,046,100	49%
Total direct Expo Center expenses	<u>123,045</u>	<u>1,019,042</u>	<u>2,031,100</u>	50%
Net loss from operations	<u>(31,445)</u>	<u>(250,669)</u>	<u>(547,300)</u>	46%
Net loss	<u>\$ (31,445)</u>	<u>\$ (250,669)</u>	<u>\$ (547,300)</u>	46%

We have booked five future Banquet events with contracts totaling \$12,350 and one Grand Arena event totaling \$500. The amounts do not include any estimates of alcohol and food sales. Event concession sales will vary depending on facilities utilized.

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

EXECUTIVE SUMMARY  
FINANCIAL STATEMENTS  
DECEMBER 31, 2015

The following is our summarized financial statements by department at December 31, 2015:

<u>Expo Center Operations</u>	Month Ended 12/31/2015	Month Ended 12/31/2015	Month Ended 12/31/2015	Month Ended 12/31/2015	Month Ended 12/31/2015
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$	\$	\$	\$	\$
Expenses:					
Direct Expo Center expenses	792	24,806	18,835		44,433
General and administrative expenses				78,612	78,612
Total direct Expo Center expenses	<u>792</u>	<u>24,806</u>	<u>18,835</u>	<u>78,612</u>	<u>123,045</u>
Net income (loss) from operations	<u>(792)</u>	<u>41,210</u>	<u>6,515</u>	<u>(78,378)</u>	<u>(31,445)</u>
Net income (loss) for the month ended	<u>\$ (792)</u>	<u>\$ 41,210</u>	<u>\$ 6,515</u>	<u>\$ (78,378)</u>	<u>\$ (31,445)</u>

<u>Expo Center Operations</u>	Year To Date 12/31/2015	Year To Date 12/31/2015	Year To Date 12/31/2015	Year To Date 12/31/2015	Year to Date 12/31/2015
	<u>Speedway</u>	<u>Facilities</u>	<u>Grand Arena</u>	<u>General and Admin.</u>	<u>Totals</u>
Total revenues	\$ 151,349	\$ 273,878	\$ 339,396	\$ 3,750	\$ 768,373
Expenses:					
Direct Expo Center expenses	144,306	127,493	230,713		502,512
General and administrative expenses				516,530	516,530
Total direct Expo Center expenses	<u>144,306</u>	<u>127,493</u>	<u>230,713</u>	<u>516,530</u>	<u>1,019,042</u>
Net income (loss) from operations	<u>7,043</u>	<u>146,385</u>	<u>108,683</u>	<u>(512,780)</u>	<u>(250,669)</u>
Net income (loss) year to date	<u>\$ 7,043</u>	<u>\$ 146,385</u>	<u>\$ 108,683</u>	<u>\$ (512,780)</u>	<u>\$ (250,669)</u>



CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

EXECUTIVE SUMMARY  
FINANCIAL STATEMENTS  
DECEMBER 31, 2015

**CRIA Capital Assets**

In accordance with GASB 34, the Civic-Recreational-Industrial-Authority (referred to as "CRIA") is required to capitalize and depreciate their capital assets. The capital assets net of accumulated depreciation at December 31, 2015 amounted to \$8,769,709. This amount represents the cost of capital assets purchased or constructed over the years at the Industry Hills Expo Center and surrounding areas. No depreciation expense has been recorded in the statement of operations for the period ended December 31, 2015. It is the accounting policy of the CRIA to record annual depreciation expense subsequent to the completion of the June 30, 2016 annual audit.

**Capital Projects Operations**

The capital projects fund reflects expenditures for capital improvements and operational costs. Operational costs include Board and staff salaries, professional services and miscellaneous items.

