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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
REGULAR MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
AUGUST 9, 2023  
PAGE 1

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The Regular Meeting of the Civic-Recreational-Industrial Authority of the City of Industry, California, was called to order by Chairman Eric Benavidez at 9:02 a.m., in the Expo Center Avalon Room, 16200 Temple Avenue, City of Industry, California.

**FLAG SALUTE**

The flag salute was led by Chairman Benavidez.

**AB 2449 VOTE ON EMERGENCY CIRCUMSTANCES (IF NECESSARY)**

There was no need for AB 2449 vote, due to having a quorum and there were no Board Members taking part remotely. The webcast was then terminated.

**ROLL CALL**

PRESENT: Eric Benavidez, Chairman  
Ronald Whittemore, Vice Chairman  
Sean Lee, Board Member  
Bob Lindsey, Board Member

ABSENT: Ronald McPeak, Board Member

STAFF PRESENT: Josh Nelson, Executive Director; Bing Hyun, Assistant Executive Director; James M. Casso, General Counsel; Cory Moss, Expo Facility Ops Manager; and Julie Gutierrez-Robles, Secretary.

**PUBLIC COMMENTS**

There were none.

**CONSENT CALENDAR**

Josh Nelson, Executive Director asked to pull Item No. 6.3, from today's agenda.

**6.1 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY THE FINANCE DEPARTMENT FOR AUGUST 09, 2023**

*RECOMMENDED ACTION:* Approve the Register of Demands and authorize the appropriate personnel to pay the bills.

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
REGULAR MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
AUGUST 9, 2023  
PAGE 2

---

**6.2 CONSIDERATION OF THE MINUTES OF THE JULY 12, 2023 REGULAR MEETING**

*RECOMMENDED ACTION:* *Approve as submitted.*

**6.3 CONSIDERATION OF THE REGISTER OF DEMANDS SUBMITTED BY CNC EQUESTRIAN MANAGEMENT SERVICES FOR THE INDUSTRY HILLS EXPO CENTER FOR JUNE 2023**

*RECOMMENDED ACTION:* *Receive and file.*

***THIS ITEM WAS PULLED.***

**6.4 CONSIDERATION OF AMENDMENT NO. 7 TO THE PROFESSIONAL SERVICES AGREEMENT WITH IDS GROUP, INC., FOR ARCHITECTURAL SERVICES FOR THE NEW BANQUET FACILITY PROJECT, REVISING THE SCOPE OF SERVICES, AND INCREASING COMPENSATION BY \$26,442.00 (CIP-EXPO-18-017 B/MP 01-34 #35)**

*RECOMMENDED ACTION:* *Approve the Amendment.*

**6.5 CONSIDERATION OF CLOSEOUT CHANGE ORDER NO. 3, IN THE AMOUNT OF \$16,322.00, AND NOTICE OF COMPLETION FOR THE MISCELLANEOUS SITE AND DRAINAGE IMPROVEMENTS FOR THE AVALON BUILDING PROJECT (CONTRACT NO. EXPO-2134), WITH ISSA ELECTRIC, INC.**

*RECOMMENDED ACTION:* *Approve the Change Order and authorize the Chair or his designee to execute the Notice of Completion.*

**6.6 CONSIDERATION OF THE STATEMENT OF INVESTMENT POLICY**

*RECOMMENDED ACTION:* *Approve the Investment Policy.*

MOTION BY BOARD MEMBER LINDSEY, AND SECOND BY VICE CHAIRMAN WHITTEMORE TO APPROVE THE CONSENT CALENDAR WITH ITEM NO. 6.3 PULLED FROM THE AGENDA. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
REGULAR MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
AUGUST 9, 2023  
PAGE 3

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AYES: BOARD MEMBERS: LEE, LINDSEY, VC/WHITTEMORE,  
C/BENAVIDEZ  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: MCPEAK  
ABSTAIN: BOARD MEMBERS: NONE

**ACTION ITEMS**

**7.1 PRESENTATION AND DISCUSSION REGARDING THE CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY'S FINANCIAL REPORT FOR MAY 31, 2023**

*RECOMMENDED ACTION: Receive and file the report.*

Dean Yamagata from Frazier, LLP provided a staff report regarding the Financial Report for May 31, 2023, and was available to answer any questions.

Board Member Lindsey thanked Dean Yamagata for his report.

MOTION BY VICE CHAIRMAN WHITTEMORE, AND SECOND BY BOARD MEMBER LEE TO RECEIVE AND FILE THE REPORT. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

AYES: BOARD MEMBERS: LEE, LINDSEY, VC/WHITTEMORE,  
C/BENAVIDEZ  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: MCPEAK,  
ABSTAIN: BOARD MEMBERS: NONE

**7.2 UPDATE ON THE EXPO CENTER**

*RECOMMENDED ACTION: Receive and file.*

Expo Facility Ops Manager, Cory Moss provided a staff report with a handout providing content of the recent events.

MOTION BY BOARD MEMBER LINDSEY, AND SECOND BY BOARD MEMBER LEE TO RECEIVE AND FILE. MOTION CARRIED 4-0, BY THE FOLLOWING VOTE:

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
REGULAR MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
AUGUST 9, 2023  
PAGE 4

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AYES: BOARD MEMBERS: LEE, LINDSEY, VC/WHITTEMORE,  
C/BENAVIDEZ  
NOES: BOARD MEMBERS: NONE  
ABSENT: BOARD MEMBERS: MCPEAK  
ABSTAIN: BOARD MEMBERS: NONE

**EXECUTIVE DIRECTOR COMMUNICATIONS**

Welcome everyone to the Avalon Room here at the Expo Center. Hope everyone is having a great summer.

**AB 1234 REPORTS**

There were none.

**BOARD MEMBER COMMUNICATIONS**

Chairman Benavidez commented on how beautiful the Avalon room and surroundings looked.

**PRESENTATION- AVALON ROOM RIBBON CUTTING**

Director of Engineering James Cramsie, from CNC Engineering reviewed the updates and Engineering Manager, Mat Hudson, provided additional information. Josh Nelson spoke about the drainage issues that were resolved and Expo Facility Ops Manager Cory Moss said that new landscaping plans are in the works.

A tour of the surroundings around the Avalon Room was taken along with a ribbon cutting ceremony, with pictures taken.

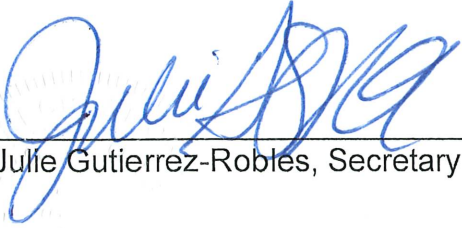
**ADJOURNMENT**

There being no further business, the Civic-Recreational-Industrial Authority adjourned at 9:43 a.m.

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CIVIC-RECREATIONAL-INDUSTRIAL AUTHORITY  
REGULAR MEETING MINUTES  
CITY OF INDUSTRY, CALIFORNIA  
AUGUST 9, 2023  
PAGE 5

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Julie Gutierrez-Robles, Secretary



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Eric Benavidez, Chairman