At December 31, 2015, our financial statements reflect the following activity:

<u>Capital Projects Fund</u>	<u>Month Ended</u> <u>12/31/2015</u>	<u>Year To Date</u> <u>12/31/2015</u>	<u>Annual Budget</u> <u>2015-2016</u>
Total revenues	\$ _____	\$ _____ 222	\$ _____ 420
Expenditures			
General and administrative expenses	18,272	155,469	432,200
Total expenses	18,272	155,469	432,200
Net loss	\$ (18,272)	\$ (155,247)	\$ (431,780)

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

BALANCE SHEET  
AS OF DECEMBER 31, 2015

			Capital Projects	Expo Center
<b>ASSETS</b>				
<b>CURRENT ASSETS:</b>				
	Cash and cash equivalents	\$	25,964	\$ 440,683
	Investments		146,266	
	Accounts receivable, net			32,482
	Inventories			45,822
	Deposits			3,000
	Total current assets		172,230	521,987
	<b>CAPITAL ASSETS, net</b>			8,769,709
	<b>Total assets</b>	\$	<b>172,230</b>	\$ <b>9,291,696</b>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>CURRENT LIABILITIES:</b>				
	Accounts payable	\$		\$ 25,973
	Sales tax payable			3,570
	Advance rental payments			108,329
	Security deposits			47,239
	Total current liabilities			185,111
<b>FUND EQUITY:</b>				
	Fund balance		172,230	9,106,585
	<b>Total liabilities and fund equity</b>	\$	<b>172,230</b>	\$ <b>9,291,696</b>

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

STATEMENT OF OPERATIONS  
FOR THE MONTH AND YEAR TO DATE ENDED DECEMBER 31, 2015

	CAPITAL PROJECTS				EXPO CENTER				
	MONTH ENDED	YEAR TO DATE	2015-2016 ANNUAL	% OF ANNUAL	MONTH ENDED	YEAR TO DATE	2015-2016 ANNUAL	% OF ANNUAL	
	12/31/2015	12/31/2015	BUDGET	BUDGET	12/31/2015	12/31/2015	BUDGET	BUDGET	
<b>REVENUES:</b>									
Expo center revenues	\$	\$	\$		\$ 91,600	\$ 768,373	\$ 1,483,800	52%	
Other revenues		222	420	53%					
Total revenues		222	420	53%	91,600	768,373	1,483,800	52%	
<b>EXPENDITURES:</b>									
General and administrative expenses		18,272	155,469	36%	78,612	516,530	1,046,100	49%	
Operating expenses					44,433	502,512	985,000	51%	
Total expenses		18,272	155,469	36%	123,045	1,019,042	2,031,100	50%	
<b>EXCESS OF EXPENDITURES OVER</b>									
REVENUES		(18,272)	(155,247)	36%	(31,445)	(250,669)	(547,300)	46%	
<b>OTHER FINANCING SOURCES</b>									
		21,500	187,268	37%	48,500	291,000	582,000	50%	
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES</b>									
OVER EXPENDITURES/(EXCESS OF EXPENDITURES OVER REVENUES AND OTHER FINANCING SOURCES)		3,228	32,021	\$ 68,720	17,055	40,331	\$ 34,700		
Fund balance, beginning		169,002	140,209		9,089,530	9,066,254			
Fund balance, ending	\$	172,230	\$ 172,230		\$ 9,106,585	\$ 9,106,585			

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER  
STATEMENT OF CASH FLOWS  
FOR THE SIX MONTHS ENDED DECEMBER 31,2015

						AMOUNT
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>						
	Net loss before transfers and other credits				\$	(250,669)
	Adjustments to reconcile net loss to net cash used					
	in operating activities:					
	Change in operating assets and liabilities					
	Accounts receivable, net					71,519
	Inventories					727
	Accounts payable					(74,610)
	Sales tax payable					(286)
	Advance rental payments					(197)
	Security deposits					(7,211)
	Net cash used in operating activities					(260,727)
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>						
	Other financing sources					291,000
<b>NET CHANGE IN CASH</b>						<b>30,273</b>
	Cash at July 1, 2015					410,410
	Cash at December 31, 2015				\$	440,683

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER  
SCHEDULE OF REVENUES AND EXPENSES  
FOR THE MONTH AND YEAR TO DATE ENDED DECEMBER 31, 2015

		MONTH ENDED	YEAR TO DATE	ANNUAL	% OF
		12/31/2015	12/31/2015	BUDGET	ANNUAL
	<u>Expo Center Operations</u>			2015-2016	BUDGET
<b>Revenues</b>					
	Facilities rentals	\$ 26,604	\$ 132,932	\$ 255,500	52%
	Facilities rentals - bar sales	34,209	112,030	249,900	45%
	Facilities - security	3,759	20,463	43,400	47%
	Facilities - food	344	839	1,600	52%
	Facilities - insurance	1,100	5,800	8,800	66%
	Facilities - other		1,814	9,200	20%
	Grand Arena - special events rentals	14,200	49,895	107,700	46%
	Grand Arena - outdoor arena rentals		3,600	5,700	63%
	Grand Arena - show barn stall rentals	100	15,676	44,900	35%
	Grand Arena - shaving sales	1,408	7,494	15,900	47%
	Grand Arena - security		11,573	14,700	79%
	Grand Arena - trailer parking	1,065	7,555	9,800	77%
	Grand Arena - bar sales		132,305	179,200	74%
	Grand Arena - food	3,738	46,560	111,700	42%
	Grand Arena - feed sales			400	0%
	Grand Arena - other	4,839	64,738	110,000	59%
	Speedway - Merchandise		6,346	15,700	40%
	Speedway - Bar		37,597	70,800	53%
	Speedway - Prize Money		21,395	51,000	42%
	Speedway - General Admission		37,469	68,200	55%
	Speedway - Food		31,691	54,500	58%
	Speedway - Parking		12,825	22,900	56%
	Speedway - Other		4,026	24,800	16%
	G&A- Other	234	3,750	7,500	50%
	<b>Total revenues</b>	<b>91,600</b>	<b>768,373</b>	<b>1,483,800</b>	<b>52%</b>
<b>Expo expenses</b>					
	Cost of sales	8,051	66,456	128,700	52%
	Bar supplies	1,874	7,685	1,200	640%
	Promotional banquet	613	6,410	8,900	72%
	Feed	(15)		600	0%
	Contract labor/wages	22,918	177,733	225,200	79%
	Furniture/fixtures & equipment		3,724	2,200	169%
	Miscellaneous		15,266	41,400	37%
	Promotional	863	33,511	51,500	65%
	Property maintenance	205	2,768	17,400	16%
	Repairs and maintenance			100	0%
	RV/Vendor spaces			12,600	0%
	Security - Grand Arena		20,300	34,200	59%
	Security - Facilities	3,237	18,740	186,400	10%
	Security - Speedway		7,790	18,500	42%
	Shavings		4,043	12,000	34%
	Supplies	2,340	24,508	48,400	51%
	Equipment rental	75	500	900	56%
	Special event concessions	4,272	22,535	53,900	42%
	Speedway- Merchandise		924	8,900	10%
	Speedway- Insurance		18,965	19,900	95%
	Speedway - Prize money		32,778	43,400	76%
	Speedway- Outside services		37,876	68,700	55%
	<b>Total Expo expenses</b>	<b>44,433</b>	<b>502,512</b>	<b>985,000</b>	<b>51%</b>
<b>Operating income before direct</b>					
	G & A and CRIA indirect expenses	47,167	265,861	498,800	53%

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

INDUSTRY HILLS EXPO CENTER  
SCHEDULE OF REVENUES AND EXPENSES  
FOR THE MONTH AND YEAR TO DATE ENDED DECEMBER 31, 2015

		MONTH ENDED	YEAR TO DATE	ANNUAL	% OF
		12/31/2015	12/31/2015	BUDGET	ANNUAL
	<u>Expo Center Operations</u>			2015-2016	BUDGET
Direct general and administrative expenses					
	Office supplies		632	5,900	11%
	Travel and meetings		1,467	5,400	27%
	Dues, subscriptions, books, etc.	25	420	900	47%
	Equipment rental/lease	1,425	11,128	2,500	445%
	Furniture/fixtures & equipment		691	3,800	18%
	Legal advertising/printing			300	0%
	Telephone	1,491	10,417	17,100	61%
	Postage	1,835	3,498	7,600	46%
	Miscellaneous	1,541	6,010	8,800	68%
	Professional services	12,900	69,163	134,900	51%
	Repairs and equipment	3,158	18,203	10,700	170%
	Vehicle expenses	1,553	24,109	35,700	68%
	Insurance and bonds		(2,700)	12,100	-22%
	Supplies	4,213	20,109	44,200	45%
	Contract labor/administrative wages	32,651	193,387	426,600	45%
	Property maintenance	10,270	68,462	167,900	41%
	Utilities	7,550	91,534	161,700	57%
	Total direct general and				
	administrative expenses	78,612	516,530	1,046,100	49%
	Expo Center operating income (loss)	\$ (31,445)	\$ (250,669)	\$ (547,300)	46%

CIVIC-RECREATIONAL-INDUSTRIAL-AUTHORITY  
CITY OF INDUSTRY

Schedule 2

CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES AND EXPENDITURES  
FOR THE MONTH AND YEAR TO DATE ENDED DECEMBER 31, 2015

		MONTH ENDED	YEAR TO DATE	ANNUAL	
		12/31/2015	12/31/2015	BUDGET	% OF ANNUAL
REVENUES				2015-2016	BUDGET
Other revenues	\$		\$ 222	\$ 420	53%
<b>GENERAL AND ADMINISTRATIVE EXPENSES</b>					
Salaries - board		2,044	15,672	37,800	41%
Payroll taxes		157	1,199	2,900	41%
Miscellaneous		16	127	600	21%
Legal			(3,922)	70,900	-6%
Professional services		4,900	4,900	8,800	56%
Accounting		43	10,326	31,900	32%
Audit services		2,240		10,300	0%
Vehicle expenses		306	2,149		0%
General engineering		4,458	33,348	45,200	74%
Printing/photography		133	133		0%
Property maintenance		3,975	48,269	178,200	27%
Insurance and bonds			43,268	45,600	95%
Total general and administrative expenses		18,272	155,469	432,200	36%
<b>EXCESS OF EXPENDITURES OVER</b>					
REVENUES	\$	(18,272)	\$ (155,247)	\$ (431,780)	36%

*CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY*

ITEM NO. 6.5



**RESOLUTION NO. CRIA 2016-01**

**A RESOLUTION OF THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY OF THE CITY OF INDUSTRY, CALIFORNIA, AMENDING RESOLUTION NO. CRIA 2015-01 TO AMEND THE ANNUAL BUDGET FOR FISCAL YEAR 2015-16.**

**WHEREAS**, Resolution No. CRIA 2015 – 01 was adopted on May 13th, 2015 approving the Civic-Recreational Industrial Authority Budget for the fiscal year 2015-16; and

**WHEREAS**, it is now necessary due to changed budgetary circumstances to amend Resolution No. CRIA 2015 – 01 to amend the 2015-16 annual budget.

**NOW, THEREFORE, THE CIVIC-RECREATIONAL- INDUSTRIAL AUTHORITY OF THE CITY OF INDUSTRY DOES HEREBY RESOLVE AS FOLLOWS.**

**SECTION 1.** Section 1 of Resolution No. CRIA 2015 – 01 is amended as outlined in Exhibit “1 to 3” attached hereto.

**SECTION 2.** The Secretary shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED and ADOPTED** by the Civic-Recreational-Industrial Authority of the City of Industry at a regular meeting held on February 10, 2016 by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

---

Howard Lim, Chairman

**ATTEST:**

---

Cecelia Dunlap, Assistant Secretary

**MEMORANDUM**

---

**To:** The Chairman and Board Members  
**From:** Dean Yamagata – Contracted Finance Manager  
**Date:** February 1, 2016  
**Subject:** Mid-Year 2015-2016 Budget Update

**Summary**

This mid-year budget update is to reflect the reduction in the legal fee and accounting expenditures of \$70,200 in the Capital Projects Fund.

The reduction if the CRIA expenditures will also reduce the transfers in from the General Fund of the City of Industry

**Fiscal Impact**

There will be no fiscal impact on the fund balance as the reduction in both items offset each other.

**Table of Contents**

<b>Page 3</b>	<b>Exhibit 1</b>	<b>Projected Cash and Investment Balances at June 30, 2016</b>
<b>Page 4</b>	<b>Exhibit 2</b>	<b>Expenditure Summary of Mid-Year Adjustments</b>
<b>Page 5</b>	<b>Exhibit 3</b>	<b>Schedule of Transfers</b>

CIVIC-RECREATIONAL INDUSTRIAL AUTHORITY  
 PROJECTED CASH AND INVESTMENT BALANCES  
 MID-YEAR BUDGET UPDATE  
 FISCAL YEAR 2015-2016

Exhibit 1

	<u>CASH AND INVESTMENT BALANCE JUNE 30, 2015</u>	<u>ADOPTED REVENUES 2015-2016</u>	<u>ADOPTED EXPENDITURES 2015-2016</u>	<u>INCREASE (DECREASE)</u>	<u>PROPOSED AMENDED EXPENDITURES BUDGET</u>	<u>ADOPTED TRANSFER IN FROM OTHER FUNDS</u>	<u>PROPOSED ADDITIONAL TRANSFERS IN</u>	<u>PROPOSED MID-YEAR UPDATE TRANSFERS IN FROM OTHER FUNDS</u>	<u>ADOPTED TRANSFER OUT TO OTHER FUNDS</u>	<u>PROJECTED CASH AND INVESTMENT BALANCE JUNE 30, 2016</u>
FUND #360 CIVIC RECREATIONAL INDUSTRIAL AUTH PROJECTED ENDING CASH AND INVESTMENT BALANCE	\$ 139,850	\$ 420	\$ (500,500)	\$ 70,200	\$ (430,300)	\$ 1,082,500	\$ (70,200)	\$ 1,012,300	\$ (582,000)	\$ 140,270

CIVIC-RECREATIONAL INDUSTRIAL AUTHORITY  
 EXPENDITURES  
 MID-YEAR BUDGET UPDATE  
 FISCAL YEAR 2015-2016

Exhibit 2

Account	Account Description	Adopted Budget 2015-2016	Budget Amendment	Proposed Amended Budget 2015-2016
5120.01	Professional Services	\$ 8,800	\$ 5,000	\$ 13,800
5120.02	Legal Services	70,900	(70,900)	-
5120.03	Professional Services - Accounting	10,300	(10,300)	-
5620	Vehicle Expenses	-	6,000	6,000
FUND - 360 TOTAL ADJUSTED BUDGET EXPENDITURES		<u>\$ 90,000</u>	<u>\$ (70,200)</u>	<u>\$ 19,800</u>

**CIVIC-RECREATIONAL INDUSTRIAL AUTHORITY  
TRANSFERS  
MID-YEAR BUDGET UPDATE  
FISCAL YEAR 2015-2016**

Exhibit 3

		<u>TRANSFERS IN</u>	<u>TRANSFERS OUT</u>	<u>Description</u>
1)	CRIA - EXPO CENTER CRIA- CAPITAL PROJECTS	\$ 582,000	\$ (582,000)	Operating transfers to Expo Center
2)	CRIA- CAPITAL PROJECTS CITY GENERAL FUND	\$ 1,082,500	\$ (1,082,500)	Operating transfers to CRIA
<b>Mid-Year Updated Transfer Adjustments</b>				
6)	CRIA- CAPITAL PROJECTS CITY GENERAL FUND	\$ (70,200)	\$ 70,200	
		<u>\$ 1,594,300</u>	<u>\$ (1,594,300)</u>	